



Sri Sarada College For Women

(An Autonomous Institution)

(Reaccredited with “A” grade by NAAC)

Institution included u/s 2(f) and 12(B) of

UGC Affiliated to Manonmaniam Sundaranar University

(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)

Ariyakulam, Tirunelveli Thoothukudi–High Road, Maharaja Nagar Post,

TIRUNELVELI-627011.



CRITERION VI

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 THE INSTITUTION HAS EFFECTIVE WELFARE MEASURES FOR TEACHING AND NON-TEACHING STAFF AND AVENUES FOR THEIR CAREER DEVELOPMENT/ PROGRESSION

(2023-2024)



SRI SARADA COLLEGE FOR WOMEN (AN AUTONOMOUS INSTITUTION)

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(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)
Ariyakulam, Thoothukudi NH, Maharaja Nagar Post,
TIRUNELVELI-627011




E-mail: srisaradatvl@gmail.com Website: www.srisaradacollege.org

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression (2023-2024)

S.No	Nature of Benefits	Number of Beneficiaries		Total
		TS	NTS	
1.	Medical Leave	26	4	30
2.	Maternity Leave	-	-	Nil
3.	On Duty – Academic Research, Examination, NCC,NSS,Conference /Workshop/Seminars Participation	159	-	159
4.	Sabbatical leave for Ph.D Viva, Examination days for additional Qualification	12	4	16


PRINCIPAL
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TIRUNELVELI - 627 011




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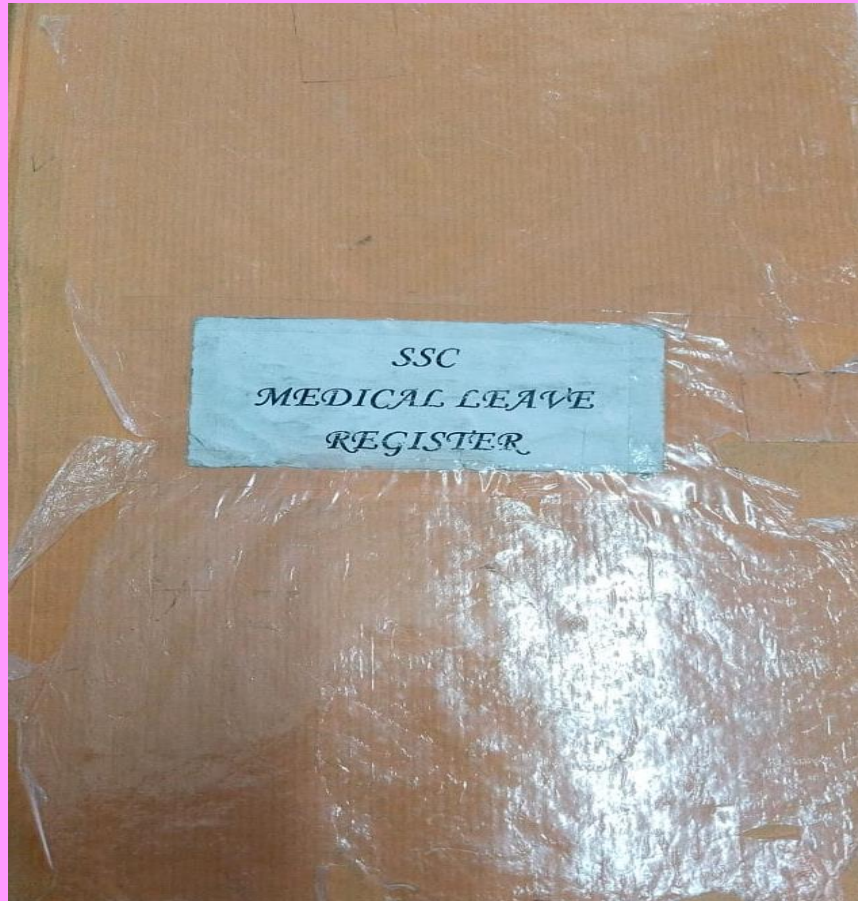


