



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Sri Sarada college for Women (Autonomous), Tirunelveli-627011
• Name of the Head of the institution	Dr. M. Malarvizhi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04622520129
• Alternate phone No.	8903004534
• Mobile No. (Principal)	8903004534
• Registered e-mail ID (Principal)	srisaradatvl@gmail.com
• Address	SARADA NAGAR, ARIYAKULAM, THOOTHUKUDI NH, MAHARAJA NAGAR POST, TIRUNELVELI - 627011
• City/Town	TIRUNELVELI
• State/UT	TAMILNADU
• Pin Code	627011
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	26/09/2019
• Type of Institution	Women
• Location	Rural

• Financial Status	Self-financing
• Name of the IQAC Co-ordinator/Director	Smt. N. Renuka
• Phone No.	04622520129
• Mobile No:	9344366494
• IQAC e-mail ID	saradatvliqac@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.srisaradacollege.org/admin/IQAC/SSR/9_Self%20Study%20Report_Volume-II-ilovepdf-compressed%20(1).pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.srisaradacollege.org/admin/download_calendar.php?id=NO ==

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.76	5	16/09/2011	15/09/2016
Cycle 2	A	3.01	5	23/01/2017	22/01/2022
Cycle 2	A	3.01	5	04/12/2018	31/12/2024

6.Date of Establishment of IQAC

17/09/2011

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	18
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Awards Committee Meetings were conducted on 24.10.2020 and 02.04.2021 and Governing Body meeting was conducted on 09.03.2021	
Our Institution has scored 4.5/5 stars in Institution Innovation Council	
Submission for Atal Ranking of Institutions on Innovation Achievements (ARIIA) was on 06.10.2021	
Submission for National Institute Ranking Framework (NIRF) was on 04.02.2022	
Submission for All India Survey on Higher Education (AISHE) was on 24.02.2022	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
Planned to conduct training programme in online evaluation for faculty members	Hands on training meeting programme conducted on 22.06.2020
To conduct Board of Studies (BOS) for all UG and PG Programmes	Finalization of syllabi for III to VI semesters was conducted on: English on 28.07.2020, Mathematics on 29.07.2020, Computer Science on 30.07.2020, Computer Applications on 31.07.2020, Physics on 01.08.2020, and 28.12.2020, Tamil on 03.08.2020, Chemistry on 04.08.2020, Sanskrit and information Technology on 05.08.2020, Economics and Business Administration on 06.08.2020, Commerce and Commerce Corporate Secretaryship on 07.08.2020
Planned to organise orientation programme for faculty members on AQAR updations	Orientation programme was organized on 11.09.2020
Planned to apply ARIIA ranking	ARIIA ranking was applied on 06.10.2021
Planned to conduct Awards Committee Meeting II	Awards Committee Meeting II was conducted on 24.10.2020
To conduct orientation programme on ARIIA	Orientation programme on ARIIA conducted on 11.01.2021
Planned to conduct training program for teachers	Learning Management System - Hands on training conducted on 18.02.2021
Planned to participate in online power seminar conducted by ICT academy for staff and students	590 Students and 13 faculty members were participated in different dates.
Planned to participate in Corporate Training Industrial Collaboration with ICT Academy (Skill Training in Soft Skills and Trending Technology) for	Skill Training in Soft Skills and Trending Technology programme was conducted from 29.01.2021 to 19.03.2021

final year students					
Planned to conduct Governing Body meeting	Governing Body meeting was conducted on 09.03.2021				
Planned to conduct Awards Committee Meeting III	Awards Committee Meeting III was conducted on 02.04.2021				
Planned to apply for annual performance report for 2020-2021 to IIC	Applied and rewarded performance report with final star: 3.5/5.0 from IIC				
Planned to apply NIRF ranking	NIRF ranking was applied on 04.02.2022				
Planned to submit AISHE report	AISHE report was submitted on 24.02.2022				
13. Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Sri Ramakrishna Tapovanam, Tirupparaitturai - 639115</td> <td>30/07/2021</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Sri Ramakrishna Tapovanam, Tirupparaitturai - 639115	30/07/2021
Name of the statutory body	Date of meeting(s)				
Sri Ramakrishna Tapovanam, Tirupparaitturai - 639115	30/07/2021				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>24/02/2022</td> <td>24/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	24/02/2022	24/02/2022
Year	Date of Submission				
24/02/2022	24/02/2022				

Extended Profile

1. Programme

1.1

11

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 1542

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 584

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1542

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 320

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 77

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1	11
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1	1542
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	584
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	1542
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1	320
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	77
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	77
Number of sanctioned posts for the year:	
4.Institution	
4.1	269
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	53
Total number of Classrooms and Seminar halls	
4.3	203
Total number of computers on campus for academic purposes	
4.4	75.987322
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Keeping in view of local and regional relevance, Internship both online and offline are integrated in the curriculum so that the students get a view of the competitive world and equip themselves accordingly. The global strategies on-line with Sustainable Development Goals were integrated in the curricula of most Programmes to keep track of the global swifts and trends so that the students can develop global competencies. The student achieves

capability for employability, innovation and research. Computer science, IT and Computer Applications departments have proportionately modified the university syllabi by including relevant courses in tune with local, regional and global context. The Department of Mathematics, Physics and Chemistry have modified their programmes and respective courses suiting to the current developments in applied science domain. The department of Commerce, Commerce with Corporate Secretaryship and Business Administration have optimally and suitably revamped the subjects to the current business and Management trends. The language departments namely English, Tamil and Sanskrit have introduced the courses involved in active enhancement of Learning, Speaking, Reading and Writing (LSRW) skills which directly and indirectly help the candidate for the holistic development involving the harmonious integration of Hand, Heart and Head. These aspects accordingly are reflected with each student's outcome through POs, PSOs and Cos. Into the curricula were designed and developed to the relevance on review with university syllabi/on discussion with stakeholders namely alumnae, senior teachers, fresher faculty members, employers, parents and corporates.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisaradacollege.org/admin/IQA/C/Pro_Outcome/(2020-2023)%20Batch%20Syllabus.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

21

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

33

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

33

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics is imbibed to our students with a team of

external expertise (conducting Professional competitive examination coaching) and by inviting corporate people/alumnae as and when they visit the institution. But during this pandemic phase department wise seminars were conducted and the expertises were requested to share the value of professional ethics as part of their lecture programme with case study reports.

Gender:Being a women's institution the issue of gender though not possible the management is having their own strategy to safeguard the complete safety and security of inmates. All the visiting men workers are handled in such a way that their attitudes and activities were congenial to the college system and culture. The students are instructed to be self-confident, self-help in nature and with selfless social interactions. Women cell monitors and mend and mold the right features with the students amidst multifarious media based interventions, violences and discomforts.

Human values:The monastery people periodically pay attention to the students by way of their profused spiritual social cultural discourses inculcating the values of dharma, karma and human values. The students learn the human values by way of reading and recollecting the biography of Sri Sarada Devi, Swami Vivekananda and Sister Nivedita.

Environmental values: All the students admitted in the first semester, read and experience the contents of the book on environmental education. Accordingly, all the inmates of the institution practice the values of environmental science by all means.

Sustainability: All the students of the final year UG, PG, MPhil., and PhD have to adopt their research projects on UNOs Sustainable Development Goal based themes and it is in practice and students reflect their sarvodaya and antyodaya values after their familiarity with SDGs.

Value Education: The students of this institution read, learn and assimilate the values of Ramayana, Mahabharata and the Man Making Message of Swami Vivekananda with reference to the values in education and education in values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

472

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

538

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisaradacollege.org/assets/pdfs/Feedback%20FORM.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisaradacollege.org/assets/pdfs/ACTION%20TAKEN%20REPORT.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

528

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

269

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The class teachers/ counselors of first UG and PG refresh in a week time on the previous course content and bridge with the respective programme syllabi. Subsequently evaluate the knowledge level of the students by conducting a review/announced test. Due to pandemic phase, the learning level was graded with online based ICT tools. The question type was student friendly and include MCQ, Fill in, matching, sentence type etc., This helps in identifying the caliber of each student and to support accordingly. The weak students are not branded, but are indirectly motivated and guided through Peer Team Student Tutors (PTST) to encourage them and help them appropriately. Revision classes and counseling sessions are held and additional teachings were taken for their development during lunch and pre and post college hours. Academic and personal counseling are given to the slow learners by the class counselors and mentors respectively, by providing simple and standard lecture notes/course materials. Skill Development programmes namely Communicative English, Aptitude and Placement for advanced learners are provided by the faculty members in collaboration with external expertise during the chartered hours. Student Seminars on contemporary topics enable students for placement and higher education. Students are encouraged to participate, present and publish (P-3 system) papers/articles in various Seminars/ Conferences/ Workshops/ Competitions organized both by internal and external institutions. Advanced learners are also encouraged to study text books under Recommended Readings listed in their respective syllabi, to refer the journals, to visit the library for using the Encyclopedia Britannica micropaedia and macropaedia.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.2.1.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
13/07/2020	1542	77

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Our institution believes in the adoption of students' centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Student-centric methods in practice are seminars, group discussion, panel discussion, Laboratory Practical classes, Field Projects, Laboratory Projects in Science Departments and Field Visit, Industrial Visit, Case Study Analysis etc. in the Arts and Humanities Departments. Teachers use the conventional black-board presentation methods, especially in mathematics, statistics and problem solving in commerce, where the students learn by numerical solving. Teachers' power point presentations and computer-based materials too, enhance the learning potency. All Departments organize students' programmes to promote the spirit of Team work activities for the promotion of leadership through NSS/NCC Camps, Sarva Seva and Shanti Sena institutional social responsibility Extension Programmes through YRC, RRC, Consumer Care Consortium and Green Clean Corps participate and experience the societal reflections and understand/learn the value of environmental ethics too. The faculty members make learning interactive with students by motivating student participation in role-play, subject quiz, news analysis, educational games, panel discussion and questions and answers on current affairs, etc. This helps in problem solving

strategy. All questions in examinations are based on analysis and reasoning with Bloom's taxonomy concept. Research activities are conducted in each Department under the guidance of senior faculty where the students at different semester get knowledge about emerging area and help them to promote in research aptitude. Internet access in the library promotes the habit of self-learning and empowerment.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.3.1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is highly indispensable for the students to learn and master the latest technologies in order to be independent, student friendly, society friendly and corporate ready. Faculty members use Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. Smart class room and LCD Projectors (one each to the department) are available. LMS, E-mails, Whats App group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Printers are accessible at all Labs, Departments and library. Photocopier machines, Multifunction printers are available at the main office for taking huge number of copies in short time for academic purpose. Seminar hall is equipped with digital facilities. Faculty members are encouraged / engaged to use power-point presentations in their teaching by using LCD projectors. Digitally equipped halls, where guest lectures, expert talks and various competitions are regularly organized for students. Students are counseled with the help of Zoom / Google meet applications. - Teachers use various accessible and affordable ICT tools for conducting workshops on latest methods. CD bank on various topics is available in the central library as a ready source for the students and teachers towards learning and teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.3.2.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The teachers and students are tuned for time discipline in action ie., have a time for everything and have everything in its timings. All are sure that well planned is half done. So, before the commencement of the academic year, the Institution prepares and publishes 'Digital Academic Calendar' containing the essential information regarding the teaching learning schedule (working days), various academic/extra academic events to be organized, dates of CIA Tests, semester examination, Department level/IQAC seminars/conferences, local holidays/compensatory holidays etc. HoDs Coordinate and prepares the independent department time table integrating with the whole institution as per the guidelines of the University calendar.

After the allocation of courses to the faculty members, the teaching plan for each subject is prepared and adhered to the maximum extent. The dates of CIA I, CIA II, CIA III and Model Examination are conducted as per the dates fixed by the Dean (Academics). Assignments/Quiz/Viva/Class Seminar to be submitted is also under the scheduled dates with some flexibility. The teaching plan and covering of syllabi in the UG first semester shall be 1+2+2 units for CIAs and in the rest of the semesters it

shall be 2+2+1 units. Every department has to submit the compliance of the academic calendar as part of their annual submissions with details of amendment if any. The AIR (Academic Interaction Record) and CDR (Curriculum Delivery Register) ensures the compliance to verify with documentary evidence for the completion of teaching plan. Teaching plan and examination plan are coordinated in such a way that syllabi are covered in a balanced manner with terminal buffer period of 3 to 5 days to refresh topics as demanded by the students and for conducting model examination.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

77

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

77

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

A separate Dean with a band of faculty members representing arts, humanities and science departments serve and assist the CIA cell. Separate chamber with systems and internet connectivity is available. Usually the CIA is conducted centrally according to the academic calendar prescribed with defined centralized examination schedule, hall plan, seating arrangement, allocation of hall superintendents etc. Being pandemic phase, suitable and ideal ICT Tools namely Video conferencing (for viva examination), Google

class room, Google forms (for quiz), Spread sheets and Google smart board were utilized for specifically different examinations. The intricacies faced by the students due to network issue with regard to download of question paper and in timely uploading of the answer scripts were amicably managed with a band of ICT expert teachers. The judicious planning and conduct of centralized examinations similar to ESE (End Semester Examination), taking care of the requests made by the students for repeat/OD/Medical/Maternity Leave/ special consideration issues avoid the grievances mark the success of the system in this institution. Digital evaluation system has been successfully implemented for specific courses of UG, PG and M.Phil programmes. Being a pandemic year the examinations were conducted strictly as per the standard online norms. Students were subjected to mock test practice two days ahead of examination to refresh themselves on the online practices and ensure the friction free functioning. For the semester examination, the autonomous Controller is using the specifically designed EMS software which helps from registering to award of mark statements.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.2.1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has clearly stated learning outcomes of the respective programmes and Courses. Hard Copy of syllabi of all courses with Learning Outcomes is available in the college website, departments/Central Library for ready reference to the teachers and students. Each Programme has specific objectives and the overall design of the course ensures a specific set of skills and competence that the students graduating from the institution should gain at the end of the program. Some of the key attainments that are expected from students are knowledge, skill development, good communication skills, creative thinking, discipline, inculcation of moral and ethical values, ability to work in teams, and critical thinking. The Programmes are designed in such a manner that the students learn the importance on co-operative

living and the feeling of togetherness.

The importance of the learning outcomes has been communicated to the teachers and made known to students. The specific and general outcomes of each course for the theory, practical, sum papers and field projects are given which were duly reviewed and approved by the BoS members and Academic Council. The students are instructed to have their specific course paper syllabi with the slated Pos, PSOs and Cos in the first page of their class writing note book. All students are clear and conversant with it.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Measurement of attainment of POs, PSOs and COs is done through Centralized formative (CIA) and summative (ESE) methods. Course outcomes are evaluated by way of students' reflection in the tests, assignments, seminars, viva, quiz, interactions, practical, case study report, problem solving events, field visit, industrial visits, participation in the internal and external academic conferences/meets/competitions. In the first two years, one of the test components is quiz (MCQ, fill in, matching etc.,) which train the candidates towards facing Academic/Professional competitive examination and creative thinking. At their final year that component is shifted to evaluation by student seminar. It is evaluated by their introduction on the topic, communication skill and comprehensive skills of LSRW (listening, speaking, reading and writing), interactive skill, oration and challenging the questions posed by the peers.

Academic and extra academic group discussions and seminars are organized and each student is made to participate there by one to one attention on the students focusing on the outcomes is monitored and honed. Through the seminars and group discussions, the thinking process of the students is assessed and the skills and knowledge is tested. Students must acquire 60% to 75%

attendance to qualify for writing the course examinations; attendance is also directly associated with marks. The end semester examination for each course consists of a three-hour written examination, which contains a H question designed to measure the holistic/creativity knowledge of students they have gained and also to achieve hundred. The performance in the three CIAs indicates the level of each student's outcomes. The college communicates the parents about the marks earned so that the parents are aware of the performance of their child and corrective actions can be initiated by their parents. Performance of internal test and model examination marks are reflected in the dossiers. The average pass percentage of the class in the end semester examination is also an indication of the general progress of the class as a whole. The integration of syllabi, outcome, placement and higher education aspects are monitored appropriately

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/Result%20Analysis.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

575

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.srisaradacollege.org/assets/pdfs/Magazine%20(2020-2021).pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.srisaradacollege.org/assets/pdfs/SSC%20FORM.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institute has a Research policy for promoting and incentivizing the research initiatives of the faculty members. The main motive of the policy is to promote the research culture and to ensure integration of curricula through the research outputs through teaching-learning process, wherever applicable. The P-3 practice of Participation, Presentation and Publication is the live wire of the research policy here. The Institution with its existing policy encourage faculty members to undertake government/NGO/Management sponsored research, development and consultancy projects in order to strengthen the research and ISR profile of the Institute. Further, the Institute has a frame work for providing incentives towards Research Projects and Publications by providing monetary support and by material presentation. There are guidelines set out and circulated among faculty members to encourage them to have their research work published in the reputed journals. The policy is put out on Institute's website and any amendment made is brought to their notice. The publication of research work in journals is also a very prominent criterion in the Internal Research Promotion Scheme of the Institute. In recent years a number of faculty members have been promoted on the strength of such research publications to their credit.

