

SRI SARADA COLLEGE FOR WOMEN

(Reaccredited with 'A' Grade by NAAC)

College included under section 2(f) and 12(B) of UGC
Affiliated to Manonmaniam Sundaranar University
(A Branch of Sri Ramakrishna Tapovanam, Tirupparaitturai)

Sarada Nagar, Ariyakulam, Maharajanagar (PO),
Tirunelveli- 627 011. Tamilnadu-India

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Website:<http://www.srisaradacollege.org>



प्रज्ञान ब्रह्म



ACADEMIC HANDBOOK
2019-2020

10. **Economy** : Let us adopt simple living and high thinking. Let us not be extravagant. Let us avoid waste. Let us practise frugality. Let us share what we have with our less fortunate fellow citizens.
11. **Law** : Let us respect the rule of law and uphold social justice.
12. **Ahimsa** : Non-injury is our highest virtue. (Ahimsa Paramo Dharmah). Compassion is a divine quality. Kind Protection of animals is our sacred duty. This is India's special teaching. Let us be compassionate towards all creatures. Thus be a true Indian.
13. **Ecology** : Man and Nature are inseparable. Man and his natural environment are interrelated and mutually interdependent. Everything in Nature contributes to our protection and nourishment. Let us, therefore protect our natural environment. Helping in maintaining the ecological balance is our duty. It is indispensable for our safe living and highest welfare. Polluting of the air and water of the country is a national crime. We must make amends of our past lapses.
14. **Unity** : The more united the people of a country, the greater is their ability to withstand all obstacles and dangers. United we stand, divided we fall. This is particularly true about today's India. Therefore, let us live in close harmony and loving goodwill with all our countrymen. Love of our country means love of our countrymen. This is the most invaluable service, a Citizen of India, can offer to his Motherland, India.
15. **Education** : Let us inculcate in our children and members of our family love for our country, the spirit of patriotism and service.

Thus, shine as a true citizen and serve your country best, by the very manner of your life and conduct.

Jai Hind

Serve, Love, Meditate & Realize

PERSONAL MEMORANDUM

Name	:	Photo Stamp Size
Year & Major	:	
University Register No.	:	
College Roll No.	:	
Date of Birth	:	
Residential Address	:	Door No Street	
Place	:	
Taluk	:	
District	: Pin Code:	
Father's Name	:	
Mother's name	:	
Guardian's name	:	
Name of the Counsellor / Mentor	:	
Height	: Weight:	
Blood Group	:	
PAN Number	:	
Bank Account No. & Name	:	
Insurance Policy No.	:	
Aadhaar ID Number	:	
Driving License No.	:	
Mobile Number	:	Father	
		Mother	
		Guardian	
Email ID	:	
Vehicle No.	:	
Personal ID Marks	:	
If Hostel, Room No.	:	

Date :

Signature

அருட்திருமுவர்
THE HOLY TRINITY



பகவான்
ஸ்ரீ ராமகிருஷ்ணர்
தோற்றம்: 17.02.1836
சமாதி : 16.08.1886



அன்னை
ஸ்ரீ சாரதாதேவி
தோற்றம்: 22.12.1853
சமாதி : 21.07.1920



சுவாமி
ஸ்ரீ விவேகானந்தர்
தோற்றம்: 12.01.1863
சமாதி : 04.07.1902

ஸ்தாபகர்
FOUNDER



தோற்றம்: 11.03.1898
சமாதி : 16.11.1985

**NATIONAL CODE OF CONDUCT DEDICATED WITH
AFFECTIONATE, FRIENDSHIP & ONENESS TO ALL
FOR THE CITIZENS OF INDIA**

1. **Our India** : should be our first and highest consideration. Welfare of the country is our own welfare. Therefore, let us willingly be ready to offer up even our life for our country, INDIA.
2. **Duty** : Our first and foremost duty is to God, to Righteousness. Leading a righteous life is the most valuable service of our Nation.
3. **Character** : Character is the greatest wealth. A pure, incorruptible citizen is the greatest asset of our Nation INDIA. This is vital and indispensable.
4. **Health** : Health is the basis of success. Health is wealth. Next to character, it is the greatest national asset. As citizens, building up character and safeguarding health, should be our primary duty to the Nation.
5. **Virtue** : Let us eradicate the evils of gambling, liquor drinking, drug-taking, tobacco-smoking and betel-chewing. Let us eradicate the evils of bribery, corruption, selfishness, immorality, dishonesty and misconduct. Disloyalty to our nation is crime and a sin.
6. **Public Property** : O Citizen! We are custodians of public property. Let us not spoil, misuse, steal or destroy National property. Let us preserve it with love and care. Let us keep our country neat and clean.
7. **One Family** : All our citizens are brethren. Let us feel this brotherhood. Let us all love each other and be united.
8. **Religion** : Let us have equal reverence for all creeds and religions. Let us all love, as our brothers, the followers of others faiths. Let us treat others as we wish to be treated by them.
9. **Non-violence** : Let us avoid all types of violence and hatred for, this is a blot on the fair name of the Nation.

Celebration	Month	Date
World Breast Feeding Day	August	01
Independence Day	-do-	15
World Photography Day	-do-	19
Sanskrit Day	-do-	24
Women's Equality Day	-do-	26
National Sports Day	-do-	29
Teacher's Day	September	05
World Literacy Day	-do-	08
Hindi Day	-do-	14
International day of the Preservation of Ozone layer	-do-	16
International day of Peace	-do-	21
Mahatma Gandhi (1869)	October	02
International non-violence Day		
World Animal Welfare Day	-do-	04
Indian Air Force Day	-do-	08
World Post Day	-do-	09
National Post Day	-do-	10
World Food Day	-do-	16
United National's day	-do-	24
Sister Nivedita (1867)	-do-	28
Education Day	November	11
Children's Day	-do-	14
World Diabetes Day	-do-	14
International Student's Day	-do-	17
Universal Children's Day	-do-	20
World Television Day	-do-	21
National Cadet Corps	-do-	4 Sunday
World AIDS day	December	01
World Handicapped day	-do-	03
Navy Day	-do-	04
International Volunteer Day	-do-	05
Human Rights Day	-do-	10
Sri Sarada Devi Jayanthi (1853)	-do-	22
Farmer's Day (Kishan Diwas)	-do-	23
Christmas Day	-do-	25

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NATIONAL ANTHEM

Jana gana Mana adhinayaka jaya he
 Bharatha Bhagya - Vidhata
 Punjaba Sindu Gujarata Maratha
 Dravida Utkala vanga
 Vindhya himachala Yamuna Ganga
 Uchchala Jaladhi taranga
 Tava Subha Name jage;
 Tava subha asisha mage;
 Gahe tava jaya gatha,
 Jana gana mangala - dayaka Jaya he,
 Bharata Bhagya - Vidhata,
 Jaya he, Jaya he, Jaya he
 Jaya, Jaya, Jaya, Jaya he.

- Rabindranath Tagore

MEANING

Thou art the ruler of the minds of all people.
 Thou Dispenser of India's destiny.
 Thy name rouses the hearts of the Punjab, Sind,
 Gujarat and Maratha, of Dravid, Orissa and Bengal.
 It echoes in the hills of the Vindhyas and Himalayas,
 Mingles in the music of Yamuna and Ganga and
 Is chanted by the waves of the Indian Sea.
 They pray for Thy blessings and sing Thy Praise.
 The Saving of all people waits in Thy hand.
 Thou Dispenser of India's destiny.
 Victory, Victory, Victory to Thee.

MEMORABLE DAYS - A FEW

Celebration	Month	Date
National Youth Day / Vivekanandar jeyanthi (1863)	January	12
Army Day	-do-	15
Matribhasla Divas (International Mother Language Day)	-do-	21
National Girl Child Day	-do-	24
National Voter's Day	-do-	25
Republic day	-do-	26
Martyr's Day	-do-	30
National Cancer Day	February	4
Sri Ramakrishnar Jayanthi(1836)	-do-	18
Matribhas Divar (International Mother Language Day)	-do-	21
National Science Day	-do-	28
International women's Day	March	08
Swami Chidbhavananda (1898)	-do-	11
World Disable Day	-do-	15
World Consumer Right's Day	-do-	15
World Poetry Day	-do-	21
World TB Day	-do-	24
World Health Day	April	07
World Heritage Day	-do-	18
Earth Day	-do-	22
World Malaria Day	-do-	25
May Day	May	01
World Red Cross Day	-do-	08
National Technology Day	-do-	11
Mother's Day	-do-	2 nd Sunday
International Nursing Day	-do-	12
Telecommunication Day	-do-	17
International Day for Biological Diversity	-do-	22
Common Wealth Day	-do-	24
International Children's Day	June	01
World Environment Day	-do-	05
World Blood donor Day	-do-	14
Father's Day	-do-	16
Yoga Day	-do-	21
World Music Day	-do-	21
International Olympic Day	-do-	23
Doctor's Day	July	01
World Population Day	-do-	11
Kargil Vijay Diwas	-do-	26

ADDRESS & TELEPHONE NUMBERS

S. No	Name and Address	Phone No.	
		Office	Residence
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

NATIONAL PLEDGE

India is my country; All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give respect to my parents, teachers and all elders and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

உறுதிவொழி

இந்தியா எனது தாய்நாடு. இந்தியர் அனைவரும் எனது உடன்பிறப்புகள்.

என் நாட்டை நான் பெரிதும் நேசிக்கிறேன். இந்நாட்டின் பழம்பெருமைக்காகவும் பன்முகமரபுச் சிறப்பிற்காகவும், நான் பெருமிதம் அடைகிறேன். இந்நாட்டின் பெருமைக்குத் தகுந்து விளங்கிட என்றும் பாடுபடுவேன்.

