



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Sri Sarada College for Women (Autonomous), Tirunelveli 627011
• Name of the Head of the institution	Dr. N. Kamala
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04622520129
• Alternate phone No.	8903004534
• Mobile No. (Principal)	9894206610
• Registered e-mail ID (Principal)	srisaradatvl@gmail.com
• Address	Sarada Nagar, Ariyakulam, Thoothukudi NH, Maharaja Nagar Post, Tirunelveli - 627011
• City/Town	Tirunelveli
• State/UT	Tamilnadu
• Pin Code	627011
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	26/09/2019
• Type of Institution	Women
• Location	Rural

• Financial Status	Self-financing
• Name of the IQAC Co-ordinator/Director	Dr. A. Mahalakshmi
• Phone No.	7904886550
• Mobile No:	9488140728
• IQAC e-mail ID	saradatvliqac@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://srisaradacollege.org/aqar.php
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://srisaradacollege.org/calendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.76	5	16/09/2011	15/09/2016
Cycle 2	A	3.01	5	23/01/2017	22/01/2022
Cycle 2	A	3.01	5	04/12/2018	31/12/2024

6.Date of Establishment of IQAC

17/09/2011

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Department of Sanskrit Centre for Sanskrit learning. (NFSC)	Schemes for Sanskrit Promotion	Central Sanskrit University, New Delhi	28/03/2024	50,000

8. Provide details regarding the composition of the IQAC:		
<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9.No. of IQAC meetings held during the year	11	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	260000	
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Guided and supported all departments to organize International/National Conferences, Seminars, workshops and symposia and to publish the proceedings and books with ISBN.		
IQAC and AICTE - MIC jointly organized and celebrated the successful landing of CHANDRAYAAN-3 through organizing various competitions (Essay writing, Verse reading, poster making, Quiz, Dance, song, pencil drawing) to the students and faculty members and arranged a special talk with the resource person Mrs.B.Lebonah, Deputy Division Head, ISRO Propulsion Complex, ISRO, Department of Space, Mahendragiri, Tirunelveli District on 20.09.2023.		
Human Rights book was published by the faculty members for the students admitted with TANSCHHE syllabi.		
Orientation and guidelines provided for faculty members to apply for ICSSR Major/ Minor Project.		
Exhibited student's entrepreneur skills through stalls in IIC regional meet at Francis Xavier College, Palayamkottai on 24.01.2024.		

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Planned to conduct Faculty Development Programme	The modern E-tools and advanced techniques for drafting research and reviewing articles Special address was delivered by Dr. P. Senthamarai Kannan, Assistant Professor Department of Mechanical Engineering, Kamaraj College of Engineering and Technology, Virudhunagar
Planned to conduct Faculty Enrichment Programme	Preparation of prospective funded project proposal and Confidence Building and Orientation Programme for fresh Faculty members
All the Science department students are instructed to apply for student's project funds to TNSCST	56 students have applied.
To motivate the students to take part in the internship	426 students were benefited through internships.
To Initiate Incubation Unit	Field visit to K P Mushroom Farm, Nanguneri, Tirunelveli - 627 108.and Two faculty members and 15 students received in depth idea about the tissue culture technique and practical exposure to students at entrepreneurial level and motivated. Established Mushroom cultivate center.
To sign MOU with TIPP for job skill development.	UG & PG Students of English, Commerce, Computer Science, Computer Applications and Social Work got benefited through this MoU
To conduct Parents Students Teachers Colloquium (PSTC) separately.	PSTC was organized for I, II, III year s and PG students from 6th - 8th February 2024.
13.Was the AQAR placed before the statutory	Yes

body?					
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Sri Ramakrishna Tapovanam, Tirupparaitturai - 639115</td> <td>08/02/2024</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Sri Ramakrishna Tapovanam, Tirupparaitturai - 639115	08/02/2024
Name of the statutory body	Date of meeting(s)				
Sri Ramakrishna Tapovanam, Tirupparaitturai - 639115	08/02/2024				
14. Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2022-23</td> <td>07/02/2024</td> </tr> </tbody> </table>		Year	Date of Submission	2022-23	07/02/2024
Year	Date of Submission				
2022-23	07/02/2024				
15. Multidisciplinary / interdisciplinary					
<p>The institution offers a range of multidisciplinary, interdisciplinary, trans-disciplinary, and cross disciplinary courses for students in their 5th and 6th semesters. These courses focus on integrating hybrid disciplines, promoting critical thinking, creativity, and adaptability. The institution also offers non-major elective interdisciplinary courses in the 3rd and 4th semesters to enhance students' understanding of different disciplinary areas. These courses enrich students' understanding of theory and application, analytical thinking, and practical skills, ultimately enhancing their overall knowledge and abilities. The educational approach aims to prepare students for future endeavors. For the non-major electives institution offers two credits, for Students to complete individual and group projects on Sustainable Development Goals (SDGs) focusing on local and regional issues. Funded projects were applied by faculty members with ICSSR and TNSCST have interdisciplinary applications. As a recently elevated autonomous institution, the MEME system will be implemented soon. The institution is promoting self-awareness, social awareness, specific awareness, general awareness, and scientific awareness to fully utilize government welfare schemes. Institutional Social Responsibility (ISR) programmes are carried out to support and aware adopted villages through multidisciplinary trans-disciplinary community-aligned research projects based on the Sustainable Development Goals of the UN. Table showing the courses offered under</p>					

TD/CD/ID/MD approach (TD-Trans disciplinary; CD; Cross disciplinary; ID: Interdisciplinary; MD: Multidisciplinary) S.No Department NME COURSES TD/CD/ID/MD III Semester IV Semester V Semester VI Semester

1 Tamil ?????????????? - I 2. ?????????????? - I 1. ??????????????- II 2. ??????????????- II NIL NIL 2 Sanskrit Gadyakavyas,History of Prose, Alankars Sandhi & Scie ntific Literature in Sanskrit 1.Drama, History of Dramatic Literaturean d Spoken Sanskrit 2. PoetryandHistoryo f Scientific Literature NIL NIL 3 English 1.An Introduction to Journalism 2. Developing Communication Skills 1.Honing Communication Skills in English 2. Mass Communication Personality Development Culinary in Fiction Travel Writing 4 Economics 1. Essentials of Economics 2. Economics of Insurance ID 1. Issues in Indian Economy 2. Economics of Salesmanship Personality Development Public Finance 5 Mathematics 1.Basics of Statistics 2. Mathematics for Competitive Examinations 1. Essentials of Statistics 2. Mathematics for Competitive Examinations -II 1. Astronomy 2.Personality Development 1.Physical Cosmology 2. Applications of Differential Equations 3. Operations Research 6 Physics 1. Basic Physics-I 2. Applied Physics 1. Basic Physics II 2. Space Physics Personality Development Computer Programming in C++ Practical 7 Chemistry Chemistry 1. Water Technology 2. Basics of Food Science 1. Applied Chemistry 2. Dairy Chemistry Personality Development Physical Chemistry Experiments 8 Computer Science 1. Fundamentals of Programming 2. Design & Internet Programming in C 1. Fundamentals of Computer 2. HTML 1.Mobile Computing 2. Cloud Computing 3.Personality Development 1. Software Testing 2. Internet of Things 3. Cryptography and Network Security 9 Information Technology 1. Essentials of Information Technology 2. Desk Top Publishing and Multimedia 1. Basic Programming Design 2. Web Graphic Design 1. Enterprise Resource Planning 2. Personality Development 1. Computer Graphics 2. Internet Security 10 Computer Applications 1. Computers Basics to Advancements 2. Introduction to Information Technology Introduction to Internet with HTML MS Word 2013 Grid Computing Personality Development 1.Software Testing 2.Internet of Things 3.Basics of Digital Image Processing 4.Android Studio 11 Commerce 1. Principles of Accountancy 2. Consumer Awareness 1. Financial Accounting 2. Human Rights Personality Development Application of Tally in Accounting 12 Commerce (Corporate Secretaryship) 1. Principles of Marketing 2. Consumer Awareness 1. Human Rights 2. Entrepreneurship Development Personality Development Application of Tally in Accounting 13 Business Administration 1. Introduction to Consumer Behaviour 2. Banking and Finance 1. Essentials of Entrepreneurship 2. Services Marketing 1. Retail Management 2. Marketing Research 3.Personality Development Event Management Import and Export Procedures

16.Academic bank of credits (ABC):

The initiative aims to address the needs and challenges faced by students in various situations. Students may face disruptions in their education due to factors such as family relocation, job placements in distant places, and shifts in study mode from regular on-campus study to Distance Education. Efficient online registration systems will make it easier for students to enroll in the MEME program, ensuring a smooth transition. The institution conducted an ABC awareness program for its students. Faculty members received orientation on ABC and were instructed on its principles and practice. The students have registered for ABC and it is integrated through parent university for their access.