The infrastructure augmentation with reference to requirements in laboratories, equipment, chemicals, glassware as per the representation and request made by the research scholars, teachers and students are procured and provided by the management as and when represented. The Director of the institution constantly supervise, aid and guide all science departments suitably with the resource persons from overseas on special topics, thrust areas and the on the fields of research scholars both doctoral and pre-doctoral. The department of Physics with its Nanolab establishment PG students were able to get Student Research Project Grant from Science Council for Science and Technology.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.srisaradacollege.org/assets/pdfs/research%20minutes.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.71 Lakhs

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

11

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2.1 lakhs

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/staff%20project.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

6

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

13

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.srisaradacollege.org/assets/pdfs/staff%20project.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has an established system of promoting research on the major themes of "Sustainable Development Goals" to promote research, innovations and development among the Ph.D., scholars, MPhil., the PG and UG students. P-3 (Participation-Presentation-Publication) policy is in active practice to mend and mould the projects towards patenting by science students and policy making by arts and humanities students. The college is having a dedicated Research Dean to promote research applications on contemporary issues in the society. The Institution is having a biannual multidisciplinary journal towards the publication of Research papers and project papers to facilitate the faculty members, Research Scholars, M.Phil., Scholars, PG and UG Students for their publications. They are adequately incentivized to take up Research Projects in their area of specializations in the Commerce and Computer Science departments. The Research departments are independently responsible for conducting PhD programmes as per the norms of the parent university. The college provides adequate training to the faculty members in the form of Faculty Empowerment Programmes, Refresher Courses, FDPs and other short term programmes to update the modern Research for all the people concerned. Faculty members are encouraged to undergo professional development programmes and to organize and participate in conferences, seminar and workshops related to

R & D and patenting.

Entrepreneurship forms the core of all academic programmes here. Entrepreneurship courses are covered in long and short duration Certificate and Diploma programmes. The Institute keeps inviting eminent and successful entrepreneurs for delivering lectures /

sharing their experiences on entrepreneurship/start-up so that our students benefit by confidence building from their experience and expertise.

The institution is offering MCA under AICTE. Hence, the institution with MHRD-Institute Innovation Council (MIC) appropriate orientations by experts on Science and Technology helps in multifarious research and development for the student research projects. An incubation and start-up centre is already running in a humble manner for the young student entrepreneurs. The college has also established an incubation centre (for Vermi-composting, Mulberry farming (Moriculture), Tailoring and Dress Designing) to facilitate innovative, flexible and economical solutions to various local communities and research related queries.

Being a pandemic academic year whenever Departmental level seminars and conferences are organized the students are advised to request the parents and neighbours to participate by online mode on specific community oriented social research projects. Being an autonomous institution it offers many certificate and Diploma programmes aligned with Research, Extension and Development on Artificial Intelligence, Big Data Analytics, Solar Energy, Cyber Security and Virtual Reality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/creteria3-attachments/3.3.2.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://www.msuniv.ac.in/Research/Research-Scholars-Registered
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.49

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.79

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://srisaradacollege.org/assets/pdfs/research/3.4.4%20BOOKS%20&%20CHAPTERS.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.6 lakhs

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Rs. 3500/-

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The holistic development of the student includes multifaceted with mental, physical, intellectual, emotional, ethical and social aspects/calibre which helps directly and indirectly in facing the challenges/demands in the day to day life. The life training offered/imbibed here to the students sufficiently and suitably bend and mend the minds integrating the head, heart and hand towards harmonious development of the individual. To make realise the ground status of the rural structure with the students, the college management established Institutional Social Responsibility (ISR) initiative that promotes extension activities in the neighbourhood community for sensitizing students to social issues

and their holistic development through the National Service Scheme (NSS), National Cadet Corps (NCC), Youth Red Cross (YRC), Red Ribbon Club (RRC), Consumer Care Consortium(CCC), Sarva Seva Shanti Sena (SSSS), Green Clean Corps (GCC), Swachh Bharat Abhiyan, Unnath Bharat Abhiyan (UBA) programmes. Blood Donation Camps, Awareness and Orientation programmes on Health and Nutrition, Awareness on the importance of Voting rights, Corona Safety measures, Legal awareness for women, Mobile phone usage awareness, Preparation/Distribution of face masks to the needy in the remote rural areas (Adopted villages) conducting yoga classes at home, Road Safety programmes among the girl students through virtual mode. Thereby the ISR (Institutional Social Responsibility) Dean coordinates for holistic development of students with community. Participation in community services like developing leadership qualities, active involvement in facing emergencies like unexpected natural hazards, pandemic and also finding the solutions in positive manner with the help of various campaign and programmes impact the students is also on practice. During the pandemic period, the ISR volunteers from our Institution involved themselves for the distribution of milk, food and health products to the needy at different places of the city. The Tirunelveli Government Medical College hospital and District Administration commended the services of the students and institution for the timely service to the pandemic induced stranded public especially rural and semi urban jobless/helpless people.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/Medical%20dean.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

14

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1253

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

5

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Academic Blocks and Classrooms: Various buildings encompass different departments with naturally ventilated -well lighted class rooms and spacious verandas. Sri Vidhya block hold the Research centre in Computer Science, IT, Computer Application and MSW departments and central computing facilities. Sarada block hold the English and BBA departments; Kamban block hold the Physics and Admin block holds the Central library. The Sri Rengammal block hold the Mathematics, Tamil, PESSY and Commerce departments. KR block hold the Economics, Sanskrit and Chemistry Department. The Chibdbhavananda memorial block hold the classes for Commerce with Corporate Secretaryship students.

Smart Board: Smart class with smart board is available for conducting Special workshops, trainings, orientations to students, Close quarter meetings, Interviews, management committee meetings, IQAC allied cell meetings etc,

LCD projector: It is provided to all the departments and installed in the final year class rooms for their intensive use towards practicing for competitive examinations, seminars, higher education coaching and other academic programmes. As all the students have the seminar component in the CIA the LCD projectors are optimally used for the practice of teaching professionalism. It helped a lot in speaking and reading skill.

Laboratories:Department of Physics hold UG, PG and Nanolab; Chemistry with two labs, Central computing labs for CS, IT and CA separately and another exclusively for PG and Research Scholars.

Computing equipment's: Updated, well-maintained/equipped computer equipment are available with a visiting consultant and able technical assistants. Browsing facility with sufficient network system is available.

Library Resources: Central Library, Department libraries, MCA Library, book banks, CD Bank, E-Resources, E-books, E-journals and Magazines/Journals are available to the entire satisfaction of the students and staff.

Reprographic, browsing and downloading/Printing services:It is available with college office, hostel premises, library, MCA block.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.1.1.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for cultural activities: Music faculty, Dance faculty (visiting), musical instruments, Drama equipment, Costumes, PAS, very large auditorium with sound system monitor (capacity to hold 3000+), Spiritual Assembly hall at Temple complex, sacred groove etc are available for practicing and performing multifarious cultural activities.

Facilities for sports, Games and yoga: The institution practices integrated Physical Education, Sports Science and Yoga (PESSY). Yoga teaching and practice is our physical culture since the inception of the college. Yoga is introduced in the autonomous syllabus under part V courses for all students. Our hostel students perform Suriya Namaskar at 5 am daily in the auditorium. All the students meditate and perform pranayama during the congregational prayer. The ground is provided with track and field events practice. Our college premises take pride in possessing a playground with the capacity of hosting state-level tournaments. Total area of the playground is 4045.25 sq.m. Outdoor games available in the campus are kho-kho (27m x 16m), volleyball (16m x 9m), football (120m x 90 m), ball badminton (24m x 12 m)

and handball. Students are given training in athletics games 400m track and women kabaddi (12m x10m). The indoor games available are chess with multiple units (3.45 m x 3.10 m) and table tennis (27m x 16m). Students avail the gymnasium for weight lifting. Fund allotted for sports per year is Rs. 3, 00,000. Well trained Physical Education Directress holds the responsibility in conducting regular and special trainings. The student players of this institution have made many histories at the university level and many have received Certified Player Forms from the University.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

53

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

75.987322 lakhs

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our institution has a central library called as Sarada Library. The automated functions are acquisition, cataloguing of resources, classification of subjects, public access, indexing, abstracting, shelves management, circulation management, reporting, serial management, OPAC and reference services. It provides students with access to a vast collection of books and journals, magazines and back volumes, E-information resources. Many knowledge-based services namely DELNET, Reprography, Internet browsing and e-services, data bases, Electronic dictionaries, Encyclopedia Britannica Micro and Macropaedia, journals, e-journals, official publications, online journals, referencing resources are provided for its users. All the library functions are well automated with Koha software. As part of the Library Project, the Question Papers of all the disciplines, Student Research Projects and the thesis of the faculty members are made available in the library for the users. Presently the library is housing a collection of around 30904 books, 28200 text books, 4815 department books, 3297 student copies, 31 magazines, 36 journals, 510 numbers of back volumes and E-information resources, 1013 CDs on various branches of Science and Technology. In addition, 270 Competitive examination books, braille materials (3nos), rare collection-vedas (10nos), AV materials 327nos, Gazetteer 4 nos, micro films 462 nos. Library is using advance type ILMS koha software. Name of the ILMS software koha. Nature of automation (full). Version - 20.11.04.000 Year of automation 2011. The library users can access the resources to the fullest extent because of its extensive contents and ideal management practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.2.1.pdf

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.32498 lakhs

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

47

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our institution is regularly upgrading its infrastructure covering Wi-Fi, cyber security, software up gradation and ITC enabled teaching and learning. The user policies are applicable to Employees, students, vendors and visitors. Our institution is fully Wi-Fi enabled. The computer Science department resides at Sri vidya block has been given the responsibility of running the institute's intranet and internet services. Our institution is getting its internet bandwidth from BSNL fibre connection with

band width from 60mbps to 100 mbps .Computer department is the responsible for maintenance of the institute owned computer systems and peripherals that are warranty and out of warranty .Our resources include network services wired and wireless internet access ,documentation facilities (printers, scanners & copiers),CPUs configurations from Pentium dual Core to Intel Core i5,4GB RAM to 8GB RAM,500GB HDD to 1TB HDD. Recently we are upgrading our storage technology. We have increased the Wi-Fi routers for students and faculty members get maximum benefits to access internets to do their project and research works.

- Institution provides 60% of the annual budget for up gradation of IT facilities.
- Institute installed CCTV across the campus covering all the areas of the college and also in the hostels for providing better security.
- Institute developed a digital studio with latest technology multimedia device
- Intel core i7 PCs, sound mixer, video cameras, projectors.

S.No

particulars

Present status

1.

Bandwidth

100 MBPS

2.

Wi-Fi Router

15

3.

Computer

I3,i4,i7 processor,4 to 8 GB RAM,500GB/1TB HDD,SSD

4.

CCTV

YES

5.

Digital studio

YES

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.3.1.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1542	203

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:

B. Any three of the above

Facilities available

Media Centre

Audio-Visual Centre Lecture Capturing

System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/videos.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

75.987322 lakhs

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Classrooms: The classrooms in all buildings are maintained by earmarked housekeeping women workers. The buildings and rooms are locked and open in time with key log register maintained in the college main office. Key log register maintain the details of people handling the keys and buildings. The electrical points/devices, doors and windows are managed judiciously. The class leaders are given responsibility in the maintenance and upkeep.

Seminar halls, Smart Hall and Auditorium: Users Log register system is in practice for booking, utilising, planning, maintaining and for maximum utilisation of the resources for various purposes and institutions.

Laboratories: Laboratory technicians and laboratory assistants in every department maintain the instrumentations, stock register and up keeping by physically verifying the items round the year. The equipment for servicing, glassware for purchase and condemnation,

instruments log register for safety, accountability and follow-up management are in practice. AMC system is adhered to keep the quality upkeep. Department wise annual stock verification is done by other department faculty members. The audited statement of report will be reviewed by the Principal and Secretary.

Library: The entry and exit registration is obligatory for all library users; The list of books needed and other requirements are taken from the concerned departments and handed over to the librarian for further action/approval/purchase; Complaint and Suggestion box is installed to take users feedback. Their feedback helps a lot in introducing new ideas regarding library enrichment; To ensure return of books, "no dues" from the library is mandatory for students at the end of every semester; At the end of academic year inter departmental stock verification is taken.

Sports complex: Physical Directress is in charge of the issue, usage, return and maintenance of sports equipment's following the log register. Stock verification is done at the end of every year. Play grounds are marked, grass free, stone free and free from creatures due to periodical up keeping.

Computer resources: Optimum utilization of laboratory resources is ensured by faculty coordinators and lab assistants and problems addressed by faculty members and students are rectified by lab technicians/visiting technical advisors. Institute has 4 computer laboratories and one Digital Language Lab (DLL) and computers have windows 10 operating system and computers have antivirus software, spyware and external threats. Further maintenance and problems of IT facilities are through outsource. Updating of Software is done by lab technicians. Log in, log out of students, faculty members, and visitors are maintained by Log in register and it is maintained by lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.1.1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

345

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

216

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.srisaradacollege.org/assets/pdfs/naac_iii/5.1.3.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

492

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

135

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student's Council comprises of a Chairwoman as the head of the council, a Vice - Chairwoman, Secretary and Joint Secretary. The Chairwoman and Vice - Chairwoman designations are generally given to III year UG students one each from science and non-science

steams/one each from day-scholar and hostel. While the Secretary and Joint Secretary are chosen from II-year UG students and same composition is followed. Heads of all the Departments nominate the Able, Brilliant, Confident and Disciplined cream students for this responsibility. The Secretary, Director, Principal, Vice-Principal, Students' Vice-President and Staff Council unanimously select the executives. Students with academic competencies are nominated as Class representatives, Grievance Redressal Cell, Anti-Ragging Committee, Cultural, Sports, NSS, NCC etc. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student oriented activities/programmes. They serve as mediators between students and teachers to share, discuss and solve their requirements/issues if any and have free access to the Principal. All the students are the members of the respective academic fora. Each Committee and Forum has a Secretary and a Joint Secretary. The following are the list of Departmental Forums.

S. No

Department

Name of the forum

1

Tamil

PothigaiIllakiaMandram

2

Sanskrit

AmruthavarshiniSamskritiSabha

3

English

Literary Blooms

4

Economics

EmbrsoForum

5

Mathematics

SrinivasaRamanujan Forum

6

Physics

Omega Forum

7

Chemistry

RasayanVigyaan Forum

8

Computer Science

Human Computer Sakunthala Devi Forum

9

Information Technology

Tech Netram forum

10

Computer Applications

Smart Computer Applications Colloquium

11

Commerce

Kautilya Forum

12

Commerce (CS)**VartanaSamvidha Forum**

13

Business Administration**Smart Tycoon Forum**

Our students actively participate in cultural activities by promoting our customs and traditions through Kala Sarada. Students take active part while conducting valuable Days namely Fresher's day (Seniors to juniors), Thanks giving day (Juniors to seniors), Teacher's Day, Women's day, Independence day, Republic day, Science day etc., and also take the responsibility of maintaining discipline on the Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/5.3.2.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

27

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College is having a Registered Alumnae Association by name "SaradaSuta". It is an umbilical cord of our institution. The Alumnae Association was registered on 09.02.2017 and it is

functioning effectively and systematically. The Alumnae Association office bearers comprising of the President, Vice-President, and Secretary, Joint Secretary, Treasurer, co-opted members and few executive members. Every year August Second Saturday is designated as Sarada Suta Sangamam - the Alumnae Meet Day. Eminent alumnae, alumnae in Distinguished cadre, talented alumnae experts, ideal and role model alumnae are invited to the college for various purposes.