என்னுடைய பெற்றோர், ஆசிரியர்கள், எனக்கு வயதில் மூத்தோர் அனைவரையும் மதிப்பேன். எல்லோரிடமும் அன்பும் மரியாதையும் காட்டுவேன்.

என் நாட்டிற்கும் என் மக்களுக்கும் உழைத்திட முனைந்து நிற்பேன். அவர்கள் நலமும், வளமும் பெறுவதிலே நான் என்றும் மகிழ்ச்சி காண்பேன்.

COLLEGE SONG

சாந்தி நிலையமாம் சாரதா தேவி
ஜய ஜகதீஸ்வரி ஓம் ஜகதீஸ்வரி
ஜய ஜய ஜய ஜகதீஸ்வரி ஓம் ஜய
சாந்தி நிலையமாம் சாரதா தேவி.

He who has a pure mind sees everything pure.

- Sri Sarada Devi.

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழில் ஓழுகும்
 சீராரும் வதனம் எனத் திகழ் பரதக் கண்டம் இதில்
 தெக்கணமும் அதில் சிறந்த திராவிட நல் திருநாடும்
 தக்கசிறு பிறை நுதலும் தரித்த நறும் திலகமுமே
 அத்திலக வாசனைப்போல் அனைத்துலகும் இன்பமுற
 எத்திசையும் புகழ் மணக்க இருந்த பெரும்
 தமிழணங்கே! தமிழணங்கே!
 உன்சீரிளமை திறம் வியந்து செயல் மறந்து
 வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

கொடி பாடல்

தாயின் மணிக்கொடி பாரீர் - அதைத்
 தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர் - (தாயின்)
 ஓங்கி வளர்ந்ததோர் கம்பம்
 அதன் உச்சியின் மேல் வந்தே மாதரம் என்றே
 பாங்கின் எழுதி திகழும் செய்ய
 பட்டொளி வீசிப் பறக்குது பாரீர் - (தாயின்)
 கம்பத்தின் கீழ்நிறறல் காணீர்
 எங்கும் காணரும் வீரர் பெருந்திரள் கூட்டம்
 நம்பற்குரியர் அவ்வீரர் - தங்கள்
 நல்லுயிர் ஈந்தும் கொடியினைக் காப்பர் (தாயின்)
 - பாரதியார்

RECORD OF ACHIEVEMENTS IN EXTRA - CURRICULAR ACTIVITIES INTRA - MURAL

S. N.	Name of Competition	Prize Won	Staff Signature
1			
2			
3			
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**RECORD OF ACHIEVEMENTS IN
EXTRA - CURRICULAR ACTIVITIES
INTER-COLLEGIATE & OTHER COMPETITIONS**

S. N.	Name of Competition	Position Won	Staff Signature
1			
2			
3			
4			
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THE COLLEGE COMMITTEE

- | | | |
|----|--|---------------------------|
| 1 | Srimath Swami Sadananda Maharaj | President |
| 2 | Yatiswari Saravanabhavapriya Amba | Secretary |
| 3 | Srimath Swami Divyanandaji | Member |
| 4 | Srimath Swami Shuddhanandaji | Member |
| 5 | Srimath Swami Satyanandaji | Member |
| 6 | Srimath Swami Abhedanandaji | Member |
| 7 | Yatiswari Durgapriya Amba | Member |
| 8 | Yatiswari Thavapriya Amba | Member |
| 9 | Yatiswari Neelakantapriya Amba | Member |
| 10 | Prof.(Major) P.Chandra Sekaran | Member |
| 11 | Dr. (Smt.) M.Malarvizhi | Principal |
| 12 | Dr. (Smt.) R. Muthu Lakshmi, HOD, Commerce | Staff Representative |
| 13 | Smt. N.Renuka, HOD, English | Staff Representative |
| 14 | Dr.P.Arockia Jansi Rani,
Associate Professor,
Department of Computer Science & Engineering
Manonmaniam Sundaranar University,
Tirunelveli-627 012. | University Representative |

PROGRAMMES OFFERED

Under Graduate Degrees

- 1.B.A. English
- 2.B.A. Economics
- 3.B.Sc. Mathematics
- 4.B.Sc. Physics
- 5.B.Sc. Chemistry
- 6.B.Sc. Computer Science

- 7.B.Sc. Information Technology
- 8.BCA (Computer Applications)
9. B.Com. (General)
- 10.B.Com. (Corporate Secretaryship)
- 11.BBA (Business Administration)

- 1.Commerce

Diploma Courses

- 1.Herbal Medicine
- 2.Dress Designing
- 3.Sanskrit

Certificate Courses - Odd Semester

- 1.Tourism
- 2.Spoken Sanskrit
- 3.Spoken English for beginners
- 4.Advertising
- 5.Banking Practices
- 6.E-Commerce
- 7.Entrepreneurial Development Programme
- 8.Vedic Mathematics
- 9.Physics in Everyday Life
- 10.Food Chemistry
- 11.Internet Basics
- 12.Animation
- 13.Web Designing

Post Graduate Degrees

- 1.M.A. English
- 2.M.Sc. Mathematics
- 3.M.Sc. Physics
- 4.M.Sc. Computer Science
5. M.Com.
- 6.MCA (Approved by AICTE)
[2years under lateral entry for B.Sc.CS,
IT and BCA students]

M.Phil., Programmes

- 1.English
2. Mathematics
3. Commerce
4. Computer Science

Ph.D. Programmes

2. Computer Science

Certificate Course

- 1.Computer Hardware and Maintenance

Certificate Courses – Even Semester

- 1.Bouquet Making
- 2.Doll Making
- 3.Crochet Wire Knitting
- 4.Spoken Hindi
- 5.Library Science
- 6.Oil Painting
- 7.Tailoring
- 8.Yogasana
- 9.Woolen Work
- 10.Karnatic Music

RECORD OF PARTICIPATION IN PHYSICAL EDUCATION ACTIVITIES

Name of the Teams :

- a)
- b)
- c)
- d)

Captain or Member :

- a)
- b)
- c)
- d)

Prizes in Intra - Mural Competitions :

- a)
- b)
- c)
- d)

Prizes in Inter - Collegiate Competitions :

- a)
- b)
- c)
- d)

RECORD OF CO-CURRICULAR ACTIVITIES			
NCC / NSS / YRC / RRC / SAGY / SSL / OTHERS Camps / Programmes Attended			
S.No	Name of the Camp	Place	Period/Date
1.			
2.			
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11.			
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13.			
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18.			
19.			

MEMBERS OF STAFF-TEACHING

PRINCIPAL

- 1 Dr(Smt.) M. Malarvizhi M.Com., M.Phil., M.Ed., PGDHE, PGDCA, Ph.D.,DGT
Associate Prof. & Principal

DEPARTMENT OF TAMIL

- 1 Dr(Smt.) S. Parvatha Krishnammal M.A., M.Phil., Ph.D., NET
Associate Prof.& Head
- 2 Dr(Smt.) A. Usha M.A., M.Phil., M.Ed., NET,DGT,Ph.D., Asst. Prof.
- 3 Dr(Smt.) T. Dhanalakshmi M.A., M.Phil., Ph.D., NET,DGT Asst. Prof.
- 4 Smt. M. Karthiga M.A., M.Phil., NET,DGT Asst. Prof.

DEPARTMENT OF SANSKRIT

- 1 Sr.Mayil M.A., Asst. Prof.& Head
- 2 Selvi P.K.Kasthuri M.A.,PGDCA,DHM,CGT Asst. Prof.
- 3 Selvi.A.Muthuselvi M.A.,PGDCA,DHM,CGT Asst. Prof.

DEPARTMENT OF ENGLISH

- 1 Smt. N. Renuka M.A., M.Phil.,CGT Associate Prof.&Head
- 2 Smt. S. VijiM.A., M.Phil., B.Ed., M.A. (Edn.),CGT Asst. Prof.
- 3 Smt. M. SivakalaM.A., M.Phil., B.Ed.,DGT Asst. Prof.
- 4 Smt. M. Lalitha M.A., M.Phil., B.Ed.,DGT Asst. Prof.
- 5 Lt.(Smt.) S. Chithra M.A., M.Phil., D.P.T.E. Asst. Prof.
- 6 Smt. T. Annalakshmi M.A., Asst. Prof.
- 7 Dr(Smt.)M.K. Sheeba M.A.,M.Phil.,Ph.D., GF
- 8 Dr (Smt.) R.Kasthuri Bai M.A., B.Ed.,M.Phil, PGDJMC,Ph.D., GF
- 9 Dr. N. Venkatasubbu M.A, M.Phil, - Ph.D. GF
- 10 Dr. S. Jothi Basu M.A, M.Phil, - Ph.D. GF
- 11 Dr. Joyce Devakirubai M.A, M.Phil, - Ph.D. GF
- 12 Sri.David Augustine Karunakaran M.A, M.Phil, GF
- 13 Selvi. A. Sivasankari M.A., M.Phil Asst. Prof.
- 14 Selvi .N.Kavitha M.A.M.Phil, Asst. Prof.
- 15 Selvi.M.S.S.Meenakshi M.A., Asst. Prof.
- 16 Smt.G.Sudha MA.,M.Phil, Asst. Prof.
- 17 Selvi.T.Shylapathi M.A.,M.Phil., Asst. Prof.

DEPARTMENT OF ECONOMICS

- 1 Dr(Smt.) T.Kalavathi M.A., M.Phil., PGDCA,DGT,DHME .,CIG,Ph.D.,
Asst. Prof.& Head
- 2 Selvi. T. Miruna Devi M.A., M.Phil.,DHME,DGT,CIG Asst. Prof.
- 3 Smt.K.Lakshmi Priya M.A., SET Asst. Prof.
- 4 Dr(Smt.)P.Annababy M.A.,M.Phil.,Ph.D., Asst.Prof.

DEPARTMENT OF MATHEMATICS

1	Dr.M.Murugalingam M.Sc.M.Phil.,PGDCA,B.Ed.,Ph.D.	Director-M.Phil.,
2	Smt. S. Ammani M.Sc., M.Phil.,	Asst. Prof.& Head
3	Selvi .B. Revathy M.Sc., M.Phil, PGDCA,CGT	Asst. Prof.
4	Dr(Selvi) A. Mahalakshmi M.Sc., M.Phil,CGT,Ph.D.,	Asst. Prof.
5	Dr(Smt.) K. Ramalakshmi M.Sc., M.Phil,CGT,Ph.D.,	Asst. Prof.
6	Smt. T. Vennimalai M.Sc., M.Phil., B.Ed.,DGT.,SET	Asst. Prof.
7	Dr(Smt).S.Palaniammal M.Sc.M.Phil.,PGDCA,B.Ed.,Ph.D.	GF
8	Selvi .A. Shunmuga Priya M.Sc., M.Phil,DGT	Asst. Prof.
9	Selvi S. Revathy M.Sc.,M.Phil.,B.Ed.,	Asst. Prof.
10	Selvi .E.Velammal @ Sindhu M.Sc.,M.Phil.,	Asst. Prof.

DEPARTMENT OF PHYSICS

1	Smt. S. Magara Jothi Lakshmi M.Sc., M.Phil.,CGT	Asst. Prof.& Head
2	Dr(Smt.)T.Vela M.Sc.,M.Phil.,Ph.D.,	Asst. Prof.
3	Dr(Smt.)J.Dhanalaskhmi M.Sc.,M.Phil.,Ph.D.,	Asst. Prof.
4	Dr(Selvi) M.Ahila M.Sc., B.Ed., M.Phil., Ph.D.,	Asst. Prof.
5	Dr(Smt.)S.Muthu Rani M.Sc., M.Phil.,Ph.D.,	Asst.Prof.
6	Dr. S. Subramanian M.Sc.M.Phil., Ph.D.,	GF
7	Smt. B. Padma M.Sc.,M.Phil.,SET	GF
8	Smt. M.Muniyalakshmi M.Sc.,M.Phil.,	Asst. Prof.
9	Selvi.A.Subitha M.Sc.,M.Phil.,	Asst. Prof.
10	Selvi.K.Suba Priyadarchini M.Sc., M.Phil.,	Asst. Prof.

DEPARTMENT OF CHEMISTRY

1	Smt. V. Raja Rajeswari M.Sc., M.Phil., PGDCA,DGT	Associate Prof.& Head
2	Smt. K. Lakshmi M.Sc., M.Phil.,DGT	Asst. Prof.
3	Dr(Smt.)R. Chandramathi M.Sc.M.Phil., Ph.D.,	GF
4	Smt.S.Manomani M.Sc., M.Phil.,	GF
5	Selvi.S.Rajeswari M.Sc., M.Phil.,	Asst. Prof.
6	Selvi.S.Pandiyarani M.Sc., M.Phil.,	Asst. Prof.

DEPARTMENT OF COMPUTER SCIENCE

1	Dr(Smt). V. Vallinayagi M.Sc., M.Phil.,DGT,Ph.D.,	Associate Prof.& Head
2	Smt. M. Vijayalakshmi M.Sc., M.Phil., SET,DGT	Asst. Prof.
3	Smt. J. Ponrenga M.Sc., B.Ed., M.Phil,NET,DGT	Asst. Prof.
4	Smt.S.Rajalakshmi M.Sc.,M.Phil.,	Asst. Prof.
5	Smt.M.P.Jeyachithra MCA, M.Phil.,SET	GF
6	Selvi. M.Vijaya Chitra MCA,M.Phil.,NET	GF
7	Selvi. S.Amaladevi MCA, M.Phil.,SET	GF
8	Smt.P.Anitha M.Sc., M.Phil.,	Asst. Prof.
9	Smt.M.Semalai Sumathi M.Sc., M.Phil.,	Asst. Prof.
10	Selvi.A.Vidhya Vijayalakshmi MCA, M.Phil.,	Asst. Prof.

GOVERNMENT SCHOLARSHIPS

Details of Scholarships of various categories, can be had from the office. Scholarships are awarded by the State and Central Governments on the basis of the income of the parents as well as the community and the merits of the applicants.

Grant of these scholarships is admissible to the student, only when the sanction orders are issued by the appropriate authorities. 90% attendance is compulsory for scholarship holders. Lack of attendance will result in discontinuance of the scholarship.

Following by scholarships are also available for the students:-

- (i) Beedi workers scholarship for the students those who are the children of beedi workers.
- (ii) Adi-draavidar scholarship can be availed by SC/ST students.
 - a) A special scholarship for hostel students.
 - b) Prize money award for students those who have got above 80% marks.
- (iii) Minority scholarship can be availed by students belong to Christian and Muslim religion.
- (iv) Farmer scholarship is eligible for the students those who have the farmer identity card.
- (v) Disabled scholarship for the disabled (Physically challenged) students.
- (vi) Sita Ram Jindal Foundation, Bangalore provides scholarship for Meritorious students of any stream.
- (vii) Tamilnadu Educational Trust, Chennai provides scholarship for Meritorious students those who got 80% marks in Hr. Sec. of any stream.

ISSUE OF CERTIFICATES

1. Transfer Certificate, Course Certificate and Conduct Certificate will be issued to students at the end of the third year for which students must apply in the prescribed form in January and produce the No Due Certificate in the month of April.

2. Students who discontinue in the middle of the course shall also apply in the prescribed form and produce the No Due Certificate.

3. No fee is charged for issue of certificates if they are applied during the course of study. However Rs. 200/- will be charged if the students apply for Duplicate T.C. Those who apply for duplicate Transfer Certificate should produce a certificate from the Tahsildar stating the circumstances of the loss of the original certificate. (As per Government rules)

Students may approach the office for bonafide certificate. No fee will be charged for "Fees paid certificate" or similar certificates for the purposes of educational loans from banks and other agencies.

No Due Certificate for college fees and hostel fees has to be obtained from the Bursar's office.

A period of fifteen days from the date of commencement of the semester will be given for payment of college fees without fine and another week will be permitted for payment with fine of Rs.50/-. After this period, the names of the students who have not paid the fees will be struck off from the roll. Such students will have to pay the fees along with a Re-admission fee of Rs. 200/-

Hostel students should remit the mess fees on or before the second Sunday of every month.

Note : Special Fees includes the following

Association and College Union, Audio Visual Education, Campus Amenities, College Magazine, College Calendar & Hand Book, College Day, Games, Library and Reading Room, Stationery for Tests, Students' Aid Fund, Students' Services, Red Cross Society, NSS (1st Year UG only), Medical Inspection, World University Service.

Non-Salary Fee includes

Admission Fee, University Entrance & Recongnition Fee, Verification fee and Flag Day Fund.

* Chemistry Students who opt for Physics & Bio. Chemistry as allied subjects should pay an additional Lab Fee of Rs. 1000/- p.a.

DEPARTMENT OF COMPUTER APPLICATIONS

1	Dr(Smt.) T. Ratha Jeyalakshmi M.C.A., M.Phil., Ph.D., SET	Director Cum-HOD & Asso.Prof.
2	Smt.N.Rajeswari M.C.A.M.Phil.,SET	Associate Prof.
3	Smt. B. Parvathi Devi M.C.A., M.Phil.,CGT	Asst. Prof.
4	Dr(Smt.)S.Arumuga Devi MCA, M.Tech.Ph.D.SET	Asst. Prof.
5	Smt.V.Lakshmi Prabha M.Tech,NET	Asst. Prof.
6	Dr. R. Rajasekaran, B.E., M.Tech., Ph.D.,	GF
7	Smt.P.Sutha M.Sc.,M.Phil.,SET	GF
8	Smt.P. Anusha M.C.A., M.Phil.,CGT	Asst. Prof.
9	Smt.K.Amutha M.C.A., M.Phil.,CGT	Asst. Prof.
10	Smt.S.Vijayalshkmi M.C.A.,M.Phil.,M.E.,	Asst.Prof.

DEPARTMENT OF INFORMATION TECHNOLOGY

1	Smt.M.Indra M.C.A., SET	Associate Prof.& Head
2	Smt. S. Kanga Sankari M.C.A., M.Phil.,	Asst. Prof.
3	Smt.P.Subbulakshmi M.Sc.(IT & E.com.),M.Phil.,NET	Asst. Prof.
4	Smt.T. Perumal Rani M.Sc.,M.Phil., SET	GF
5	Smt.M.Usha M.C.A.,M.Phil.,	Asst. Prof.

DEPARTMENT OF COMMERCE

1	Dr(Smt). R. Muthu Lakshmi M.Com., M.Phil., MBA., PGDCA, PGDHE, Ph.D.,DGT	Associate Prof.& Head
2	Smt. S. Shanmuga Nirmala M.Com., M.Phil.,DGT	Asst. Prof.
3	Dr.V.M.Selvaraj M.Com.,MBA.,Ph.D,B.Ed.,FICWA	GF
4	Dr. S. Rubha M.Com.,M.Phil., Ph.D	GF
5	Smt.Milka Vijayan M.Com.,(CA) M.Phil.,DGT	Asst. Prof.
6	Smt.U.Senthamil Selvi M.Com., M.Phil.,B.Ed.,PGDCA	Asst. Prof.