17.Skill development:

The certificate and diploma programmes offered by the institution are designed with a comprehensive approach to education, aiming to equip learners with essential skills through various learning methods. These programs integrate direct instruction with indirect and blended learning, combining Part III courses, co-curricular, and extracurricular activities to provide a balanced educational experience. Participation in these programmes enables students to quickly adapt to daily tasks and enhance their productivity, thereby saving valuable time. The earn-and-learn approach is a distinctive feature, allowing students to gain practical experience while earning an income concurrently. This practical exposure is crucial as it prepares students to efficiently perform repetitive tasks and develop logical thinking skills necessary for the job. Moreover, the programs emphasize familiarity with work environments and routine tasks, fostering proficiency and skill development in specific fields. This preparation aligns students with job opportunities that match their interests and preferences. Given the current demand for technical skills across various industries, these programmes offer a holistic understanding of specialized fields, equipping learners with both standard and innovative practices required for their chosen careers. Furthermore, the programmes enhance students' abilities to handle both routine and non-routine tasks, promoting multitasking capabilities that are highly valued in today's workplace. The educational approach also focuses on developing theoretical knowledge, practical skills, cognitive abilities, effective communication, problem-solving skills, and fostering innovative thinking among students. LIST OF CERTIFICATE AND DIPLOMA PROGRAMMES ODD SEMESTER TAMIL CERTIFICATE PROGRAMME-PAZHANTHAMIZHAR VILAIYATTUGAL SANSKRIT CERTIFICATE PROGRAMME-SCIENCE IN SANSKRIT B.A.ENGLISH CERTIFICATE PROGRAMME - SOFT SKILL CERTIFICATE PROGRAMME- CURRENT USAGE OF ENGLISH CERTIFICATE PROGRAMME-

BUSINESS ENGLISH B.A ECONOMICS CERTIFICATE PROGRAMME - FUNDAMENTALS OF ECONOMICS CERTIFICATE PROGRAMME - COMPUTER DATA ANALYTICS FOR ECONOMISTS CERTIFICATE PROGRAMME - BASICS ECONOMETRICS B.Sc., MATHEMATICS CERTIFICATE PROGRAMME - VEDIC MATHEMATICS CERTIFICATE PROGRAMME NUMERICAL ABILITY CERTIFICATE PROGRAMME - MATHEMATICAL LOGIC B.Sc., PHYSICS CERTIFICATE PROGRAMME - SPACE PHYSICS CERTIFICATE PROGRAMME - MEDICAL PHYSICS AND ITS INSTRUMENTATION CERTIFICATE PROGRAMME - BASICS OF PHYSICS CONCEPTS DIPLOMA PROGRAMME NON CONVENTIONAL ENERGY SOURCES DIPLOMA PROGRAMME-MOBILE COMPUTING B.Sc., CHEMISTRY CERTIFICATE PROGRAMME - CHEMISTRY IN EVERY DAY LIFE CERTIFICATE PROGRAMME - COSMETICS AND CONSUMER PRODUCTS CERTIFICATE PROGRAMME - FOOD CHEMISTRY B.Sc., COMPUTER SCIENCE CERTIFICATE PROGRAMME -E-LEARNING CERTIFICATE PROGRAMME -PYTHON CERTIFICATE PROGRAMME -ARTIFICIAL INTELLIGENCE AND EXPERT SYSTEMS B.Sc., INFORMATION TECHNOLOGY CERTIFICATE PROGRAMME - WEB DESIGNING CERTIFICATE PROGRAMME - CYBER SECURITY CERTIFICATE PROGRAMME - ESSENTIALS OF BIG DATA ANALYTICS BCA CERTIFICATE PROGRAMME - VIRTUAL REALITY CERTIFICATE PROGRAMME - SOCIAL NETWORKING CERTIFICATE PROGRAMME - ARTIFICIAL INTELLIGENCE B.COM CERTIFICATE PROGRAMME - STOCK AND COMMODITY MARKETS CERTIFICATE PROGRAMME - GOODS AND SERVICE TAX CERTIFICATE PROGRAMME - LOGISTICS MANAGEMENT B.COM(CS) CERTIFICATE PROGRAMME - HOME MADE PRODUCTS CERTIFICATE PROGRAMME - ACTUARIAL SCIENCE CERTIFICATE PROGRAMME - E-COMMERCE BBA CERTIFICATE PROGRAMME - TOURISUM MANAGEMENT CERTIFICATE PROGRAMME - ENTREPRENEURIAL DEVELOPMENT CERTIFICATE PROGRAMME - CO - OPERATIVE MANAGEMENT MCA DIPLOMA PROGRAMME - MODERN APPLICATIONS DEVELOPMENT DIPLOMA PROGRAMME - DATA SCIENCE TOOLS M.COM DIPLOMA PROGRAMME - CORPORATE SOCIAL RESPONSIBILTY M A ENGLISH DIPLOMA PROGRAMME-FUNCTIONAL ENGLISH DIPLOMA PROGRAMME- MONTESSORI AND CHILD EDUCATION M.SC., MATHEMATICS DIPLOMA PROGRAMME MATHEMATICAL MODELLING DIPLOMA PROGRAMME LATEX M.Sc., COMPUTER SCIENCE DIPLOMA PROGRAMME - DATA SCIENCE TOOLS DIPLOMA PROGRAMME - MOBILE APPS WITH ANDROID EVEN SEMESTER 1. CERTIFICATE IN AARI WORKS 2. CERTIFICATE IN BOUQUET MAKING 3.CERTIFICATE IN CROCHET WIRE MAKING 4.CERTIFICATE IN FUR DOLL MAKING 5.CERTIFICATE IN LIBRARY & INFORMATION SCIENCE 6. CERTIFICATE IN OIL PAINTING 7. CERTIFICATE IN SILABAM MARTIAL ARTS 8. CERTIFICATE IN SPOKEN HINDI 9. CERTIFICATE IN TAILORING 10. CERTIFICATE IN TANJORE PAINTING 11. CERTIFICATE IN WOLLEN WORKS 12. CERTIFICATE IN YOGASANA AND PRANAYAMA

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Courses on Traditional Indian Philosophy and Literature: Offers studies on Vedas, Upanishads, Ramayana, Mahabharata, and other important texts. Aim to provide students with a deeper understanding

of Indian cultural values, ethics, and belief systems. Incorporation of Traditional Medicine and Wellness Practices: Courses, symposiums, or workshops on Ayurveda, Yoga, and other traditional practices are available. Providing practical knowledge on holistic health and wellness systems rooted in Indian traditions. Certificate Courses in Arts: Focus on India's rich cultural heritage, allowing students to appreciate its diversity and richness in art forms and historical developments. Research and Collaboration: Aims to develop joint research projects, facilitate academic exchanges, and organize conferences to integrate Indian knowledge systems into the institution's curricula. Fostering Cross-Cultural Understanding: Organizes cultural events, festivals, and lectures that highlight Indian traditions, customs, and practices. Promotes cross-cultural understanding and appreciation of Indian knowledge systems among students and faculty. Language Integration: Offers courses in Sanskrit, Hindi, Tamil, or other regional languages to deepen students' understanding of Indian culture and literary traditions. Sanskrit and Tamil are specifically highlighted as Part I Language options for the UG degree program. Impact and Benefits: By integrating these aspects into the curriculum, students gain a broader perspective on global knowledge and history. They develop a deeper appreciation for India's rich and diverse intellectual traditions, enhancing their cultural awareness and academic enrichment.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a) Program Outcomes (PO), Program-Specific Outcomes (PSO), Course Outcomes (CO), and Unit Outcomes are different levels of learning objectives used in educational contexts to structure and assess learning progression. They align with the overall goals of the program and cover a wide range of skills and knowledge. Program-Specific Outcomes are more tailored to a particular academic program, focusing on specific skills and knowledge relevant to that program's goals. Course Outcomes are specific learning objectives for individual courses within a program, detailing what students should learn by the end of the course. Unit Outcomes, though less commonly used, refer to specific learning objectives at a smaller level, such as within a module or unit of study. Aligning these, outcomes ensures a structured progression of learning from course to program level, facilitating assessment and curriculum improvement.

b) Teachers and students are informed about the outcomes—both general (program-level) and specific (course-level)—of each programme. This information is available on the website accessible to stakeholders, providing transparency and clarity regarding the educational goals and expectations at different levels of the

curriculum. c) The institution organizes and delivers educational content in a structured manner. Under the principle of autonomy decide and organize the curriculum within the LOCF. This framework benefits various stakeholders involved in education, including students, teachers, administrators, and possibly others, by providing a clear structure for delivering learning content and achieving educational goals effectively.

20.Distance education/online education:

The institution, with a history of conducting vocational courses for over two decades, plans to expand into online education soon after stabilizing with financial self-sufficiency and faculty stability. The institution is using various ICT tools, including the Learning Management System (LMS), for teaching and learning, including PowerPoint presentations, YouTube videos, e-notes, and content-centered videos. The institution also uses various teaching methods, such as case studies, role plays, and group discussions. During the pandemic, most TL programs, examinations, and evaluations were conducted online. Need-based trainings on open-source tools are provided to faculty members, PG students, and research scholars. Online exams are conducted as part of the autonomous examination system. The college maintains a repository of digital content created by faculty members and maintains a CD bank at the department level and central library. These CDs contain PowerPoint presentations on important topics on courses and allied courses, allowing students to engage with the content and avoid wastage of time.