ALUMNAE MEETING -

ABSTRACT OF DETAILS OF MEETINGS HELD@ DEPARTMENT LEVEL

S No

Date

Department

Alumnae resource person (Name, batch, subject, present address)

Total Number of participants

Links for meeting, chat box and Screenshot of participants.

1

09.12.2020 11.30 AM -12.30 PM

ECONOMICS

Smt. P. Abirami Batch : 2012 - 2015 RJ-All India Radio FM Rainbow 103.3, Madurai

26

<https://meet.google.com/jiy-vkqc-wff>

2

07.12.2020 11.30 AM -1.30 PM

ENGLISH

Smt.J. Joseph Catherine, DTED.M.A., B.Ed

Batch: 2011-2014 Department of English 873/2, Annai Nagar West,
Darling Nagar, Tirunelveli.

45

<http://meet.google.com/cpq-unmj-yed>

3

08.12.2020 11.30 AM -1.30 PM

MATHEMATICS

Selvi. YadavaSubhaPackianJothi Batch:2015-2017 SVB's Saraswathi
College of Education and Research, Dombivli E

70

<https://meet.google.com/nsh-qmrq-zqy>

4

10.12.2020 11.30-12.30 PM

PHYSICS

D. Ilakiya M.Sc., M.Phil.

Batch: 2013-2016 Designation: Assistant Professor in Physics,
Sarah Tucker College, Palayamkottai

31

<https://meet.google.com/pnm-cjgq-scz>

5

01.12.2020 11.30 AM-12.45 PM

CHEMISTRY

Smt. S.Nalini

Batch : 2007 - 2010 35, Aldwych Lane, Atlanta, GA30328

66

meet.google.com/age-dbkm-tew

6

28.11.2020 11.30 AM -1.45 PM

COMPUTER SCIENCE

Smt. Renga Lakshmi Srinivasan

Batch: 2000-2003 Center Director, Eye Level Learning Center,
Chicago

42

<http://meet.google.com/eud-rwxz-diz>

7

14.12.2020 11.30 AM to 12.40 PM

INFORMATION TECHNOLOGY

Smt A.Karthika MCA., M.Phil., Batch : 2005-2008 Assistant
Professor, Department of Computer Applications, CSI
JayarajAnnaapackiyam College, Tirunelveli

64

<https://drive.google.com/drive/folders/1GuewaHbuxsmJvIFgOMVQIwr34EixswWE?usp=sharing>

8

03.12.2020 11.30 AM to 12.30 PM

COMPUTER APPLICATIONS

M.P.JeyachithraMCA.,M.Phil.,SET Batch: 1995-1998

45

<https://meet.google.com/wqo-vfiw-qij>

9

11.12.2020 11.30 AM to 12.30 PM

COMMERCE

Smt. K Muthugnanam B.Com., MBA., Batch :1997 - 2000 Spiritual seeker Sanskrit Slokas, Thevaaram and Thirupugazh Tutor, Chennai

40

<https://meet.google.com/zaq-jjrz-ucb>

10

12.12.2020 11.30 AM to 12.45 PM

COMMERCE (CS)

U. Jothi Mani M.Com(CA),MBA,M.Phil,Ph.D Batch : 2008-2013 24/9 Ashokaweethi, II Street, Kurichi, Melapalayam, Tirunelveli-627005.

71

<https://us04web.zoom.us/j/76018408093pwd=WkViQk9GZkxWL1NWVjUrOGtmcG44UT09>

11

24.11.2020 11.30 AM -12.30 PM

BUSINESS ADMINISTRATION

Selvi. R. Sathya, MBA(HR & Digital Marketing), Batch: 2015-2018 HR Associate Consultant, Career Net Technologies, Bangalore.

28

<https://us04web.zoom.us/j/79111490988?pwd=eC9tbmppyWWlNbjZoUjYvMStx>

STJ6UT09

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/5.4.1.pdf

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Secretary, Director and Principal monitors the regular academic and other activities of the college appropriately assisted by the IQAC, Vice-Principal, Student Vice Presidents, Controller of Examinations (CIA and Autonomous) and Head of the Departments, five deans are delegated for the various responsibilities namely conducting CIA examination, Training, Development, Placement and Higher Education, Research and Development, Welfare of students and staff, Discipline and Alumnae, ISR activities, Integrated Rural Development programmes etc.,

The responsibilities are delegated to the faculty members who are in nineteen multifaceted integrated committees namely Admission Committee (staff composition as per the norms of state government), Library Advisory Committee, Sports Committee, Hostel Committee, Complaints Cum Redressal Committee, Student Welfare and Discipline committee, Anti-ragging Committee, Women Cell, Examination Committee, Research, Innovation and Development Committee, Finance Committee, Sarada Suta Alumnae Committee, Planning, Monitoring and Development Committee and Training and Placement Committee, UGC Institution Activity Monitoring Cell and

Institutional Social Responsibility Extension and Development Committee address their views and on discussion the decisions are taken harmoniously. The administration allocates various tasks and give freedom in such a way that both teaching and non-teaching faculty share responsibilities for the smooth and effective functioning of the college. These committees periodically meet and review the functioning for the best services towards the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/policy-attachments/6.1.1%20-%20Administrative%20&%20Academic%20%20Committee.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Academic and Administrative functional aspects are harmoniously balanced without compromise but with the commendable participative management of people at different levels. The college committee, staff council and IQAC play vital role in establishing and implementing strategy towards formulation of principle, policy and practice, governance and delegation of responsibilities and defining frame work on enrolment procedures adhering government norms, discipline system, evaluation system, welfare support system, financial management, ethics and code of conduct of all concerned, Department Academic fora and Co-curricular activities are well knitted by the Heads of departments with respective faculty members along with competent student volunteers. The discuss and decide the indispensable events (special lectures on thrust areas, workshops, competitions, innovation, projects, extension activities) to be conducted in the department, in the institution and in the field with social responsibility. The Principal, VO, SVP and Deans maintain right liaison and serve as a bridge with Government, UGC, AICTE, NAAC, parent University, district administration, local panchayat administration, local police authorities etc., for friction free function at all levels in all facets.

The academic commitment and administrative commitment of the institution is rightly blended and tuned among the Principal, Vice

Principal and Student Vice-Presidents. The student Vice Presidents, who are relatively senior faculty members, takes care of the academics and organisation and participation in co-curricular and extracurricular participation in a systematic way with judicious short and long term plan. Simultaneously running programmes/activities involving many groups and divisions are rightly managed and coordinated with the respective leaders ideally, harmoniously with synchrony. Blending and coordination amongst the faculty members and between students and teachers are spontaneous with a high grid of understanding. The institution never experiences the intricacies whenever multifarious personnel involve reflecting the University in Diversity.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/policy-attachments/6.1.2%20Governance.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective strategic long-term planning is derived after discussion and design to achieve the vision and objectives of the institution. It helps the faculty members, scholars, students, parents and other stakeholders on the development and progress of the institution with right decision making at the right time for the right growth with right initiative through right resources for the deserving student community. After having established the research centres in Computer Science and Commerce, the faculty members and students of department of Mathematics, Physics and English are tuned to establish research centres and accordingly a nanophysics research lab was established. Further the process to apply and achieve research supervisor status is in process. In order to bring some civil servant from this institution the strategy was planned and executed to start Master of Social Work Programme. The students and teachers were continuously reminded on the P-3 practice towards the promotion of research and development. Considerable improvement was achieved and it is

further focussed toward P-5 practice towards achieving patenting with the science stream and policy making in the arts and humanities stream research. Whatever articulated it is on implementation continuously. The college was having only three NSS units. In order to cater NSS opportunity for most students, two more units were applied with the State government and University and the institution got the one more unit and another unit will be commissioned from 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/research/3.4.3%20JOURNALS%202020-21.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional governance and responsibility delegation strategies are set in harmony with the institutional vision and mission. The various institutional cells/units and bodies associated with autonomy namely Governing body, Academic council, Board of Studies, Finance Committee, Awards Committee are in right grid with ideal administrative set up. The organogram reflects the spontaneous and integrated flow of academic/administration aspects from Secretary to the grass-root level student community. It flows through Director, Principal, Vice Principal and Student Vice Presidents, five different functional Deans, CIA Cell, CoEA, Research Heads, Heads of the Departments, ISR coordinators, faculty members, nonteaching staff and students. The appointments of most staff are made as per prescribed qualifications with the standard norms in force as directed by the parent university. The applications are called for by giving wide publicity in the national dailies/websites/college notice boards. The interview and selection process is conducted by the selection committee members as provided by the University CDS through the Registrar. On appointment, the qualification of the faculty will be approved by the University. Being an unaided institution the staff in general are not able remain for a long time due to various reasons. In such cases the management committee appoint interim faculty members for the sake of students to avoid the hampering of their academics, Secretary, Director, Principal, VP and subject experts

decide the suitable candidates. On appointment, the service in the first year be temporary, and second year be probation and at third year will become regular staff. In case of relief, the institution practices request for 3 months' notice and relief in between the semester is not permitted.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.srisaradacollege.org/assets/pdfs/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/Organogram.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has a strong verdict that the well-being of an individual contributes best to the sustainable growth of the institution. The institution with this outlook has been following many welfare schemes that maintain the vigour and motivation of the employees to a greater degree. The welfare measures for the teaching and non-teaching members are listed below:

Leave Benefits: Casual leave, Maternity leave, Medical leave, On Duty (Seminar/ Conference/Examination) etc. for teaching staff.

Sabbatical leave: At the time of thesis submission/pre-viva/final viva, parents death.

Compensation off to the staff (EL): Monetary Benefits Casual Leave: Encashment of Casual leave at the end of every year for teaching and non-teaching staff.

Employees Provident Fund: Amount equal to employee's contribution is given by the Management for Employees' Provident Fund.

Group Insurance: A group accident policy exists for the employees and their family Gratuity

Special Salary package: for the faculty members immediately after the award of PhD.

Loan: By Providing guarantee support the employees to avail personal/academic and other loan from the Bank. Festival advance and credit facility in emergency for the staff members.

Fee concession: Financial support in the form of fee concession to the wards of the staff members and provide half registration fee for each publication.

Transport facility for teaching and non-teaching staff with concession. Free staff quarters for non-teaching staff members.

The Staff Club generally arranges annual tour and presents gifts for family functions of the staff members.

Research and Publication support: The college pays the registration fee to attend seminar/ conferences / FDP / workshops.

Avenues for career development and progression:

Training and development, Employee role roster, Work life balance and support, Job shadowing, (Training on different jobs and roles), Lateral assignments, Every semester, the college organizes need-based specific professional development programmes for both teaching and non-teaching staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/staff%20welfare.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

172

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal Audit and External Audit is as follows.

Internal Audit: The management committee is the apex body to monitor effective and efficient use of financial resources. The funds are optimally used and standardized auditing procedures are adopted to scrutinize the utilization of the same. The audited statements of expenditure and utilization certificates are submitted to the concerned agencies on time. Management adopts a systematic policy for the control of expenses and usage of funds. The college accounts are subjected to internal and external audit. Audit is done annually. All financial transactions are checked by the financial consultants and internal auditors appointed by the management. No major irregularities were found in the audit. Daily accounts prepared by the office staff are verified by the Principal/Bursar. Office superintendent checks monthly cash ledgers. Accounts relating to funds from various agencies are properly accounted, vouched and verified in the office and checked by the Principal.

External Audit: It is done by a Chartered Accountant appointed by the management, once in a year. External audit is done by the scheduled chartered accountants of Sri Ramakrishna Tapovanam, Tirupparaithurai. Our college conducts external audits regularly. Ramanujam & Co, Chartered Accountant perform the external financial audit yearly. The accounts are clean and transparent and the intricacies never occur. The coordinated efforts of all the people concerned namely bursar office, college office, management and headquarter pave for the best performance of accounts services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/naac_cycle_III.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

29.40448

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is an unaided and it has a college committee which helps in the preparation, division, allocation and judicious utilization of fund. Fees received from students are used for staff salaries, and are properly audited. By the optimal budgeting, planning and allocation the essential Physical and Academic facilities are augmented every year for students. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. Number of academic workshops and seminars are organized. National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for students. The Purchase Committee decides the policy and procedure for purchasing. Each and every transaction is supported by the vouchers.

All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are cleared through Cheque /Electronic mode. Only authorized persons by management can operate the transaction through the Bank. The institution invites CSR funds from various agencies and being pandemic could not arrive funds yet. The institution practices high economic mode with judicious control of flow of fund to avoid financial crunches. In spite of pandemic crisis, this institution paid full

salary to all the staff by managing funds from different sources from our management institutions.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/naac_cycle_III.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Optimal utilisation of Expertise of senior faculty members: As per the recommendations and directives of the honourable Peer Team members, IQAC identify and integrate the retired faculty members from Universities, Institutes and Colleges in various departments to sustain the academic quality and research quality. Institution, being unaided faced very frequent appointment/relief of teachers and it led to inconsistency in the academic delivery at times. Being a women institution due to their marriage, migration and other reasons the institution incurred such difficulties. IQAC suggests holding and keeping senior professors retired to be appointed in all the post graduate departments. With this arrangement the institution is engaging retired subject experts from various universities in the department of English, Mathematics, Physics, Computer Science, Commerce and Computer applications. This practice enhanced the research initiatives in most departments and the young teachers of the institution too are imbued with right work culture, teaching methodology and approach to the young minds by way of their interaction with senior teachers.

2. Intelligent use of technology: COVID Pandemic being blessing and disguise, bred the ICT culture ubiquitously in all the departments with the teacher and taught sufficiently. Before the second cycle itself all the faculty members were subjected to practice Teaching-Learning through ICT mode. It was in a budding stage. Immediately after reaccreditation, most teachers were encouraged, trained, practiced, familiarized and adopted the methodology with computer based teaching with LCD/Smart board. Subsequently the management

provided LCD to all departments and fixed at final year class rooms for day to day use. All final year students under autonomy have to take seminars in the respective courses as a part of CIA evaluation. Presently it helped a lot and all faculty members and students are empowered with this user friendly technology. The quality of learning and understanding had considerably increased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Conducting Academic Performance Analysis: Departments are made to do a SWOC Analysis of their performance based on academic results, research projects, research outcome, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on the analysis, the IQAC suggest constructive plans to the departments concerned with prescribed measures for internal quality enhancement. It makes recommendations for the departments to do self-evaluation and to set higher goals to meet new challenges.

Two broad areas where these reforms are reflected are as follows:

IQAC suggests innovative pedagogical methodologies like Power Point Presentations, field/industrial Projects, Field Trips, Role Plays, Workshops etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials, seminars etc.

IQAC promotes the culture of research amongst students by organizing Research Workshops for students. Departments were encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

Every department offers dedicated certificate add-on courses and Diploma programmes. These courses impart life skills and are transacted by practitioners, thus providing opportunity to students for hands on experience and building bridges with the world of work. IQAC has ensured effective Use of ICT in Teaching and Learning.

Teachers use ICT tools to prepare and deliver their lectures through audios, videos and PPTs. Learning outcomes were reflected through the percentage of results, marks and classes attained by the candidates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.6.2.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisaradacollege.org/assets/pdfs/Magazine%20(2020-2021).pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the practice of being fair to women and men. As the institution has female gender only the college strongly believes in gender equity and sensitization. Training/special

discourses/counseling is given to the students regarding self-reliance, self-control, and self-confidence. In the beginning of every semester, 3-5 days' orientation/ confidence building/bridge courses are conducted with special lectures by women executives'/government officials and case study session on the importance of awareness on Gender equity.

Safety & security

The whole campus is under the surveillance of CCTV cameras. The entire campus is provided with high raised compound wall with fence lights and CCTV cameras to ensure maximum safety and security. ISR - Institutional Social Responsibility volunteers are totally dedicated for receiving, engaging, guiding and entertaining at the time of admission in the college, department and hostel. Thereby there is no scope for the senior junior hierarchical differences. Hence, there is no issue of ragging.

b. Counseling

The social-cultural-traditional-spiritual value education classes are handled by the teachers to various groups of students randomly and they are designated as Mentors. Regular moral/counseling classes are conducted by mentors to interact/identify/diagnose the personal issues if any that impact the performance of the students. In these sessions, Mentor meets and interacts closely and build ideal rapport and confidence with the respective team of students.