DEPARTMENT OF COMMERCE (CORPORATE SECRETARYSHIP)

1	Dr(Smt.)N. KamalaM.Com., M.Phil., NET, PGDCA, DGT,Ph.D.,	Associate Prof.& Head
2	Dr(Smt.)A. Arunadevi M.Com.,M.Phil., DPTT, PGDCA,DGT.,Ph.D.,	Asst. Prof.
3	Dr(Smt.) V. Sangeetha M.Com., M.Phil., Ph.D.,DGT	Asst. Prof.
4	Smt.M.Subbulakshmi M.Com., SET	Asst. Prof.
5	Dr(Smt.)U.Jothimani M.Com(CA), M.Phil., , MBA.,Ph.D	Asst. Prof.
6	Dr (Smt.)J.Meenakshi M.Com., M.Phil., Ph.D.,	Asst. Prof.
7	Sri.S.Sankaralingam M.Com.,B.L.,	Lawyer (Part Time)
8	Dr.K.Subramanian M.Com.,M.Phil.,MBA.,Ph.D.	GF
9	Smt. P. Rajeswari M.Com., M.Phil.,CGT	Asst. Prof.
10	Selvi.S.Rudhrani M.Com.,M.Phil.,	Asst.Prof.

DEPARTMENT OF BUSINESS ADMINISTRATION

- | | | |
|---|--|-------------------|
| 1 | Smt. N. Lavanya MBA., M.Com (CA),DIS.DGT | Asst. Prof.& Head |
| 2 | Dr(Smt.) P. Shunmuga Thangam MBA., M.Phil., M.Com,PGDCE & T,Ph.D., | Asst. Prof. |
| 3 | Smt.V.Rajalakshmi MBA., M.Phil., NET | Asst. Prof. |
| 4 | Smt. C.S. Purnima MBA., NET | GF |
| 5 | Dr(Smt.)M.Padma MBA., Ph.D., | GF |
| 6 | Selvi.A.Chithira Valli MBA., | Asst.Prof. |

DEPARTMENT OF PHYSICAL EDUCATION

- | | | |
|---|------------------------------------|---------------------|
| 1 | Smt. V. Vidhya B.A. (His), M.P.Ed. | Physical Directress |
|---|------------------------------------|---------------------|

DEPARTMENT OF LIBRARY

- | | | |
|---|--|-----------|
| 1 | Smt. S. Gomathy M.Com., M.L.I.Sc., M.Phil. | Librarian |
|---|--|-----------|

**Sri Sarada College For Women, Tirunelveli - 627 011.
Fee Structure 2019-2020 - PG**

Name of the Courses	Tuition Fees (PS)	Special Fees (PA)	Lab Fees (PS)	Non Salary Fees	Additional Instruction Fees (PS)	Caution Deposit
M.A ENGLISH	675	1685	1000	305	2000	500
M.COM	1425	1685	0	305	1500	500
M.SC MATHEMATICS	1425	1685	1000	305	1500	500
M.SC PHYSICS	1425	1685	2000	305	1000	500
M.SC COMPUTER SCIENCE	1425	1685	4000	305	2000	500
MCA	10000	2160	2000	305	0	500
M.PHIL ENGLISH	15000	1685	0	305	0	500
M.PHIL COMMERCE	11000	1685	0	305	0	500
M.PHIL MATHEMATICS	15000	1685	0	305	0	500
M.PHIL COMPUTER SCIENCE	15000	1685	5000	305	0	500

Sri Sarada College For Women, Tirunelveli - 627 011.
Fee Structure 2019-2020 - UG

Name of the Courses	Tuition Fees (PS)	Special Fees (PA)	Lab Fees (PS)	Non Salary Fees	Additional Instruction Fees (PS)	Caution Deposit
BA ECONOMICS	675	1630	0	555	1000	500
B.A ENGLISH	675	1630	1000	555	2675	500
BBA	2375	1630	0	555	2175	500
B.COM	1425	1630	0	555	2675	500
B.COM CS	1425	1630	0	555	2675	500
B.Sc MATHEMATICS	1425	1630	1250	555	2375	500
B.Sc PHYSICS	1425	1630	1750	555	2375	500
B.Sc CHEMISTRY	1425	1630	1750	555	2375	500
B.Sc COMPUTER SCIENCE	1425	1630	3000	555	2500	500
B.Sc INFO.TECH.	1425	1630	3000	555	2500	500
BCA	1425	1630	3000	555	2500	500

MEMBERS OF STAFF (NON - TEACHING)

The Administrative Office Serves from 9 A.M. to 5.30 P.M.

1. Smt. V. Latha, B.Sc.	Superintendent
2. Smt. S. Chidambaravadivoo, B.Com.,	Assistant
3. Smt. R. Krishnaveni, B.Com.,	Assistant
4. Smt. S. Periyanyagi, B.A.	Assistant
5. Smt. V. Thamarai Selvi, B.com	Junior Asst
6. Selvi. S. Vimala, M.C.A., M.Phil	Junior Asst
7. Selvi. A. Jeyanthi	Junior Asst
8. Smt. V. Subbulakshmi, DECE	Technical Asst.
9. Smt. L. Ramalakshmi, M.C.A.,	Technical Asst.
10. Selvi. S. Krishnaveni, B.Com., M.L.I.Sc	Technical Asst.
11. Smt. S. Gowri	Lab. Attender (Physics)
12. Smt. R. Kalai Selvi, B.Com.	Lab. Attender (Physics)
13. Smt. S. Kasthuri	Lab. Attender (Chemistry)
14. Smt. A. Esakkiammal	Lab. Attender (Chemistry)
15. Smt. A. Gomathy Ammal	Lab. Attender (Comp. Sci)
16. Smt. K. Thayammal	Lab. Attender (Comp. Sci)
17. Smt. S. Petchiammal	Lab. Attendar (Comp. Sci)
18. Selvi. V. Thamilarasi	Office Attender
19. Smt. A. Mariammal	Office Attender
20. Smt. P. Muthupathirakali	Office Attender
21. Smt. P. Jeyalakshmi	Office Attender
22. Smt. S. Valli	Office Attender
23. Smt. P. Vijayalakshmi, B.A., M.L.I.Sc.,	Library Assistant
24. Smt. A. Alagumuthammal B.Com.	Library Attender
25. Smt. S. Bala	Library Attender
26. Smt. S. Shunmuga Sundari	Sweeper
27. Smt. M. Annalakshmi	Sweeper
28. Smt. A. Pappa	Sweeper
29. Smt. C. Muthulakshmi	Sweeper
30. Smt. E. Jothi	Sweeper
31. Smt. S. Subbulakshmi	Sweeper
32. Sri. M. Ganesan	Games Marker
33. Sri. M. Marimuthu	Mechanic
34. Smt. A. Selvi	Scavenger
35. Smt. M. Saraswathy	Scavenger
36. Smt. C. Shunmugavadivoo	Scavenger
37. Smt. Mookammal	Scavenger

GOVERNANCE AND RESPONSIBILITIES 2019-2020

S.No	Responsibilities	Name of the Faculty Members
A	Secretary	Yatiswari Saravanabhavapriya Amba
B	Educational Advisor	Dr. K. Subrahmanyam
C	Director	Prof. (Major) P.Chandrasekaran
D	Principal	Dr. (Smt) M.Malarvizhi
E	Vice Principal (By Rotation)	Dr.(Smt).V.Vallinayagi
F	IQAC Coordinator	Smt. N.Renuka
G	IQAC Steering Coordinator	Dr (Selvi) A. Mahalakshmi
H	IQAC Joint Coordinator	Smt.K.Amutha
I	Dean - Autonomous	Smt. N.Lavanya
J	Joint Dean- Autonomous	Dr(Smt.) V.Sangeetha
K	Controller- Autonomous	Dr(Smt.) K. Ramalakshmi
L	Union Vice President Joint Vice President	Selvi.B.Revathy Smt.M.Vijayalakshmi
1	Dean - COE-CIA & Curriculum Development	Dr. (Smt) S.Parvathakrishnammal
1a	Govt. Examinations	Smt.M.Indra&Smt.S.Ammani
1b	Staff Club, Staff Council & Welfare	Smt.P.Anusha,Smt.M.Sivakala
1c	CV-Students & Staff(TS & NTS)	Smt.S.Rajalakshmi, Selvi.E.Velammal@Sindhu
1d	Alumnae-Sarada Suta	Smt. B. Parvathi Devi, Smt.K.Amutha
1e	COE-CIA Cell, Progress Report	Dr(Smt.)T.Dhanalakshmi,Smt.K.Amutha, Selvi.A.Shunmuga Priya, Smt.T.Annalakshmi, Smt.S.Shanmuga Nirmala
1f	Gandhian Thought IRDP,SAGY &Shanthi senai	Dr.(Selvi). A.Mahalakshmi, Smt. S.Rajalakshmi, Selvi.S. Muthurani Dr.(Smt).J.Meenakshi
1g	Dual/Add on Courses Typewriting,Driving,Tailoring	Smt.M.Vijayalakshmi, Selvi.S.Anu Nithya
1h	Value Education/Kendra Programmes - Camps/RSVC/Ethics- Course i/c/Sanskrit/ Online Courses	Smt.B.Parvathi Devi(III Yr) Smt.T.Vennimalai (II Yr) Smt.P.Rajeswari(I Yr) Smt.S.Sivagami(English version)-UG Selvi.P.K.Kasthuri (Sanskrit) Selvi.S.Ramalakshmi(Eng) Smt.P.Anusha, Smt.S.Gomathy, Selvi.S.Ramalakshmi, Selvi. A. Subitha
1g	Study Centre (INOU,IGNOU, Bharathidhasan University)	Dr.(Smt)V.Vallimayagi , Dr.(Selvi).M.Ahila

MAY 2020

Date	Days	Particulars	Working Days
16	Sat		-
17	Sun		-
18	Mon		-
19	Tue		-
20	Wed		-
21	Thu		-
22	Fri		-
23	Sat		-
24	Sun	Common Wealth Day Observation	-
25	Mon		-
26	Tue		-
27	Wed		-
28	Thu		-
29	Fri		-
30	Sat		-
31	Sun		-

Abstract of Working Days

Odd Semester		Even Semester	
Month	Days	Month	Days
June	12	December	23
July	26	January	20
August	22	February	24
September	22	March	23
October	15	April	05
Total	97	Total	95

The winner always has a programme; the loser always has an excuse.