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Amala
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SRI SARADA COLLEGE FOR WOMEN, TIRUNELVELI-627 011. (An Autonomous Institution)					
NAME : <u>Dr. N. Kamala</u>					
DESIGNATION : <u>Principal</u>					
Month	No. of days of casual leave required with dates	Purpose of leave	No. of days granted	Balance at credit	Initials of the Principal
Feb. 2024	1 (24.02.2024)	Personal	1		
March	1 (20.03.2024)	To attend family function	1		
April	1 AN (27.04.2024)		1 1/2		
June	1 (27.06.2024)	Personal	1		

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60
NAME: Dr. P. Subha
DESIGNATION: AP in Commerce

Month	No. of days of casual leave required with dates	Purpose of leave	No. of days granted	Balance at credit	Balance of the Principal
Jan 2024	1 (04.01.2024)	Personal	1		
	1 (06.01.2024)	Personal Reason	1		
Feb.	1 (06.02.2024)	Personal leave	1		
	3 (17-20.02.2024)	Personal Reason	3		
March	1 (04.03.2024)	Personal	1		
	1 (22.03.2024)	Personal leave	1		
	1/2 (25.03.2024)	"	1/2		
	1 (28.03.2024)	Personal leave	1		
June	1 (27.06.2024)	"	1		


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SRI SARADA COLLEGE FOR WOMEN, TIRUNELVELI-627 011.
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NAME: Dr. M. Veeralakshmi

DESIGNATION: AP in Commerce

Month	No. of days of casual leave required with dates	Purpose of leave	No. of days granted	Balance at credit	Initials of the Principal
Jan 2024	1 (08.01.2024)	Personal	1		
Feb.	1 (16.02.2024)	??	1		
	2 (23.02.03.2024)	??	2		
March	4 (11-14.03.2024)	??	4		
	1/2 (25.03.2024)	??	1/2		
June	1 (10.06.2024)		1		
	2 (27.28.06.2024)	??	2		

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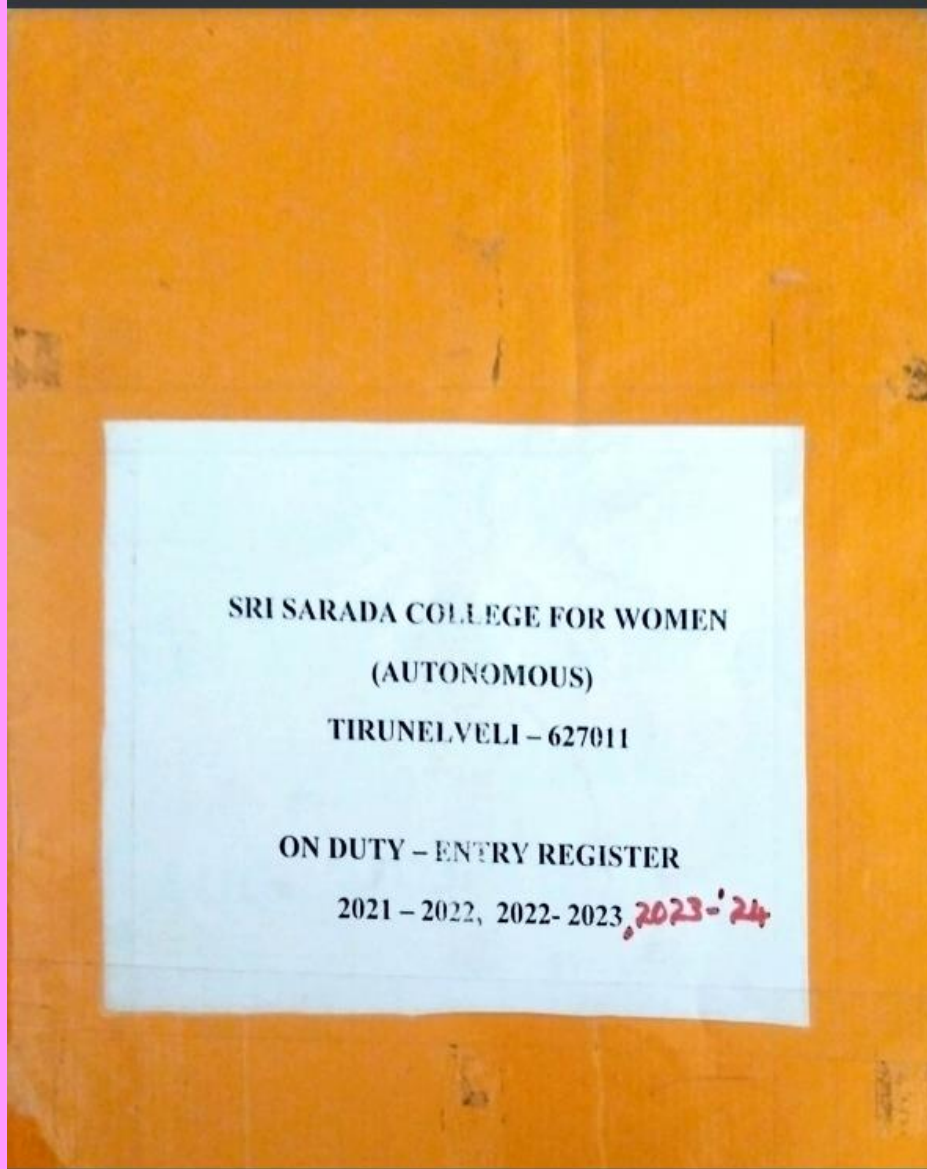


