

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaithurai
 Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 13

25-07-2017

Matter Tabled for Discussion

1. Discussion about Gandhian Thought Examinations
2. Activating Department wise Quiz Club
3. Maximum utilization of Smart Class Room
4. Applying for grants regarding.
5. Enhancement of Infrastructure
6. Documentations of the Media Reports
7. Discussion about Merit/Loan Scholarships
8. Amendments in Grievance & Redress Cell
9. Analysis about NSS activities
10. PAN cards for fresher - Regarding

Resolutions adopted:

1. Gandhian Thought Examinations should be conducted for the newly appointed Faculties and I year UG and PG students.
2. Department wise Quiz Club is to be activated to conduct quiz on syllabus once in a month by the student coordinators under the guidance of Faculty.
3. To schedule the usage of smart classroom as department wise by rotation.
4. Proposals to be sent to ICSSR, AISHE, TNSCST, NIRF, and AICTE for MBA.
5. Arrangement of Infra structure for CIA.
6. Verification of the publish of media reports and its documentation.
7. To locate all possible scholarships and make it available for the students.
8. Immediate documentation of the grievances.
9. NSS units should carry out more field works.
10. On line application for PAN cards should be done in the college campus for staff and students.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Amba	Secretary	
2	Prof. (Major) P.Chandrasekaran	Academic Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Smt. N.Renuka	IQAC Coordinator	
5	Smt. N.Rajeswari	IQAC Steering Coordinator	
6	Smt. S.Meenakshi	NSS PO, Unit No. 25	
7	Smt. M.Vijayalakshmi	NSS PO, Unit No. 153	
8	Smt. S.Viji	Grievance & Redressal Cell Coordinator	
9	Smt. A.Arunadevi	UGC/12B/CSIR - Coordinator	
10	Selvi G.Velammal Selvi	Scholarships - Coordinator	
11	Selvi A.Mahalakshmi	Gandhian Thought Coordinator	
12	Smt. S.Magara Jothi Lakshmi	Infrastructure Coordinator	
13	Smt. S.Gomathi	ID Card/PAN Card - Coordinator	
14	Smt. M.Kathika	PRO - Tamil	
15	Sr. Mayil	ICT Coordinator	
16	Selvi S.Kathigadevi	ICT - Joint Coordinator	
17	Smt. M.Muthuselvi	ID Card/PAN Card - Joint Coordinator	
18	Smt. S Muthu Rama Lakshmi	Infrastructure - Joint Coordinator	
19	Selvi Rathinam @ Shunmugapriya	PRO -English	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator