

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaithurai
 Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 13

25-07-2017

Matter Tabled for Discussion

1. Discussion about Gandhian Thought Examinations
2. Activating Department wise Quiz Club
3. Maximum utilization of Smart Class Room
4. Applying for grants regarding.
5. Enhancement of Infrastructure
6. Documentations of the Media Reports
7. Discussion about Merit/Loan Scholarships
8. Amendments in Grievance & Redress Cell
9. Analysis about NSS activities
10. PAN cards for fresher - Regarding

Resolutions adopted:

1. Gandhian Thought Examinations should be conducted for the newly appointed Faculties and I year UG and PG students.
2. Department wise Quiz Club is to be activated to conduct quiz on syllabus once in a month by the student coordinators under the guidance of Faculty.
3. To schedule the usage of smart classroom as department wise by rotation.
4. Proposals to be sent to ICSSR, AISHE, TNSCST, NIRF, and AICTE for MBA.
5. Arrangement of Infra structure for CIA.
6. Verification of the publish of media reports and its documentation.
7. To locate all possible scholarships and make it available for the students.
8. Immediate documentation of the grievances.
9. NSS units should carry out more field works.
10. On line application for PAN cards should be done in the college campus for staff and students.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Amba	Secretary	
2	Prof. (Major) P.Chandrasekaran	Academic Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Smt. N.Renuka	IQAC Coordinator	
5	Smt. N.Rajeswari	IQAC Steering Coordinator	
6	Smt. S.Meenakshi	NSS PO, Unit No. 25	
7	Smt. M.Vijayalakshmi	NSS PO, Unit No. 153	
8	Smt. S.Viji	Grievance & Redressal Cell Coordinator	
9	Smt. A.Arunadevi	UGC/12B/CSIR - Coordinator	
10	Selvi G.Velammal Selvi	Scholarships - Coordinator	
11	Selvi A.Mahalakshmi	Gandhian Thought Coordinator	
12	Smt. S.Magara Jothi Lakshmi	Infrastructure Coordinator	
13	Smt. S.Gomathi	ID Card/PAN Card - Coordinator	
14	Smt. M.Kathika	PRO - Tamil	
15	Sr. Mayil	ICT Coordinator	
16	Selvi S.Kathigadevi	ICT - Joint Coordinator	
17	Smt. M.Muthuselvi	ID Card/PAN Card - Joint Coordinator	
18	Smt. S Muthu Rama Lakshmi	Infrastructure - Joint Coordinator	
19	Selvi Rathinam @ Shunmugapriya	PRO -English	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaithurai
Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 14

04-08-2017

Matter Tabled for Discussion

1. To analyze the results of the April 2017 University Examinations of the II and III year BA, B.Sc., B.COM, B.COM(CA), BBA students.

Resolutions adopted:

The reasons for their failure were discussed and the students were counseled.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Prof. (Major) P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Smt. N.Renuka	Head, Department of English	
5	Smt.V.Rajarajeswari	Head, Department of Chemistry	
6	Dr. (Smt.) S. Parvathakrishnammal	Head, Department of Tamil	
7	Dr. (Smt.) N.Kamala	Head, Department of Commerce(CA)	
8	Dr. (Smt.) V.Vallinayagi	Head, Department of Computer Science	
9	Dr. (Smt.) T.Ratha Jeyalakshmi	Head, Department of Computer Applications-PG	
10	Smt. N.Rajeswari	Head, Department of Computer Applications-UG	
11	Smt. M.Indra	Head, Department of Information Technology	
12	Smt. S.Meenakshi	Head, Department of Mathematics	
13	Smt. T.Kalavathi	Head, department of Economics	
14	Selvi G. Velammal Selvi	Asst. Prof., Department of Commerce	
15	Smt. S.Magara Jothi Lakshmi	Head, Department of Physics	
16	Selvi P. Anitha	Asst. Prof., Department of BBA	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaithurai
Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 15

04-08-2017

Matter Tabled for Discussion

1. To discuss about declaring the week-ends as holidays for M.Phil students
2. To discuss about updating the website
3. To discuss about sending the CIA marks through SMS
4. To discuss about how to fill the new CIA marks register and the new CIA practical register

Resolutions adopted:

1. Decided that except Friday, on all the other days, the working time for M.Phil course is 9.30 A.M.-3.30 P.M.
2. In addition to the Programme Schedule, the report of the events with photos also should be updated in the website.
3. Hereafter, CIA marks should be sent through SMS.
4. The subject teachers are responsible for filling up the CIA registers.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Prof . (Major) P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Smt. N.Renuka	IQAC Coordinator	
5	Dr. (Smt.) N.Kamala	Head, Department of Commerce(CA)	
6	Smt. N.Rajeswari	IQAC Steering Coordinator	
7	Dr. (Smt.) T.Ratha Jeyalakshmi	Head, Department of Comp. Applications-PG	
8	Smt. S.Meenakshi	Head, Department of Mathematics	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaithurai
Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 16

05-08-2017

Matter Tabled for Discussion

1. To discuss about the Implementation of Value Education – Articulation and Idea Fixation (AIF) programme

Resolutions adopted:

1. Decided to implement new schedule of classes for Value education – Articulation and Idea Fixation (AIF) programme from the forthcoming semester onwards.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Prof . (Major) P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Smt. N.Renuka	IQAC Coordinator	
5	Smt. N.Rajeswari	IQAC Steering Coordinator	
6	Smt. S.Ammani	Dual/Add on Courses Coordinator	
7	Selvi A. Shunmugapriya	Dual/Add on Courses Joint Coordinator	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaithurai
 Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 17

27-09-2017

Matter Tabled for Discussion

Orientation on NAAC Revised SSR for the IQAC & Criterion Coordinators was given by
 Prof. (Major) P.Chandrasekaran, Director, Sri Sarada College for Women, Tirunelveli-11

List of Participants

S. No.	Name of the participant	Designation	Name of the College	Signature
1	Dr. (Smt.) M.Malarvizhi	Principal	Sri Sarada College for women, Tirunelveli-11	
2	Smt. N.Renuka	IQAC Coordinator	Sri Sarada College for women, Tirunelveli-11	
3	Smt. N.Rajeswari	IQAC Steering Coordinator	Sri Sarada College for women, Tirunelveli-11	
4	Dr. (Smt.) L.Devi	Asst. Prof. History	PMT College, Melaneelithanallur	
5	Dr. (Smt.) K,Sugnathi	Asso. Prof. English	PMT College, Melaneelithanallur	
6	Dr. A. Joseph Arul Suresh	Asso. Prof. Economics	PMT College, Melaneelithanallur	
7	Dr. A.Solavan	Asso. Prof. Zoology	PMT College, Melaneelithanallur	
8	Smt. K. Lakshmi	Asst. Prof. Chemistry	Sri Sarada College for women, Tirunelveli-11	
9	Smt. A.Usha	Asst. Prof. Tamil	Sri Sarada College for women, Tirunelveli-11	
10	Smt. S. Shankari	Asst. Prof. Info. Tech.	Sri Sarada College for women, Tirunelveli-11	
11	Smt. J. Ponrenga	Asst. Prof. Comp. Sci.	Sri Sarada College for women, Tirunelveli-11	
12	Smt. M. Sivakala	Asst. Prof. English	Sri Sarada College for women, Tirunelveli-11	
13	Dr. (Smt.) T. Dhanalakshmi	Asst. Prof. Tamil	Sri Sarada College for women, Tirunelveli-11	
14	Selvi G. Velammal Selvi	Asst. Prof. Commerce	Sri Sarada College for women, Tirunelveli-11	
15	Dr. (Smt.) S. Selva Suganya	Asst. Prof. Tamil	Sri Sarada College for women, Tirunelveli-11	
16	Smt. K. Amutha	Asst. Prof. Comp. Applns.	Sri Sarada College for women, Tirunelveli-11	
17	Selvi A.Shunmugapriya	Asst. Prof. Maths	Sri Sarada College for women, Tirunelveli-11	
18	Smt. C. Jeya Gowri	Asst. Prof. commerce(CS)	Sri Sarada College for women, Tirunelveli-11	
19	Smt. R. Ahila	Asst. Prof. Physics	Sri Sarada College for women, Tirunelveli-11	
20	Smt. S. Gomathy	Librarian	Sri Sarada College for women, Tirunelveli-11	
21	Smt. K. Sethu Selvam	Asst. Prof. Info. Tech.	Sri Sarada College for women, Tirunelveli-11	
22	Dr. (Smt.) A. Mariammal	Asst. Prof. BBA	Sri Sarada College for women, Tirunelveli-11	
23	Smt. S. Muthu Rama Lakshmi	Asst. Prof. English	Sri Sarada College for women, Tirunelveli-11	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaitturai
Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 18

04-11-2017

Matter Tabled for Discussion

1. Conducting SET/NET coaching Class for Paper – I for PG & M. Phil students.
2. Plan for collaborative activity with Sri Sarada College of Education for Women, Tirunelveli.
3. Rescheduling the members of Autonomy.

Resolutions adopted:

1. Weekly one hour is allotted for SET/NET coaching.
2. As collaborative activity, one faculty member from each discipline of Sri Sarada College for Women and Sri Sarada College of Education for Women, Tirunelveli, is assigned to promote ISR during NSS Special Camp.
3. Smt. N. Lavanya HOD of BBA is promoted as Autonomy Coordinator & Smt. K. Ramalakshmi Asst. Prof., of Mathematics is nominated as Joint Coordinator.

Members present in the meeting

S. No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Prof . (Major) P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Smt. N.Renuka	IQAC Coordinator	
5	Smt. N. Rajeswari	IQAC Steering Coordinator	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaiturai
Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 19

15-11-2017

Matter Tabled for Discussion

1. The Introduction of Research Center in the Department of Commerce & Computer Science
2. Establishment of Committee for Green Award.

Resolutions adopted:

1. A team of seven faculty members from each discipline were formed for processing the Research activities.
2. A space for a separate room has been fixed for the establishment of Research Center.
3. A team of five faculty members were selected as committee members for Green Award.
4. The members were instructed to read and fill the proposal forms respectively.

Members present in the meeting

S. No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Prof . (Major) P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Convener	
4	Dr. (Smt). R. Muthulakshmi	Research Coordinator(Commerce)	
5	Smt. N.Renuka	IQAC Coordinator	
6	Dr. (Smt). T. Ratha Jeyalakshmi	Research Coordinator (Computer Science)	
7	Dr. (Smt). V. Vallinayagi	Research Center Joint Coordinator(Computer Science)	
8	Smt. N. Rajeswari	IQAC Steering Coordinator	
9	Smt. M. Vijayalakshmi	Convener, Green Award Committee	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaiturai
Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number : 20

20-11-2017

Matter Tabled for Discussion

1. Discussion on processing of proposal forms for Autonomy.

Resolutions adopted:

1. Decided to submit the proposal by the end of December 2017.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Prof . (Major) P. Chandrasekaran	Director	
3	Smt. N.Renuka	IQAC Coordinator	
4	Smt. N. Rajeswari	IQAC Steering Coordinator	
5	Smt. P. Anusha	IQAC Joint Coordinator	
6	Smt. S. Shankari	IQAC Joint Coordinator	
7	Smt. N. Lavanya	Autonomy Coordinator	
8	Smt. E. Sankari	Autonomy Joint Coordinator	
9	Smt. V. Sangeetha	Autonomy Joint Coordinator	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaiturai
 Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number :21

18-01-2018

Matters Tabled for Discussion

1. Discussion on acquiring Permanent Affiliation for the Courses
2. Arranging SET/NET coaching for faculty members.
3. Stimulating the M.Phil students to publish articles in the College Journal – 'Pragnavani'
4. Motivating the students to publish articles for 'Sarada Smiriti'(College Magazine) and Gandeavam (Students Magazine)
5. Encouraging the students to present papers in the State Level Seminar organized by Sri Sarada College of Education for Women, Tirunelveli.
6. Conduction of EDU FAIR 2018 (exhibition) for the academic year 2017-18.

Resolutions adopted:

1. Decided to get permanent affiliation for the qualified departments.
2. Decided to conduct SET/NET coaching in February 2018.
3. Decided that all M.phil students should publish papers for each issue of Pragnavani.
4. Class Counselors were instructed to collect articles from the students for Sarada Smiriti and Gandeavam.
5. Class Counselors were instructed to guide the students to present papers in the State Level Seminar conducted by Sri Sarada College of Education for Women, Tirunelveli, on 31-01-2018.
6. The date of EDU FAIR is finalized as 15th February 2018.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Dr. (Smt.) M.Malarvizhi	Principal	
3	Dr. (Smt.) R.Muthulakshmi	Vice Principal	
4	Smt. N.Renuka	IQAC Coordinator	
5	Smt. V.Rajarajeswarai	HOD, Chemistry	
6	Dr. (Smt.) S.Parvatha Krishnammal	HOD, Tamil	
7	Dr. (Smt.) N.Kamala	HOD, Commerce(CS)	
8	Dr. (Smt.) T.RathaJeyalakshmi	Director Cum Head, Comp. Applications(PG)	
9	Dr.(Smt.)V.Vallinayagi	HOD, Comp. Science	
10	Smt. N. Rajeswari	IQAC Steering Coordinator	
11	Smt. M.Indra	HOD, Information Technology	
12	Smt. S.Ammami	HOD, Mathematics	
13	Dr. (Smt.) T.Kalavathi	HOD, Economics	
14	Smt. N. Lavanya	HOD, BBA	
15 .	Smt. M.MagaraJothilakshmi	Asst. Prof. Physics	
16	Sr. Mayil	HOD, Sanskrit	
17	Smt. S.Gomathy	Librarian	
18	Smt. V.Vidhya	Physical Directress	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaitturai
 Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number :22

20-03-2018

Matters Tabled for Discussion

1. Conduct of Convocation.
2. Preparation for Annual Commission.
3. Selection of best outgoing students.

Resolutions adopted:

1. Logistics arrangements for the smooth conduct of convocation and staff duty for the occasion were resolved
2. The departments were instructed to update all the records for the annual commission.
3. Instructed to submit the list of best outgoing students.
4. 21th April 2018 for UG & PG is finalized as academic closing for students.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Dr. (Smt.) M.Malarvizhi	Principal	
3	Dr. (Smt.) R.Muthulakshmi	Vice Principal, HOD, Commerce	
4	Dr. (Smt.) S.Parvatha Krishnammal	Roster Vice Principal, HOD , Tamil	
5	Smt. N.Renuka	HOD, English & IQAC Coordinator	
6	Smt. V.Rajarajeswarai	HOD, Chemistry	
7	Dr. (Smt.) N.Kamala	HOD, Commerce(CS)	
8	Dr.(Smt.)V.Vallinayagi	HOD, Comp. Science	
9	Smt. M.Indra	HOD, Information Technology	
10	Dr. (Smt.) T.Kalavathi	HOD, Economics	
11	Selvi.B.Revathy	Asst. Prof. Mathematics	
12	Smt.P.Anusha	Asst. Prof. Comp. Applications & IQAC Steering (Incharge)	
13.	Smt.S.Arumuga selvi	Asst. Prof. Commerce(CS)	
14.	Smt. M.Magara Jothilakshmi	Asst. Prof. Physics	
15.	Dr. (Smt.) T.Ratha Jeyalakshmi	Director Cum Head, Comp. Applications(PG)	
16	Sr. Mayil	HOD, Sanskrit	
17	Smt. S.Gomathy	Librarian	
18	Smt. V.Vidhya	Physical Directress	
19	Selvi.P.Anitha	Asst. Prof. BBA	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaitturai
Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number :23

10-04-2018

Matters Tabled for Discussion

1. To select the Best Outgoing Student of the College on the basic of the criteria formulated.

Resolutions adopted:

1. Accordingly in UG level - M.Sornalakshmi,III BBA
 In PG level Ms.T.Vaishnavi-II M.A.English
 In M.Phil level- Ms.M.Veeralakshmi were selected

