



SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS),

TIRUNELVELI 627011

(Reaccredited with "A" Grade by NAAC)

Institution included u/s 2(f) & 12 B of UGC

Affiliated to Manonmaniam Sundaranar University,

(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)

Ariyakulam, Tirunelveli Thoothukudi – High Road, Maharaja Nagar Post,
Tirunelveli - 627011.

RESEARCH, INNOVATION & DEVELOPMENT CELL

CIRCULAR

Circular No. 10	Date: 04.01.2025	Subject: NAAC 3 Sensitization Meeting- Reg.
Ref. Circular No. -	Date: -	Attention to Co-ordinators under Dean IV- Research, Innovation, Development, Government Projects and Infrastructure

Research and Development Cell meeting is proposed on 08.01.2025 at Principal room by 10.00 a.m. All the faculty members are requested to participate in the meeting at Principal room.

Agenda:

1. To discuss about the NAAC cycle-3 preparation with the coordinators.
2. To discuss and decide about the events/activities under different categories in case of deficiency if any.
3. To discuss the laboratory requirements for basic, applied and integrated disciplinary project.
4. Other matters if any.

Members of the Committee

S.No	Name of the Member	Position
1	Yatiswari Saravanabhavapriya	Secretary
2	Yatiswari Mukundapriya	Advisor Amba
3	Prof.(Major) P. Chandrasekaran	Director
4	Dr.(Smt).N.Kamala	Principal
5	Dr.(Smt.) A.Mahalakshmi	IQAC Coordinator, Assistant Professor, Department of Mathematics
6	Dr.(Smt.) N.Booma Devi	Joint IQAC Coordinator, Assistant Professor, Department of Physics
7	Dr.(Smt.) R.Kavitha	Dean R&D, Assistant Professor, Department of Commerce
8	Dr.(Smt.) K.Ramalakshmi	Dean Autonomous, Associate Professor, Department of Mathematics
9	Dr.(Smt.) A.Aruna Devi	Associate Professor & Head, Department of Commerce Corporate Secretaryship
10	Dr. (Smt.) B.Parvathi Devi	Director – MCA, Department of Computer Applications
11	Dr.(Smt.) S.Bagavathi	Assistant Professor, Department of Physics
12	Dr.(Smt.) V.Sangeetha	Dean T&D, Assistant Professor, Department of Commerce
13	Dr.(Smt.) V.Vallinayagi	Associate Professor & Head, Department of Computer Science
14	Dr.(Smt.) G.Radha	Assistant Librarian
15	Dr.Milka Vijayan	Dean ISR, Assistant Professor, Department of Commerce
16	Dr.(Selvi) A.Shanmugapriya	Dean Examinations, Assistant Professor, Department of Mathematics
17	Selvi B.Bhuvaneswari	Assistant Professor, Department of Computer Science
18	Smt.P.Anusha	Assistant Professor & Head, Department of Computer Applications
19	Dr.(Smt.) K.Sindhu	Assistant Professor, Department of Tamil
20	Smt. P.Anitha	Assistant Professor, Department of Computer Science

Communicated to: All the above members

Kamala
6/1/25
PRINCIPAL
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(Autonomous)
TIRUNELVELI - 627 011



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RESEARCH, INNOVATION & DEVELOPMENT CELL

Meeting No:10

Date : 08.01.2025

Minutes of the meeting

1. Informed about the inclusion of BBA and BCA Programmes under AICTE w.e.f 2025-26.
2. Alumnae/final year students have to be informed about the facility for Incubation centre at Chidbhavananda Block.
3. NDLI club meeting have to be organised twice in a semester.
4. NIRF data uploading was discussed and instructed to take the data as given by the HoD/Dean/others as assigned have to be signed, countersigned by the Principal. The NIRF data and AQAR data have to be same.
5. All the faculty members are instructed to publish patents and the body suggested Dr V.Vallinayagi to take initiative on getting GI for Kallidaikurchi papad.
6. Instructed the faculty members and students to attend ICT Academy organised FDP programs and online programmes.
7. Government sponsored projects (ICSSR, TNSCST etc.,) have to be updated to all Faculty members and instructed to visit website once in a week by the faculty coordinators of Faculty of Languages, Faculty of Humanities, Faculty of Physical Sciences and Faculty of Computer Allied sciences.
8. UBA incharge faculty member have to check for sponsored funded projects.
9. Students of all the departments have to be enrolled in BIS and have to be motivated to attend BIS meetings.
10. Reports have to be uploaded in college website as and when the programme is finished.
11. Events listed in UMAP portal have to be watched and shared to the concerned and to organise such events in a most befitting manner in time.
12. Radio club have to organise the meetings and instructed to submit the updated name list on or before 11.01.2025.
13. Suggested to inform external photographer to provide DVD for each programme marked with the name and date of the event. A log register may be maintained for the users. It shall be with the library.
14. AV cell should be engaged with latest version of audio-video recording system.
15. Instructed faculty members to submit articles for Pragnavani Journal
 - a) Full articles- PG Departments -2, UG Department -1,
 - b) Extended Abstracts- PG Departments -4, UG Departments-2,
 - c) Abstract PG Departments -6, UG Departments-3 **on or before 30.01.2025.**

Contd

16. Shifting of Furniture from building to building have to be avoided.

17. Department wise furniture stock register and college level furniture is required to be maintained by the concerned in charge dean.



Dr. N. Kamala

Principal

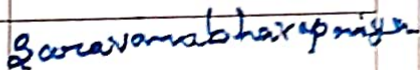
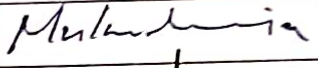
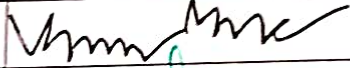
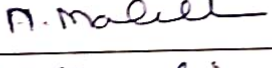
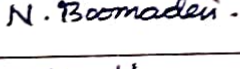
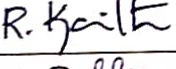
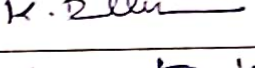
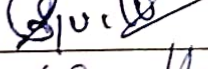
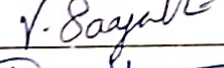
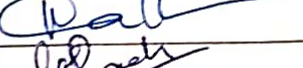
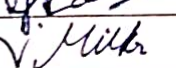
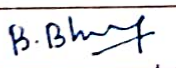
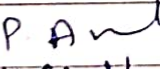
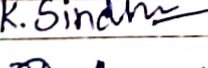
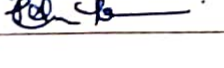


Dr. R. Kavitha

Dean- R&D

Copy To: IQAC

Members of the Committee Participated

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