MAY 2020

Date	Days	Particulars	Working Days
1	Fri	May Day	-
2	Sat		-
3	Sun		-
4	Mon		-
5	Tue		-
6	Wed		-
7	Thu		-
8	Fri	World Red Cross Day Observation	-
9	Sat		-
10	Sun		-
11	Mon		-
12	Tue		-
13	Wed	Mother's Day Observation	-
14	Thu		-
15	Fri		-

NOTES

Asking for help is a strength, not a weakness.

2	Dean – Training & Development	Smt. M.Indra
2a	Sarada Training Cell for Competitive Examinations, Tally	Selvi.A.Shunmuga priya, Dr.(Selvi).M.Ahila
2b	Communication Skills/Sanskrit/Hindi/English	Sr Mayil, Selvi.P.K. Kasthuri, Selvi T.Shylapathi
2c	Faculty Development Programme, NTS Orientation & Students Semester-wise Orientation /Bridge Course/ Personality Development Training	Selvi.T.Miruna Devi, Smt.P.Rajeswari, Smt.Milka Vijayan, Smt.M.Semalai Sumathi Dr.(Smt) T.Vela, Selvi.J.Vimithra
2d	Entrepreneurship/Career Guidance & Placement Cell	Smt.M.Subbulakshmi, Dr.(Smt).J.Dhanalakshmi
2e	Quiz Club	Smt.U. Senthamil selvi Selvi.S.Anu Nithya
2f	Seminar Hall/Smart Class/Auditorium	Sr. Mayil, Smt.Lakshmi Prabha, Selvi.A.Sundara Mangai
2g	Internship-Coordinator Members	Dr(Smt.).T.Ratha Jeyalakshmi All HODs
2h	IQAC Newsletter	Smt.M.Lalitha, Smt.M.Usha
2i	Calendar & Compendium/ Campus Chronicler	Selvi.B.Revathy & Smt.M.Vijayalakshmi Smt.S.Abirami(Hostel Warden)
2j	Gandecvam	Dr(Smt).N.Kamala, Smt.S.Gomathy, All Forum Vice Presidents
3	Dean - Research & Development	Dr.(Smt) A.Aruna Devi
3a	AICTE/AISHE/TNSCST/UGC projects/Affairs/ICSSR/ICHR/ARIIA/UNNAT BHARAT AB HIYAN	Dr(Smt).V.Vallinayagi Dr(Smt).T.Ratha Jeyalakshmi Dr(Smt).A.Aruna Devi Smt.S.Kanagasankari
3b	Conferences, Seminars & Workshops	HODs & Forum Vice Presidents
3c	Funded Projects/Students Projects/Pragnavani	Dr(Smt).R.Muthulakshmi Dr(Smt).A.Aruna Devi Dr(Smt).J.Dhanalakshmi
3d	College Magazine	Smt.V.Raja Rajeswari, Smt.S.Gomathy, Selvi.P.Kavitha, Dr(Smt).T.Dhanalakshmi & All Forum Vice Presidents
3e	PRO/Media Reporting/ Photo-Videos	Dr.(Smt).T.Dhanalakshmi, Selvi.T.Shylapathi/Selvi.P.K.Kasthuri
3f	Instrumentation/Incubation Centre	Dr(Smt).T.Vela & Science HODs
3g	Institutional Innovation Council	Dr(Smt).T.Ratha Jeyalakshmi, Dr(Smt).S.Arumuga Devi
3h	Website Coordinator	Smt.P.Anusha
4	Dean – Students Welfare & Discipline	Smt. K.Lakshmi
4a	First Aid & Health Care	Smt.V.Vidhya & Smt.Manimegalai
4b	Merit/Loan Scholarships, Endowments, Awards-Awareness and Personality Attainment	Smt.S.Magara Jothi Lakshmi Smt.R.Krishnaveni(O) & All Class Counsellors

4c	Women Cell	Smt.M.Sivakala,Smt.M.Usha
4d	Discipline Committee ,Grievance & Redress,Anti-ragging & De-addiction	Smt.K.Lakshmi, Smt.M.Sivakala Smt. S.Chithra,Smt.V.Vidhya
4e	Students Welfare-Leave, OD, ML, Attendance	Selvi.B.Revathy, Smt.M.Vijayalakshmi
4f	Industrial Visit/Academic Tour	III Year & PG Class Counsellors
4g	Bus/Train Concession	Smt.V.Thamarai selvi(O), Selvi.A.Sundara Mangai
4h	Counselling & Mentoring	Selvi.B.Revathy & Smt.M.Vijayalakshmi
4i	Infrastructure(Building, Furniture, Equipments)	Smt.M.Lalitha & Selvi. K.Subha Priyadharshini
4j	ID Card/PAN Card	Selvi.S.Revathy(Maths), Selvi.T.Shylapathi
4k	PSTC & Padha Pooja	Selvi.P.K.Kasthuri,Selvi.A.Muthuselvi & III Year Class Counsellors
4l	Learners Support Programme	Dr.(Smt.)S.Arumuga Devi
5	Dean – ISR, Extension & Development	Smt. J.Ponrenga
5a	CD/SD/Sakthi Pooja & other General Meetings & Celebrations	Selvi.B.Revathy, Smt.M.Vijayalakshmi, Smt.T.Vennimalai, Selvi.M.S.S.Meenakshi
5b	NSS - Unit No. 153, 24, 25, New Units I & II	Smt.S.Kanagasankari, Smt.K.Lakshmi Dr.(Smt).A. Arunadevi Dr.(Smt).T.D hanalakshmi Dr.(Selvi).A.Mahalakshmi
5c	RRC/ Blood Donor Cell	Smt.P.Anusha
5d	YRC	Smt.J.Ponrenga & Smt.M.Lalitha
5e	NCC	Lt(Smt) S.Chithra
5f	Exnora – Green Clean Cell	Smt.P.Subbulakshmi, Smt.K.Lakshmi Prabha
5g	Exhibition & Self Help Group Cell	Smt.S.Rajalakshmi, Selvi.A.Chithira Valli
5h	Fine Arts/Youth Welfare Competitions/ Spiritual, Cultural, Music, Dance & Drama	Smt. G.Parameswari, Smt.P.Anitha Dr.(Smt).P.Shanmuga Thangam Smt.P.Subbulakshmi, Selvi.S.Rajeswari, Dr.Smt.T.Vela, Selvi.A.Muthu selvi
5i	Plastic Free Cell	Smt.T.Annalakshmi, Selvi.M.S.S.Meenakshi
5j	Navarathiri Kolu Arrangement	Dr. (Smt) S.Parvathakrishanmmal Smt. G.Parameswari Smt.K.Lakshmi,Smt.J.Ponrenga Smt.M.Sembalai Sumathi, Hostel Warden
5k	Electoral Literacy Club	Smt.M.Subbulakshmi, Smt.U.Senthamil Selvi

APRIL 2020

Date	Days	Particulars	Working Days
16	Thu	Model Exam Concludes	-
17	Fri		-
18	Sat	World Heritage Day / Last Working Day for Students	95
19	Sun		-
20	Mon	Last Working Day for Faculty Members	-
21	Tue		-
22	Wed		-
23	Thu		-
24	Fri		-
25	Sat		-
26	Sun		-
27	Mon		-
28	Tue		-
29	Wed		-
30	Thu		-

NOTES

Team work is working together even when apart.

APRIL 2020

Date	Days	Particulars	Working Days
1	Wed		91
2	Thu		92
3	Fri		93
4	Sat		94
5	Sun		-
6	Mon	Panguni Uthiram / Mahavir Jeyanthi	-
7	Tue	Model Exam Begins	-
8	Wed	World Health Day	-
9	Thu		-
10	Fri	Good Friday	-
11	Sat		-
12	Sun		-
13	Mon		-
14	Tue	Tamil New Year	-
15	Wed		-

NOTES

Forum Vice Presidents & Department Placement Coordinators				
	Tamil	Dr.(Smt)T. Dhanalakshmi	Physics	Dr(Smt.) T.Vela
	Sanskrit	Selvi A.Muthuselvi		
	English	Selvi.P.Kavitha	Chemistry	Smt.K.Lakshmi
	Economics	Smt.K.Lakshmi Priya.	Computer Science	Selvi.A.VidhyaVijayalakshmi
	Commerce	Smt.U.Senthamil Selvi	Information Technology	Smt M.Usha
	Commerce CS	Smt. M.Subbulakshmi	Computer Applications	Dr(Smt.)S.Arumuga Devi
	Mathematics	Selvi S.Revathy	BBA	Dr.(Smt).P.Shanmuga Thangam
Department & Autonomy Coordinators				
	Tamil	Dr.(Smt)T. Dhanalakshmi	Physics	Dr. (Smt) J. Dhanalakshmi
	Sanskrit	Selvi.P.K. Kasthuri		
	English	Smt.M.Sivakala	Chemistry	Selvi.S.Rajeswari
	Economics	Smt.K.Lakshmi Priya.	Computer Science	Smt.P.Anitha
	Commerce	Smt.S.Shanmuga Nirmala	Information Technology	Smt.P.Subbulakshmi
	Commerce CS	Smt. M.Subbulakshmi	Computer Applications	Smt.V.Lakshmi Prabha
	Mathematics	Dr(Selvi)A.Mahalakshmi	BBA	Dr(Smt).P.Shanmuga Thangam

Success is a journey, not a destination.