Extended Profile

1.Programme

1.1 24

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 1090

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 452

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 450

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 719

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 80

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **24**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **1090**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **452**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **450**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **719**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	80
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	78
Number of sanctioned posts for the year:	
4.Institution	
4.1	424
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	54
Total number of Classrooms and Seminar halls	
4.3	302
Total number of computers on campus for academic purposes	
4.4	123.34
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The language departments English, Tamil, and Sanskrit have introduced courses to enhance learning, writing, reading, and speaking abilities of UG students from local, state and national levels. Part III Major, Allied/Major Electives, suits all four levels. Part IV courses namely value education, NMEs, EVS, Value added and skill-based courses transcend domain knowledge. Part V activities NSS, NCC, YRC, RRC, CCC, GCC, and SSSS address all

needs. Human Rights Education, Gandhian Principles and Practice and Ethical Studies provide National and global perspective. Extension activity fosters community development and social responsibility at the local level. Courses assist candidates in developing holistically integrating the hand, heart, and head. Indispensable amendments have been made to each programme as and when required by BoS. The POs for all Programmes carry components ranging from contribution to the existing body of knowledge to the acquisition of general graduate skills. The POs for PG students include mastery of the subject knowledge and its applicability pertinent to context, learning teaching skills, preparation for higher education and all allied initiatives. For under-graduate programmes, program outcomes include comprehension of the course or subject concepts, learning effective communication skills both in English and in their native tongues and preparation for higher education.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA1/242_document_1.1.1_additional_info.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

18

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

241

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

201

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

24

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Curriculum covers Professional /Business Ethics and Corporate

Governance. The students underwent a Student Induction Program at the beginning of every semester. It helps to develop their professional skills such as LSRW, resume writing, and mathematical reasoning. Conduct of Orientation Programmes, Professional Coaching classes for Competitive Examinations, Skill Development Courses, Workshops, Conference and Seminar aids the students. The issues of gender equity and equality are addressed in the curriculum namely Gender/Women's Studies which have thrust area on gender sensitization. Women's Cell monitors work with pupils to improve and shape the ideal qualities. Events conducted: Awareness Programmes, Women's Day Celebration. Conducting spiritual retreat, narrating moral stories by faculty members, through those students improve listening, reading skills and also learn about human values. Students' group projects based on SDG strengthens and reflects the values of universal and global peace. Spiritual Retreat Workshops, Remembering Freedom Fighters and to inspire/motivate youth for Social Justice are in practice. First UG students learn environmental education. All final year students in UG, PG, M. Phil and Doctoral programmes are instructed to do research/field projects based on UNO's Sustainable Development Goal-based themes, which allows students to reflect on their Sarvodaya and Antyodaya values after becoming acquainted with the SDG

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

46

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1035

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1118

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA1/314_document_1.4.1.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA1/321_document_1.4.2.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

337

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

337

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Fresher's are subjected to basic tests on plus two subjects. Students who were recognised as Slow Learners (SL) are given attention. Mentors offer guidance, and emotional support. Course teachers provide easy notes, short cuts and flow chart pattern study materials. During SIP, the active learners (AL) are identified on their academic accomplishments, participations and are provided with additional study materials, journal papers etc., to excel for scholarships for studies/research. The placement cell

prioritizes such students to excel in competitive examinations. ALs enrol in certification in NPTEL, SWAYAM and MOOC and participate in technical festivals, state and national-level seminars, intercollege competitions etc. ALs are enrolled in skill development programs on Communicative English and Aptitude towards Employability and higher education. Each department offers courses tailored to meet the needs of various student groups. These courses help in improving academic performance, particularly SLs and those who are frequently on permission or duty for sports/NCC camps and other activities. This approach enables slow and struggling learners to enhance their subject knowledge and enables easy access for learning. Group study and peer study too are adhered to both SLs and ALs. In the first semester teachers were instructed to Bilingual teaching to facilitate better comprehension.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/322_document_2.1_2.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
19/06/2023	1090	78

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential learning: Students excel in practical sessions on theoretical concepts by simulation experiments, writing programmes and experimenting in laboratories. They perform miniprojects to test their design beyond the curriculum requirement. Laboratory sessions go beyond the standard curriculum. During internships, students gain valuable hands-on experience while working with

labs/companies. PG Physics students underwent 2 month internship at IISc, Bangalore.

Participative learning: Students participate in technical discussions on the principle of the experiment, debates, role plays, brainstorming sessions, peer teaching and learning. Students involve in interaction with industry experts and eminent academia at conferences/workshops. Industrial visits immerse students in real-world learning experiences, allowing applying knowledge towards innovation. Students participate in group discussions, entrepreneurial courses, applying their specialized technical/managerial skills, interdepartmental and inter-institutional competitions.

Problem solving methodologies: Students submit case studies, design solutions for problem statements beyond the course content to enhance their problem solving skills (Field project visit/ learning. Students participate in internal and external Project competitions and improve upon their innovative problem solving skills amongst competitors. Problem-solving skills are nurtured through case studies, mini projects, and socioeconomic field visits (Samathuvapuram). By this students identify problems, define root causes, propose solutions, implement corrective measures, and evaluate the success of their interventions.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/275_document_2.3.3.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT plays pivotal role in enhancing and optimizing the educational process. Each department is equipped with LCD projector, Desktop/Laptop computers to enhance instructional methods. Postgraduate departments utilize Learning Management System (LMS), along with tools like emails, WhatsApp groups, Zoom, and Google Classrooms for effective communication, resource sharing, announcements, testing, assignment submissions, presentations,

panel/group discussions sessions, and mentoring. Labs, departments and library, have printers to ensure easy access to hard copies of academic materials. Photocopier and multifunctional printers are available exclusively for academic purposes. Seminar Hall and Smart Hall are digitally equipped, allowing faculty members to utilize LCD projectors for dynamic PowerPoint presentations. To enrich the learning experience, organizes guest lectures, expert discussions, and various competitions in digital mode. These events are often conducted, enabling students to access high-quality teaching and counselling. Teachers introduce students to the latest teaching techniques and leveraging various ICT technologies readily available. Additionally, the central library boasts a comprehensive CD bank covering numerous educational topics, readily accessible for both students and teachers, containing student project contents for Undergraduate, Postgraduate, and M. Phil levels. These resources empower students to harness the potential of technology and develop the skills necessary for their academic and professional journeys.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/288_document_2.3.2_1.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

73

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Institution judiciously prepares and adhere Academic Calendar in advance, for the upcoming academic year. It includes important dates beyond working days, various activities, CIA examination,

End semester examination, National and International day celebrations, Annual planning for all departments, proposed committee meetings and vacation periods and it plays vital role in providing an overview of the total working days available. Teachers adhere to teaching plans already submitted with the IQAC. These plans encompass the allocation of hours for classroom teaching, case studies, and laboratory sessions in accordance with subject requirements. CIAs and ESEs are planned and conducted in a phased manner. It also includes deadlines for assignments, quizzes, viva-voce, and class seminars. Departments are responsible for updating the calendar to reflect any necessary amendments. To ensure the successful execution of these teaching plans, the institution maintains the Academic Interaction Record (AIR) and Curriculum Delivery Register (CDR). These documents serve as concrete evidence for the effective teaching. Institution synchronizes teaching and examination schedules to ensure balanced coverage of syllabus. A final buffer period of three to five days is included for revision, as requested by students. This planning and coordination ensure a well-structured and effective academic year for all stakeholders involved.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

73

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

35

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

73

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

10

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Conduct of CIA is delegated to the Dean with IT impregnated knowledge and application. Declaration of examination schedule adhering the annual academic calendar, submission/scrutiny of question papers, resubmission of questions if any, allocation of examination halls and hall superintendents (roster basis) including the support staff are communicated through the online mode. Hall layout and advance notification on above activities are processed and preceded in user friendly manner for all stakeholders concerned. The submission of CIA marks by the course teachers to HoDs and to CIA cell is transmitted through IT support. Voluminous registers are restricted and institution has reduced stationery use. The progress report of the students is sent to the parents by online mode. Separate software is not available; but all the requirements are carried out with standard operating procedures, keeping confidentiality, speed, precision and integrity. Consolidated CIA marks prepared by teachers concerned are acknowledged by the students before their end semester examinations and on confirmation by HoD and approval of the Principal, CIA dean transmits the data to the Autonomous Controller of Examinations by online mode. MCQ examinations for Certificate/Diploma and value added courses are conducted through online mode which helps speedy evaluation and declaration of the results.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/316_document_2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has established graduate attributes/learning objectives as part of its educational framework. Objectives are designed to achieve through Program Outcomes (POs) and Program Specific Outcomes (PSOs) for all academic programs, following the guidelines prescribed. These POs are closely aligned with the specific learning objectives including Knowledge outcomes, Skill outcomes, and Values outcomes. The intention behind developing POs and PSOs is to ensure comprehensive and thorough learning experience throughout the program and courses. Course Outcomes (COs) are developed with a specific set of criteria and are designed to specify the minimum level of achievement required for students to succeed in each course. These COs are constructed based on Bloom's taxonomy, encompassing various cognitive levels, such as Knowledge, Comprehension, Application, Analysis, Synthesis, and Evaluation. The BoS prescribes PSOs and POs in alignment with the Graduate Attributes and the Vision and Mission of the college and the department. Feedback is sought from alumnae and employers to gather their perspectives. The process is continuously monitored, adhering OBE. The objectives remain up to-date and effective, the POs, PSOs, and COs are displayed widely including the institute's website. This allows everyone to have a clear understanding of the educational objectives and outcomes of the programs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/292_document_2.6.1_new.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution employs a comprehensive evaluation approach to assess both Program Outcomes and Course Outcomes. This assessment process encompasses two key methodologies: Formative Evaluation and Summative Evaluation.

The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The faculty provides home assignments to students, conducts internal tests, viva voce, surprise tests, open book tests, quiz, projects etc. in order to assess the Programmes Outcomes and Programmes Specific outcomes attained by each student

Internal Assessment: The Internal Assessment constitutes 25% weightage of the total marks (100) in each subject. The students are given assignments which are designed in alignment with Programmes Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed

by the Exam Cell to evaluate each student by conducting Practical examinations, and taking Viva- Voce and evaluating the practical files.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/318_document_2.6.2.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

447

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/319_document_2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/320_document_2.7.1_sss_3182024_by_sir.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college's research policy encourages towards policy making and patenting by all faculty members, students, research scholars and supervisors, to pursue their research and apply to funding bodies. The institute supports faculty members by offering rewards for writing books, patent applications and peer-reviewed papers. It also promotes interdisciplinary research and develops procedures for planning and carrying out collaborative research projects. The institution hosts conferences, workshops periodically to encourage a culture of research.

To encourage research among faculty members and students, the institute provides laboratory settings, laptops, a free Wi-Fi network, journals, consumables, chemicals, laboratory equipment and granting seed money for small projects. The management also supports staff members by providing a partial amount of TA, registration fees and publication fees. The institute also motivates staff members to do PhD and awards them with kuthuvilakku and Rs. 5,000 cash upon conferring a Ph.D. degree.

The research policy promotes the research culture and ensures

integration of curricula through research outputs through teaching-learning processes. The P-5 principle and practice namely Participation, Presentation, and Publication is the live wire of the research policy towards policy / patents. The institute also provides necessary infrastructure augmentation.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.srisaradacollege.org/admin/download iqac file.php?id=NzA=
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.94

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2.6

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

13

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/230_document_3.1.2.1_list_with_expenditure.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

14

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/245_document_3.2.4.grants_received_from_govnogov.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institution is affiliated with Institution Innovation Council under MHRD/MIC. It is also registered with Information Communication Technology Academy (ICTA). The R&D cell, Innovation cell, IPR Cell, Incubation and Start-up cell are on access. MCA programme of this institution is affiliated with AICTE. Most of the students of the institution are doing real time field/laboratory projects. UG students are doing group projects and PG students are doing independent projects. The project's themes are mainly based on sustainable development goals (SDG). Institution is having PhD - research centre for Commerce and Computer Science. Institute conducts 4 Pre-doctoral programmes in English, Mathematics, Commerce and Computer Science. Entrepreneurship development centre is on active roll and annually exhibits sales expo. In the even semester the institution is offering job oriented certificate programmes which fetches income for the family sustainability. The neighbouring communities in the adopted villages are regularly exposed to such and other need-

based awareness promotion programmes. The institution is having start up for tailoring, dress designing, vermicomposting, dairy farm and Sericulture. Mushroom culture start-up is established. The social work students are offered with Zero waste integrated bioorganic farming course under incubation programme. During annual NSS camp orientation on values of organic farming is inculcated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/264_document_3.1_iic_report_202324.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

38

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	https://www.srisaradacollege.org/research_committee.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.29

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

65

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/247_document_3.4.4_book_chapters.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

25

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

4

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.04604

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

11,271

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Through the National Service Scheme (NSS), National Cadet Corps (NCC), Youth Red Cross (YRC), Red Ribbon Club (RRC), Consumer Care Consortium (CCC), Shanti Sena Sarva Seva (SSSS), Green Clean Corps (GCC), Swachh Bharat Abhiyan (SWA), and Unnath Bharat Abhiyan (UBA) programs, the institution organizes a number of extension activities to promote the institute-neighbourhood community. Students got sensitised on their participation in/through Blood Donation Camps, Siddha Health Camps, Eye Care Awareness Camps, Health and Nutrition Awareness, Women and children health Programs, Tree Plantation Programs, Legal Awareness for Women, Awareness of the Benefits of Traditional Food, Social Awareness,

Cyber Crime Awareness, Health Alertness, and Yoga and pranayama lifestyle. Additionally, each department is performing ISR extension activity with the students in their department in nearby villages with regard to the promotion of language literacy and mathematics competency. The Head - Hand - Heart are holistically integrated towards harmonious development of each and every student.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/248_document_3.6.1.extension_activity.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

5

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

44

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1094

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

32

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Classrooms: Six buildings with sufficiently spaced rooms (as per norms) with good ventilation and lights are available. Buildings are 2/3 storied and ground floor is accessed with ramps. All final year class rooms are provided with LCD projector. Enough furniture and black/green boards are available.

Laboratories: Science labs (3), Computer labs (4) Digital language lab (1), Nano lab (1) in Physics are provided with enough devices, chemicals, for the optimal use of the students. Some labs are accessible for 24/7 use.

Computing equipment: Updated computers, software related to curriculum, fully functional hardware, power systems are available.

Library: Central library, departmental library, MCA-AICTE requirement-based library with required books, journals, DVDs CDs and magazines are available. Library has subscription to INFLIBNET (NLIST).

Seminar hall, Smart Hall and auditorium with LCD Projectors for the conduct of conferences, student's seminars and special programmes are available.

Internet connectivity and Wi-Fi: Campus is Wi-Fi equipped with thirteen BSNL connections for the purpose of academics, administration, research and other programmes.

Safety devices: CCTV camera surveillance system is available in all buildings to ensure observance, security and safety of the stakeholders in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/249_document_4.1.1_2.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for cultural activities-Kala Sarada: Auditorium, AV /PAS system, Furniture, Light, Fan and stage screen/green rooms are available.

Facilities for cultural activities - Gana Sarada: Musical instruments, Faculty for music and Dance faculty including the engagement of special teachers for specific programmes.

PAS and Audio-visual aids: Required devices, video cameras and systems for storage and other processing are available.

Facilities for yoga activities: Clean and smooth floors are provided at auditorium and temple complex to provide congenial atmosphere with noise free dust free environment.

Facilities for sports and games activities-indoor and outdoor:The institute has well equipped facilities for indoor sports like table-tennis (27m x 16m), carrom, chess etc. and the outdoor sports like kho-kho (27m x 16m), volleyball (16m x 9m), football (120m x 90 m), ball badminton (24m x 12 m), handball, kabaddi (12m x10m), athletics at 400m track, Shot Put etc. The institution is offering integrated Physical Education, Sports Science and Yoga (PESSY) theory and practice. The institute has assigned space for Yoga and Meditation for improving mental and physical health of faculty and students. Students are using Auditorium for Gymnastic practices. State level tournaments, NCC examinations and NCC Camps are held in the institution premises' (4045.25 sq.m).

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naa_c_cycle_iii/2024/CRITERIA4/250_document_4.1.2_1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

49

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

11.77

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Central Library has 31,923 volumes, 24 magazines, and 46 periodicals. The complete automation of the library using the Katipo Communication Ltd.-developed KOHA ILMS 21.05.10.000 software, for Integrated Library Management System was implemented in 2014. Mastering, book management, barcode capability, book accession, OPAC, catalogs and administration are the available facilities. Library has the electronic magazines such as Science Reporter, Shastra, The Voice of Jagat Guru and The Light of Vedanta. This resource is used by our students both during and after college hours. Additionally, books are issued by the Department Book Banks. Library is affiliated to NDLI, N-List, and Delnet. Koha software automates our library. Library has Institutional Repositories D-Space available. The NPTEL Local Chapter is located in college. Gandeavam, the student magazine, is released quarterly. The Readers Forum meets once every two months.

Facilities

- Databases, CD Bank and E-learning facility
- Newspaper clippings on current topics/seminars/workshops and career/employment
- Reading room, Internet facility, E-learning facility and discussion room for students
- Question bank of all discipline and Ph.D thesis of faculty
- Total number of Books : 31,923
- Text book + Specimen + Department Books : 31488 + 3516 + 4955
- Magazines : 24 & Journals : 46
- Number of back volumes and E information resources : 513
- CDs on Science and Technology : 1013
- Competitive examination books : 272
- Braille materials : 3 numbers & Rare collection Vedas : 10

numbers

- **AV materials : 327 numbers**
- **Gazetteer : 4 numbers & Micro films : 462 numbers**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/254_document_4.2.1.pdf

4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.00084

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

77

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution adopts policies and strategies for adequate technology and maintenance. The Institute follows ICT enabled teaching in addition to the traditional classroom education. The staff and students have access to technology and information retrieval on current and relevant issues. Stress-free digital education is provided by interactive learning experiences through these classrooms. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator. The Institution constantly improves its infrastructure, including Wi-Fi coverage, software upgrades and integrating ICT into teaching and learning processes. The Institution has internet connectivity in full building through BSNL fiber connection with bandwidth range from 60mbps to 100mbps. This ensures fast and reliable internet access.