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Sec :

Roll No. :

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S.No.	Date	Title	Page No.	Teacher's Sign/Remarks

SRI SARADA COLLEGE FOR WOMEN (AUTONOMOUS)
TIRUNELVELI - 627 011

ON DUTY - ENTRY REGISTER

2021 - 2022

Hanale
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2023-2024				2023-2024			
Sr No.	Name & Designation	Date	No. of days	Sr No.	Name & Designation	Date	No. of days
129	Selvi. K. Natarajana Devi Ap in Physics	22, 23, 24 25, 26.05.23	5	197	Smt. S. Magara Jothi Lakshmi Ap & Head - Physics	14, 15, 16	3 days
190	Smt. M. Sadasarani @ Subha Ap in Computer Application	24, 25, 26.05 2023	3	198	Dr. E.S. Soubakkiyavathi Ap in Physics.	02.05.23 to 27.06.23	56
191	Selvi. S. Murugeswari Ap in Information Technology	22, 23, 24 25, 26.05.23	5	199	Dr. V. Valliyogi Asso. Prof in Head (Comp. Sci)	23.06.23	1
192	Dr. R. Muthulakshmi Ap in Commerce	20.5.2023	1	200	Dr. R. Muthulakshmi Asso. Prof & Head. Commerce	14.06.23 to 28.06.23	9
2023-2024 JUNE - 2023.				201	Dr. R. Kavitha Ap in Commerce.	14.06.23 to 21.06.23	8
193	Lt. S. Chithra Ap in English.	05.06.2023 to 14.06.2023	12	202	Dr. M. Milka Vijayan Ap in Commerce.	27.06.23	1
194	Dr. T. Kalavathi Ap & Head Economics.	26.06.2023 to 30.06.2023	4	July - 2023.			
195	Smt. B. Revathy Asso. Prof & Head Maths	26.06.23 to 30.06.23	4	203	Dr. N. Kamala Principal	07.07.23	1
196	Ms. A. Shanmuga Priya Ap Maths	14.06.23 to 17.06.23	4	204	Lt. S. Chithra Ap in English	27.06.23 to 28.07.23	2
				205	Dr. T. Kalavathi Asso. Prof. & Head (Economics)	01.07.23 to 05.07.23	4