LIST OF ADMINISTRATIVE / ACADEMIC COMMITTEES

1. ADMISSION COMMITTEES

- | | | |
|---|-------------------------------------|--------------------------|
| 1 | Chairperson Principal | Dr (Smt.) M. Malarvizhi |
| | Members | |
| 2 | Senior faculty cum IQAC Coordinator | Smt N. Renuka |
| 3 | Senior faculty Science Subjects | Smt.M. Indra |
| 4 | Senior faculty Arts Subjects | Dr (Smt.) T.Kalavathi |
| 5 | Faculty from SC/ST | Dr (Smt.) T.Dhanalakshmi |

2. INTERNAL QUALITY ASSURANCE CELL

- | | | |
|-----|---|--|
| 1. | Chairperson | Dr.(Smt.)M. Malarvizhi, Principal |
| 2. | College Secretary | Yatiswari Saravanabhavapriya Amba |
| 3. | Director | Prof.(Major)P.Chandrasekaran |
| 4. | Vice-Principal | Dr.(Smt).V.Vallinayagi |
| 5. | Office Superintendent | Smt.V.Latha |
| 6. | Dean Autonomy | Smt. N.Lavanya |
| 7. | Dean - COE-CIA & Curriculum Development | Dr. (Smt) S.Parvathakrishnammal |
| 8. | Dean – Training & Development | Smt. M.Indra |
| 9. | Dean - Research & Development | Dr.(Smt) A.Arana Devi |
| 10. | Dean – Students Discipline | Smt. K.Lakshmi |
| 11. | Dean – ISR, Extension & Development | Smt. J.Ponrenga |
| 12. | Senior Faculty | Dr.(Smt.)R.Muthulakshmi |
| 13. | Secretary-Tapovanam | Srimath Swami Sathyanandhaji |
| 14. | Member, Local society | Mr.S. Sankara Pandian |
| 15. | Member, Student | Selvi. E. Chidamabara Sangeetha, III MCA |
| 16. | Alumnae | Smt. B. Parvathi Devi |
| 17. | School Secretary | Yatiswari Thavapriya Amba |
| 18. | Industrial Expert | Sir.S.V. Alagappan |
| 19. | Stakeholder | Mr. Sona Venkatachalam |
| 20. | IQAC Coordinator | Smt. N. Renuka |

3. LIBRARY ADVISORY COMMITTEE

- | | | |
|-----|------------------------------------|---------------------------------------|
| 1. | Chairperson Principal | Dr (Smt.) M. Malarvizhi |
| | Members | |
| 2. | IQAC Coordinator | Smt N. Renuka |
| 3. | Librarian | Smt S.Gomathy |
| 4. | Senior faculty – Language and Arts | Smt.N.Lavanya |
| 5. | Senior faculty Science Subjects | Smt.V.Raja Rajeswari |
| 6. | Senior faculty Commerce | Dr (Smt.) N.Kamala |
| 7. | PG student | Selvi V.S.Mirdula-II M.A., English |
| 8. | UG student (Arts) | Selvi A.Muthukumari-III BBA |
| 9. | UG student (Science) | Selvi S.P.Gayathri-III B.Sc., Physics |
| 10. | UG student (Commerce) | Selvi V.Devidharshini-III B.Com |

MARCH 2020

Date	Days	Particulars	Working Days
16	Mon	CIA –III Concludes	78
17	Tue		79
18	Wed		80
19	Thu		81
20	Fri		82
21	Sat		83
22	Sun		-
23	Mon		84
24	Tue		85
25	Wed	Telgu New year	-
26	Thu		86
27	Fri		87
28	Sat	Swami Chidbhavandar Jeyanthi/Founder's Day	88
29	Sun		-
30	Mon		89
31	Tue		90

NOTES

A successful team beats with one heart.

MARCH 2020

Date	Days	Particulars	Working Days
1	Sun		-
2	Mon		68
3	Tue	Ayya Narayananaswami Jeyanthi	-
4	Wed		69
5	Thu		70
6	Fri		71
7	Sat	International Women's Day Celebration	72
8	Sun	International Women's Day	-
9	Mon	CIA – III Begins	73
10	Tue	CIA – III	74
11	Wed	CIA – III	75
12	Thu	CIA – III	76
13	Fri	CIA – III	77
14	Sat	Karadaiyar Nonbu	-
15	Sun	CIA – III	-

NOTES

An investment in knowledge always pays the best interest.

4. SPORTS COMMITTEE

1. Chair Person - Principal Dr (Smt.) M. Malarvizhi
- Members**
2. IQAC Coordinator Smt N. Renuka
 3. MSU Professor : Dr.S.Sethu,M.S.University
Physical Education
 4. External: District Sports Officer A. Jeyachithra
Mail Id: dsotnv@gmail.com
Contact No:7401703506, (0462) 2582632
 5. Physical Director Smt V.Vidhya
 6. Senior Faculty interested in Sports Smt.V.Raja Rajeswari
 7. PG student Selvi T. Anupriya - I M.Sc., Mathematics
 8. Overall Champion (Secretary) Selvi V.Preethi-I M.Sc., Computer Science
 9. Top Sports prize winner Selvi K.Puvenshwari-III B.Com (CS)
(Joint Secretary)
 10. Top Sports prize winner Selvi G.Viji-III B.Com (CS)

5. HOSTEL COMMITTEE

1. Chairperson Principal Dr (Smt.) M. Malarvizhi
- Members**
2. IQAC Coordinator Smt N. Renuka
 3. Deputy Warden Smt K.Lakshmi
 4. Senior faculty Smt P.Anusha
 5. Resident Manager Sr. Shyamala
 6. Assistant Warden Smt. S. Abirami
 7. PG Student Selvi M.Sudarselvi –II M.Com
 8. UG III Year Selvi M.Sermaeswari– III B.Sc., Mathematics
 9. UG III Year Selvi R.Vidhya Darani- III B.Com(CS)
 10. UG III Year Selvi V.Subasri-III B.Com

6. COMPLAINTS CUM REDRESSAL COMMITTEE

1. Chairperson Principal Dr.(Smt) M. Malarvizhi
- Members**
2. IQAC Coordinator Smt N. Renuka
 3. Cell Coordinator Selvi B.Revathy
 4. Senior Faculty – Arts Smt.M.Siva kala
 5. Senior Faculty – Science Smt.K.Lakshmi
 6. Senior faculty Commerce Smt .S.Shunmaga Nirmala
 7. PG Student Selvi S.Nandhini –II M.A.,English
 8. UG student (Arts) Selvi S.Muhitha- III BBA
 9. UG student (Science) Selvi K.Vishnupriya – III B.Sc., Mathematics
 10. UG student (Commerce) Selvi.M.Kaleeswari III B.Com(CS)

7. STUDENTS WELFARE & DISCIPLINE COMMITTEE

- 1 Chairperson - Principal Dr (Smt.) M. Malarvizhi
- Members**
- 2 IQAC Coordinator Smt N. Renuka
 3 Dean – Students Welfare Smt.K.Lakshmi
 4 Medical Officer Dr. (Smt) Devaki
 5 Placement Officer Smt. M. Subbulakshmi
 6 Senior Faculty (Alumni) Smt.B.Parvathi Devi
 7 Member Dr. (Smt) S. Parvatha Krishnammal
 8 Member Dr. (Smt) N.Kamala
 9 Member Selvi. T. Miruna Devi
 10 PG Student Selvi M.Sudarselvi-II M.Com
 11 UG student (Arts) Selvi M.Malaiammal-III B.A., Economics
 12 UG student (Science) Selvi B.Iswarya-III B.Sc., Chemistry
 13 UG student (Commerce) Selvi K.Sathya-III B.Com

8. ANTI-RAGGING COMMITTEE

- 1 Chairperson Principal Dr.(Smt) M. Malarvizhi
- Members**
- 2 IQAC Coordinator Smt N. Renuka
 3 Cell Coordinator Smt.K.Lakshmi
 4 Member Lt.Smt.S.Chitra
 5 Women Police Officer Smt. S. Padmavathi
 6 Psychologist Dr. T.Chenthil Sivamuthu
 7 Senior Faculty – Counsellor Dr.(Smt)V.Vallinayagi
 8 Member Sri M. G. Sankarapandian
 9 Office Superintendent Smt.V.Latha
 10 Member(Representative of Parent) Dr. S. Pasunkili Pandian
 11 Member(Representative of Parent) Smt.A.Ulagammal
 12 UG student (Arts) Selvi G.Jeysree –III B.A., English
 13 UG student (Science) Selvi K.Mahalakshmi – III B.Sc., IT
 14 UG student (Commerce) Selvi S.Muthu Sofia –III B.Com

9. WOMEN'S CELL

- 1 Chairperson Principal Dr.(Smt) M. Malarvizhi
- Members**
- 2 IQAC Coordinator Smt N. Renuka
 3 Cell Coordinator Smt.M.Siva kala
 4 Senior Faculty–Arts&Commerce Smt.M.Lalitha
 5 Senior Faculty – Science Smt.M.Vijayalakshmi
 6 PG Student Selvi S.Sobona-II M.Sc., Physics
 7 UG student (Arts) Selvi M.Raciga-III B.A., Economics
 8 UG student (Science) Selvi T.Thamburatti-II BCA
 9 UG student (Commerce) Selvi R.Dhanam-III B.Com