IT facilities, such as computers, laptops, printers, projectors, software programs and network services including wired and wireless internet access are available in all the departments. There exists operating environment as Windows, DOS, UNIX etc with varying configurations, ranging from Pentium Dual Core to Intel Core i5 & i7 processors. The RAM size ranges from 4GB to 8GB, and the hard disk sizes range from 500GB to 1TB. 16 Wi-Fi routers have been installed in the institution to enhance internet connectivity. Students utilize this for doing their projects and research works. The entire campus is monitored by CCTV facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/257_document_4.3.1_1.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1090	257

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **A. All four of the above**
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/262_document_4.3.4_2.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

111.57

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Housekeeping system: For reporting of any need, damage, repair of their physical infrastructure. The laboratory equipment and chemicals are purchased as per the requirements of the departments having practical through the SOP. Separate Log registers for carpentry, electricity and plumbing are available for reporting and reckoning the needs.

Annual Maintenance Contract system: Vital equipment and computers are subjected to AMC by visiting consultant to upkeep and update the systems. Kitchen devices and burners too are covered under this safety and security system.

Log Registration system: Logbooks are used for keys management in buildings, labs, and computers. Lab Assistants maintain equipment, and departments conduct periodic audits for proper functioning.

Computer maintenance and management: Computers and laptops are repaired, replaced, or upgraded according to requirements, with integrated IT services including automation, maintenance, college website, hardware troubleshooting, and internet connectivity.

Library : The central library maintain various registers, verified annually by a librarian, supported by staff in Journal and Reference sections. Attenders maintain titles, and students must submit "no dues" at semester end.

The physical education department is headed by a Physical Directress. Various sports facilities like grounds, gymnasiums, indoor game facilities, equipment are regularly maintained. A 24/7 functioning Security Guard system is available at the college premises to ensure the safety of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/263_document_4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

420

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

247

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.srisaradacollege.org/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

457

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

97

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

106

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

With the objective of inculcating the qualities of leadership and individual/institutional responsibility, optimal representation of students in most of the academic/administrative bodies/committees has been given. Students with academic competencies are nominated as Class representatives, members of Grievance Redressal Cell, Anti Ragging Committee, Cultural, Sports, NSS, NCC etc., Student Volunteers disseminate information from College administration and other committees to students. They assist the teachers in planning, organizing and executing student-oriented activities/programmes. Each Committee and Forum has a Secretary and a Joint Secretary. The Student Council plays vital role in promoting academic development through student forum activities. The council serves as link between the students, faculty members, and college administration. Through a wide range of activities and initiatives, the Student Council strives to create a blooming academic environment, foster professional growth, and ensure the well-being of students. The Council members participate in meetings to address the needs/issues related to academics, infrastructure, and student's welfare to organize a diverse range of cultural, literary, and indoor and outdoor events throughout the year. These activities provide a platform for students to showcase their talents, exchange ideas, and develop skills beyond the classroom. By promoting a vibrant extra-curricular environment, the council fosters holistic development among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA5/238_document_full_5.3.2_final_final.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

76

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has a functional Alumnae Association registered on 09.02.2017 as "Sarada Suta's Sangamam" (SSS). SSS serve as a strong bond between alumnae, current students, staff and management. The alumnae give support to the student's through interaction, financial funding for poors, guidance and placement. Subject experts from Alumnae group are included as members in the Board of Studies. They are invited for academic and research programmes in the college and interact with their teachers and express their suggestions on curriculum revision. Alumnae give Guest lectures to the existing student's on some contemporary technological developments and career guiding focuses. Every year Alumnae Meet is organised on August Second Saturday. Old Students Association meeting was held on 13.08.2023. Eminent alumnae proficient alumnae specialists, and ideal leader alumnae were invited for offering student development motivation and FDP and to deliver talks, guest lectures, seminars and counselling to students. Alumnae of various departments were invited as guest of honour and they delivered motivational address and shared their memories. 189 alumnae from far off places shared their experiences. Financial support by alumnae to the institution is not yet achieved. But a few alumnae support the poor students by paying examination fee.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA5/240_document_full_5.4.1.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Committees aid faculty members to collaborate and contribute to holistic and harmonious functioning. Admission Committee controls the admission process, interviews or tests. The Library Advisory Committee oversees the management and development of the library Sports Committee organizes and manages sports and Physical activities including tournaments, competitions and events. Hostel Committee manages the affairs of the hostels, including accommodation, maintenance, and welfare of students. Grievance and Redressal Committee manages and resolves complaints if any from students and faculty members. Student Welfare and Discipline Committee ensures the well-being of students. Anti-Ragging Committee is dedicated to preventing and resolving incidents of ragging or harassment. Women Cell addresses the safety and well-being of students and staff. Examination Committee oversees the planning and administration of CIA/ESE. Research, Innovation, and Development Committee promote and encourage patenting initiatives. Finance Committee manages the financial aspects of the institution, including budgeting and financial planning. Sarada Suta Alumnae Committee connects with alumnae and leverages their support and involvement in the student's programmes and institution's activities. Planning, Monitoring, and Development Committee focuses on the long term development. Training, skill development Committee care students of higher education, internship/placement. These multifaceted committees serve as decision making bodies and allow contributing specific and general development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/294_document_6.1.1_1.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Principal and IQAC establish committees to organize various events, including academic, cultural, and socially responsible activities. Faculty members are assigned responsibilities, such as Deans and Coordinators, indicating a distributed leadership approach. Students are given responsibilities in co-curricular and extracurricular activities, encouraging active participation and leadership development. Students' suggestions are actively sought and considered through the Students Council, ensuring their voice in shaping the college's activities and policies. Feedback from parents is collected through events namely the Parents Teachers Colloquium, graduation ceremony.

Students are assigned individual obligations associated with departmental and college activities, enhancing practical skills, such as teamwork. The rotation of coordinators and committee participants promotes innovation and prevents stagnation. Deans are responsible for various aspects of the institution, such as Curriculum, Training and Development, Research and Development, Welfare, discipline, and Institutional Social Responsibility (ISR) activities. The delegation of obligations to faculty members is transparent and available to all stakeholders, documented within the university calendar. The institution's commitment to clear governance and responsibilities is reflected in the college calendar, serving as a reference for faculty, staff, students, and other stakeholders.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/295_document_6.1.2_dean_chart_2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Practice of P3 and P5: The research and innovation culture is the need of hour and hence the staff and students are encouraged to attend and present papers in conferences, symposia, seminars and workshops at this institution and at other places of national importance. All are continuously motivated on the P-3 practice namely Participation, Presentation and Publication of their academic research projects. The students of 2nd year participate, and at 3rd year publish as abstracts or extended abstracts in the regional, university, national, international meets and gains experience and confidence. It resulted in remarkable increase in P-3 hits. Further the UG students are bound to carry out group or individual projects and PG students have to carry out individual projects. This institution focuses on sustainable development goals as the core theme for projects irrespective of the disciplines. Further the faculty members participated in the next phase towards patenting and policy making respectively by science projects' innovations and arts-humanities research streams. Some teachers of humanities and science streams got the patents. R&D, IPR, IIC cells effectively coordinate and promote the research culture which results in achieving the projects from TNSCST and ICSSR. This results in increase of staff publications in Scopus and UGC approved journals.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/296_document_6.2.1_p3_staff.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Principle and practice of policies are strictly adhered. Admission policy is adhered as per the RJDCE directives. IT Policy is carried out in the department of CS, IT and CA. Research policy aid guiding and applying funds for projects. The Principal executes the functions supported by the staff. Besides conducting staff Council and Committee Meetings IQAC ensures right activities. Various institutional cells/unit/bodies associated with autonomy namely Governing body, Academic Council, Board of Studies, Finance Committee, Awards Committee are in right grid with ideal governance. The service policy gears staff appointment as per the norms of the University. The faculty members are appointed depending upon the required qualification and availability of the candidates. As the institution is unaided, the sustainability of the staff in the institution is found floating due to several reasons. In such circumstances, temporary faculty members are appointed by the management for the benefit of the students. In case of relieving from service, the staff members are requested to provide three months prior notice and to complete the current semester. The organogram denotes the constructive and systematic functioning of the institutional bodies and reflects the spontaneous and integrated flow of academic/administration aspects from Secretary to the student community.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/297_document_6.2.2_additional.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/298_document_6.2.2_organogram_2.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Leave Benefits: Casual/Maternity/Medical leave, On Duty for the staff to attend Seminar/Conference/Additional Qualification Examination/Valuation/BOS Meeting/DC/ AC Meetings.

Sabbatical leave: For thesis submission/final viva/demise of parents the teachers are given three days leave.

Employees Provident Fund: The management is contributing an equal amount

Special Salary package: Faculty members get immediate hike in salary after the Submission/award of Ph.D/NET/SET and on receipts of funded projects.

