

RESUME

Kavitha. P

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Mobile : 7339107829

CAREER OBJECTIVE:

To learn how to motivate myself and improve my leadership skills and creativity so I become one of the most competent in my position.

ACADEMIC RECORD:

COURSE	SCHOOL/ COLLEGE	BOARD/ UNIVERSITY	YEAR OF PASSING	%OF MARKS
M.PHIL ENGLISH	Sadakathullah Appa College Tirunelveli	Manonmaniam Sundaranar University	2016-2017	66%
MA.ENGLISH	Sadakathullah Appa College Tirunelveli	Manonmaniam Sundaranar University	2014-2016	65%
B.A ENGLISH	Holy cross college Nagercoil	Manonmaniam Sundaranar University	2011-2014	55%
HSC	Little flower Matric.Higher Secondary School	Matriculation	March -2011	60%
SSLC	Sarah Tucker Hre.sec school	State Board	March 2009	62%

EXPERIENCE :

Fresher

EXTRA SKILLS:

Course : Junior and Senior grade in English Type writing
Club : NSS
Packages : MS –Office

PERSONAL SKILLS:

- 1) Able to inspire, comfort, build self-esteem.
- 2) Stress and time management ability.
- 3) Ability to listen to students and parents.

PERSONAL INFORMATIONS:

Name : KAVITHA.P
Father s name : PARAMASIVAN.P
Date of birth : 30/03/1993
Age : 24
Sex : Female
Marital status : Unmarried
Linguistics proficiency : English&tamil
Nationality : Indian
Permanent address : kavitha
D/O Paramasivan
18/37c, Veerabhagunagar
Pettai
Tirunelveli (dist).
Pin code:627004

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

Place:

Date:

Yours sincerely,