

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Name of the Institution : SRI SARADA COLLEGE FOR WOMEN,
TIRUNELVELI – 627 011

Year of Report : 2011 – 2012

PART A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

- * To encourage our staff members to present research papers in National level seminars.
- * To conduct more number of seminars, workshops and conferences
- * To organize orientation programmes on career guidance for students.

PART B

1. Activities reflecting the goals and objectives of the institution:

Sri Sarada College for Women is to cater the educational needs of the women of Southern Districts of Tamilnadu. The management and staff of our College put effort to provide opportunities of higher education to the socially and economically backward rural women and to contribute to the society "***Nirai Nangaiyar***" or fully educated, perfect young generation of women with purity of heart and strength of mind.

2. New academic programmes initiated (UG and PG):

N I L

3. Innovations in curricular design and transaction:

Since, our College is affiliated to Manonmaniam Sundaranar University, we follow the CBCS syllabus prescribed by the University.

4. Inter-disciplinary programmes started:

As per the University syllabus, each Departments of UG offer Non-major elective papers in III & IV semesters.

5. Examination reforms implemented:

- ❖ As per the CBCS syllabus, internal assessment system is followed.

- ❖ There is a compulsory assignment work and regular attendance to the students for three internal tests & practicals.
- ❖ Also brief class tests, surprise tests, quiz, objective questions, seminars, assignments and model examinations of three hours duration are conducted to evaluate the knowledge of the students.

6. Candidates qualified: NET / SLET / GATE etc.

In the academic year, 2011-2012, Selvi T. Aranganayaki, Assistant Professor, Department of Commerce with Computer Applications cleared NET examination.

7. Initiative towards faculty development programme:

N I L

8. Total number of seminars / workshops conducted:

Department	No. of workshops / seminars
Library	1
Information Technology	1

**9. Research Projects a) Newly implemented :
b) Completed:**

N I L

10. Patents generated, if any:

N I L

11. New collaborative research programmes:

N I L

12. Research grants received from various agencies:

N I L

13. Details of research scholars:

List of Ph.D. awardees for the year 2011 – 2012

Registered Research Scholars	Completed
8	1

14. Citation index of faculty members and impact factor:

N I L

15. Honors / Awards to the faculty:

N I L

16. Internal sources generated:

N I L

17. Details of departments getting SAP, COSIST (ASSIST) / DST, FIST etc. assistance / recognition:

N I L

18. Community Services:

- ❖ The National Service Scheme of Sri Sarada College for Women creates social awareness and provides opportunity to work with people in the nearby villages. There are three Units with 300 students under NSS.
- ❖ Blood group identification camp for the I year students was conducted by NSS with the help of Tirunelveli Medical College Hospital and Primary Health Centre, Reddiarpatti on 13.09.2011.
- ❖ NSS volunteers went to Tirunelveli Nellaiyappar Temple to count money in the temple Hundial on 23.10.2011.
- ❖ NSS volunteers also participated in polio drops campaign at KTC Nagar, V.M. Chatram on 20.01.2012.
- ❖ All the students of the UG and PG are the members of the Youth Red Cross. The YRC aims to spread awareness on health and hygiene. First Aid Camp was also conducted by YRC.
- ❖ To rejuvenate the Handloom Industry and help the poor weavers, staff and students of our College wear Handloom sarees on every Saturday.
- ❖ Self disciplined and academically best students from all the departments were earn marked for students tutoring programme. The STP volunteers visit the students in Ariyakulam, Melakulam and Thalavaipuram twice in a week and orient the children on social, psychological, educational, cultural, spiritual, environmental, physical and human aspects.

19. Teachers and officers newly recruited:

Teaching staff - 27

20. Teaching – Non-teaching staff ratio:

2 : 1

21. Improvements in the library services:

- ❖ We have received ISSN Number 2249 – 6017 from Nisclair for Pragnavani – A Biannual Multidisciplinary journal on 06.09.2011.
- ❖ For the purpose of online access to E-resources, yearly subscription as done with N-LIST from January 3rd, 2012.
- ❖ Our library conducts orientation programmes for staff and students every year.

22. New books / journals subscribed and their cost:

Year	No. of books & journals	Expenditure in Rupees
2011 - 2012	Books - 620	99535.75
	Journals - 92	35264.00
		134799.75

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Assessment of teachers is made by the students in all the courses. All the UG final year students are asked to fill the feedback forms and the filled-in feedback forms are analysed and the action is taken / reviewed by Principal.