FEBRUARY 2020

Date	Days	Particulars	Working Days
16	Sun		-
17	Mon	CIA II	56
18	Tue	CIA II	57
19	Wed	CIA II Concludes	58
20	Thu	NSS Special Camp	59
21	Fri	World Forestry Day /NSS Special Camp/ International Mother Language Day Celebration	60
22	Sat	World Water Day /NSS Special Camp	61
23	Sun	NSS Special Camp	-
24	Mon	NSS Special Camp	62
25	Tue	NSS Special Camp/185 th Sri Sri Rama Krishna Deva	63
26	Wed		64
27	Thu	Campus Cleaning & Greening	65
28	Fri	National Science Day Celebration	66
29	Sat	32 nd Lighting Ceremony	67

NOTES

FEBRUARY 2020

Date	Days	Particulars	Working Days
1	Sat	34th College Day	44
2	Sun		-
3	Mon	Ramayana Oration Series	45
4	Tue		46
5	Wed		47
6	Thu		48
7	Fri	Blessing Ceremony (பூத பூஜை)	49
8	Sat	Thai Poosam	-
9	Sun		-
10	Mon	Major Saree	50
11	Tue	Group Photo/ CIA II Begins	51
12	Wed	CIA II	52
13	Thu	CIA II	53
14	Fri	32 nd Graduation Day / CIA II	54
15	Sat	CIA II	55

NOTES

We will not know unless we begin

10. EXAMINATION COMMITTEE

- | | | |
|----------------|---------------------------|--|
| 1 | Chairperson - Principal | Dr (Smt.) M. Malarvizhi |
| Members | | |
| 2 | IQAC Coordinator | Smt N. Renuka |
| 3 | Dean – CIA & CD | Dr (Smt.) S.Parvatha Krishnammal |
| 4 | Senior Faculty – Arts | Dr (Smt.)T.Dhanalakshmi |
| 5 | Senior Faculty – Science | Smt.K. Amutha |
| 6 | Senior Faculty – Commerce | Smt. S. Shunmuga Nirmala |
| 7 | PG Student | Selvi V.Priya-I M.A.,English |
| 8 | UG student (Arts) | Selvi R.Prema-III B.A.,Economics |
| 9 | UG student (Science) | Selvi K.K.Nithishya-III B.Sc., Mathematics |
| 10 | UG student (Commerce) | Selvi S.V.SangharaGomathi-III B.Com |

11. RESEARCH AND DEVELOPMENT COMMITTEE

- | | | |
|----------------|----------------------------------|--|
| 1 | Chairperson Principal | Dr (Smt.) M. Malarvizhi |
| Members | | |
| 2 | IQAC Coordinator | Smt N. Renuka |
| 3 | Dean – R & D Cell | Dr (Smt.) A.Aruna Devi |
| 4 | Doctorate in Language | Dr (Smt.)T.Dhanalakshmi |
| 5 | Doctorate in Science | Dr (Smt.) T. Ratha Jeyalakshmi |
| 6 | Doctorate in Commerce | Dr (Smt.) N.Kamala |
| 7 | Senior faculty pursuing research | Smt. S. Viji |
| 8 | PG Student – Arts | Selvi R. Anitha –II M.A English |
| 9 | PG Student –Commerce | Selvi M. Vidhya Meenakshi-II M.Com |
| 10 | PG Student – Science | Selvi S.Jayashree – IIM.Sc., Mathematics |

12. FINANCE COMMITTEE

- | | | |
|---|--------------------------|-----------------------------------|
| 1 | Chairperson-Secretary | Yatiswari Saravanabhavapriya Amba |
| 2 | Bursar | Yatiswari Thavapriya Amba |
| 3 | Director | Prof.(Major) P.Chandra Sekaran |
| 4 | Principal | Dr (Smt.) M. Malarvizhi |
| 5 | IQAC co-ordinator | Smt. N. Renuka |
| 6 | Senior Faculty-Science | Smt. S.Magara Jothi Lakshmi |
| 7 | Senior Faculty- Commerce | Smt. Milka Vijayan |
| 8 | Office Superintendent | Smt. V. Latha |

13. SARADA SUTA ALUMNAE COMMITTEE

- | | | |
|---|------------------------------------|-----------------------------------|
| 1 | Patron - Secretary | Yatiswari Saravanabhavapriya Amba |
| 2 | Advisor-Director | Prof.(Major) P.Chandra Sekaran |
| 3 | Chairperson Principal | Dr (Smt.) M. Malarvizhi |
| 4 | IQAC Coordinator | Smt N. Renuka |
| 5 | Alumnae Cell Coordinator/Treasurer | Smt. B. Parvathi Devi |
| 6 | President | Smt.U.Latha@Venkateshwari |
| 7 | Vice President | Smt.S.Uma |
| 8 | Secretary | Dr (Smt.)J.Umai Parvathy |

- 9 Joint Secretary Selvi B.Revathy
 10 Member Smt.S.Arumuga Selvi
 11 Member Dr (Smt.).A.ArunaDevi
 12 Member Smt.K.Amutha
- 14. PLANNING DEVELOPMENT AND MONITORING BOARD**
- 1 Chairperson - Principal Dr (Smt.) M. Malarvizhi
 2 Member Dr (Smt.)V.Vallinayagi
 3 Member Smt.N. Renuka
 4 Member Dr. D. Murugan
 5 Member Sri M. G. Sankarapandian
 6 Member Sri R. Vel Mayil Murugan
 7 Member Ar. Balasingh
 8 Member Dr.P.Arockia Jansi Rani
 9 Advisor – Secretary Yatiswari Saravanabhavapriya Amba
 10 Advisor-Monitor Yatiswari Thavapriya Amba
 11 Advisor-Director Prof.(Major) P.Chandra Sekaran

15. PLACEMENT TRAINING AND DEVELOPMENT CELL

- 1 Chairperson- Principal Dr (Smt.) M. Malarvizhi
- Members**
- 2 IQAC Coordinator Smt N. Renuka
 3 Dean – T & D Cell Smt.M.Indra
 4 Placement Officer Smt.M. Subbu Lakshmi
 5 Senior Faculty – Arts Dr (Smt.) T.Kalavathi
 6 Senior Faculty – Science Smt. T. Vennimalai
 7 Senior Faculty –Commerce Smt. S. Shunmuga Nirmala
 8 PG Student Selvi A.Malathi II M.Com
 9 UG student (Arts) Selvi S. Palani Rajam III BBA
 10 UG student (Science) Selvi S.Meena Priya III BCA
 11 UG student (Commerce) Selvi Arul@Agana- III B.Com

16. INSTITUTION INNOVATION COUNCIL (IIC/MHRD)

- 1 President Dr.(Smt).T.Rathna Jeyalakshmi
 2 Convener Dr(Smt.)S.Arumuga Devi
 3 Member Smt.P.Anusha
 4 Coordinator (Student) E.Chidamabara Sangeetha-III MCA
 5 Member Dr.S.Chidambaranathan
 (Representative from nearby incubation centre)
 6 Member Mr.A.Vetrivel
 (Representative of SIDBI/NABARD/Lead Bank/Investor)
 7 Member Mr.R.Viswanathan
 (Technical Experts from nearby industry)

JANUARY 2020

Date	Days	Particulars	Working Days
16	Thu	Thiruvalluvar Day	-
17	Fri	Ulavar Thirunal/Sri Swamiji Jeyanthi	-
18	Sat	Compensation of 2nd Saturday Leave	=
19	Sun		-
20	Mon		33
21	Tue	Congregational Workshop (சிறப்பு வழிபாடு)	34
22	Wed	Congregational Workshop (சிறப்பு வழிபாடு)	35
23	Thu	Congregational Workshop (சிறப்பு வழிபாடு)	36
24	Fri	National Girl Child Day	37
25	Sat	National Guide Child Day / Republic Day Celebration	38
26	Sun	Republic Day	-
27	Mon		39
28	Tue		40
29	Wed		41
30	Thu		42
31	Fri		43

NOTES

Every day is a little life; Live it to its fullest.

JANUARY 2020

Date	Days	Particulars	Working Days
1	Wed	New Year	-
2	Thu	Ramayana Oration Series	24
3	Fri	CIA -I Begins	25
4	Sat	Commerce CS Meet / CIA -I	26
5	Sun		-
6	Mon	CIA -I	27
7	Tue	CIA -I	28
8	Wed	CIA -I	29
9	Thu	CIA -I / Sanskrit Meet	30
10	Fri	CIA -I / BBA Meet/Arudra Darshan	31
11	Sat	National Youth Day Celebration / CIA -I Concludes	32
12	Sun	National Youth Day	-
13	Mon	Compensation of 2 nd Saturday Leave (December)	-
14	Tue	Bhogi	-
15	Wed	Pongal	-

NOTES

A goal to be the best is more important than a goal to be the biggest.