C. Common Rooms: Non-Residential Student Centre (NRSC) is available for the short stay and break for the students. Day scholars are provided with this facility to take lunch and rest. In the hostel also common rooms are available. In addition, the Health Care Centre also serve as a common room for health coverage.

d. Daycare Center: A Health Care Centre (HCC) functions inside the campus to meet the emergency needs of the students, staff and public. Immediate first aid and medical attention are given to the students when it is necessary. A basic level Day Care Centre is available in the campus at HCC to look after the young children of the staff members by providing all basic needs. It is taken care of by dedicated women worker.

e. Other information:

When the students go for field trips, internships and industrial visits, the teachers accompany them to ensure their safety. Sometimes parents of the students too, accompany at times of academic preoccupation of the teachers. Co-curricular activities available in the campus helps in promoting equity are Tally Graduate Course, Typewriting, Office Automation, MS Office, DTP, NSS, NCC, YRC, RRC, Consumer Club, PESSY and Green Clean Crops. Extra-Curricular activities are Value Education, KalaSarada and Professional Exam Coaching classes. Student council and Staff council with the leadership of Student Vice-President take effective and innovative initiatives for the promotion of holistic gender equity.

Date

Title of the Event

Venue

Details of The Resource Persons

Bene?ciaries

/ Remarks

21.06.2020

VI International Yoga Day Celebration

Online Mode- Zoom Platform

Dr.S.Akila, Assistant Professor Dept of Physical Education,
Bharathiyar University, Coimbatore-641046.

140 NSS

Volunteers

21.06.2020

VII International Yoga Day Celebration

Yoga @ Home

Dr.M.Malarvizhi,

Principal, Sri Sarada College for Women (Autonomous),
Tirunelveli-627011

53

Participants

26.09.2020

State level webinar on Perception on New Education Policy
Awareness Programme

Online Mode- Google Meet Platform

Capt.Dr.N.Arun

Nagendran, Associate Professor of Zoology & Joint Director,
National Centre of Excellence, MHRD, Thiyagarajar College, Madurai
- 625009.

101 NSS

Volunteers

02.10.2020

Voice of Mahatma - Gandhi Jeyanthi Celebration

Online Mode Google Meet Platform

Prof.(Major). P.ChandraSekaran

Formerly Principal, MSU Constituent & Model College,
Nagampatti&Nagalapuram,

Thoothukudi.District- 628904

All NSS

Volunteers, All Students & Parents

18.02.2021

Orientation Programme

Sri Sarada College for Women

(Autonomous), Tirunelveli.

Smt.K.Lakshmi Dr.(Smt).A.Aruna Devi

NSS PO's Unit No 24 & 153

97 Students

19.02.2021

Blood Identification

and Blood

Donation

Camp- Jointly organised with

YRC, RRC.

Auditorium,

Sri Sarada College

For Women

(Autonomous),

Tirunelveli.

1.Dr.S.PunithaRanjitham, Tirunelveli Government

Hospital & 10 Health

Department Members

2.Smt.K.Lakshmi Dr(Smt).A.Aruna Devi NSSPO's Unit 24 & 153

All I year UG & PG

Students and

7 blood

donation.

08.03.2021

Women's Day Celebration

Conference Hall, Department of Commerce with

Corporate Secre-

taryship, Sri

Sarada College for

Women, Tirunelveli

Smt.N.Narayani, MA.,M.L, Assistant Professor,

Govt Law College,

Tirunelveli. - 627 002

154 NSS

Volunteers

12.03.2021

75thYear of Indian Independence

Celebration -

Guest Lecture

on "Women in Freedom

Struggle"

Conference Hall, Department of Commerce with

Corporate Secre-

Taryship, Sri

Sarada College for Women,

Tirunelveli

Selvi.S.MuthuSelvaSubhangi. PG Assistant,

Sri Sarada Matriculation

Higher Secondary School,

Ariyakulam,

Tirunelveli-627 011.

167 NSS

Volunteers

19.03.2021

Awareness Speech Personal

Security &

Mobile

Security

Seminar Hall, Department of Commerce with

Corporate

Secretaryship Sri

Sarada College for Women,Tirunelveli

Smt.S.AnandaPushpa Lakshmi, Advocate, Madurai District Court,

Madurai-625 020

147 NSS

Volunteers

24.03.2021

Women Voter's Aware- ness Camp & Distribution of Pamphlets

Uthamapandian- kulam&Arasupokku- varathu Nagar

Smt. K.LakshmiDr (Smt) .A.Arunadevi

NSS PO's Unit No 24 & 153

124 Village

People & 10 NSS

Volunteers

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria7_attachments/7.1.1%20-%20photo.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- **Solid waste management**

The solid waste materials generated by agriculture practices and other means are used for Vermi-composting, which in turn, the Vermicast manure produced, is used for organic farming. The campus agriculture is gradually becoming organic and synthetic fertilisers are tabooed. The solid matters from the building construction/renovation are used for pavement of pathways and for bund making in the agriculture fields.

- Liquid waste management and Waste recycling system.

Liquid waste discharged in the campus by way of use from bathrooms, toilets, washrooms are disposed/channelled in a systematic way through proper drainage system to drain out waste water to the outskirt pond. The drainage discharge collected along with rainwater harvested is stored in a semi-perennial pond after a brief recycling by the installation/creation of settling pond, which helps in reducing the potency of water pollution, which is optimally used for fish culture.

- E-waste management

In the campus the students and teachers are very well sensitized about the adverse effects of e-wastes. E-Source reduction is achieved through minor repairs of devices by the lab assistants and major repairs by technicians and reused. The re-writable CDs and USBs are only used. Reuse of computer related peripherals for decorative purpose is in practice for departmental activities. The department of Physics is taking the responsibility of collecting the E-waste from the stakeholders and dispose to the authorized vendors duly certified by Tamilnadu Pollution Control Board.

- Biomedical, Hazardous chemicals and radioactive waste management:

Chemicals, glass wares, expired chemicals and medicines are disposed in assigned pit constructed in the outskirt of the campus. In the campus, the students are instructed to avoid polythene bags. In Canteen Stores Department (CSD) the paper cups and plates are used. The Red bins are used to manage/dispose hazardous, plastic and glass wastes and Green bins for disposing decomposable wastes. These bins are kept all around the campus along the pavements. The broken glass wares are kept at one corner of the campus and are regularly collected out by private scrap vendors. The students are encouraged to use ink pens instead of disposable ball point pens.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

B. Any 3 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Education and cultural training are indispensable for the development of the human society with unity in diversity in principle and practice. Women more than men need such training, as it is, they who protect and preserve the culture of a society/country. This institution has been making sincere efforts for the past 36 years to impart value-based education and has attained success to a considerable extent. Our guiding stars in this great endeavour are the Holy Trinity, Sri Ramakrishna Paramahansa, Holy Mother Sri Sarada Devi and Swami Vivekananda the Youth Icon. The principles of these three divine lives have reached us through our Founder President Srimat Swami Chitbhavanda Maharaj. It is to fulfil his dear wish about a centre of higher education for women that will create Nirai Nangayars, the perfect women, that Sri Sarada College for Women, Tirunelveli was started 36 years back in 1986. The objectives of the college is to impart holistic personality of the students, who are from different regions, linguistic communal background with different socio-economic strata. We orient them to give respect and reverence to elders. The custom of greeting/saying "Namaskaram" to teachers, elders, Sadhus and Sanyasins. During Navaratri celebrations our college has created Social awareness, Religious and Spiritual awareness among the students through Kolu display. The groups of students are divided into four houses- Sarada, Gadadhar, Narendra and Niveditha for purposes of extracurricular activities/responsibilities of the college also brings in a sense of belonging and co-operation within a community. The dolls on historical importance would be arranged to depict the theme which explains the happenings in the puranas and epics namely Ramayana and Mahabharata. It is visited by the local village, suburban public and government officials. Features of public viewing the cultural differences is an asset and not as a barrier.

The traditional dress code green colour saree for UG, pink colour saree for PG and blue colour saree for pre-doctoral students is uniformly followed to eliminate the difference between rich and poor. It creates oneness and brings harmony in the academic environment. The cultural and linguistic problems are sponged out through induction programmes, bridge courses and refresher course handled by all the disciplines among the rural based and city students and English and Tamil medium students. During morning assembly/prayer, students sing/chant religious harmony songs. On several occasions like Jayanthi celebrations of Holy Mother Sri Sarada Devi, Antaryogams or spiritual retreat programmes, Siriapu Vazhipadu or special Pooja and Aikkiya Vazhipadu (congregational worship) on the full moon day, devotees and the public whole heartedly visit the campus for prayer. On all these occasions' students take care of the visitors in various ways and thus learn the nuances of community living.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

As this institution is specially implemented to hone their students as "Nirai Nangayars" it expresses the vision more appropriately as "Nirai" stands for complete, Perfect, chaste and strong and "Nangaiar" means women. Students and staff have to face demands of the competitive and fast-paced world. Focusing on the motto of the college namely Harmonious Development of the Hand, the Heart and the Head, all the activities are centred round the fulfilment of the objectives of the college. Citizenship training is imparted to the students through various practices of the college as well as through theoretical study of the book "Maanavarkkuoru sol" written by Swami Chidbhavananda, the founder of the institution especially for the edification of students in civic responsibilities. Songs taught to all the students of the college include Bhajans and hymns by saints, patriotic songs, religious harmony songs and youth-awakening songs. As women are home makers, special care is bestowed to transform the students into loving mothers and efficient queens of their households. Our college seeks to bring about the full pledged personality of the students through the learning of Samskrita, the universal

scripture the Bhagavad Gita, mantras from Upanishad and Guru Sthuthi, study of Gandhian Principles and taking the Social-spiritual-cultural-traditional-ethical oath on the occasion of the lighting ceremony.

The duty of our constitution is to ensure peaceful and safe life of the citizens. Our college mould them to become the best citizen of our constitution through various associations. All the students are made aware of the constitutional values and their responsibilities as Indian citizens. The college union selects the Office Bearers of various associations. The students actively participate in the Independence Day and Republic Day celebrations. Their active participation is evident of their patriotic fervour. In order to inculcate patriotic values, frequent orations are given by the external experts'/staff members during the national and religious festivals. On January 25thour students take a pledge on voters Rights. On January 30th of every year our students take a pledge on abolition of untouchability and leprosy. Consumer Club organise the programmes to emphasize the importance of justice and consumers' rights to the students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The aim of this Holy institution is to provide Man Making Education and tries to impart value based education through various activities and celebrations. Every year the college celebrate the national festivals namely Independence Day and the Republic Day. January 30th of every year is celebrated as Martyrs Day. On the day, the students and staff members are asked to sing the patriotic songs and also mourn for two minutes on the remembrance of Mahatma Gandhi, the Father of our Nation. The management is celebrating the birthday of Holy Mother Sri Sarada Devi in a very grand manner every year. The main motive of the celebrations is to love each other and treat everyone as equals. The day is celebrated as Sri Sarada Jayanthi every year in the month of December or January. The celebration includes a procession and a Special Puja by chanting the mantras of purity and simplicity. On this day all people in the campus eat together as Samapandhibhojana. Bhagavan Sri Ramakrishnan's birthday is always celebrated in the month of February and Swami Vivekananda Jayanthi in the month of January every year as National Youth Day celebration. On March 8th the institution celebrates three events i.e., International Women's Day, Union Day and Old Students' Association Alumna Sarada Sutas Day. On June 21st of every year, the institution celebrates International Yoga Day to make the students fit. In order to thank our teachers every year September 5th Dr. S. Radhakrishnan's birthday is celebrated as Teacher's Day. Sakthi Pooja and Sirappu Vazhipadu are conducted for the improvement of mental health and wealth of the faculty members and students. This year Navarathiri Kolu was celebrated in the month of October. Every year in the month of January, the college students celebrate Samatthuva Pongal festival. On Mattu Pongal day, all religious leaders from the city participate, deliberate,

perform inter religious prayer and eat together equally.

S.NO

DATE

EVENTS

1

05.06.2020

World Environment Day

2

11.07.2020

World Population Day

3

20.10.2020

World Statistics Day

4

17.11.2020

International Students' Day

5

01.12.2020

World AIDS Day

6

05.12.2020

International Volunteers Day

7

22.12.2020

National Mathematics Day celebration

8

26.01.2021

Republic Day

9

30.01.2021

Martyrs Day

10

21.02.2021

World Forestry Day

11

22.02.2021

World Water Day

12

27.02.2021

National Science Day celebration

13

08.03.2021

International Women's Day,

Students Council - Union Day,

SaradaSutas-Alumnae - Old students' Association Day

14

08.04.2021

World Health Day

15

18.04.2021

World Heritage Day

16

21.06.2021

International Yoga Day

17

29.08.2021

International Sports Day

18

05.09.2021

Teachers' Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the Practice: BENEFITS FOR STUDENTS THROUGH SPECIFIC CONCESSIONS:

Intelligence, Discipline and Perseverance impress people everywhere. Our college has created many endowments for the award of prizes for proficiency, competency in academics and Physical-Sports-cultural-academic activities and for scholarships to economically backward/deprived/widow/parentless students of this college.

Objectives of the Practice

- To reduce poverty and eliminate Illiteracy
- To reduce/nullify dropout
- To empower the girl children from poor background
- To motivate the average students to pursue and excel in their education

The Context

This institution is particular to help those deserving students to pursue their studies. The Management supports and encourage the students through the endowments. Through, "Swami Chidbhavananda Memorial Poor Students' Aid Fund" the management has disbursed a sum of Rs.8,33,802/= as scholarship to the students as follows.

- Full fee concession
- Half fee concession
- Quarter fee concession
- Full Mess fee concession
- Half Mess fee concession

The Practice

Staff and alumnae staff of this institution creates endowments for motivating the meritorious students.

Evidence of Success

It encourages the students to aim high.Drop outs are reduced. Fatherless/motherless/orphan students were able to complete the UG/PG programmes towards placement and sustained earning.

Providing scholarships make the students conscious to sustain their meritorious status.

Problems Encountered and Resources Required

The students of the rural areas if their parents are away from

home for working, during daytime, is enforced to involve themselves in household chores, including taking care of their siblings after reaching home. These students may not get ample time for their academic preparation which leads to less concentration on their studies and related to that they show poor performance and are not eligible to avail scholarships. Special attention is given to such students by giving additional coaching either within the college hours or one hour after 4.30pm to score more marks and to make use of the scholarships so that all students can be benefited.

BEST PRACTICE 2

Title of the Practice : KALA SARADA

Kala Sarada has the potential to be much more than "just a festival". We desire to stand together with students as they open the doors to their futures. The college motivate them to full-fledged women not only in curricular but also in extracurricular activities.

Objectives of the Practice

- To develop the full-fledged personality of the students and to develop harmoniously the Hand, the Heart and the Head,
- Excellent opportunities are given to students to exhibit their various talents through "Kala Sarada".

The Context

Every year "Kala Sarada' The Fine Arts Association of our College conducts 37 different competitions under three categories.

- Household Arts
- Literary Arts
- Fine Arts

1. Cooking, Kolam, Rangoli, Vegetable Carving, Flower/wreath arrangement and Art from waste comes under Household Arts.

2. Competitions such as Elocution, Essay Writing, Verse Reading, Recitation, Just -a- Minute and Short Story Writing are some of the Literary competitions

3. Bharathanatiam, Dramas, Karnatic music, Light music and Painting are the Fine Arts Competitions.

The Practice

This practice spots/earmarks the varied talents of our academic children. "Religion, Art, Science, Housekeeping, Cooking are the subjects taught to our students. This education must be an eye opener for the young girls. We are proud to say our college tries its level best to impart all that is necessary to direct our students as "NiraiNangayar" through these activities.

Evidence of Success

By participating in these competitions their hidden talents are explored through intramural and intercollegiate competitions.

Problems Encountered and Resources Required

Participation of students in various events makes them miss their lab hours. Under the autonomy their requests are judiciously taken care off without compromise and dilution. Two or three days are allotted for all the students to participate in various events at the beginning of every year.