Loan: Permitted to avail personal/academic other loans from the Bank with the concurrence from the management / provides advance to staff without interest in case of emergency.

Fee concession: is given to the wards of the staff in the institutions from LKG to Ph.D.,

Transport facility: provided for staff with concessional charges.

Residential accommodation is provided to the Non-teaching staff in the college premises.

Free Food and accommodation is provided for resident teachers.

Staff Club: The contribution to the Staff Club is utilized for looking after the periodical meetings and arranging staff tour at the end of every year and also for presenting gifts for their family functions.

Research and Publication support: The institution provides half registration fee and incentive for each publication/conference participation/scientific-professional bodies Life membership registration of the faculty members.

Career Advancement for qualified NTS: The non-teaching staff are upgraded and appointed as teaching faculty if they are qualified.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/302_document_6.3.1_staff_welfare.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

29

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution constantly monitors the effective and efficient use of available financial resources for the Infrastructure, teaching/learning process, research, welfare and extension. Bursar looks after the receipts and expenses judiciously. Finance and Planning, Development/Monitoring Committee (PDMC) together practice interactively. The institution is run by society, perform

honestly with basic resources by all economic measures and means with optimal utility of funds towards maximum productivity.

Internal Audit: PDMC monitors the usage of finances in addition to the receipt of funds. Financial policy is adopted for controlling expenditure and funds utilisation. All vouchers are audited. . The expenses incurred under exceptional heads are checked by verifying the payments and vouchers. If any discrepancy found, the same is brought to the awareness of the principal and sort out strategically. Accounts relating to budget from numerous groups are well accounted, vouched and demonstrated within the office and checked by the principal.

External Audit:

External audit is performed through the scheduled Chartered Accountants of Sri Ramakrishna Tapovanam, Tirupparaiturai. The accounts are clean and transparent without any complexity. The coordinated efforts of all the people concerned particularly bursar office, college office and autonomous controller office pave the way for the best overall performance of accounts services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/307_document_6.4.1_audit_statement.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5.88

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Institution is unaided getting fund from tuition fee. Judicious planning and restricted and essential purchase towards expenditure aid in the balancing of resources. The fund is judiciously utilised for salary, library, laboratory, building and maintenance. By the balanced economic budgeting, planning and allocation, the essential physical and academic facilities are augmented every year for the needs. The Purchase Committee decides with policy and procedure for need based essential purchasing only. All the collections are deposited in bank and all expenditures, recurring and non-recurring are operated through Cheques /Electronic mode. Authorised persons of the management handle the transactions. Institution is getting support from philanthropists by way of specific donations, endowments and partial supporting funds for students. The digital language lab was established with the partial support of CSR. The campus is having some farm practices that support some percentage of needs. At times of financial crisis whenever the students fail to pay or delay in payments of college or hostel fee, interest free loans from branches or other sources help in mobilising fund and its optimal utilisation. In spite of the difficulties none of the earlier practices towards the welfare of the students and staff are suspended or stopped.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/310_document_6.4.3_audit_statement.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC serves as an Ambassador with F-3 policy by dividing the task and doubling the success with Friction Free Functioning (F-3) amongst the staff, irrespective of their seniority in service. The compendium and college calendar serve as ready reckoner for the stakeholders. With five different functional Deans encompassing

specifically assigned cells and forums functions harmoniously. For all activities of the college from a to z, the duties and responsibilities are clearly slated democratically according to their capacity and aptitude and discharge their best. 2. "One out - One in" Twin headed system: Most cells and forums are with two people in addition to the associated members. Frequent mobilisation of staff is prevailing in most of the self-financing institutions, results in stagnation or missing and discontinuity of certain activities/documents. Since 2016 the director of the institution suggested and introduced this system and it helps in continuity, cosistence, confidence, sustenance and augmentation. Among the two namely, Coordinator and Joint coordinator, if one leaves, that place is filled with other fit person to keep continuity and clarity. IQAC team is tuned and trained for assuring the best with the available resources with all patience, accountability and commitment with ideal work culture.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/naac_cycle_III.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Confirmation of the Teaching plan Proposed and Practiced: Courses are allotted to faculty members democratically as per their expertise in the department council meeting. The teaching plan of the semester is made to accommodate 3 CIAs and model theory and practical examinations with buffer days for the students study before the ESE. ICT tools are made to use to prepare and deliver their lectures through audios, videos and PPTs for effective teaching- learning process. Learning outcomes are reflected through the percentage of results, marks, classes with distinction, ranks attained and placements. The days of the semester in case of loss, IQAC pass guidelines to manage the same.

2. Administrative and Academic Audit: A review of action and academic plan conducted by IQAC, which aims at departmental developments, result analysis, implementations, deviations of the plans and reason for it. The departments are made to do SWOC Analysis of their performance based on academic results, research projects, research outcome, effective curriculum implementation and use of ICT related pedagogical methodologies. It makes

recommendations for the departments to do self-evaluation and to set higher goals to meet new challenges. Performance Appraisal System for the staff members are reviewed and reckoned

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/311_document_6.5.2_teaching_learning_process.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisaradacollege.org/admin/IOAC/Magazine/141_Magazine%202023-24%20%20%20%20%20%20%20%20%20%2005%2008%2024%2019-8-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is dedicated to gender equity and sensitization, ensuring equal fairness for both men and women.

The institution has initiated several measures in maintaining gender equity and sensitization inside the college premises. In order to make the students aware of gender equality the Department of English offers courses on 'Feminist Writing'; the department of social work offer "Women's Welfare" etc to make the students aware of self-independent. Institution offers 'Self-defense martial art training' by providing "Silambam" as certificate course. Awareness programs namely importance of human rights, Rights of Women in Domestic problems, Cyber security awareness programs related to the safety and security of women employees and students, are conducted periodically. The institution constituted committees as per the norms laid by UGC namely Internal complaints, Grievance and Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell and Women's cell, to promote safety and well-being of students and staff inside the campus. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through orientation, Notice boards and induction programs. The institution took several safety measures like CCTV Surveillance throughout the campus, high fenced compound wall all around the campus and efficient and skilled securities. Students wear ID cards at all times and outsiders are checked by security staff before entering the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naa_c_cycle_iii/2024/CRITERIA7/265_document_7.1.1_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of

degradable and non-degradable waste (within a maximum of 200 words)

1. Solid waste management:

Institution promotes a green environment by placing green and red dust bins, encouraging waste disposal, and using solid waste from agriculture for vermicomposting and organic farming.

2. Liquid waste management:

Liquid waste is produced during food preparation and washing cooking utensil in the Canteen and Hostels. College campus has an underground drainage system and liquid waste from the Hostel and college Washrooms is safely discharged into the Neer Vazham pond. Sprinklers are utilized to water the lawn to conserve water. The institution also engages in aqua farming to recycle water from the pond.

3. E-waste management:

The e-wastes collected by the Physics Department are disposed periodically through government authorized vendors duly certified by Tamilnadu Pollution Control Board. The students and parents were made aware on E-wastes at home and work places.

4. Hazardous chemicals waste management:

Any form of hazardous trash is properly disposed from the campus. Understanding the potential risks associated with a chemical's use is an ideal prerequisite to its collection, transportation, and correct handling.

5. Water recycle system

Implementing a water reuse/ recycling system significantly reduce water consumption and promote sustainability. Rain water harvesting pits are installed in every building of the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college proactively undertaking steps to create an inclusive environment, to promote better education, economic up-liftment for the needy, and set communal harmony. Institute has conducted lectures to increase their ethical awareness. This college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The students of this institution and staff jointly celebrate the cultural and regional festivals. This institution celebrates cultural and regional festivals like Samathuva Pongal, Saraswathi Pooja, Sakthi Pooja to teach tolerance and harmony to the students. On "International Mother Language Day" the students perform different states traditional dances as well as perform several cultural in different languages. Through these activities students get acquainted with the different culture of our nation and it helps to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The institution has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics. In order to respect our culture and heritage, institution adhere traditional wear sarees as uniform. This creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college curriculum is framed with courses namely Gandhian Thought, Value Education, and Personality Development as a confident and humble step to inculcate constitutional obligations among the students. On every Monday morning, the national flag is hoisted in the college premises and recitation of Pydimarri Venkata Subba Rao National Pledge. The Remembrance of Freedom Fighters Series (RFF) session is conducted by the Student Council at the end of every month to make the students well aware of the achievements and struggles of the great leaders of our country. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen national wide bond and relation. The NCC students have participated in Blood Donation Camp held at Government Medical College, Tirunelveli. This institution also provides SSSS as Part V with the aim of promoting peace and harmony. SW department has taken initiative to integrate individuals in the society with institution for the holistic development committing with the practice of welfare of all and welfare of the last man. The institution takes many initiatives namely by conducting awareness campaigns, organizing orientation programmes, training programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized **A. All of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The fundamental goal of this institution is to provide man-making education and value-based learning through a variety of activities and observances. Every year, the college celebrates national holidays such as Independence Day and Republic Day. Martyrs' Day is observed annually on January 30th, during which students and staff members sing patriotic songs and hold a two-minute silence in commemoration of Mahatma Gandhi, the Father of our Nation. Furthermore, the college commemorates the birthday of Holy Mother Sri Sarada Devi, preaching love and equality for all. The International Day of Nonviolence is observed on October 1st to spread the message of nonviolence via education and public awareness. International Peace Day is observed on September 21st, was an important step towards fostering peace and boosting awareness among students. ISR organised World Rivers Day on September 24, which highlights the importance of rivers and encourages people to protect our crucial and beautiful rivers. Swami Vivekananda Jayanthi is celebrated in January as National Youth Day. The college observes International Yoga Day on June 21st to encourage students to be physically active. World Music Day is also marked to honour the important role music plays in everyone's lives.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The practice focuses on the visit of course teachers and question paper scrutiny and feedback submission on the day of every examination. The objectives are to increase students' confidence, prevent inconvenience caused by discrepancies in question papers, and suggest appropriate rewards for such issues. The Examination Cell, headed by the Controller of Examinations, is responsible for managing the examination process and ensuring accurate results. Feedback on question papers is received from course teachers after the commencement of the examination, and discrepancies affecting student credit are considered by a committee constituted by the HoD, course teacher, Dean Autonomous and Examination, and IQAC. This practice saves students' money and time, and reduces representation of grievances from the examination side. The practice also aims to foster a spirit of solidarity, patriotism, discipline, motivation, confidence, values, and morals among students. It also aims to mold academic children by building personality and communication skills. Institutions play a major role in molding students' personalities, and the practice includes organizing prayer and meditation sessions, showcasing important days in the college calendar, and organizing competitions for students. The practice has been successful, as students' interests are documented and their performance is admired. The log register is maintained to note the performer's quality and distinctness.