24. Unit cost of education:

Unit cost of education (including salary components) = Rs.12438.44

Unit cost of education (excluding salary components) = Rs.5089.17

25. Computerization of administrations and the process of admissions and examination results, issue of certificates:

- ❖ All the departments are provided with a computer and all the data about the students and the staff members are fed into the computer and updated from time to time. Our College Administrative Office is provided with Computers for preparing Pay Bills, Accounts, Scholarship details, fee details, admission details and staff particulars.
- ❖ Admission of students is done as per the Government norms and the University guidelines, making due provisions for reservations according to Community. SC/ST, MBC and BC students will be admitted over and above the quota whenever the candidates are available. This is possible because 50% of the seats may be filled up by the management and the admission policy of the management is only merit and reaching the unreached.
- ❖ Since our College is affiliated to Manonmaniam Sundaranar University, Examination results and the certificates are issued by the University.

26. Increase in the infrastructural facilities:

- ❖ A new generator was purchased in order to cope with power shedding.
- ❖ RICOH – photocopies – MP 2000 Le was purchased for College office.
- ❖ Chemistry Laboratory equipments were purchased.
- ❖ 20 Computers were purchased for Computer Lab.
- ❖ A sum of Rs.1.90 lakhs was utilized for maintaining and upgrading our College Playground.
- ❖ A few furniture were purchased.

27. Technology upgradation:

- ❖ Science labs have been upgraded with gadgets
- ❖ Computer lab has been upgraded with ASP.net 2008 and flash for the benefit of the students to do their major projects.

28. Computer and internet access and training to teachers and students:

- ❖ Department of library conducted an orientation programme on 'A Key to Open Access Resources' for our staff members on 21.09.2011.

- ❖ There is a central computing facility available in our College where our staff members and students have access the internet facility.
- ❖ The students and staff members also use the internet facility available in the library and avail the printing facilities.

29. Financial aid to students:

- ❖ Through "Swami Chidbhananda Memorial Poor Students' Aid Fund", our management has disbursed a sum of Rs.2,73,894/- as scholarship to the students as full fee concession for 15 students, half-fee concession for 5 students, quarter fee concession to 1 student and full mess fee concession to 5 hostel students and half mess fee concession to one hostel student.
- ❖ Apart from this, a total of 480 students are benefitted by Government scholarships.

30. Support from the Alumni Association and its activities:

- ❖ NAAC Peer team met our alumni on 29.07.2011 afternoon. On that occasion 100 of our alumni, from various places, which included NRI's who are in prestigious position participated and delivered their views.
- ❖ Nearly 26% of our teaching faculty members are our alumnae. They contributed a HP Office Jet – all-in-one (scanner, copier and printer) to the College Office.
- ❖ Every year our alumni contribute scholarships to meritorious students who are below poverty line.
- ❖ Well placed Alumni are invited to inaugurate the Association meetings and deliver guest lectures.
- ❖ We have formal and informal interaction with our alumni.

31. Support from the Parent-Teacher Association and its Activities:

Parents are invited once in a year to take part in meeting and mark sheets are distributed to the students. Students' academic performance and the integrated development of mental, intellectual and spiritual aspects of their personality are discussed with parents. Parents meeting was conducted on 20.06.2011 for the academic year 2011 – 2012.

32. Health Services:

- ❖ In our institution, there is a health care centre which is attended by a qualified doctor (12.00 – 3.00 p.m.)
- ❖ A qualified nurse is also available at all times.
- ❖ The doctor provides counseling on menstrual problems, ulcer problems, anemic problems, vision problems and dermatological problems.
- ❖ The students, members of teaching and non-teaching staff and the people from the nearby villages get benefited.
- ❖ Every year blood group identification camp is conducted for the First year students by NSS Units of our College.

33. Performance in sports activities:

➤ **Ball Badminton:**

- ❖ Our College Ball Badminton team got winner up in the Intercollegiate Women Tournament at Sri Parasakthi College, Courtallam organized by Manonmaniam Sundaranar University from September 19 – 21, 2011.
- ❖ P. Sathya Bama of II MCA, M. Saranya of III B.Sc. I.T. and Thangammal of II B.A. Economics have been selected as Manonmaniam Sundaranar University Ball Badminton players and district players and they participated in the University match held at Mangalore University from 27.12.2011. to 30.12.2011.
- ❖ Our Ball Badminton team participated in the district level Ball Badminton Match held at M.D.T. Play ground, Tirunelveli on 18.12.2011. They got the I and II places and won the Championship Cup.