File Description	Documents
Best practices in the Institutional website	https://www.srisaradacollege.org/best_practices.php
Any other relevant information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria7_attachments/BEST%20PRACTICE%20-%207.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Lighting Ceremony is a unique principle and practice adhered here for the students. It is practiced by our institution annually for final year UG and PG students. On that day the students show their gratitude to Guru by chanting Guru Sthuthi and Upanishad. The metal alloy lamp is presented to each student on that occasion. The lamp represents that every student should shine in future and she should light the candle of knowledge for others with the

concept of dissemination and unfolding. The students arrange the lamp which is in their hand around Kuthuvizhakku on the maakolam which is drawn in front of the students and stage. All the outgoing students take the following solemn oath during the lighting ceremony.

? I do promise to endeavour my utmost to lead a simple life as embodied in Bhagvan Sri Ramakrishna Paramahansa.

? I do promise to uphold faithfully the ideal of the Holy Mother in the form of seeing merit alone in all and loving all wholeheartedly.

? I do promise to imbibe the ideal of strength under all circumstances- the ideal of the hero's will and the mother's heart which Swami Vivekananda invoked in Sister Nivedita

? I do promise to live up to the motto of my Alma master by striving to keep forever my Hand, Heart and Head in purity.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Keeping in view of local and regional relevance, Internship both online and offline are integrated in the curriculum so that the students get a view of the competitive world and equip themselves accordingly. The global strategies on-line with Sustainable Development Goals were integrated in the curricula of most Programmes to keep track of the global swifts and trends so that the students can develop global competencies. The student achieves capability for employability, innovation and research. Computer science, IT and Computer Applications departments have proportionately modified the university syllabi by including relevant courses in tune with local, regional and global context. The Department of Mathematics, Physics and Chemistry have modified their programmes and respective courses suiting to the current developments in applied science domain. The department of Commerce, Commerce with Corporate Secretaryship and Business Administration have optimally and suitably revamped the subjects to the current business and Management trends. The language departments namely English, Tamil and Sanskrit have introduced the courses involved in active enhancement of Learning, Speaking, Reading and Writing (LSRW) skills which directly and indirectly help the candidate for the holistic development involving the harmonious integration of Hand, Heart and Head. These aspects accordingly are reflected with each student's outcome through POs, PSOs and Cos. Into the curricula were designed and developed to the relevance on review with university syllabi/on discussion with stakeholders namely alumnae, senior teachers, fresher faculty members, employers, parents and corporates.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisaradacollege.org/admin/IOAC/Pro_Outcome/(2020-2023)%20Batch%20Syllabus.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

21

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

33

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

33

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics is imbibed to our students with a team of external expertise (conducting Professional competitive examination coaching) and by inviting corporate people/alumnae as and when they visit the institution. But during this pandemic phase department wise seminars were conducted and the expertises were requested to share the value of professional ethics as part of their lecture programme with case study reports.

Gender: Being a women's institution the issue of gender though not possible the management is having their own strategy to safeguard the complete safety and security of inmates. All the visiting men workers are handled in such a way that their attitudes and activities were congenial to the college system and culture. The students are instructed to be self-confident, self-help in nature and with selfless social interactions. Women cell monitors and mend and mold the right features with the students amidst multifarious media based interventions, violences and discomforts.

Human values:The monastery people periodically pay attention to the students by way of their profused spiritual social cultural discourses inculcating the values of dharma, karma and human values. The students learn the human values by way of reading and recollecting the biography of Sri Sarada Devi, Swami Vivekananda and Sister Nivedita.

Environmental values: All the students admitted in the first semester, read and experience the contents of the book on environmental education. Accordingly, all the inmates of the institution practice the values of environmental science by all means.

Sustainability: All the students of the final year UG, PG, MPhil., and PhD have to adopt their research projects on UNOs Sustainable Development Goal based themes and it is in practice and students reflect their sarvodaya and antyodaya values after their familiarity with SDGs.

Value Education: The students of this institution read, learn and assimilate the values of Ramayana, Mahabharata and the Man Making Message of Swami Vivekananda with reference to the values in education and education in values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

472

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

538

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisaradacollege.org/assets/pdfs/Feedback%20FORM.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisaradacollege.org/assets/pdfs/ACTION%20TAKEN%20REPORT.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

528

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

269

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The class teachers/ counselors of first UG and PG refresh in a week time on the previous course content and bridge with the respective programme syllabi. Subsequently evaluate the knowledge level of the students by conducting a review/announced test. Due to pandemic phase, the learning level was graded with online based ICT tools. The question type was student friendly and include MCQ, Fill in, matching, sentence type etc., This helps in identifying the caliber of each student and to support accordingly. The weak students are not branded, but are indirectly motivated and guided through Peer Team Student Tutors (PTST) to encourage them and help them appropriately. Revision classes and counseling sessions are held and additional teachings were taken for their development during lunch and pre and post college hours. Academic and personal counseling are given to the slow learners by the class counselors and mentors respectively, by providing simple and standard lecture notes/course materials. Skill Development programmes namely Communicative English, Aptitude and Placement for advanced learners are provided by the faculty members in collaboration with external expertise during the chartered hours. Student Seminars on contemporary topics enable students for placement and higher education. Students are encouraged to participate, present and publish (P-3 system) papers/articles in various Seminars/ Conferences/ Workshops/ Competitions organized both by internal and external institutions. Advanced learners are also encouraged to study text books under Recommended Readings listed in their respective syllabi, to refer the journals, to visit the library for using the Encyclopedia Britannica micropaedia and macropaedia.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.2.1.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
13/07/2020	1542	77

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Our institution believes in the adoption of students' centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Student-centric methods in practice are seminars, group discussion, panel discussion, Laboratory Practical classes, Field Projects, Laboratory Projects in Science Departments and Field Visit, Industrial Visit, Case Study Analysis etc. in the Arts and Humanities Departments. Teachers use the conventional black-board presentation methods, especially in mathematics, statistics and problem solving in commerce, where the students learn by numerical solving. Teachers' power point presentations and computer-based materials too, enhance the learning potency. All Departments organize students' programmes to promote the spirit of Team work activities for the promotion of leadership through NSS/NCC Camps, Sarva Seva and Shanti Sena institutional social responsibility Extension Programmes through YRC, RRC, Consumer Care Consortium and Green Clean Corps participate and experience the societal reflections and understand/learn the value of environmental ethics too. The faculty members make learning interactive with students by motivating student participation in role-play, subject quiz, news analysis, educational games, panel discussion and questions and answers

on current affairs, etc. This helps in problem solving strategy. All questions in examinations are based on analysis and reasoning with Bloom's taxonomy concept. Research activities are conducted in each Department under the guidance of senior faculty where the students at different semester get knowledge about emerging area and help them to promote in research aptitude. Internet access in the library promotes the habit of self-learning and empowerment.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.3.1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is highly indispensable for the students to learn and master the latest technologies in order to be independent, student friendly, society friendly and corporate ready. Faculty members use Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. Smart class room and LCD Projectors (one each to the department) are available. LMS, E-mails, Whats App group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Printers are accessible at all Labs, Departments and library. Photocopier machines, Multifunction printers are available at the main office for taking huge number of copies in short time for academic purpose. Seminar hall is equipped with digital facilities. Faculty members are encouraged / engaged to use power-point presentations in their teaching by using LCD projectors. Digitally equipped halls, where guest lectures, expert talks and various competitions are regularly organized for students. Students are counseled with the help of Zoom / Google meet applications. - Teachers use various accessible and affordable ICT tools for conducting workshops on latest methods. CD bank on various topics is available in the central library as a ready source for the students and teachers towards learning and teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.3.2.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The teachers and students are tuned for time discipline in action i.e., have a time for everything and have everything in its timings. All are sure that well planned is half done. So, before the commencement of the academic year, the Institution prepares and publishes 'Digital Academic Calendar' containing the essential information regarding the teaching learning schedule (working days), various academic/extra academic events to be organized, dates of CIA Tests, semester examination, Department level/IQAC seminars/conferences, local holidays/compensatory holidays etc. HoDs Coordinate and prepares the independent department time table integrating with the whole institution as per the guidelines of the University calendar.

After the allocation of courses to the faculty members, the teaching plan for each subject is prepared and adhered to the maximum extent. The dates of CIA I, CIA II, CIA III and Model Examination are conducted as per the dates fixed by the Dean (Academics). Assignments/Quiz/Viva/Class Seminar to be submitted is also under the scheduled dates with some flexibility. The teaching plan and covering of syllabi in the

UG first semester shall be 1+2+2 units for CIAs and in the rest of the semesters it shall be 2+2+1 units. Every department has to submit the compliance of the academic calendar as part of their annual submissions with details of amendment if any. The AIR (Academic Interaction Record) and CDR (Curriculum Delivery Register) ensures the compliance to verify with documentary evidence for the completion of teaching plan. Teaching plan and examination plan are coordinated in such a way that syllabi are covered in a balanced manner with terminal buffer period of 3 to 5 days to refresh topics as demanded by the students and for conducting model examination.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

77

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

77

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

A separate Dean with a band of faculty members representing arts, humanities and science departments serve and assist the CIA cell. Separate chamber with systems and internet connectivity is available. Usually the CIA is conducted centrally according to the academic calendar prescribed with

defined centralized examination schedule, hall plan, seating arrangement, allocation of hall superintendents etc. Being pandemic phase, suitable and ideal ICT Tools namely Video conferencing (for viva examination), Google class room, Google forms (for quiz), Spread sheets and Google smart board were utilized for specifically different examinations. The intricacies faced by the students due to network issue with regard to download of question paper and in timely uploading of the answer scripts were amicably managed with a band of ICT expert teachers. The judicious planning and conduct of centralized examinations similar to ESE (End Semester Examination), taking care of the requests made by the students for repeat/OD/Medical/Maternity Leave/ special consideration issues avoid the grievances mark the success of the system in this institution. Digital evaluation system has been successfully implemented for specific courses of UG, PG and M.Phil programmes. Being a pandemic year the examinations were conducted strictly as per the standard online norms. Students were subjected to mock test practice two days ahead of examination to refresh themselves on the online practices and ensure the friction free functioning. For the semester examination, the autonomous Controller is using the specifically designed EMS software which helps from registering to award of mark statements.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.2.1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has clearly stated learning outcomes of the respective programmes and Courses. Hard Copy of syllabi of all courses with Learning Outcomes is available in the college website, departments/Central Library for ready reference to the teachers and students. Each Programme has specific objectives and the over-all design of the course ensures a specific set of skills and competence that the students graduating from the institution should gain at the end of the program. Some of the

key attainments that are expected from students are knowledge, skill development, good communication skills, creative thinking, discipline, inculcation of moral and ethical values, ability to work in teams, and critical thinking. The Programmes are designed in such a manner that the students learn the importance on co-operative living and the feeling of togetherness.

The importance of the learning outcomes has been communicated to the teachers and made known to students. The specific and general outcomes of each course for the theory, practical, sum papers and field projects are given which were duly reviewed and approved by the BoS members and Academic Council. The students are instructed to have their specific course paper syllabi with the slated Pos, PSOs and Cos in the first page of their class writing note book. All students are clear and conversant with it.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Measurement of attainment of POs, PSOs and COs is done through Centralized formative (CIA) and summative (ESE) methods. Course outcomes are evaluated by way of students' reflection in the tests, assignments, seminars, viva, quiz, interactions, practical, case study report, problem solving events, field visit, industrial visits, participation in the internal and external academic conferences/meets/competitions. In the first two years, one of the test components is quiz (MCQ, fill in, matching etc.,) which train the candidates towards facing Academic/Professional competitive examination and creative thinking. At their final year that component is shifted to evaluation by student seminar. It is evaluated by their introduction on the topic, communication skill and comprehensive skills of LSRW (listening, speaking, reading and

writing), interactive skill, oration and challenging the questions posed by the peers.

Academic and extra academic group discussions and seminars are organized and each student is made to participate there by one to one attention on the students focusing on the outcomes is monitored and honed. Through the seminars and group discussions, the thinking process of the students is assessed and the skills and knowledge is tested. Students must acquire 60% to 75% attendance to qualify for writing the course examinations; attendance is also directly associated with marks. The end semester examination for each course consists of a three-hour written examination, which contains a H question designed to measure the holistic/creativity knowledge of students they have gained and also to achieve hundred. The performance in the three CIAs indicates the level of each student's outcomes. The college communicates the parents about the marks earned so that the parents are aware of the performance of their child and corrective actions can be initiated by their parents. Performance of internal test and model examination marks are reflected in the dossiers. The average pass percentage of the class in the end semester examination is also an indication of the general progress of the class as a whole. The integration of syllabi, outcome, placement and higher education aspects are monitored appropriately

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/Result%20Analysis.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

575

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.srisaradacollege.org/assets/pdfs/Magazine%20(2020-2021).pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.srisaradacollege.org/assets/pdfs/SSC%20FORM.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institute has a Research policy for promoting and incentivizing the research initiatives of the faculty members. The main motive of the policy is to promote the research culture and to ensure integration of curricula through the research outputs through teaching-learning process, wherever applicable. The P-3 practice of Participation, Presentation and Publication is the live wire of the research policy here. The Institution with its existing policy encourage faculty members to undertake government/NGO/Management sponsored research, development and consultancy projects in order to strengthen the research and ISR profile of the Institute. Further, the Institute has a frame work for providing incentives towards Research Projects and Publications by providing monetary support and by material presentation. There are guidelines set out and circulated among faculty members to encourage them to have their research work published in the reputed journals. The policy is put out on Institute's website and any amendment made is brought to their notice. The publication of research work in journals is also a very prominent criterion in the Internal Research Promotion Scheme of the Institute. In recent years a number of faculty members have been promoted on the strength of

such research publications to their credit.

The infrastructure augmentation with reference to requirements in laboratories, equipment, chemicals, glassware as per the representation and request made by the research scholars, teachers and students are procured and provided by the management as and when represented. The Director of the institution constantly supervise, aid and guide all science departments suitably with the resource persons from overseas on special topics, thrust areas and the on the fields of research scholars both doctoral and pre-doctoral. The department of Physics with its Nanolab establishment PG students were able to get Student Research Project Grant from Science Council for Science and Technology.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.srisaradacollege.org/assets/pdfs/research%20minutes.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.71 Lakhs

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

11

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2.1 lakhs

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/staff%20project.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

6

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

13

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.srisaradacollege.org/assets/pdfs/staff%20project.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has an established system of promoting research

on the major themes of "Sustainable Development Goals" to promote research, innovations and development among the Ph.D., scholars, MPhil., the PG and UG students. P-3 (Participation-Presentation-Publication) policy is in active practice to mend and mould the projects towards patenting by science students and policy making by arts and humanities students. The college is having a dedicated Research Dean to promote research applications on contemporary issues in the society. The Institution is having a biannual multidisciplinary journal towards the publication of Research papers and project papers to facilitate the faculty members, Research Scholars, M.Phil., Scholars, PG and UG Students for their publications. They are adequately incentivized to take up Research Projects in their area of specializations in the Commerce and Computer Science departments. The Research departments are independently responsible for conducting PhD programmes as per the norms of the parent university. The college provides adequate training to the faculty members in the form of Faculty Empowerment Programmes, Refresher Courses, FDPs and other short term programmes to update the modern Research for all the people concerned. Faculty members are encouraged to undergo professional development programmes and to organize and participate in conferences, seminar and workshops related to R & D and patenting.

Entrepreneurship forms the core of all academic programmes here. Entrepreneurship courses are covered in long and short duration Certificate and Diploma programmes. The Institute keeps inviting eminent and successful entrepreneurs for delivering lectures / sharing their experiences on entrepreneurship/start-up so that our students benefit by confidence building from their experience and expertise.

The institution is offering MCA under AICTE. Hence, the institution with MHRD-Institute Innovation Council (MIC) appropriate orientations by experts on Science and Technology helps in multifarious research and development for the student research projects. An incubation and start-up centre is already running in a humble manner for the young student entrepreneurs. The college has also established an incubation centre (for Vermi-composting, Mulberry farming (Moriculture), Tailoring and Dress Designing) to facilitate innovative, flexible and economical solutions to various local communities and research related queries.

