

**SRI SARADA COLLEGE FOR WOMEN**  
 (Reaccredited with 'A' Grade by NAAC)  
 Affiliated to Manonmaniam Sundaranar University  
 A Branch of Ramakrishna Tapovanam, Tirupparaiturai  
 Ariyakulam, Tirunelveli Thoothukudi-High Road, Maharaja Nagar Post  
**TIRUNELVELI- 627 011**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Meeting Number :34**

**17.06.2019**

**Matters Tabled for Discussion:**

1. To coordinate the semester wise orientation for II year and III year students
2. Discussion regarding Induction Programme for the fresher
3. Work Load and Time Table allocation
4. Revise the yearly academic activities
- 5.

**Resolutions adopted:**

1. Decided that the HODs and Dean – Training and Development to organize and conduct the orientation and induction programme smoothly
2. Decided that regular academic activities should be programmed according to the schedule given in the academic calendar

**Members present in the meeting**

S.No.	Name	Portfolio	Signature
1	Yatiswari Saravanabhavapriya Amba	Secretary	
2	Prof.(Major) P.Chandrasekaran	Director	
3	Dr. (Smt.) M.Malarvizhi	Principal	
3	Dr.(Smt.)V.Vallinayagi	Vice Principal, HOD - Comp. Sci.	
4	Smt. N.Renuka	IQAC Coordinator, HOD - English	
5	Dr.(Smt).K.Ramalakshmi	IQAC Steering Coordinator	
6	Smt.K.Amutha	IQAC Joint Coordinator	
7	Smt. N. Lavanya	Dean - Autonomous HOD - Business Administration	
8	Dr.(Smt).V.Sangeetha	Joint Dean - Autonomous	
9	Dr. (Smt.) T.Kalavathi	Controller – Autonomous HOD - Economics	
10	Dr. (Smt.) R.Muthulakshmi	HOD - Commerce	
11	Smt. V.Rajarajeswarai	HOD - Chemistry	
12	Dr.(Smt) S.Parvathakrishnammal	Dean, HOD - Tamil	
13	Dr. (Smt.) N.Kamala	HOD - Commerce(CS)	
14	Dr. (Smt.) T.Ratha Jeyalakshmi	Director Cum Head, Comp. Appls.	
15	Smt. M.Indra	Dean, HOD - IT	
16	Smt. S.Ammani	HOD - Mathematics	

17	Smt. M.MagaraJothilakshmi	HOD - Physics	
18	Dr.(Smt).A.Arunadevi	Dean	
19	Smt.J.Ponrenga	Dean	
20	Smt. V.Vidhya	Physical Directress	
21	Smt. S.Gomathy	Librarian	
22	Sr. Mayil	HOD, Sanskrit	

Signed and Certified by the Principal with the seal of the Institution

**Secretary**

**Principal**

**IQAC Coordinator**