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S. No	Name & Designation	Date	No. of Days	Principal sign.	S. No	Name & Designation	Date	No. of Days	Principal sign.
22	Dr. N. Ramadevi Ap in Physics	06.07.23	1	✓	217	Ms. M. Uma Magashwari Ap in Physics	21.07.23	2	✓
22	Dr. K. Anitha Ap in Comp. Science	01.07.23 to 08.07.23, 18.07.23	4	✓	AUGUST - 2023				
23	Dr. S. Parvathi Devi Ap in Bot	01.08.23 to Jul 2023	4	✓	218	Dr. N. Kamala Principal	04.08.23	2	✓
24	Ms. M. Vinodhini Ap in Bot	31.07.23 to 08.08.23	8	✓	219	Smt. K. Sindhu Ap in Tamil	06.08.23	1	✓
24	Smt. S. Sumithra Ap in Info Tech	01.08.23 to 07.23	2	✓	220	Dr. S. Chithra Ap in English	11.08.23	1	✓
25	Dr. M. Milka Vijayan Ap in Commerce	18.07.23	1	✓	221	Ms. A. Shunmuga Priya Ap in Maths	30.08.23	1	✓
26	Dr. P. Subha Ap in Commerce	18.07.23	1	✓	222	Dr. S. Muthurani Ap in Phy.	05.08.23	1	✓
27	Dr. A. Anuradha Asso. prof. & Head Bcom (cs)	06.07.23	1	✓	223	Ms. K. Niranjana Devi Ap in Phy.	05.08.23	1	✓
28	Ms. M. Sivalakshmi Ap in Msw	05.07.23 (CON) 27 (AN) 08.31	3	✓	224	Ms. R. Lakshmi Prabha Ap in Chemistry	31.08.23	1	✓
29	Dr. G. Radha Librarian	12.07.23	1	✓	225	Dr. V. Valli Nayagi Asso. prof & Head (CS)	06.07.08.23	2	✓

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S.No	Name & Designation	Date	No of Days	Principal Sign
242	Smt. P. Ananda MCA	23.08.23	2	
243	Smt. M. Nandavathi @ Subba MCA	24.08.23	1	
244	Smt. N. Menaka Ap In ITI	01.08.23, 04.08.23 Aug 2023	4	
245	Ms. S. Manjesswari Ap In ITI	04.08.23	1	
246	Dr. V. Sangeetha Ap In Commerce	10.08.23	1	
247	Dr. R. Anantha Ap In Commerce	02.08.23, 04.08.23	3	
248	Smt. A. Rajeshwari Ap In Commerce	02.08.23, 03.08.23	2	
249	Dr. A. Anuradhi Asst. Prof & Head Commerce (CS)	01.08.23, 02.08.23	6	
250	Dr. P. Suganya Ap In Commerce (CS)	04.08.23 Aug 2023	3	
-2024-				
S.No	Name & Designation	Date	No of Days	Principal Sign
SEPTEMBER 2024				
251	Dr. N. Namala Principal	19.09.23, 20.09.23	2	
252	Smt. K. Sindhu Ap In Tamil	09.09.23	1	
253	Dr. S. Abila Sundari Ap In Tamil	22.09.23	1	
254	Dr. S. Chithra Ap In English	29.09.23	1/2	
255	Ms. C. Devi Chri Ap In English	08.09.23	1	
256	Ms. T. Miruna Devi Ap In Economics	20.09.23	1	
257	Smt. A. Shanmuga Priya Ap In Economics	27.09.23	1	
258	Dr. A. Mahalakshmi Ap In Maths	19.09.23 (20.09.23)	1/2	
259	Ms. A. Shanmuga Priya Ap In Maths	15.09.23 (20.09.23)	1	
260	Dr. A. Mahalakshmi Ap In Maths	09.09.23	1	