Being a pandemic academic year whenever Departmental level seminars and conferences are organized the students are advised to request the parents and neighbours to participate by online mode on specific community oriented social research projects. Being an autonomous institution it offers many certificate and Diploma programmes aligned with Research, Extension and Development on Artificial Intelligence, Big Data Analytics, Solar Energy, Cyber Security and Virtual Reality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria3-attachments/3.3.2.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://www.msuniv.ac.in/Research/Research-Scholars-Registered
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.49

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.79

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://srisaradacollege.org/assets/pdfs/research/3.4.4%20BOOKS%20&%20CHAPTERS.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.6 lakhs

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Rs. 3500/-

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The holistic development of the student includes multifaceted with mental, physical, intellectual, emotional, ethical and social aspects/calibre which helps directly and indirectly in facing the challenges/demands in the day to day life. The life training offered/imbibed here to the students sufficiently and suitably bend and mend the minds integrating the head, heart and hand towards harmonious development of the individual. To make realise the ground status of the rural structure with the students, the college management established Institutional Social Responsibility (ISR) initiative that promotes extension

activities in the neighbourhood community for sensitizing students to social issues and their holistic development through the National Service Scheme (NSS), National Cadet Corps (NCC), Youth Red Cross (YRC), Red Ribbon Club (RRC), Consumer Care Consortium(CCC), Sarva Seva Shanti Sena (SSSS), Green Clean Corps (GCC), Swachh Bharat Abhiyan, Unnath Bharat Abhiyan (UBA) programmes. Blood Donation Camps, Awareness and Orientation programmes on Health and Nutrition, Awareness on the importance of Voting rights, Corona Safety measures, Legal awareness for women, Mobile phone usage awareness, Preparation/Distribution of face masks to the needy in the remote rural areas (Adopted villages) conducting yoga classes at home, Road Safety programmes among the girl students through virtual mode. Thereby the ISR (Institutional Social Responsibility) Dean coordinates for holistic development of students with community. Participation in community services like developing leadership qualities, active involvement in facing emergencies like unexpected natural hazards, pandemic and also finding the solutions in positive manner with the help of various campaign and programmes impact the students is also on practice. During the pandemic period, the ISR volunteers from our Institution involved themselves for the distribution of milk, food and health products to the needy at different places of the city. The Tirunelveli Government Medical College hospital and District Administration commended the services of the students and institution for the timely service to the pandemic induced stranded public especially rural and semi urban jobless/helpless people.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/Medical%20dean.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

14

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1253

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

5

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Academic Blocks and Classrooms: Various buildings encompass different departments with naturally ventilated -well lighted class rooms and spacious verandas. Sri Vidhya block hold the Research centre in Computer Science, IT, Computer Application and MSW departments and central computing facilities. Sarada block hold the English and BBA departments; Kamban block hold the Physics and Admin block holds the Central library. The Sri Rengammal block hold the Mathematics, Tamil, PESSY and Commerce departments. KR block hold the Economics, Sanskrit and Chemistry Department. The Chibdbhavananda memorial block hold the classes for Commerce with Corporate Secretaryship students.

Smart Board: Smart class with smart board is available for conducting Special workshops, trainings, orientations to students, Close quarter meetings, Interviews, management committee meetings, IQAC allied cell meetings etc,

LCD projector: It is provided to all the departments and installed in the final year class rooms for their intensive use towards practicing for competitive examinations, seminars, higher education coaching and other academic programmes. As all the students have the seminar component in the CIA the LCD projectors are optimally used for the practice of teaching professionalism. It helped a lot in speaking and reading skill.

Laboratories: Department of Physics hold UG, PG and Nanolab; Chemistry with two labs, Central computing labs for CS, IT and

CA separately and another exclusively for PG and Research Scholars.

Computing equipment's: Updated, well-maintained/equipped computer equipment are available with a visiting consultant and able technical assistants. Browsing facility with sufficient network system is available.

Library Resources: Central Library, Department libraries, MCA Library, book banks, CD Bank, E-Resources, E-books, E-journals and Magazines/Journals are available to the entire satisfaction of the students and staff.

Reprographic, browsing and downloading/Printing services: It is available with college office, hostel premises, library, MCA block.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.1.1.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for cultural activities: Music faculty, Dance faculty (visiting), musical instruments, Drama equipment, Costumes, PAS, very large auditorium with sound system monitor (capacity to hold 3000+), Spiritual Assembly hall at Temple complex, sacred groove etc are available for practicing and performing multifarious cultural activities.

Facilities for sports, Games and yoga: The institution practices integrated Physical Education, Sports Science and Yoga (PESSY). Yoga teaching and practice is our physical culture since the inception of the college. Yoga is introduced in the autonomous syllabus under part V courses for all students. Our hostel students perform Suriya Namaskar at 5 am daily in the auditorium. All the students meditate and perform pranayama during the congregational prayer. The ground is provided with track and field events practice. Our college premises take pride in possessing a playground with the capacity

of hosting state-level tournaments. Total area of the playground is 4045.25 sq.m. Outdoor games available in the campus are kho-kho (27m x 16m), volleyball (16m x 9m), football (120m x 90 m), ball badminton (24m x 12 m) and handball. Students are given training in athletics games 400m track and women kabaddi (12m x10m). The indoor games available are chess with multiple units (3.45 m x 3.10 m) and table tennis (27m x 16m). Students avail the gymnasium for weight lifting. Fund allotted for sports per year is Rs. 3, 00,000. Well trained Physical Education Directress holds the responsibility in conducting regular and special trainings. The student players of this institution have made many histories at the university level and many have received Certified Player Forms from the University.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

53

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

75.987322 lakhs

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our institution has a central library called as Sarada Library. The automated functions are acquisition, cataloguing of resources, classification of subjects, public access, indexing, abstracting, shelves management, circulation management, reporting, serial management, OPAC and reference services. It provides students with access to a vast collection of books and journals, magazines and back volumes, E-information resources. Many knowledge-based services namely DELNET, Reprography, Internet browsing and e-services, data bases, Electronic dictionaries, Encyclopedia Britannica Micro and Macropaedia, journals, e-journals, official publications, online journals, referencing resources are provided for its users. All the library functions are well automated with Koha software. As part of the Library Project, the Question Papers of all the disciplines, Student Research Projects and the thesis of the faculty members are made available in the library for the users. Presently the library is housing a collection of around 30904 books, 28200 text books, 4815 department books, 3297 student copies, 31 magazines, 36 journals, 510 numbers of back volumes and E-information resources, 1013 CDs on various branches of Science and Technology. In addition, 270 Competitive examination books, braille materials (3nos), rare collection-vedas (10nos), AV materials 327nos, Gazetteer 4 nos, micro films 462 nos. Library is using advance type ILMS koha software. Name of the ILMS software koha. Nature of automation (full). Version - 20.11.04.000 Year of automation 2011. The library users can access the resources to the fullest extent because of its extensive contents and ideal management practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.2.1.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.32498 lakhs

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

47

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our institution is regularly upgrading its infrastructure covering Wi-Fi, cyber security, software up gradation and ITC enabled teaching and learning. The user policies are applicable to Employees, students, vendors and visitors. Our institution is fully Wi-Fi enabled. The computer Science department resides at Sri vidya block has been given the responsibility of running the institute's intranet and internet services. Our institution is getting its internet bandwidth from BSNL fibre connection with band width from 60mbps to 100 mbps. Computer department is the responsible for maintenance of the institute owned computer systems and peripherals that are warranty and out of warranty. Our resources include network services wired and wireless internet access, documentation facilities (printers, scanners & copiers), CPUs configurations from Pentium dual Core to Intel Core i5, 4GB RAM to 8GB RAM, 500GB HDD to 1TB HDD. Recently we are upgrading our storage technology. We have increased the Wi-Fi routers for students and faculty members get maximum benefits to access internets to do their project and research works.

- Institution provides 60% of the annual budget for up gradation of IT facilities.
- Institute installed CCTV across the campus covering all the areas of the college and also in the hostels for providing better security.
- Institute developed a digital studio with latest technology multimedia device
- Intel core i7 PCs, sound mixer, video cameras, projectors.

S.No

particulars

Present status

1.

Bandwidth

100 MBPS

2.

Wi-Fi Router

15

3.

Computer

I3,i4,i7 processor,4 to 8 GB RAM,500GB/1TB HDD,SSD

4.

CCTV

YES

5.

Digital studio

YES

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.3.1.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1542	203

File Description	Documents
Upload any additional information	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 750 Mbps
File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded
4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	B. Any three of the above
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/videos.php
List of facilities for e-content development (Data Template)	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)	
75.987322 lakhs	
File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Classrooms: The classrooms in all buildings are maintained by earmarked housekeeping women workers. The buildings and rooms are locked and open in time with key log register maintained in the college main office. Key log register maintain the details of people handling the keys and buildings. The electrical points/devices, doors and windows are managed judiciously. The class leaders are given responsibility in the maintenance and upkeep.

Seminar halls, Smart Hall and Auditorium: Users Log register system is in practice for booking, utilising, planning, maintaining and for maximum utilisation of the resources for various purposes and institutions.

Laboratories: Laboratory technicians and laboratory assistants in every department maintain the instrumentations, stock register and up keeping by physically verifying the items round the year. The equipment for servicing, glassware for purchase and condemnation, instruments log register for safety, accountability and follow-up management are in practice. AMC system is adhered to keep the quality upkeep. Department wise annual stock verification is done by other department faculty members. The audited statement of report will be reviewed by the Principal and Secretary.

Library: The entry and exit registration is obligatory for all library users; The list of books needed and other requirements are taken from the concerned departments and handed over to the librarian for further action/approval/purchase; Complaint and Suggestion box is installed to take users feedback. Their feedback helps a lot in introducing new ideas regarding library enrichment; To ensure return of books, "no dues" from the library is mandatory for students at the end of every semester; At the end of academic year inter departmental stock verification is taken.

Sports complex: Physical Directress is in charge of the issue, usage, return and maintenance of sports equipment's following the log register. Stock verification is done at the end of every year. Play grounds are marked, grass free, stone free and free from creatures due to periodical up keeping.

Computer resources: Optimum utilization of laboratory resources is ensured by faculty coordinators and lab assistants and problems addressed by faculty members and students are rectified by lab technicians/visiting technical advisors. Institute has 4 computer laboratories and one Digital Language Lab (DLL) and computers have windows 10 operating system and computers have antivirus software, spyware and external threats. Further maintenance and problems of IT facilities are through outsource. Updating of Software is done by lab technicians. Log in, log out of students, faculty members, and visitors are maintained by Log in register and it is maintained by lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria4_attachments/4.1.1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

345

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

216

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.srisaradacollege.org/assets/pdfs/naac_iii/5.1.3.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

492

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'

A. All of the above

grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression
5.2.1 - Number of outgoing students who got placement during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

135

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student's Council comprises of a Chairwoman as the head of the council, a Vice - Chairwoman, Secretary and Joint Secretary. The Chairwoman and Vice - Chairwoman designations are generally given to III year UG students one each from science and non-science streams/one each from day-scholar and hostel. While the Secretary and Joint Secretary are chosen from II-year UG students and same composition is followed. Heads of all the Departments nominate the Able, Brilliant, Confident and Disciplined cream students for this responsibility. The Secretary, Director, Principal, Vice- Principal, Students' Vice-President and Staff Council unanimously select the executives. Students with academic competencies are nominated as Class representatives, Grievance Redressal Cell, Anti-Ragging Committee, Cultural, Sports, NSS, NCC etc. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student oriented activities/programmes. They serve as mediators between students and teachers to share, discuss and solve their requirements/issues if any and have free access to the Principal. All the students are the members of the respective academic fora. Each Committee and Forum has a Secretary and a

Joint Secretary. The following are the list of Departmental Forums.

S. No

Department

Name of the forum

1

Tamil

PothigaiIllakiaMandram

2

Sanskrit

AmruthavarshiniSamskritiSabha

3

English

Literary Blooms

4

Economics

EmbrsoForum

5

Mathematics

SrinivasaRamanujan Forum

6

Physics

Omega Forum

7

Chemistry

RasayanVigyaan Forum

8

Computer Science

Human Computer Sakunthala Devi Forum

9

Information Technology

Tech Netram forum

10

Computer Applications

Smart Computer Applications Colloquium

11

Commerce

Kautilya Forum

12

Commerce (CS)

VartanaSamvidha Forum

13

Business Administration

Smart Tycoon Forum

Our students actively participate in cultural activities by promoting our customs and traditions through Kala Sarada. Students take active part while conducting valuable Days namely Fresher's day (Seniors to juniors), Thanks giving day (Juniors to seniors), Teacher's Day, Women's day, Independence day, Republic day, Science day etc., and also take the

responsibility of maintaining discipline on the Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/5.3.2.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

27

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College is having a Registered Alumnae Association by name "SaradaSuta". It is an umbilical cord of our institution. The Alumnae Association was registered on 09.02.2017 and it is functioning effectively and systematically. The Alumnae Association office bearers comprising of the President, Vice-President, and Secretary, Joint Secretary, Treasurer, co-opted members and few executive members. Every year August Second Saturday is designated as Sarada Suta Sangamam - the Alumnae Meet Day. Eminent alumnae, alumnae in Distinguished cadre, talented alumnae experts, ideal and role model alumnae are invited to the college for various purposes.

ALUMNAE MEETING -

ABSTRACT OF DETAILS OF MEETINGS HELD@ DEPARTMENT LEVEL

S No

Date

Department

Alumnae resource person (Name, batch, subject, present address)

Total Number of participants

Links for meeting, chat box and Screenshot of participants.

1

09.12.2020 11.30 AM -12.30 PM

ECONOMICS

Smt. P. Abirami Batch : 2012 - 2015 RJ-All India Radio FM
Rainbow 103.3, Madurai

26

<https://meet.google.com/jiy-vkqc-wff>

2

07.12.2020 11.30 AM -1.30 PM

ENGLISH

Smt.J. Joseph Catherine, DTED.M.A., B.Ed

Batch: 2011-2014 Department of English 873/2, Annai Nagar West,
Darling Nagar, Tirunelveli.

45

<http://meet.google.com/cpq-unmj-yed>

3

08.12.2020 11.30 AM -1.30 PM

MATHEMATICS

Selvi. YadavaSubhaPackianJothi Batch:2015-2017 SVB's Saraswathi

College of Education and Research, Dombivli E

70

<https://meet.google.com/nsh-qmrq-zqy>

4

10.12.2020 11.30-12.30 PM

PHYSICS

D. Ilakiya M.Sc., M.Phil.

Batch: 2013-2016 Designation: Assistant Professor in Physics,
Sarah Tucker College, Palayamkottai

31

<https://meet.google.com/pnm-cjgq-scz>

5

01.12.2020 11.30 AM-12.45 PM

CHEMISTRY

Smt. S.Nalini

Batch : 2007 - 2010 35, Aldwych Lane, Atlanta, GA30328

66

meet.google.com/age-dbkm-tew

6

28.11.2020 11.30 AM -1.45 PM

COMPUTER SCIENCE

Smt. Renga Lakshmi Srinivasan

Batch: 2000-2003 Center Director, Eye Level Learning Center,

Chicago

42

<http://meet.google.com/eud-rwxz-diz>

7

14.12.2020 11.30 AM to 12.40 PM

INFORMATION TECHNOLOGY

Smt A.Karthika MCA., M.Phil., Batch : 2005-2008 Assistant Professor, Department of Computer Applications, CSI JayarajAnnaapackiyam College, Tirunelveli

64

<https://drive.google.com/drive/folders/1GuewaHbuxsmJvIFgOMVQIwr34EixswWE?usp=sharing>

8

03.12.2020 11.30 AM to 12.30 PM

COMPUTER APPLICATIONS

M.P.JeyachithramCA.,M.Phil.,SET Batch: 1995-1998

45

<https://meet.google.com/wqo-vfiw-qij>

9

11.12.2020 11.30 AM to 12.30 PM

COMMERCE

Smt. K Muthugnanam B.Com., MBA., Batch :1997 - 2000 Spiritual seeker Sanskrit Slokas, Thevaaram and Thirupugazh Tutor, Chennai

40

<https://meet.google.com/zaq-jjrz-ucb>

10

12.12.2020 11.30 AM to 12.45 PM

COMMERCE (CS)

U. Jothi Mani M.Com(CA),MBA,M.Phil,Ph.D Batch : 2008-2013 24/9
Ashokaweethi, II Street, Kurichi, Melapalayam,
Tirunelveli-627005.