File Description	Documents
Best practices in the Institutional website	https://www.srisaradacollege.org/best_practices.php
Any other relevant information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA7/283_document_7.2.1_best_practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Founder Monk Swami Chidbhanandanar, Sri Ramakrishna Tapovanam set the vision of the institution to transform the students join in this portal to become the perfect women i.e. Nirai Nangaiyarto excel par excellence in the society and to serve as ambassadors with a world vision. Most children admitted here are first generation learners from BPL strata. The women monks here take every serious measure to avoid the drop outs in case of economic or social issues in the family other than disciplinary issues. The institution had dedicated Dean - welfare of students at all levels and times. The institution on request from the afflicted/ deserving (with following constraints namely children with single parents, without both parents, sick parents, academic merit, sports merit, achievers etc.,) candidates scrutinise all parameters and offers free ships, scholarships and fellowships to the students who are on roll in the institution. The financial support offered to such deserving students, since pandemic period is highly commendable and it ranges 20.93 lakhs to 41.61 lakhs. The staff, Director, Advisor and Secretary are practicing the student friendly system called earn while you learn scheme that institutions get resource student teachers for entrepreneurial programmes and student teachers are paid with honorarium.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The language departments English, Tamil, and Sanskrit have introduced courses to enhance learning, writing, reading, and speaking abilities of UG students from local, state and national levels. Part III Major, Allied/Major Electives, suits all four levels. Part IV courses namely value education, NMEs, EVS, Value added and skill-based courses transcend domain knowledge. Part V activities NSS, NCC, YRC, RRC, CCC, GCC, and SSSS address all needs. Human Rights Education, Gandhian Principles and Practice and Ethical Studies provide National and global perspective. Extension activity fosters community development and social responsibility at the local level. Courses assist candidates in developing holistically integrating the hand, heart, and head. Indispensable amendments have been made to each programme as and when required by BoS. The POs for all Programmes carry components ranging from contribution to the existing body of knowledge to the acquisition of general graduate skills. The POs for PG students include mastery of the subject knowledge and its applicability pertinent to context, learning teaching skills, preparation for higher education and all allied initiatives. For under-graduate programmes, program outcomes include comprehension of the course or subject concepts, learning effective communication skills both in English and in their native tongues and preparation for higher education.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA1/242_document_1.1.1_additional_info.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

18

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

241

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

201

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

24

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Curriculum covers Professional /Business Ethics and Corporate Governance. The students underwent a Student Induction Program at the beginning of every semester. It helps to develop their professional skills such as LSRW, resume writing, and mathematical reasoning. Conduct of Orientation Programmes, Professional Coaching classes for Competitive Examinations, Skill Development Courses, Workshops, Conference and Seminar aids the students. The issues of gender equity and equality are addressed in the curriculum namely Gender/Women's Studies which have thrust area on gender sensitization. Women's Cell monitors work with pupils to improve and shape the ideal qualities. Events conducted: Awareness Programmes, Women's Day Celebration. Conducting spiritual retreat, narrating moral stories by faculty members, through those students improve listening, reading skills and also learn about human values. Students' group projects based on SDG strengthens and reflects the values of universal and global peace. Spiritual Retreat Workshops, Remembering Freedom Fighters and to inspire/motivate youth for Social Justice are in practice. First UG students learn environmental education. All final year students in UG, PG, M. Phil and Doctoral programmes are instructed to do research/field projects based on UNO's Sustainable Development Goal-based themes, which allows students to reflect on their Sarvodaya and Antyodaya values after becoming acquainted with the SDG

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

46

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1035

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1118

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA1/314_document_1.4.1.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA1/321_document_1.4.2.pdf
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
337	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.)	

as per the reservation policy during the year (exclusive of supernumerary seats)

337

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Fresher's are subjected to basic tests on plus two subjects. Students who were recognised as Slow Learners (SL) are given attention. Mentors offer guidance, and emotional support. Course teachers provide easy notes, short cuts and flow chart pattern study materials. During SIP, the active learners (AL) are identified on their academic accomplishments, participations and are provided with additional study materials, journal papers etc., to excel for scholarships for studies/research. The placement cell prioritizes such students to excel in competitive examinations. ALs enrol in certification in NPTEL, SWAYAM and MOOC and participate in technical festivals, state and national-level seminars, intercollege competitions etc. ALs are enrolled in skill development programs on Communicative English and Aptitude towards Employability and higher education. Each department offers courses tailored to meet the needs of various student groups. These courses help in improving academic performance, particularly SLs and those who are frequently on permission or duty for sports/NCC camps and other activities. This approach enables slow and struggling learners to enhance their subject knowledge and enables easy access for learning. Group study and peer study too are adhered to both SLs and ALs. In the first semester teachers were instructed to Bilingual teaching to facilitate better comprehension.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/322_document_2.2.1_2.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
19/06/2023	1090	78

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential learning: Students excel in practical sessions on theoretical concepts by simulation experiments, writing programmes and experimenting in laboratories. They perform miniprojects to test their design beyond the curriculum requirement. Laboratory sessions go beyond the standard curriculum. During internships, students gain valuable hands-on experience while working with labs/companies. PG Physics students underwent 2 month internship at IISc, Bangalore.

Participative learning: Students participate in technical discussions on the principle of the experiment, debates, role plays, brainstorming sessions, peer teaching and learning. Students involve in interaction with industry experts and eminent academia at conferences/workshops. Industrial visits immerse students in real-world learning experiences, allowing applying knowledge towards innovation. Students participate in group discussions, entrepreneurial courses, applying their specialized technical/managerial skills, interdepartmental and inter-institutional competitions.

Problem solving methodologies: Students submit case studies, design solutions for problem statements beyond the course

content to enhance their problem solving skills (Field project visit/ learning. Students participate in internal and external Project competitions and improve upon their innovative problem solving skills amongst competitors. Problem-solving skills are nurtured through case studies, mini projects, and socioeconomic field visits (Samathuvapuram). By this students identify problems, define root causes, propose solutions, implement corrective measures, and evaluate the success of their interventions.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/275_document_2.3.3.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT plays pivotal role in enhancing and optimizing the educational process. Each department is equipped with LCD projector, Desktop/Laptop computers to enhance instructional methods. Postgraduate departments utilize Learning Management System (LMS), along with tools like emails, WhatsApp groups, Zoom, and Google Classrooms for effective communication, resource sharing, announcements, testing, assignment submissions, presentations, panel/group discussions sessions, and mentoring. Labs, departments and library, have printers to ensure easy access to hard copies of academic materials. Photocopier and multifunctional printers are available exclusively for academic purposes. Seminar Hall and Smart Hall are digitally equipped, allowing faculty members to utilize LCD projectors for dynamic PowerPoint presentations. To enrich the learning experience, organizes guest lectures, expert discussions, and various competitions in digital mode. These events are often conducted, enabling students to access high-quality teaching and counselling. Teachers introduce students to the latest teaching techniques and leveraging various ICT technologies readily available. Additionally, the central library boasts a comprehensive CD bank covering numerous educational topics, readily accessible for both students and

teachers, containing student project contents for Undergraduate, Postgraduate, and M. Phil levels. These resources empower students to harness the potential of technology and develop the skills necessary for their academic and professional journeys.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/288_document_2.3.2_1.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