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2023				2024					
S.No	Name & Designation	Date	No. of Days	Principals Sign	S.No	Name & Designation	Date	No. of Days	Principals Sign
48	Dr. V. Emma Devi AP in Physics	21.09.23	1	✓	65	Dr. K. Ramalakshmi, AP in Maths	03.10.2023	1	✓
49	Dr. V. Valli Nageshi Asst. Prof. & Head	30.09.23	1	✓	66	Dr. V. Vallirajasekar, AP in comp. sc.	16.10.2023	2	✓
50	Ms. M. Vinodhini Dep. of MCA	15.09.23	1	✓	67	Smt. M. Vijayalakshmi, AP in CS	19.10.2023	1/2	✓
51	Dr. S. Manjamma, Dept. of Z.T.	30.09.2023	1	✓	68	Dr. K. Amultha, AP in CS	18.10.2023	2	✓
52	Dr. V. Sangeetha AP in Commerce	20.09.23	1	✓	69	Ms. S. Murugapavani, AP in IT	27.10.2023	1	✓
53	Smt. L.P. Padma Priya AP in BBA	20.09.23	1	✓	70	Dr. V. Sangeetha, AP in commerce	03.10.2023	1	✓
54	Ms. M. Selva Lakshmi AP in MCA	15.09.2023	1/2	✓	71	Dr. Nilka Vijayaraj, AP in commerce	03.10.2023	1	✓
OCTOBER 2023				NOVEMBER 2023					
55	Dr. N. Kamala (Principal)	03.10.2023	1/2 (PM)	✓	75	Dr. N. Kamala, Principal	09.11.2023	1	✓
		13.10.2023	1/2 (PM)	✓	76	Dr. Abhipsa Mohanta, AP in Sanskrit	09.11.2023	1	✓
60	Smt. K. Sindhu, AP-Tamil	09.10.2023	1	✓			09.11.2023	1	✓
61	Dr. R. Saritha Sankar, AP-English	07.10.2023	1	✓	77	L.S. Chithra, AP in English	03.11.2023	1	✓
62	Dr. V. Geetha, AP in English	04.10.2023	1	✓			06.11.2023	5	✓
63	Ms. S. Archana Selva, AP in Economics	12.10.2023	1	✓					
64	Dr. A. Ramalakshmi, AP in Maths	03.10.2023	1	✓					