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Dr. (Smt.) M.Malarvizhi	Principal	
3	Dr. (Smt.) R.Muthulakshmi	Vice Principal, HOD, Commerce	
4	Dr. (Smt.) S.Parvatha Krishnammal	Vice Principal, HOD , Tamil	
5	Smt. N.Renuka	IQAC Coordinator, HOD, English	
6	Smt. V.Rajarajeswarai	HOD, Chemistry	
7	Dr. (Smt.) N.Kamala	HOD, Commerce (CS)	
8	Dr.(Smt.) V. Vallinayagi	HOD, Comp. Science	
9	Smt. M. Indra	HOD, Information Technology	
10	Smt. S. Ammani	HOD, Mathematics	
11	Dr. (Smt.) T. Kalavathi	HOD, Economics	
12	Smt. N. Lavanya	HOD, BBA	
13	Dr.(Smt.) T.Ratha Jeyalakshmi	HOD, Computer Applications	
14	Smt. R. Ahila	Asst. Prof. Physics	
15	Sr. Mayil	HOD, Sanskrit	
16	Smt. S. Gomathy	Librarian	
17	Smt. T. Nambiya @ Muruganathi	Physical Directress	
18	Smt. G. Parameshwari	Music	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaitturai
 Ariyakulam, Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number :24

18-06-2018

Matters Tabled for Discussion

1. Discussion on Orientation classes for II & III year students.
2. Commencement of Value Education Classes.
3. Prompt submission of Absentees list.
4. Reminder of the regular academic activities of the college.

Resolutions adopted:

1. Decided to start orientation classes for II& III year students on 19.6.2018.
2. Decided to conduct Value Education classes from 2018.
3. Decided that absentees list should ready by 11.00 am daily.

Members present in the meeting.

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	Dr. (Smt.) M.Malarvizhi	Principal	
3	Dr. (Smt.) R.Muthulakshmi	Vice Principal & HOD, Commerce	
4	Smt. N.Renuka	IQAC Coordinator & HOD, English	
5	Smt. V.Raja Rajeswarai	Roster Vice Principal & HOD, Chemistry	
6	Dr. (Smt.) S.Parvatha Krishnammal	HOD, Tamil	
7	Dr. (Smt.) N.Kamala	HOD, Commerce(CS)	
8	Dr. (Smt.) T.Ratha Jeyalakshmi	Director Cum Head, Comp. Applications(PG)	
9	Dr.(Smt.)V.Vallinayagi	HOD, Comp. Science	
10	Dr.(Smt.)J.Umai Parvathiy	HOD,Physics	
11	Smt. M.Indra	HOD, Information Technology	
12	Smt. S.Ammani	HOD, Mathematics	
13	Dr. (Smt.) T.Kalavathi	HOD, Economics	
14	Smt.P.Anusha	IQAC Steering(I/C)	
15	Smt. N. Lavanya	HOD, BBA	
16	Sr. Mayil	HOD, Sanskrit	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaiturai
 Ariyakulam, Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number :25

02-07-2018

Matters Tabled for Discussion

1. Proposal to be send for sponsorship to DST, ICSSR, UGC
2. Publishing papers in peer reviewed journals & proceedings
3. Coaching classes for NET/SET, IAS, Civil Service Examinations
4. Gandhian Thought should be taught during 3.30 pm – 4.30 pm
5. Bhajan classes should be mandatory
6. Arrange for the availing scholarship for the students early.
7. Encouraging faculty and students to publish the articles in Pragnavani Journal.
8. Reminder regarding fortnightly departmentwise staff meeting.
9. Apply for funded projects.
10. Apply for the Study Centre from IGNOU, TNOU, BHARATHIHASAN UNIVERSITY, ALAGAPPA University.
11. Explain about the need of compendium by class mentors to the students especially for the freshers.

Resolutions adopted:

1. Decided to carry out all the above said activities on time.

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	(Major).Prof.P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Dr. (Smt.) R.Muthulakshmi	Vice Principal	
5	Smt. N.Renuka	IQAC Coordinator	
6	Smt. V.Rajarajeswarai	Roster Vice Principal	
7	Dr. (Smt.) S.ParvathaKrishnammal	Dean & HOD(Tamil)	
8	Dr. (Smt.) N.Kamala	HOD,Commerce(CS)	
9	Dr. (Smt.) T.RathaJeyalakshmi	Director cum HOD Computer Applications	
10	Dr.(Smt.)V.Vallinayagi	HOD,Computer Science	
11	Dr.(Smt.)J.Umai Parvathiy	Dean –Research & Development	
12	Smt. M.Indra	Dean-Training & Development	
13	Smt. S.Ammani	HOD(i/c)(Mathematics)	
14	Dr. (Smt.) T.Kalavathi	HOD(Economics)	
15	Smt. N. Lavanya	HOD(BBA)	
16	Sr. Mayil	HOD(Sanskrit)	
17	Smt.K.Lakshmi	Dean-Students' Discipline	
18	Smt.B.Revathy	Joint Vice President	
19	Smt.A.Usha	IQAC-Joint Coordinator	
19	Smt.J.Ponrenga	Dean-ISR, Extension & Development	
	Selvi.A.Mahalakshmi	Autonomy coordinator	
20	Smt.K.Ramalakshmi	IQAC-Joint Coordinator	
21	Smt.Shanmuga Nirmala	Autonomy Joint coordinator	
22	Smt.S.Gomathy	Librarian	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
 (Reaccredited with 'A' Grade by NAAC)
 Affiliated to Manonmaniam Sundaranar University
 A Branch of Ramakrishna Tapovanam, Tirupparaiturai
 Ariyakulam, Thoothukudi-High Road, Maharaja Nagar Post
 TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number :26

02-07-2018

Matters Tabled for Discussion

1.To discuss about the new format of AQAR Report.

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Ambaji	Secretary	
2	(Major).Prof.P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
4	Smt. N.Renuka	IQAC Coordinator	
5	Smt.C.Jeyagowri	Criteria I -Coordinator	
6	Smt.A.Shunmuga Priya	Criteria I –Joint Coordinator	
7	Smt.T.Vennimalai	Criteria II –Coordinator	
8	Selvi.S.Karthikadevi	Criteria II –Joint Coordinator	
9	Dr.(Smt)T.Dhanalakshmi	Criteria III –Coordinator	
10	Dr.(Smt).T.Vela	Criteria III –Joint Coordinator	
11	Smt.P.Rajeswari	Criteria IV –Coordinator	
12	Dr.(Smt).M.Balarani	Criteria IV –Joint Coordinator	
13	Selvi.A.Shunmuga priya	Criteria V –Coordinator	
14	Smt.C.Preethi	Criteria V–Joint Coordinator	
15	Dr.(Smt).A.Mariammal	Criteria VI –Coordinator	
16	Smt.S.Ramalakshmi	Criteria VI –Joint Coordinator	
17	Smt.S.Muthu Ramalakshmi	Criteria VII –Coordinator	
18	Smt.P.Rajeswari	Criteria VII –Joint Coordinator	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator

SRI SARADA COLLEGE FOR WOMEN
(Reaccredited with 'A' Grade by NAAC)
Affiliated to Manonmaniam Sundaranar University
A Branch of Ramakrishna Tapovanam, Tirupparaiturai
Ariyakulam, Thoothukudi-High Road, Maharaja Nagar Post
TIRUNELVELI- 627 011

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Number :27

17-07-2018

Matters Tabled for Discussion

To discuss about the inviting guest for Alumni meet.

Resolutions Adopted

Decided to invite Smt.T.Vasantha, Assistant Professor of Computer Science,
Fatima College, Madurai, Alumni of our college

Members present in the meeting

S.No.	Name	Portfolio	Signature
1	Swami Bhakthanandaji	Administrator	
2	Yatiswari Saravanabhavapriya Ambaji	Secretary	
3	(Major).Prof.P.Chandrasekaran	Director	
4	Dr. (Smt.) M.Malarvizhi	Principal	
5	Smt. N.Renuka	IQAC Coordinator	
6	Smt.U.Latha @ Venkateshwari	President	
7	Smt.S.Uma	Vice President	
8	Dr.(Smt).J.Umai Parvathiy	Secretary	
9	Selvi.B.Revathy	Joint Secretary	
10	Smt.B.Parvathi Devi	Treasurer	
11	Smt.S.Arumuga selvi	Member	
9	Smt.A.Aruna Devi	Member	
10	Smt.K.Amutha	Member	

Signed and Certified by the Principal with the seal of the Institution

Secretary

Principal

IQAC Coordinator