➤ **Athletics**

- ❖ Ganapathy of II B.Com. got III place and T. Dhanalakshmi of II M.Sc. Mathematics got IV place in 5 kms walk in the Intercollegiate women tournament at Sports Village, Shanthinagar, organized by Maninmaniam Sundaranar University.
- ❖ P. Sudalaivadivu of II B.Com. got I place in butterfly swimming and II place in backward swimming and P. Ramalakshmi of I B.sc. Physics got II place in backstroke swimming conducted by the District level Athletic meet held at Anna Stadium, Palayamkottai on 24.08.2011.

34. Incentives to outstanding sportspersons:

- ❖ Food and refreshment are provided to the outstanding sportspersons.
- ❖ Free coaching is also given to sportspersons.

35. Student achievements and awards:

The following students are our laurels who have secured the University Ranks in April 2011 examinations.

Sl.No.	Name of the Student	Course	Subject	Rank
1	Kalaiselvi P	B.Sc. Maths.	Part I - Sanskrit	1
2	Muthulakshmi T	B.Sc. Maths.	Part I - Sanskrit	2
3	Esakkiammal @ Kavitha	B.Sc. Maths.	Part I - Sanskrit	3
4	Meenachi Selvi G	B.Sc. Physics	Part I - Sanskrit	4
5	Padma Priya A	B.Sc. Maths.	Part I - Sanskrit	5
6	Selva Ananthi P	B.Sc. Maths.	Part I - Sanskrit	6
7	Sankari M	B.Sc. Maths.	Part I - Sanskrit	7
8	Mathana A	B.Sc. Physics	Part I - Sanskrit	8
9	Uma Maheswari M	B.Sc. Comp. Sc.	Computer Science	2
10	Jeyalakshmi @ Sruthi	B.Sc. Comp. Sc.	Computer Science	6
11	Deepa S	B.Sc. Comp. Sc.	Computer Science	7
12	Valliammal A	B.Sc. Comp. Sc.	Computer Science	10
13	Kalaivani P.M.	B.Sc. Info. Tech.	Information Technology	3
14	Amutha S	B.Sc. Info. Tech.	Information Technology	5
15	Anandhalakshmi V	B.Sc. Info. Tech.	Information Technology	8
16	Kani M	B.Sc. Info. Tech.	Information Technology	18
17	Kasimuthu @ Baby V	B.Sc. Maths.	Part II – English	6
18	Ananthi S	B.Sc. Physics	Part II – English	14
19	Sethu Meenakshi M.V.	B.sc. Maths.	Part II – English	16
20	Mathana A	B.Sc. Physics	Part II – English	20
21	Rukmani V	B.A. Economics	Economics	8
22	Anandavalli P	B.A. Economics	Economics	18
23	Isai Rajeswari S	B.Sc. Chemistry	Chemistry	14
24	Ananthi S	B.Sc. Physics	Physics	20

25	Vengatalakshmi S	B.Sc. Chemistry	Part I - Tamil	16
26	Parvathibai N	M.com.(CA)	M.Com.(CA)	3
27	Dhivya M	MCA	MCA	6
28	Deepa Sukanya S	MCA	MCA	9

36. Activities of the Guidance and Counseling Cell:

The Counseling Centre of our College assists the students in the areas of vocational guidance and in the matters of personal counseling. Senior faculty members and all HOD's are the active representatives of the guidance and counseling cell. Each department has appointed mentors among faculty members to different classes to provide academic career and personal guidance and counseling to the needy students whenever required. The cell performs various functions like;

- Career planning
- Placement Counselling
- Counselling for weaker students and remedial class arrangements.
- Competitive exam orientation and guidance.
- Attendance irregularity counselling
- Career guidance and placement cell provides guidance and counselling to the students regarding higher studies and employment.
- Placement cell arranges campus interviews for placement in various organizations.
- The students are encouraged to exhibit their skills and talents through various academic associations.
- Guest lectures on guidance and counselling are periodically conducted.

Personality Development programme for the year 2011 – 2012:

S. No.	Date	Activity	Resource Person / Topic	No. of students Attended
1	29.08.2011	Lecture	"Opportunities in I.T Sectors and Effective Resume writing" by Ms. Mariya Merlin, General Manager of GIMSS, Tirunelveli.	450
2	28.12.2011	Workshop	Career guidance	400

			programme by Dr. N.M. Nambikaimanian, Asst. Prof., Dept. of Health for Human Resources, Manonmaniam Sundaranar University, Tirunelveli – 627 011.	
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37. Placement services provided to students :

The Placement Record in the academic year 2011 – 2012.