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2023					2024				
Sl. No.	Name & Designation	Date	No. of Days	Sign of Exam	Sl. No.	Name & Designation	Date	No. of Days	Sign of Exam
November 2023 - Contd...					December 2023 - Contd...				
78	Ms. S. Anubhava Selvi, AP in Economics	08.11.2023 - AN / 1/2	10	✓	91	Ms. S. Murugeswari, AP in I.T.	26.12.2023	10	✓
		09.11.2023	11	✓					
79	Ms. M. Jena. Nishawathi, AP in Physics	09.11.2023	11	✓	92	Dr. P. Shunmuga shangam, AP in BBA	08.12.2023	11	✓
80	Ms. K. Vijayalakshmi, AP in C.S	08.11.2023 - AN / 1/2	10	✓	93	Dr. P. Akila, AP in MSW	12.12.2023 - FN / 1/2	13	✓
		09.11.2023	11	✓	94	Ms. M. Selvalakshmi, AP in MSW	12.12.2023 - FN / 1/2	11	✓
81	Dr. B. Parvathi Devi, AP in Comp. Appl.	08.11.2023	10	✓	95	Dr. G. Radha, Dy. Librarian	15.12.2023	12	✓
82	Ms. P. Anurha, AP in CA	09.11.2023	10	✓	JANUARY 2024				
82a	Ms. S. Mahayeswari, AP in I.T.	08.11.2023	10	✓	96	Dr. T. Dhana Lakshmi, AP in Tamil	10.01.2024 - FN / 1/2	11	✓
83	Dr. R. Kavitha, AP in Commerce	09.11.2023	11	✓	97	Dr. S. Abila Sundari, AP in Tamil	02.01.2024	11	✓
84	Dr. P. Akila, AP in MSW	02.11.2023	12	✓	98	Ms. K. Arthi, AP in English	19.01.2024	11	✓
85	Ms. M. Selvalakshmi, AP in MSW	02.11.2023	11	✓	99	Ms. T. Mixuna Devi, AP in Economics	12.01.2024 - FN / 1/2	11	✓
		08.11.2023 - AN / 1/2	10	✓	100	Dr. A. Mahalakshmi, AP in Maths	08.01.2024	11	✓
		09.11.2023	11	✓	101	Dr. K. Anurha, AP in Comp. Sc.	24.01.2024	11	✓
DECEMBER 2023					102	Dr. B. Parvathi Devi, AP in CA	23.01.2024	11	✓
86	Dr. H. Ramalakshmi, AP in Maths	26.12.2023	10	✓	103	Dr. T. Dhara Lakshmi, AP in Tamil	27.01.2024 - AN / 1/2	11	✓
87	Ms. A. Shunmugapriya, AP in Maths	05.12.2023	11	✓			30.01.2024	12	✓
		26.12.2023	11	✓	104	Dr. S. Abila Sundari, AP in Tamil	29.01.2024	11	✓
88	Dr. S. Muthukani, AP in Physics	08.12.2023 - FN / 1/2	11	✓			31.01.2024	11	✓
		14.12.2023	11	✓	105	Smt. S. Chithra, AP in English	24.01.2024	11	✓
89	Smt. K. Lakshmi, AP in Chemistry	15.12.2023	11	✓			31.01.2024	11	✓
90	Ms. S. Vinoda, AP in Comp. Appl.	26.12.2023	10	✓					

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SABBATICAL LEAVE REGISTER FROM (2023-2024)

2023 53

Sl. No.	Name	Leave Taken		No. of days	Initials of Principal
		From	To		
1	Smt. V. Rajarajeswari HoD, A.P. in che. (214)	20.01.2023	29.01.2023	10	✓
2	Dr. (Smt.) B. Parvathi Devi A.P. in comp. Appln. (213)	09.01.2023	11.01.2023	3	✓
3	Ms. V. Subbulakshmi Tech. Asst. (118)	21.01.2023	08.02.2023	9	✓
4	Smt. K. Lakshmi A.P. in che. (224)	15.02.2023	23.03.2023	9	✓
5	Dr. (Smt.) M. Malini Director. (111)	16.02.2023	18.02.2023	3	✓
6	Smt. M. Indha H.O.D., AP in Inyo Tech. (205)	21.02.2023	25.02.2023	5	✓
7	Dr. (Smt.) V. Sangeetha A.P. in B.Com. I.S. (112)	01.03.2023	03.03.2023	3	✓
8	Dr. N. Lavanya HoD, A.P. in BBA (219)	18.04.2023	20.04.2023	3	✓
9	Dr. (Smt.) M. Malini Director. (111)	09.03.2023	11.03.2023	3	✓
10	Smt. A. Shunmugapriya A.P. in Eco. (102)	02.03.2023	13.03.2023	5	✓
11	Smt. S. Arumugaselvi A.P. in Com. & B. (110)	24.06.2023	30.06.2023	7	✓


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Coordinator - IQAC
Sri Sarada College for Women (Autonomous),
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(A branch of Sri Ramakrishna Tapovanam, Tirupparaithurai)
Ariyakulam, Thoothukudi NH, Maharaja Nagar Post,
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E-mail: srisaradatvl@gmail.com Website: www.srisaradacollege.org