71

<https://us04web.zoom.us/j/76018408093pwd=WkViQk9GZkxWL1NWVjUrOGtmcG44UT09>

11

24.11.2020 11.30 AM -12.30 PM

BUSINESS ADMINISTRATION

Selvi. R. Sathya, MBA(HR & Digital Marketing), Batch: 2015-2018
HR Associate Consultant, Career Net Technologies, Bangalore.

28

<https://us04web.zoom.us/j/79111490988?pwd=eC9tbmppyWWlNbjZoUjYvMStxSTJ6UT09>

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/5.4.1.pdf

5.4.2 - Alumni's financial contribution

E. <2 Lakhs

during the year	
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>The Secretary, Director and Principal monitors the regular academic and other activities of the college appropriately assisted by the IQAC, Vice-Principal, Student Vice Presidents, Controller of Examinations (CIA and Autonomous) and Head of the Departments, five deans are delegated for the various responsibilities namely conducting CIA examination, Training, Development, Placement and Higher Education, Research and Development, Welfare of students and staff, Discipline and Alumnae, ISR activities, Integrated Rural Development programmes etc.,</p> <p>The responsibilities are delegated to the faculty members who are in nineteen multifaceted integrated committees namely Admission Committee (staff composition as per the norms of state government), Library Advisory Committee, Sports Committee, Hostel Committee, Complaints Cum Redressal Committee, Student Welfare and Discipline committee, Anti-ragging Committee, Women Cell, Examination Committee, Research, Innovation and Development Committee, Finance Committee, Sarada Suta Alumnae Committee, Planning, Monitoring and Development Committee and Training and Placement Committee, UGC Institution Activity Monitoring Cell and Institutional Social Responsibility Extension and Development Committee address their views and on discussion the decisions are taken harmoniously. The administration allocates various tasks and give freedom in such a way that both teaching and non-teaching faculty share responsibilities for the smooth and effective functioning of the college. These committees periodically meet and review the functioning for the best services towards the students and staff.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/policy-attachments/6.1.1%20-%20Administrative%20&%20Academic%20%20Committee.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Academic and Administrative functional aspects are harmoniously balanced without compromise but with the commendable participative management of people at different levels. The college committee, staff council and IQAC play vital role in establishing and implementing strategy towards formulation of principle, policy and practice, governance and delegation of responsibilities and defining frame work on enrolment procedures adhering government norms, discipline system, evaluation system, welfare support system, financial management, ethics and code of conduct of all concerned, Department Academic fora and Co-curricular activities are well knitted by the Heads of departments with respective faculty members along with competent student volunteers. The discuss and decide the indispensable events (special lectures on thrust areas, workshops, competitions, innovation, projects, extension activities) to be conducted in the department, in the institution and in the field with social responsibility. The Principal, VO, SVP and Deans maintain right liaison and serve as a bridge with Government, UGC, AICTE, NAAC, parent University, district administration, local panchayat administration, local police authorities etc., for friction free function at all levels in all facets.

The academic commitment and administrative commitment of the institution is rightly blended and tuned among the Principal, Vice Principal and Student Vice-Presidents. The student Vice Presidents, who are relatively senior faculty members, takes care of the academics and organisation and participation in co-curricular and extracurricular participation in a systematic way with judicious short and long term plan. Simultaneously running programmes/activities involving many groups and divisions are rightly managed and coordinated with the respective leaders ideally, harmoniously with synchrony.

Blending and coordination amongst the faculty members and between students and teachers are spontaneous with a high grid of understanding. The institution never experiences the intricacies whenever multifarious personnel involve reflecting the University in Diversity.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/policy-attachments/6.1.2%20Governance.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective strategic long-term planning is derived after discussion and design to achieve the vision and objectives of the institution. It helps the faculty members, scholars, students, parents and other stakeholders on the development and progress of the institution with right decision making at the right time for the right growth with right initiative through right resources for the deserving student community. After having established the research centres in Computer Science and Commerce, the faculty members and students of department of Mathematics, Physics and English are tuned to establish research centres and accordingly a nanophysics research lab was established. Further the process to apply and achieve research supervisor status is in process. In order to bring some civil servant from this institution the strategy was planned and executed to start Master of Social Work Programme. The students and teachers were continuously reminded on the P-3 practice towards the promotion of research and development. Considerable improvement was achieved and it is further focussed toward P-5 practice towards achieving patenting with the science stream and policy making in the arts and humanities stream research. Whatever articulated it is on implementation continuously. The college was having only three NSS units. In order to cater NSS opportunity for most students, two more units were applied with

the State government and University and the institution got the one more unit and another unit will be commissioned from 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/research/3.4.3%20JOURNALS%202020-21.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional governance and responsibility delegation strategies are set in harmony with the institutional vision and mission. The various institutional cells/units and bodies associated with autonomy namely Governing body, Academic council, Board of Studies, Finance Committee, Awards Committee are in right grid with ideal administrative set up. The organogram reflects the spontaneous and integrated flow of academic/administration aspects from Secretary to the grass-root level student community. It flows through Director, Principal, Vice Principal and Student Vice Presidents, five different functional Deans, CIA Cell, CoEA, Research Heads, Heads of the Departments, ISR coordinators, faculty members, nonteaching staff and students. The appointments of most staff are made as per prescribed qualifications with the standard norms in force as directed by the parent university. The applications are called for by giving wide publicity in the national dailies/websites/college notice boards. The interview and selection process is conducted by the selection committee members as provided by the University CDS through the Registrar. On appointment, the qualification of the faculty will be approved by the University. Being an unaided institution the staff in general are not able remain for a long time due to various reasons. In such cases the management committee appoint interim faculty members for the sake of students to avoid the hampering of their academics, Secretary, Director, Principal, VP and subject experts decide the suitable candidates. On appointment, the service in the first year be temporary, and second year be probation and at third year will

become regular staff. In case of relief, the institution practices request for 3 months' notice and relief in between the semester is not permitted.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.srisaradacollege.org/assets/pdfs/Orgonagram.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/Orgonagram.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has a strong verdict that the well-being of an individual contributes best to the sustainable growth of the institution. The institution with this outlook has been following many welfare schemes that maintain the vigour and motivation of the employees to a greater degree. The welfare measures for the teaching and non-teaching members are listed below:

Leave Benefits: Casual leave, Maternity leave, Medical leave, On Duty (Seminar/ Conference/Examination) etc. for teaching

staff.

Sabbatical leave: At the time of thesis submission/pre-viva/final viva, parents death.

Compensation off to the staff (EL): Monetary Benefits Casual Leave: Encashment of Casual leave at the end of every year for teaching and non-teaching staff.

Employees Provident Fund: Amount equal to employee's contribution is given by the Management for Employees' Provident Fund.

Group Insurance: A group accident policy exists for the employees and their family Gratuity

Special Salary package: for the faculty members immediately after the award of PhD.

Loan: By Providing guarantee support the employees to avail personal/academic and other loan from the Bank. Festival advance and credit facility in emergency for the staff members.

Fee concession: Financial support in the form of fee concession to the wards of the staff members and provide half registration fee for each publication.

Transport facility for teaching and non-teaching staff with concession. Free staff quarters for non-teaching staff members.

The Staff Club generally arranges annual tour and presents gifts for family functions of the staff members.

Research and Publication support: The college pays the registration fee to attend seminar/ conferences / FDP / workshops.

Avenues for career development and progression:

Training and development, Employee role roster, Work life balance and support, Job shadowing, (Training on different jobs and roles), Lateral assignments, Every semester, the college organizes need-based specific professional development programmes for both teaching and non-teaching staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/staff%20welfare.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

172

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal Audit and External Audit is as follows.

Internal Audit: The management committee is the apex body to monitor effective and efficient use of financial resources. The funds are optimally used and standardized auditing procedures are adopted to scrutinize the utilization of the same. The audited statements of expenditure and utilization certificates are submitted to the concerned agencies on time. Management adopts a systematic policy for the control of expenses and usage of funds. The college accounts are subjected to internal and external audit. Audit is done annually. All financial transactions are checked by the financial consultants and internal auditors appointed by the management. No major irregularities were found in the audit. Daily accounts prepared by the office staff are verified by the Principal/Bursar. Office superintendent checks monthly cash ledgers. Accounts relating to funds from various agencies are properly accounted, vouched and verified in the office and checked by the Principal.

External Audit: It is done by a Chartered Accountant appointed by the management, once in a year. External audit is done by the scheduled chartered accountants of Sri Ramakrishna Tapovanam, Tirupparaithurai. Our college conducts external audits regularly. Ramanujam & Co, Chartered Accountant perform the external financial audit yearly. The accounts are clean and transparent and the intricacies never occur. The coordinated efforts of all the people concerned namely bursar office, college office, management and headquarter pave for the best performance of accounts services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/naac_cycle_III.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

29.40448

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is an unaided and it has a college committee which helps in the preparation, division, allocation and judicious utilization of fund. Fees received from students are used for staff salaries, and are properly audited. By the optimal budgeting, planning and allocation the essential Physical and Academic facilities are augmented every year for students. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. Number of academic workshops and seminars are organized. National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for students. The Purchase Committee decides the policy and procedure for purchasing. Each and every transaction is supported by the vouchers.

All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are cleared through Cheque /Electronic mode. Only authorized persons by management can operate the transaction through the Bank. The institution invites CSR funds from various agencies and being pandemic could not arrive funds yet. The institution practices high economic mode with judicious control of flow of fund to avoid

financial crunches. In spite of pandemic crisis, this institution paid full salary to all the staff by managing funds from different sources from our management institutions.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/naac_cycle_III.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Optimal utilisation of Expertise of senior faculty members: As per the recommendations and directives of the honourable Peer Team members, IQAC identify and integrate the retired faculty members from Universities, Institutes and Colleges in various departments to sustain the academic quality and research quality. Institution, being unaided faced very frequent appointment/relief of teachers and it led to inconsistency in the academic delivery at times. Being a women institution due to their marriage, migration and other reasons the institution incurred such difficulties. IQAC suggests holding and keeping senior professors retired to be appointed in all the post graduate departments. With this arrangement the institution is engaging retired subject experts from various universities in the department of English, Mathematics, Physics, Computer Science, Commerce and Computer applications. This practice enhanced the research initiatives in most departments and the young teachers of the institution too are imbued with right work culture, teaching methodology and approach to the young minds by way of their interaction with senior teachers.

2. Intelligent use of technology: COVID Pandemic being blessing and disguise, bred the ICT culture ubiquitously in all the departments with the teacher and taught sufficiently. Before the second cycle itself all the faculty members were subjected to practice Teaching-Learning through ICT mode. It was in a budding stage. Immediately after reaccreditation, most teachers were encouraged, trained, practiced, familiarized and adopted

the methodology with computer based teaching with LCD/Smart board. Subsequently the management provided LCD to all departments and fixed at final year class rooms for day to day use. All final year students under autonomy have to take seminars in the respective courses as a part of CIA evaluation. Presently it helped a lot and all faculty members and students are empowered with this user friendly technology. The quality of learning and understanding had considerably increased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Conducting Academic Performance Analysis: Departments are made to do a SWOC Analysis of their performance based on academic results, research projects, research outcome, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on the analysis, the IQAC suggest constructive plans to the departments concerned with prescribed measures for internal quality enhancement. It makes recommendations for the departments to do self-evaluation and to set higher goals to meet new challenges.

Two broad areas where these reforms are reflected are as follows:

IQAC suggests innovative pedagogical methodologies like Power Point Presentations, field/industrial Projects, Field Trips, Role Plays, Workshops etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials, seminars etc.

IQAC promotes the culture of research amongst students by organizing Research Workshops for students. Departments were encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

Every department offers dedicated certificate add-on courses and Diploma programmes. These courses impart life skills and

are transacted by practitioners, thus providing opportunity to students for hands on experience and building bridges with the world of work. IQAC has ensured effective Use of ICT in Teaching and Learning.

Teachers use ICT tools to prepare and deliver their lectures through audios, videos and PPTs. Learning outcomes were reflected through the percentage of results, marks and classes attained by the candidates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria2_attachments/2.6.2.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisaradacollege.org/assets/pdfs/Magazine%20(2020-2021).pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the practice of being fair to women and men. As the institution has female gender only the college strongly believes in gender equity and sensitization. Training/special discourses/counseling is given to the students regarding self-reliance, self-control, and self-confidence. In the beginning of every semester, 3-5 days' orientation/ confidence building/bridge courses are conducted with special lectures by women executives'/government officials and case study session on the importance of awareness on Gender equity.

Safety & security

The whole campus is under the surveillance of CCTV cameras. The entire campus is provided with high raised compound wall with fence lights and CCTV cameras to ensure maximum safety and security. ISR - Institutional Social Responsibility volunteers are totally dedicated for receiving, engaging, guiding and entertaining at the time of admission in the college, department and hostel. Thereby there is no scope for the senior junior hierarchical differences. Hence, there is no issue of ragging.

b. Counseling

The social-cultural-traditional-spiritual value education classes are handled by the teachers to various groups of students randomly and they are designated as Mentors. Regular moral/counseling classes are conducted by mentors to interact/identify/diagnose the personal issues if any that impact the performance of the students. In these sessions, Mentor meets and interacts closely and build ideal rapport and confidence with the respective team of students.

C. Common Rooms: Non-Residential Student Centre (NRSC) is available for the short stay and break for the students. Day scholars are provided with this facility to take lunch and rest. In the hostel also common rooms are available. In addition, the Health Care Centre also serve as a common room for health coverage.

d. Daycare Center: A Health Care Centre (HCC) functions inside the campus to meet the emergency needs of the students, staff and public. Immediate first aid and medical attention are given to the students when it is necessary. A basic level Day Care

Centre is available in the campus at HCC to look after the young children of the staff members by providing all basic needs. It is taken care of by dedicated women worker.

e. Other information:

When the students go for field trips, internships and industrial visits, the teachers accompany them to ensure their safety. Sometimes parents of the students too, accompany at times of academic preoccupation of the teachers. Co-curricular activities available in the campus helps in promoting equity are Tally Graduate Course, Typewriting, Office Automation, MS Office, DTP, NSS, NCC, YRC, RRC, Consumer Club, PESSY and Green Clean Crops. Extra-Curricular activities are Value Education, KalaSarada and Professional Exam Coaching classes. Student council and Staff council with the leadership of Student Vice-President take effective and innovative initiatives for the promotion of holistic gender equity.

Date

Title of the Event

Venue

Details of The Resource Persons

Bene?ciaries

/ Remarks

21.06.2020

VI International Yoga Day Celebration

Online Mode- Zoom Platform

Dr.S.Akila, Assistant Professor Dept of Physical Education, Bharathiyar University, Coimbatore-641046.

140 NSS

Volunteers

21.06.2020

VI International Yoga Day Celebration

Yoga @ Home

Dr.M.Malarvizhi,

Principal, Sri Sarada College for Women (Autonomous),
Tirunelveli-627011

53

Participants

26.09.2020

State level webinar on Perception on New Education Policy
Awareness Programme

Online Mode- Google Meet Platform

Capt.Dr.N.Arun

Nagendran, Associate Professor of Zoology & Joint Director,
National Centre of Excellence, MHRD, Thiyagarajar College,
Madurai - 625009.

101 NSS

Volunteers

02.10.2020

Voice of Mahatma - Gandhi Jeyanthi Celebration

Online Mode Google Meet Platform

Prof.(Major). P.ChandraSekaran

Formerly Principal, MSU Constituent & Model College,
Nagampatti&Nagalapuram,

Thoothukudi.District- 628904

All NSS

Volunteers, All Students & Parents

18.02.2021

Orientation Programme

Sri Sarada College for Women

(Autonomous), Tirunelveli.

Smt.K.Lakshmi Dr.(Smt).A.Aruna Devi

NSS PO's Unit No 24 & 153

97 Students

19.02.2021

Blood Identification

and Blood

Donation

Camp- Jointly organised with

YRC, RRC.

Auditorium,

Sri Sarada College

For Women

(Autonomous),

Tirunelveli.

1.Dr.S.PunithaRanjitham, Tirunelveli Government

Hospital & 10 Health

Department Members

2.Smt.K.Lakshmi Dr(Smt).A.Aruna Devi NSSPO's Unit 24 & 153

All I year UG & PG

Students and

7 blood

donation.