S.No.	Name of the Company	No. of students placed
1	Infosys BPO	10
2	HCL	3
3	Spider Infomedia	2
4	Sutherland services	4
5	DELL	3
6	Infosearch International BPO	1
7	Intellinet	1
8	WIPRO	3
9	TCS	4
10	E-Care India Pvt. Ltd.	32
11	HDFC Bank	25
12	Haribala Krishna Automobiles	20
13	CTS	2
14	ISSM	8
	TOTAL =	118

38. Development Programmes for non-teaching staff:

N I L

39. Best practices of the institution:

- Strictly following the uniform system will help to remove the inequalities among the students.

- Certificate courses arranged by the institution improve the self-confidence of the students in the form of self-employment.
- Soul-culture elevates our students to a high level and generates problem-facing capacity in them through daily prayer and value education.
- In order to make the surroundings and environment fertile 'Varuna Jebam' is chanted at the end of daily prayer to invite rainfall to get surplus water.
- Governance of physical educational, dining hall administration, conduct of prayer and bhajan and Peer Team Student Tutoring are done by Student-Leaders which give them self-confidence and leadership qualities.

40. *Linkages developed with National / International, academic / research bodies:*

N I L

41. *Any other relevant information:*

- Rotary Club of Tirunelveli appreciated our Administrator Srimath Swami Sankarananda Maharaj for his outstanding sincere and dedicated services and contributions to the noble cause of quality education and women empowerment in our State on 9th April 2012.
- Amrutavarshini Samskrita Sabha conducted Samskrita Sambhasana Sibiram (Spoken Sanskrit Camp) for 10 days from 14.12.2011 to 23.12.2011 in which more than 90 students participated. Kumari C.N. Jothimeena, a volunteer from Samskrita Bharati, Tirunelveli trained the students to interact in Samskritam.
- Coaching is given to students to study Samskritam through correspondence course in which 70 students participated in various level examinations organized by Samskrita Bharathi, Tamilnadu.
- A one day International workshop on 'Profiling Research Publications for Quality Research' was conducted by Department of Library on 01.02.2012.
- A one day State level seminar on 'Research Issues in Image Processing and Neural Networks & Genetic Algorithms' was conducted by Department of Information Technology on 09.02.2012.

- A meeting on 'Right to Information Act' was conducted by Sri T. Ratna Pandian, General Secretary, FACT India, in which 100 NSS volunteers participated.
- Smt. P. Muthulakshmi, Vice-Principal & Head, Department of Commerce has acted as flying squad member for conducting Technically Collaborative Examinations of April 2011 at Mangalore Centre, conducted by Manonmaniam Sundaranar University, Abishekapatti from 27.06.2011 to 02.07.2011.
- Dr. (Smt.) A. Vijayalakshmi, Asst. Prof., Department of Tamil has awarded the Doctorate on 05.01.2012. In order to honour the scholar our management provided cash Rs.5,000/- and Kuthuvilakku also.

42. Action Taken Report on the AQAR of the previous year:

This is the first AQAR since the NAAC Peer Team visit in July 2011.

PART C

43. Outcomes achieved at the end of the year:

- The University Grants Commission, New Delhi has included our College in the list of Colleges maintained under section 2(f).
- The Silver Jubilee celebrations of Sri Sarada Institutions, Tirunelveli was held at Parvathi Sesha Mahal, Tirunelveli Town on 10th December 2011 in a grand manner.
- A total of 14 research papers were presented in National Seminars by our staff members.
- 'Allied Biochemistry' Book with ISBN No.978-93-80499-76-5 was published by Smt. V. Rajarajeswari, Head, Department of Chemistry.
- INFLIBNET N-LIST was subscribed in order to access e-resources.

- 118 students have been placed through on and off – campus drive.
- An amount of Rs.2,73,894/- disbursed as scholarships through 'Swami Chidbhavananda Memorial Poor Students' Aid Fund'.
- A one day International workshop was conducted by Department of Library.
- Two orientation programmes on career guidance was conducted for our students.
- A total of 28 students secured University ranks in the examinations held by Manonmaniam Sundaranar University, Tirunelveli.
- A total of 4 staff members registered for Ph.D.

PART D

Plans of the HEI for the next year:

- To start Bachelor of Computer Applications (B.C.A.) degree course.
- To organize international & national seminars / conferences.
- To complete the construction work of the drainage system.
- To encourage the faculty to publish books and articles in standard PEER reviewed journals.
- To celebrate the 150th Birth Anniversary of Swami Vivekananda in a grand manner.
- To organize the 20th Ramakrishna Swami Vivekananda Devotees National Conference in a holistic manner.
- To start the job-oriented innovative optional certificate courses for all departments.

Name &
Signature of the Coordinator, IQAC

Name &
Signature of the Chairperson, IQAC