Sl. No.	Name	Leave Taken From	To	No. of days	Initials of Principal
12	Dr. A. Anandadevi (12) HOD & A.P. in Com. Cs	13-07-2023	15-07-2023	3	
13	Smt. R. Lalithasree (13) Typist.	16-07-2023	18-07-2023	3	
14	Smt. A. Gomathiamma (14) Lab. Asst.	18-07-2023	20-07-2023	3	
15	Smt. S. Chidambaram (15) Asst. (S.G.)	12-07-2023	15-07-2023	4	
16	Smt. A. Saranya (16) Lab. Asst.	20-07-2023	22-07-2023	3	
17	Smt. M. Indira (17) HOD & A.P. in Info. Tech.	07-08-2023	11-08-2023	5	
18	Smt. P. Anusha (18) HOD & A.P. in BCA.	03-08-2023	10-08-2023	10	
19	Smt. B. Revathy (19) HOD & A.P. in Maths	08-09-2023	13-09-2023	5	
20	Dr. (Smt.) V. Vallinayagi (20) HOD & A.P. in Comp. Sci.	07-09-2023	09-09-2023	3	
21	Smt. G. Ramani (21) A.P. in BCA	30-08-2023	01-09-2023	3	
22	MS. T. Miruna Devi (22) A.P. in Eng.	22-07-2023	29-07-2023	8	
23	S. Petchiammal (23) Lab. Asst. (Chem)	28-08-2023	29-08-2023	2	
24	Dr. P. Suganya (24) A.P. in Bi. Sci.	13-10-2023	16-10-2023	4	
25	M. S. Chithra (25) A.P. in Eng.	14-10-2023	19-10-2023	6	
26	MS. S. Vimala (26) A.P. in BCA	17-10-2023	18-10-2023	2	
27	Smt. S. Chidambaram (27) Asst. (S.G.)	10-08-2023	16-08-2023	7	
28	Smt. R. Krishnaveni (28) Asst. (S.G.)	11-12-2023	17-12-2023	7	
29	Smt. R. Lalithasree (29) Typist.	21-12-2023	22-12-2023	2	
30	Smt. L. Ramalakshmi (30) Tech. Asst.	21-12-2023	23-12-2023	3	
31	Smt. S. Kasthuri (31) O.A.	27-12-2023	30-12-2023	4	

→ Date of July 1.19.2020

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56						2024					
Sr. No	Name	Leave From	Leave To	No. of days	Initials	Sr. No	Name	Leave From	Leave To	No. of days	Initials
32	Smt. A. Mahalakshmi A.P. in Maths	20.06.2023	24.06.2023	3	✓	1	Smt. L. Ramakrishna Tech. Asst.	23.07.2024	26.07.2024	3	✓
33	Dr. R. Muthulakshmi HOD & A.P. in Com.	24.07.2023	27.07.2023	4	✓	2	Smt. A. Manammal Off. Asst.	29.01.2024	04.02.2024	7	✓
34	Dr. R. Muthulakshmi HOD & A.P. in Commerce	11.12.2023	13.12.2023	3	✓	3	Smt. P. Anusha A.P. & HOD (US)	01.02.2024	02.02.2024	2	✓
35	Dr. B. Pushpalatha A.P. in Com. 2-3	24.12.2023	25.12.2023	2	✓	4	Smt. R. Kalai Selvi Lab. Asst. (Phy)	01.02.2024	06.02.2024	6	✓
36	Dr. B. Parvathi Devi Director, CAICTE Programme	27.12.2023	03.01.2024	8	✓	5	Smt. G. Ramani A.P. in BSA	06.01.2024	13.01.2024	8	✓
37	Dr. R. Kavitha A.P. in Commerce	30.12.2023		1	✓	6	Smt. A. Eshakiammal Off. Asst.	22.04.2024	26.04.2024	5	✓
						7	Smt. G. Chidambaram Vadivoo Asst.	19.02.2024	25.02.2024	7	✓
						8	Smt. R. Krishna Venj Asst.	24.04.2024	26.04.2024	3	✓
						9	Smt. L. Ramakrishna Tech. Asst.	25.07.2024	27.07.2024	3	✓
						10	A. Gomalthammal Lab. Asst.	02.07.2024	06.07.2024	6	✓

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