- | | |
|---|-----------------------------------|
| 8 Member | S.Ramalakshmi |
| (Alumni Entrepreneurs from the Host Institutions) | |
| 9 Special Invitee | Mr.M.Nagendran |
| (Patent Expert) | |
| 10 Member | S.Sudalai Vadivoo-III MCA |
| 11 Member | S.Subathra-III MCA |
| 12 Member | S.Vigneshwari-III MCA |
| 13 Member | S.Mahalaskhmi-III MCA |
| 14 Member | S.Illavarasi-III MCA |
| 15 Member | S.Kavitha-III MCA |
| 16 Member | M.Bala Poorvi-III MCA |
| 17 Member | P.Nangeshwari-III MCA |
| 18 Member | A.Anusha-III MCA |
| 19 Member | M.Anusuya-III MCA |
| 20 Member | M.Anna Rajam-III MCA |
| 21 Member | A.Ayirathal@Aarthi-III MCA |
| 22 Member | M.Bavithra-III MCA |
| 23 Member | K.Esakkiammal-III MCA |
| 24 Member | E.Mari Selvi-III MCA |
| 25 Member | M.Sri Priya-III MCA |
| 26 Member | S.Swathy-III MCA |
| 27 Ex.Officio-Secretary | Yatiswari Saravanabhavapriya Amba |
| 28 Ex.Officio-Director | Prof.(Major)P.chandra Sekaran |
| 29 Principal | Dr(Smt) M. Malarvizhi |
| 30 IQAC Coordinator | Smt N. Renuka |

17. SEXUAL HARASSMENT PREVENTION COMMITTEE

- | | |
|---------------------------|------------------------|
| 1 Chairperson - Principal | Dr (Smt.) M.Malarvizhi |
|---------------------------|------------------------|

Members

- | | |
|--------------------------|------------------------|
| 2 IQAC Coordinator | Smt.N.Renuka |
| 3 Women cell coordinator | Smt.M.Sivakala |
| 4 Student Dean | Smt.K.Lakshmi |
| 5 Student Vice President | Selvi.B.Revathy |
| 6 NSS P.O. | Smt. S. Kanaga Sankari |
| 7 NCC Officer | Lt.(Smt)S.Chitra |

JUNE 2019

Date	Days	Particulars	Working Days
1	Sat		-
2	Sun		-
3	Mon		-
4	Tue		-
5	Wed	Ramzan/World Environment Day	-
6	Thu		-
7	Fri		-
8	Sat		-
9	Sun		-
10	Mon		-
11	Tue		-
12	Wed		-
13	Thu	FDP	-
14	Fri	FDP/Blood Donor's Day Observation	-
15	Sat	Faculty Meeting	-

NOTES

A Creative attitude is the fuel for progress and Growth.

DECEMBER 2019

Date	Days	Particulars	Working Days
16	Mon	Economics Meet	11
17	Tue		12
18	Wed	167th Annaiyar Jeyanthi	13
19	Thu		14
20	Fri	Mathematics Meet	15
21	Sat	National Mathematics Day Celebration	16
22	Sun	National Mathematics Day	-
23	Mon	Physics Meet	17
24	Tue		18
25	Wed	Chirstmas/_Hanuman Jeyanthi	-
26	Thu		19
27	Fri	Campus Cleaning &Greening	20
28	Sat	34th Sports Day	21
29	Sun		-
30	Mon	Chemistry Meet	22
31	Tue	Commerce Meet	23

NOTES

Failure is not necessarily missing the target, but aiming too low.

DECEMBER 2019

Date	Days	Particulars	Working Days
1	Sun	World AIDS Day Observation	-
2	Mon	FDP	-
3	Tue		-
4	Wed	College Reopens for even semester/Navy Day	1
5	Thu	International Volunteers Day Meet	2
6	Fri		3
7	Sat		4
8	Sun		-
9	Mon	Ramayana Oration Series	5
10	Tue	Thiru Karthigai Deepam	6
11	Wed	Bharathiyar Birthday/Tamil Meet	7
12	Thu		8
13	Fri	English Meet	9
14	Sat		10
15	Sun		-

NOTES

A great pleasure in life is doing what people say you cannot do.

JUNE 2019

Date	Days	Particulars	Working Days
16	Sun	Father's Day	-
17	Mon	College Reopens OBC for UG 2/3 year, PG 2 year	1
18	Tue	College Reopens OBC for UG 2/3 year, PG 2 year	2
19	Wed	College Reopens OBC for UG 2/3 year, PG 2 year	3
20	Thu	Value Education UG 2,3 years & PG -2 year	4
21	Fri	International Yoga Day	5
22	Sat		6
23	Sun		-
24	Mon	College Reopens UG - 1 Year (OBC)	7
25	Tue	OBC	8
26	Wed	OBC	9
27	Thu	OBC	10
28	Fri	OBC	11
29	Sat	Valedictory Function -OBC	12
30	Sun		-

NOTES

If you are going to climb, you have to grab the branches not the blossoms.

JULY 2019

Date	Days	Particulars	Working Days
1	Mon	Value Education UG I Year / College Reopens – PG I Year & M.Phil	13
2	Tue		14
3	Wed		15
4	Thu		16
5	Fri		17
6	Sat		18
7	Sun		-
8	Mon		19
9	Tue		20
10	Wed		21
11	Thu	Union Inauguration / Ramayana Oration series	22
12	Fri	Economics Meet	23
13	Sat		-
14	Sun	Car Festival	-
15	Mon	Commerce Meet	24

NOTES

There is a better way for everything. Find it.

NOVEMBER 2019

Date	Days	Particulars	Working Days
16	Sat		-
17	Sun	International Student's Day	-
18	Mon		-
19	Tue		-
20	Wed		-
21	Thu		-
22	Fri		-
23	Sat		-
24	Sun	NCC Day	-
25	Mon		-
26	Tue		-
27	Wed		-
28	Thu		-
29	Fri		-
30	Sat		-

NOTES

If you cannot do great things you can do small things in a great way.

NOVEMBER 2019

Date	Days	Particulars	Working Days
1	Fri	Last Working Day for Faculty Members	-
2	Sat	Shasti Fasting Concludes	-
3	Sun		-
4	Mon		-
5	Tue		-
6	Wed		-
7	Thu		-
8	Fri		-
9	Sat		-
10	Sun	Milad-un-Nabi	-
11	Mon		-
12	Tue		-
13	Wed		-
14	Thu		-
15	Fri		-

NOTES

Progress has little to do with speed, but much to do with Direction.

JULY 2019

Date	Days	Particulars	Working Days
16	Tue		25
17	Wed		26
18	Thu		27
19	Fri	Tamil Meet	28
20	Sat		29
21	Sun		-
22	Mon	Blood Grouping & Blood Donation Camp	30
23	Tue	Chemistry Meet/ Value Education UG & PG Exam	31
24	Wed		32
25	Thu		33
26	Fri	CIA – I Begins	34
27	Sat	CIA – I	35
28	Sun		-
29	Mon	CIA – I	36
30	Tue	CIA – I / Various Committee Meet	37
31	Wed	CIA – I	38

NOTES

Attitudes are more important than aptitudes.

AUGUST 2019

Date	Days	Particulars	Working Days
1	Thu	CIA – I	39
2	Fri	CIA – I	40
3	Sat	CIA –I Concludes / Adi Perukku	41
4	Sun		–
5	Mon		42
6	Tue		43
7	Wed		44
8	Thu		45
9	Fri	Varalakshmi Viratham	46
10	Sat	Alumnae Sarada Suta's Meet	47
11	Sun		-
12	Mon	Bakrid	-
13	Tue	Adi Thapasu	-
14	Wed		48
15	Thu	71 st Independence Day Celebration/Avani Avittam	-

NOTES

Actions speak louder than words.

OCTOBER 2019

Date	Days	Particulars	Working Days
16	Wed	CIA –III	93
17	Thu	CIA –III	94
18	Fri	CIA –III Concludes	95
19	Sat	152nd Sister Nivedita's Birthday Celebration	96
20	Sun		-
21	Mon	Model Exam Begins	-
22	Tue		-
23	Wed		-
24	Thu		-
25	Fri		-
26	Sat	Compensation 2 nd Saturday Leave	-
27	Sun	Deepavali	-
28	Mon	Kandha Shasti Fasting Begins	-
29	Tue		-
30	Wed	Model Exam Concludes	-
31	Thu	Last Working Day for Students	97

NOTES

Small opportunities are often the beginning of great achievements.

OCTOBER 2019

Date	Days	Particulars	Working Days
1	TUE		83
2	Wed	Gandhi Jeyanthi	-
3	Thu	Sakthi Pooja	84
4	Fri	Sakthi Pooja	85
5	Sat	Saraswathi Pooja Celebration	86
6	Sun		-
7	Mon	Saraswathi Pooja	-
8	Tue	Vijayadasami	-
9	Wed		87
10	Thu	CIA -III Begins	88
11	Fri	Education Day Meeting / CIA -III	89
12	Sat	CIA -III	90
13	Sun		-
14	Mon	Children's Day Observation / CIA -III	91
15	Tue	CIA -III	92

NOTES

Goals and actions must meet.

AUGUST 2019

Date	Days	Particulars	Working Days
16	Fri		49
17	Sat	Kala Sarada Competitions	50
18	Sun		-
19	Mon	Sanskrit Meet	51
20	Tue	English Meet / Ramayana Oration	52
21	Wed	Commerce (CS) Meet	53
22	Thu	Physics Meet	54
23	Fri	Krishna Jeyanthi	-
24	Sat	Compensation of 2 nd Saturday Leave	-
25	Sun	Sanskrit Day	-
26	Mon	CIA -II Begins	55
27	Tue	CIA -II	56
28	Wed	CIA -II	57
29	Thu	National Sports Day Observation / CIA -II	58
30	Fri	CIA -II	59
31	Sat	CIA -II	60

NOTES

Goals give direction, purpose and meaning to life.

SEPTEMBER 2019

Date	Days	Particulars	Working Days
1	Sun		-
2	Mon	Vinayagar Chathurthi	-
3	Tue	CIA –II	61
4	Wed	CIA –II Concludes	62
5	Thu	Teacher’s Day Observation	63
6	Fri	View IT Meet	64
7	Sat		65
8	Sun		-
9	Mon		-
10	Tue	Muharram	-
11	Wed	Onam	66
12	Thu	Ramayana Oration Series	67
13	Fri		68
14	Sat		69
15	Sun		-

NOTES

The positive thinker creates a majority.

SEPTEMBER 2019

Date	Days	Particulars	Working Days
16	Mon		70
17	Tue		71
18	Wed		72
19	Thu		73
20	Fri		74
21	Sat		75
22	Sun		-
23	Mon		76
24	Tue		77
25	Wed		78
26	Thu	Navarathri Kolu Preparation	79
27	Fri		80
28	Sat	Mahalaya Amavasai	81
29	Sun	Navarathiri Begins	-
30	Mon		82

NOTES

In the middle of every difficulty lies an opportunity.

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