SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS)
TIRUNELVELI 627011
(Reaccredited with "A" Grade by NAAC)
Institution included u/s 2(f) & 12 B of UGC
Affiliated to Manonmaniam Sundaranar University,
(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)
Ariyakulam, Tirunelveli Thoothukudi –High Road, Maharaja Nagar Post,
Tirunelveli - 627 011.

RESEARCH & DEVELOPMENT CELL

CIRCULAR

Circular No. 15	Date: 17.08.2026	Subject: ICSSR Major and Mini Project Proposal Submission– Reg.
Ref. Circular No.-	Date :-	Attention to all the Ph.D Holders

Research and Development Cell meeting is proposed on 17.08.2026 at Principal room by 11.00 a.m. The Research & Development Dean, IQAC Coordinator and Joint IQAC Coordinator are requested to participate the meeting at Principal room.

Agenda:

1. Discussion on the submission of ICSSR Major and Minor Research Project Proposals by faculty members who have completed their Ph.D.
2. Instructing eligible faculty members to prepare and submit ICSSR research project proposals within the stipulated deadline.
3. Discussion on obtaining acknowledgement letters from the Principal as proof of submission of the research project proposals.

Members of the Committee

S.No	Name of the Member	Position
1	Yatiswari Durgapriya	Secretary
2	Dr. Smt.N.Kamala	Principal
3	Dr. Smt.A.Mahalakshmi	IQAC Coordinator, Assistant Professor, Department of Mathematics
4	Dr. Smt.N.Booma Devi	Joint IQAC Coordinator, Assistant Professor, Department of Physics
5	Dr. Smt.S.Ramalakshmi	Dean R&D, Assistant Professor, Department of Information Technology

Communicated to: All the above members

Kamala 17/8/26
PRINCIPAL

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RESEARCH & DEVELOPMENT CELL

Meeting No: 15

Date: 17.08.2026

Minutes of the meeting

The first meeting of the Research and Development (R&D) Cell for the academic year 2026–2027 was conducted in the presence of the Principal, IQAC Coordinator and Dean of the R&D Cell. The meeting focused on encouraging research activities among faculty members who have completed their Ph.D. The members discussed the importance of preparing and submitting ICSSR Major and Minor Research Project proposals in accordance with the prescribed guidelines and within the stipulated deadline. It was decided to instruct all eligible Ph.D.-qualified faculty members to prepare and submit their research proposals on time. Further, the faculty members were advised to obtain an acknowledgement letter from the Principal as proof of submission of their respective research proposals. The meeting concluded with a decision to monitor the progress of proposal submissions and encourage faculty members to actively participate in research activities.

Kamala 17/8/26

Dr.N.Kamala
Principal
Copy To: IQAC

S. Ramalakshmi

Dr.S.Ramalakshmi
Dean- R&D

Members of the Committee Participated

S.No	Name of the Member	Position	Signature
1	Yatiswari Durgapriya	Secretary	Durgapriya
2	Dr. Smt.N.Kamala	Principal	Kamala
3	Dr. Smt.A.Mahalakshmi	IQAC Co-ordinator, Assistant Professor, Department of Mathematics	A. mala
4	Dr. Smt.N.Booma Devi	Joint IQAC Co-ordinator, Assistant Professor, Department of Physics	N. Boomadevi
5	Dr. Smt.S.Ramalakshmi	Dean R&D, Assistant Professor, Department of Information Technology.	S. Ramalakshmi