08.03.2021

Women's Day Celebration

Conference Hall, Department of Commerce with

Corporate Secre-

taryship, Sri

Sarada College for

Women, Tirunelveli

Smt.N.Narayani, MA.,M.L, Assistant Professor,

Govt Law College,

Tirunelveli. - 627 002

154 NSS

Volunteers

12.03.2021

75thYear of Indian Independence

Celebration -

Guest Lecture

on "Women in Freedom

Struggle"

Conference Hall, Department of Commerce with

Corporate Secre-

Taryship, Sri

Sarada College for Women,

Tirunelveli

Selvi.S.MuthuSelvaSubhangi. PG Assistant,

Sri Sarada Matriculation

Higher Secondary School,

Ariyakulam,

Tirunelveli-627 011.

167 NSS

Volunteers

19.03.2021

Awareness Speech Personal

Security &

Mobile

Security

Seminar Hall, Department of Commerce with

Corporate

Secretaryship Sri

Sarada College for Women, Tirunelveli

Smt.S.AnandaPushpa Lakshmi, Advocate, Madurai District Court,

Madurai-625 020

147 NSS

Volunteers

24.03.2021

Women Voter's Awareness Camp & Distribution of Pamphlets

Uthamapandian- kulam&Arasupokku- varathu Nagar

Smt. K.LakshmiDr(Smt).A.Arunadevi

NSS PO's Unit No 24 & 153

124 Village

People & 10 NSS

Volunteers

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria7_attachments/7.1.1%20-%20photo.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- **Solid waste management**

The solid waste materials generated by agriculture practices and other means are used for Vermi-composting, which in turn, the Vermicast manure produced, is used for organic farming. The campus agriculture is gradually becoming organic and synthetic

fertilisers are tabooed. The solid matters from the building construction/renovation are used for pavement of pathways and for bund making in the agriculture fields.

- Liquid waste management and Waste recycling system.

Liquid waste discharged in the campus by way of use from bathrooms, toilets, washrooms are disposed/channelled in a systematic way through proper drainage system to drain out waste water to the outskirt pond. The drainage discharge collected along with rainwater harvested is stored in a semi-perennial pond after a brief recycling by the installation/creation of settling pond, which helps in reducing the potency of water pollution, which is optimally used for fish culture.

- E-waste management

In the campus the students and teachers are very well sensitized about the adverse effects of e-wastes. E-Source reduction is achieved through minor repairs of devices by the lab assistants and major repairs by technicians and reused. The re-writable CDs and USBs are only used. Reuse of computer related peripherals for decorative purpose is in practice for departmental activities. The department of Physics is taking the responsibility of collecting the E-waste from the stakeholders and dispose to the authorized vendors duly certified by Tamilnadu Pollution Control Board.

- Biomedical, Hazardous chemicals and radioactive waste management:

Chemicals, glass wares, expired chemicals and medicines are disposed in assigned pit constructed in the outskirt of the campus. In the campus, the students are instructed to avoid polythene bags. In Canteen Stores Department (CSD) the paper cups and plates are used. The Red bins are used to manage/dispose hazardous, plastic and glass wastes and Green bins for disposing decomposable wastes. These bins are kept all around the campus along the pavements. The broken glass wares are kept at one corner of the campus and are regularly collected out by private scrap vendors. The students are encouraged to use ink pens instead of disposable ball point pens.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Education and cultural training are indispensable for the development of the human society with unity in diversity in principle and practice. Women more than men need such training, as it is, they who protect and preserve the culture of a society/country. This institution has been making sincere efforts for the past 36 years to impart value-based education and has attained success to a considerable extent. Our guiding stars in this great endeavour are the Holy Trinity, Sri Ramakrishna Paramahansa, Holy Mother Sri Sarada Devi and Swami Vivekananda the Youth Icon. The principles of these three divine lives have reached us through our Founder President Srimat Swami Chitbhavanda Maharaj. It is to fulfil his dear wish about a centre of higher education for women that will create Nirai Nangayars, the perfect women, that Sri Sarada College for Women, Tirunelveli was started 36 years back in 1986. The objectives of the college is to impart holistic personality of the students, who are from different regions, linguistic communal background with different socio-economic strata. We orient them to give respect and reverence to elders. The custom of greeting/saying "Namaskaram" to teachers, elders, Sadhus and Sanyasins. During Navaratri celebrations our college has created Social awareness, Religious and Spiritual awareness among the students through Kolu display. The groups of students are divided into four houses- Sarada, Gadadhar, Narendra and Niveditha for purposes of extracurricular activities/responsibilities of the college also brings in a sense of belonging and co-operation within a community. The dolls on historical importance would be arranged to depict the theme which explains the happenings in the puranas and epics

namely Ramayana and Mahabharata. It is visited by the local village, suburban public and government officials. Features of public viewing the cultural differences is an asset and not as a barrier.

The traditional dress code green colour saree for UG, pink colour saree for PG and blue colour saree for pre-doctoral students is uniformly followed to eliminate the difference between rich and poor. It creates oneness and brings harmony in the academic environment. The cultural and linguistic problems are sponged out through induction programmes, bridge courses and refresher course handled by all the disciplines among the rural based and city students and English and Tamil medium students. During morning assembly/prayer, students sing/chant religious harmony songs. On several occasions like Jayanthi celebrations of Holy Mother Sri Sarada Devi, Antaryogams or spiritual retreat programmes, Siriapu Vazhipadu or special Pooja and Aikkiya Vazhipadu (congregational worship) on the full moon day, devotees and the public whole heartedly visit the campus for prayer. On all these occasions' students take care of the visitors in various ways and thus learn the nuances of community living.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

As this institution is specially implemented to hone their students as "Nirai Nangayars" it expresses the vision more appropriately as "Nirai" stands for complete, Perfect, chaste and strong and "Nangaiar" means women. Students and staff have to face demands of the competitive and fast-paced world. Focusing on the motto of the college namely Harmonious Development of the Hand, the Heart and the Head, all the activities are centred round the fulfilment of the objectives of the college. Citizenship training is imparted to the students through various practices of the college as well as through theoretical study of the book "Maanavarkkuoru sol" written by Swami Chidbhavananda, the founder of the institution especially for the edification of students in civic

responsibilities. Songs taught to all the students of the college include Bhajans and hymns by saints, patriotic songs, religious harmony songs and youth-awakening songs. As women are home makers, special care is bestowed to transform the students into loving mothers and efficient queens of their households. Our college seeks to bring about the full pledged personality of the students through the learning of Samskrita, the universal scripture the Bhagavad Gita, mantras from Upanishad and Guru Sthuthi, study of Gandhian Principles and taking the Social-spiritual-cultural-traditional-ethical oath on the occasion of the lighting ceremony.

The duty of our constitution is to ensure peaceful and safe life of the citizens. Our college mould them to become the best citizen of our constitution through various associations. All the students are made aware of the constitutional values and their responsibilities as Indian citizens. The college union selects the Office Bearers of various associations. The students actively participate in the Independence Day and Republic Day celebrations. Their active participation is evident of their patriotic fervour. In order to inculcate patriotic values, frequent orations are given by the external experts'/staff members during the national and religious festivals. On January 25th students take a pledge on voters Rights. On January 30th of every year our students take a pledge on abolition of untouchability and leprosy. Consumer Club organise the programmes to emphasize the importance of justice and consumers' rights to the students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

A. All of the above

students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The aim of this Holy institution is to provide Man Making Education and tries to impart value based education through various activities and celebrations. Every year the college celebrate the national festivals namely Independence Day and the Republic Day. January 30th of every year is celebrated as Martyrs Day. On the day, the students and staff members are asked to sing the patriotic songs and also mourn for two minutes on the remembrance of Mahatma Gandhi, the Father of our Nation. The management is celebrating the birthday of Holy Mother Sri Sarada Devi in a very grand manner every year. The main motive of the celebrations is to love each other and treat everyone as equals. The day is celebrated as Sri Sarada Jayanthi every year in the month of December or January. The celebration includes a procession and a Special Puja by chanting the mantras of purity and simplicity. On this day all people in the campus eat together as Samapandhibhojana. Bhagavan Sri Ramakrishnan's birthday is always celebrated in the month of February and Swami Vivekananda Jayanthi in the month of January every year as National Youth Day celebration. On March 8th the institution celebrates three events i.e., International Women's Day, Union Day and Old Students' Association Alumna Sarada Sutas Day. On June 21st of every year, the institution celebrates International Yoga Day to make the students fit. In order to thank our teachers every year September 5th Dr. S. Radhakrishnan's birthday is celebrated as Teacher's Day. Sakthi Pooja and Sirappu Vazhipadu are conducted for the improvement

of mental health and wealth of the faculty members and students. This year Navarathiri Kolu was celebrated in the month of October. Every year in the month of January, the college students celebrate Samatthuva Pongal festival. On Mattu Pongal day, all religious leaders from the city participate, deliberate, perform inter religious prayer and eat together equally.

S.NO

DATE

EVENTS

1

05.06.2020

World Environment Day

2

11.07.2020

World Population Day

3

20.10.2020

World Statistics Day

4

17.11.2020

International Students' Day

5

01.12.2020

World AIDS Day

6

05.12.2020

International Volunteers Day

7

22.12.2020

National Mathematics Day celebration

8

26.01.2021

Republic Day

9

30.01.2021

Martyrs Day

10

21.02.2021

World Forestry Day

11

22.02.2021

World Water Day

12

27.02.2021

National Science Day celebration

13

08.03.2021

International Women's Day,

Students Council - Union Day,

SaradaSutas-Alumnae - Old students' Association Day

14

08.04.2021

World Health Day

15

18.04.2021

World Heritage Day

16

21.06.2021

International Yoga Day

17

29.08.2021

International Sports Day

18

05.09.2021

Teachers' Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the Practice: BENEFITS FOR STUDENTS THROUGH SPECIFIC CONCESSIONS:

Intelligence, Discipline and Perseverance impress people everywhere. Our college has created many endowments for the award of prizes for proficiency, competency in academics and Physical-Sports-cultural-academic activities and for scholarships to economically backward/deprived/widow/parentless students of this college.

Objectives of the Practice

- To reduce poverty and eliminate Illiteracy
- To reduce/nullify dropout
- To empower the girl children from poor background
- To motivate the average students to pursue and excel in their education

The Context

This institution is particular to help those deserving students to pursue their studies. The Management supports and encourage the students through the endowments. Through, "Swami Chidbhananda Memorial Poor Students' Aid Fund" the management has disbursed a sum of Rs.8,33,802/= as scholarship to the students as follows.

- Full fee concession
- Half fee concession
- Quarter fee concession
- Full Mess fee concession
- Half Mess fee concession

The Practice

Staff and alumnae staff of this institution creates endowments for motivating the meritorious students.

Evidence of Success

It encourages the students to aim high.Drop outs are reduced. Fatherless/motherless/orphan students were able to complete the UG/PG programmes towards placement and sustained earning.

Providing scholarships make the students conscious to sustain their meritorious status.

Problems Encountered and Resources Required

The students of the rural areas if their parents are away from home for working, during daytime, is enforced to involve themselves in household chores, including taking care of their siblings after reaching home. These students may not get ample time for their academic preparation which leads to less concentration on their studies and related to that they show poor performance and are not eligible to avail scholarships. Special attention is given to such students by giving additional coaching either within the college hours or one hour after 4.30pm to score more marks and to make use of the scholarships so that all students can be benefited.

BEST PRACTICE 2

Title of the Practice : KALA SARADA

Kala Sarada has the potential to be much more than "just a festival". We desire to stand together with students as they open the doors to their futures. The college motivate them to full-fledged women not only in curricular but also in extracurricular activities.

Objectives of the Practice

- To develop the full-fledged personality of the students and to develop harmoniously the Hand, the Heart and the Head,
- Excellent opportunities are given to students to exhibit their various talents through "Kala Sarada".

The Context

Every year "Kala Sarada' The Fine Arts Association of our College conducts 37 different competitions under three categories.

- Household Arts
- Literary Arts
- Fine Arts

1. Cooking, Kolam, Rangoli, Vegetable Carving, Flower/wreath

arrangement and Art from waste comes under Household Arts.

2. Competitions such as Elocution, Essay Writing, Verse Reading, Recitation, Just -a- Minute and Short Story Writing are some of the Literary competitions

3. Bharathanatiam, Dramas, Karnatic music, Light music and Painting are the Fine Arts Competitions.

The Practice

This practice spots/earmarks the varied talents of our academic children. "Religion, Art, Science, Housekeeping, Cooking are the subjects taught to our students. This education must be an eye opener for the young girls. We are proud to say our college tries its level best to impart all that is necessary to direct our students as "NiraiNangayar" through these activities.

Evidence of Success

By participating in these competitions their hidden talents are explored through intramural and intercollegiate competitions.

Problems Encountered and Resources Required

Participation of students in various events makes them miss their lab hours. Under the autonomy their requests are judiciously taken care off without compromise and dilution. Two or three days are allotted for all the students to participate in various events at the beginning of every year.

File Description	Documents
Best practices in the Institutional website	https://www.srisaradacollege.org/best_practices.php
Any other relevant information	https://www.srisaradacollege.org/assets/pdfs/naac_iii/criteria7_attachments/BEST%20PRACTICE%20-%207.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust

(within a maximum of 200 words)

Lighting Ceremony is a unique principle and practice adhered here for the students. It is practiced by our institution annually for final year UG and PG students. On that day the students show their gratitude to Guru by chanting Guru Sthuthi and Upanishad. The metal alloy lamp is presented to each student on that occasion. The lamp represents that every student should shine in future and she should light the candle of knowledge for others with the concept of dissemination and unfolding. The students arrange the lamp which is in their hand around Kuthuvizhakku on the maakolam which is drawn in front of the students and stage. All the outgoing students take the following solemn oath during the lighting ceremony.

? I do promise to endeavour my utmost to lead a simple life as embodied in Bhagvan Sri Ramakrishna Paramahansa.

? I do promise to uphold faithfully the ideal of the Holy Mother in the form of seeing merit alone in all and loving all whole-heartedly.

? I do promise to imbibe the ideal of strength under all circumstances- the ideal of the hero's will and the mother's heart which Swami Vivekananda invoked in Sister Nivedita

? I do promise to live up to the motto of my Alma mater by striving to keep forever my Hand, Heart and Head in purity.

File Description	Documents
Appropriate link in the institutional website	https://www.srisaradacollege.org/institutional_distinctiveness.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To establish the Digital Language Laboratory to promote the LSRW skills of all students and to apply the same in Sanskrit and Hindi languages too.

2. To apply for a Research centre in Mathematics, English and Physics with the parent University.

3. To introduce the Master of Social Work programme.

4. To earmark space for Incubation Innovation and Start-up Hub at Sri Vidhya Block as per the requirement of MIC for the purpose of further training, development, Entrepreneurship and placement.
5. To establish an open field Vermi-composting yard and to introduce a pilot crash course on Vermicomposting technology for selected students.
6. To establish Mulberry farm for the practice of Sericulture Technology from 2022-23
7. To extend and renew the MoU on the Training and Development technical support with Redington foundation.
8. To promote P3 practice (Participation, Presentation and Publication) towards P5 Practice towards focus on patenting by Science research and policy making research by arts and science streams.
9. To introduce a software package in the Controller office for Autonomous Examination.
10. To install LCD projector for Sanskrit class teaching to promote their LSRW skills and for getting training on chanting and pronunciation.
11. To adhere to the strict policy of paperless communication, reducing the stationery and with the practice of using both sides printing of students' projects, submission of projects as CD copy with the controller section.
12. To propose/adhere to the student project themes focusing on the sustainable development goals (SDG) at the local, regional, state, national and global context. Also to have the spread of research topics based on the various courses in the respective programmes.
13. To revise the pay structure of all staff to the possible extent.
14. To complete the II floor of MCA block and to shift the computer Science department and classes from the existing floor.
15. To ensure the swift completion of research work, submission

of thesis and viva by the research centre, department of computer science.

16. To organize and conduct 'Freedom 75' meet.

17. To do first phase of restructuring of website

18. To propose the qualification approval for qualified faculty members with the parent University,

19. To take further initiatives to motivate and make them register for competitive examinations for career promotion and higher education.

20. To provide wash rooms for the second floors of all buildings.

NAAC