



SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS),
TIRUNELVELI 627011
(Reaccredited with "A" Grade by NAAC)
Institution included u/s 2(f) & 12 B of UGC
Affiliated to Manonmaniam Sundaranar University,
(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)
Ariyakulam, Tirunelveli Thoothukudi -High Road, Maharaja Nagar Post,
Tirunelveli - 627 011.

RESEARCH & DEVELOPMENT CELL

CIRCULAR

Circular No. 9	Date: 26.12.2024	Subject: Revision of research scholars fees- Reg. Ref: University guidelines on revision letter dated January 2023
Ref. Circular No. -	Date: -	Attention to Research Centre - Commerce & Computer Science - Research guides.

Research and Development Cell meeting is proposed on 04.01.2025 at Principal room by 11.00 a.m.
The Research guides are requested to participate the meeting for both research centres at Principal room.

Agenda:

1. To discuss about the vacancy position, progression and admission of scholars for research.
2. To discuss and decide about the revision of fees in continuation of university guidelines.
3. To discuss the requirements if any.
4. Other matters if any.

Members of the Committee

S.No	Name of the Member	Position
1	Yatiswari Saravanabhavapriya	Secretary
2	Yatiswari Mukundapriya	Advisor Amba
3	Prof.(Major) P.Chandrasekaran	Director
4	Dr.(Smt).N.Kamala	Principal & Research Head
5	Dr.(Smt).A.Mahalakshmi	IQAC Coordinator, Assistant Professor, Department of Mathematics
6	Dr.(Smt).N.Booma Devi	Joint IQAC Coordinator, Assistant Professor, Department of Physics
7	Dr.(Smt).R.Kavitha	Dean R&D, Assistant Professor, Department of Commerce
8	Dr. (Smt).R.Muthulakshmi	Research Supervisor, Associate Professor & Head, Department of Commerce.
9	Dr.(Smt).A.Aruna Devi	Research Supervisor, Associate Professor & Head, Department of Commerce with Corporate Secretaryship
10	Dr. Smt.V.Sangeetha	Research Supervisor, Assistant Professor, Department of Commerce
11	Dr.(Smt).V.Vallinayagi	Research Supervisor, Associate Professor & Head, Department of Computer Science

To: All the above members

Ramale
26/12/24
PRINCIPAL
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SRI SARADA COLLEGE FOR WOMEN
(Autonomous)
TIRUNELVELI - 627 011



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RESEARCH & DEVELOPMENT CELL

Meeting No: 09

Date : 04.01.2025

Minutes of the meeting

1. All the research supervisors are instructed to refer the college websites of other colleges of MS University for the fee structure regarding research centres and to submit reply in hardy copy on or before 8-1-2025.
2. On the basis of the data of fee structure adhered in the neighbouring colleges as submitted in the meeting, it is suggested/proposed to collect annual fee for scholars in **Arts and Humanities** as Rs.10,500 for **regular** and Rs.13,500 for **part-time** research. Further it is suggested to collect annual fee for research scholars in **Science** as Rs.12,000 for **regular** and Rs.14,000 for **part time**.
3. On the basis of university guidelines and the practices followed in other aided colleges, the Viva/DC fee is revised and same for Arts and Science as Rs.5,000 for DC/ RAC and Rs.10,000 for Viva.
4. It is suggested to collect internal course work examination fee of Rs.500 per course paper and Rs.750 for course mini project for both Arts and Science scholars and the exam duration shall be for three hours. The research centre has to submit the question in a sealed cover to the Chief Controller of Examinations- the Principal and on the day of examination the assigned hall superintendent will conduct and hand over the scripts to the CCE and further documentations will be carried out jointly.
6. Being an unaided college, it is proposed to collect a minimum institutional administrative fee from the research scholars as follows:

Particulars	Arts	Science
Admission Fee	1000	1000
Stationery Fee	500	500
Library Fee	1000	1000
ICT Fee- Part time	2000	Nil
ICT Fee - Full time	3000	
Lab Fee	Nil	5000
Total	4500/5500	7500

7. It is decided to mention the vacancy position of research departments in the annual admission advertisement in the newspapers as footnote to invite the prospective researchers.
8. It is reminded further to invite external stakeholders related to the Ph.D title during public viva voce examination for the dissemination of the research findings and also to invite the subject expert of the respective BoS.

9. Once in a fortnight, the PT scholars have to visit to the department research centre for the development of academic and professional expertise.
10. All the registers followed in the research centres have to be countersigned by the Principal, who is the head of research centres.
11. The same may be submitted to the Director/Management for review.



Dr.N.Kamala

Principal

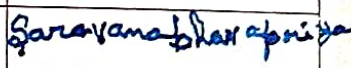
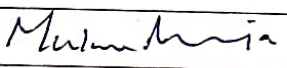
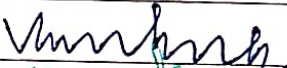
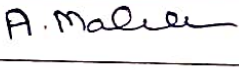
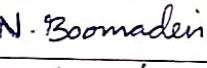
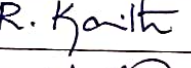
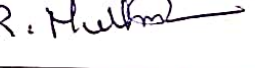
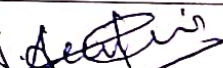
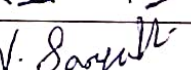
Copy To: IQAC



Dr.R.Kavitha

Dean- R&D

Members of the Committee Participated

S.No	Name of the Member	Position	Signature
1	Yatiswari Saravanabhavapriya	Secretary	
2	Yatiswari Mukundapriya	Advisor Amba	
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