73

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Institution judiciously prepares and adhere Academic Calendar in advance, for the upcoming academic year. It includes important dates beyond working days, various activities, CIA examination, End semester examination, National and International day celebrations, Annual planning for all departments, proposed committee meetings and vacation periods and it plays vital role in providing an overview of the total working days available. Teachers adhere to teaching plans already submitted with the IQAC. These plans encompass the allocation of hours for classroom teaching, case studies, and laboratory sessions in accordance with subject requirements. CIAs and ESEs are planned and conducted in a phased manner. It also includes deadlines for assignments, quizzes, viva-voce, and class seminars. Departments are responsible for updating the calendar to reflect any necessary amendments. To ensure the successful execution of these teaching plans, the institution

maintains the Academic Interaction Record (AIR) and Curriculum Delivery Register (CDR). These documents serve as concrete evidence for the effective teaching. Institution synchronizes teaching and examination schedules to ensure balanced coverage of syllabus. A final buffer period of three to five days is included for revision, as requested by students. This planning and coordination ensure a well-structured and effective academic year for all stakeholders involved.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

73

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

35

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

73

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

10

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Conduct of CIA is delegated to the Dean with IT impregnated knowledge and application. Declaration of examination schedule adhering the annual academic calendar, submission/scrutiny of question papers, resubmission of questions if any, allocation of examination halls and hall superintendents (roster basis) including the support staff are communicated through the online

mode. Hall layout and advance notification on above activities are processed and preceded in user friendly manner for all stakeholders concerned. The submission of CIA marks by the course teachers to HoDs and to CIA cell is transmitted through IT support. Voluminous registers are restricted and institution has reduced stationery use. The progress report of the students is sent to the parents by online mode. Separate software is not available; but all the requirements are carried out with standard operating procedures, keeping confidentiality, speed, precision and integrity. Consolidated CIA marks prepared by teachers concerned are acknowledged by the students before their end semester examinations and on confirmation by HoD and approval of the Principal, CIA dean transmits the data to the Autonomous Controller of Examinations by online mode. MCQ examinations for Certificate/Diploma and value added courses are conducted through online mode which helps speedy evaluation and declaration of the results.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/316_document_2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has established graduate attributes/learning objectives as part of its educational framework. Objectives are designed to achieve through Program Outcomes (POs) and Program Specific Outcomes (PSOs) for all academic programs, following the guidelines prescribed. These POs are closely aligned with the specific learning objectives including Knowledge outcomes, Skill outcomes, and Values outcomes. The intention behind developing POs and PSOs is to ensure comprehensive and thorough learning experience throughout the program and courses. Course Outcomes (COs) are developed with a specific set of criteria and are designed to specify the minimum level of achievement required for students to succeed in each course. These COs are constructed based on Bloom's taxonomy, encompassing various cognitive levels, such as Knowledge, Comprehension, Application, Analysis, Synthesis, and Evaluation. The BoS

prescribes PSOs and POs in alignment with the Graduate Attributes and the Vision and Mission of the college and the department. Feedback is sought from alumnae and employers to gather their perspectives. The process is continuously monitored, adhering OBE. The objectives remain up to-date and effective, the POs, PSOs, and COs are displayed widely including the institute's website. This allows everyone to have a clear understanding of the educational objectives and outcomes of the programs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/292_document_2.6.1_new.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution employs a comprehensive evaluation approach to assess both Program Outcomes and Course Outcomes. This assessment process encompasses two key methodologies: Formative Evaluation and Summative Evaluation.

The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The faculty provides home assignments to students, conducts internal tests, viva voce, surprise tests, open book tests, quiz, projects etc. in order to assess the Programmes Outcomes and Programmes Specific outcomes attained by each student

Internal Assessment: The Internal Assessment constitutes 25% weightage of the total marks (100) in each subject. The students are given assignments which are designed in alignment with Programmes Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

Practical Assessment/ External Assessment: It is evaluated by

inviting external experts appointed

by the Exam Cell to evaluate each student by conducting Practical examinations, and taking Viva- Voce and evaluating the practical files.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/318_document_2.6.2.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

447

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/319_document_2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA2/320_document_2.7.1_sss_3182024_by_sir.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined

policy for promotion of research which is uploaded on the institutional website and implemented

The college's research policy encourages towards policy making and patenting by all faculty members, students, research scholars and supervisors, to pursue their research and apply to funding bodies. The institute supports faculty members by offering rewards for writing books, patent applications and peer-reviewed papers. It also promotes interdisciplinary research and develops procedures for planning and carrying out collaborative research projects. The institution hosts conferences, workshops periodically to encourage a culture of research.

To encourage research among faculty members and students, the institute provides laboratory settings, laptops, a free Wi-Fi network, journals, consumables, chemicals, laboratory equipment and granting seed money for small projects. The management also supports staff members by providing a partial amount of TA, registration fees and publication fees. The institute also motivates staff members to do PhD and awards them with kuthuvilakku and Rs. 5,000 cash upon conferring a Ph.D. degree.

The research policy promotes the research culture and ensures integration of curricula through research outputs through teaching-learning processes. The P-5 principle and practice namely Participation, Presentation, and Publication is the live wire of the research policy towards policy / patents. The institute also provides necessary infrastructure augmentation.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.srisaradacollege.org/admin/download iqac_file.php?id=NzA=
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**2.94**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**0**

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****2.6**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

13

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/230_document_3.1.2.1_list_with_expenditure.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

14

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/245_document_3.2.4.grants_received_from_govnongov.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institution is affiliated with Institution Innovation Council under MHRD/MIC. It is also registered with Information Communication Technology Academy (ICTA). The R&D cell, Innovation cell, IPR Cell, Incubation and Start-up cell are on access. MCA programme of this institution is affiliated with AICTE. Most of the students of the institution are doing real time field/laboratory projects. UG students are doing group projects and PG students are doing independent projects. The project's themes are mainly based on sustainable development goals (SDG). Institution is having PhD - research centre for Commerce and Computer Science. Institute conducts 4 Pre-doctoral programmes in English, Mathematics, Commerce and Computer Science. Entrepreneurship development centre is on active roll and annually exhibits sales expo. In the even semester the institution is offering job oriented certificate programmes which fetches income for the family sustainability. The neighbouring communities in the adopted villages are regularly exposed to such and other need-based awareness promotion programmes. The institution is having start up for tailoring, dress designing, vermicomposting, dairy farm and Sericulture. Mushroom culture start-up is established. The social work students are offered with Zero waste integrated bioorganic farming course under incubation programme. During annual NSS camp orientation on values of organic farming is inculcated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/264_document_3.3.1_iic_report_202324.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

38

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	https://www.srisaradacollege.org/research_committee.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.29

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

65

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/nac_cycle_iii/2024/CRITERIA3/247_document_3.4.4_book_chapters.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

4

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.04604

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

11,271

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Through the National Service Scheme (NSS), National Cadet Corps (NCC), Youth Red Cross (YRC), Red Ribbon Club (RRC), Consumer Care Consortium (CCC), Shanti Sena Sarva Seva (SSSS), Green Clean Corps (GCC), Swachh Bharat Abhiyan (SWA), and Unnath Bharat Abhiyan (UBA) programs, the institution organizes a number of extension activities to promote the institute-neighbourhood community. Students got sensitised on their participation in/through Blood Donation Camps, Siddha Health Camps, Eye Care Awareness Camps, Health and Nutrition Awareness, Women and children health Programs, Tree Plantation Programs, Legal Awareness for Women, Awareness of the Benefits of Traditional Food, Social Awareness, Cyber Crime Awareness, Health Alertness, and Yoga and pranayama lifestyle. Additionally, each department is performing ISR extension activity with the students in their department in nearby villages with regard to the promotion of language literacy and mathematics competency. The Head - Hand - Heart are holistically integrated towards harmonious development of each and every student.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA3/248_document_3.6.1.extension_activity.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

5

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

44

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1094

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

32

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Classrooms: Six buildings with sufficiently spaced rooms (as per norms) with good ventilation and lights are available. Buildings are 2/3 storied and ground floor is accessed with ramps. All final year class rooms are provided with LCD projector. Enough furniture and black/green boards are available.

Laboratories: Science labs (3), Computer labs (4) Digital language lab (1), Nano lab (1) in Physics are provided with enough devices, chemicals, for the optimal use of the students. Some labs are accessible for 24/7 use.

Computing equipment: Updated computers, software related to curriculum, fully functional hardware, power systems are available.

Library: Central library, departmental library, MCA-AICTE requirement-based library with required books, journals, DVDs CDs and magazines are available. Library has subscription to INFLIBNET (NLIST).

Seminar hall, Smart Hall and auditorium with LCD Projectors for the conduct of conferences, student's seminars and special programmes are available.

Internet connectivity and Wi-Fi: Campus is Wi-Fi equipped with thirteen BSNL connections for the purpose of academics, administration, research and other programmes.

Safety devices: CCTV camera surveillance system is available in all buildings to ensure observance, security and safety of the stakeholders in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/249_document_4.1.1_2.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for cultural activities-Kala Sarada: Auditorium, AV /PAS system, Furniture, Light, Fan and stage screen/green rooms are available.

Facilities for cultural activities - Gana Sarada: Musical instruments, Faculty for music and Dance faculty including the engagement of special teachers for specific programmes.

PAS and Audio-visual aids: Required devices, video cameras and systems for storage and other processing are available.

Facilities for yoga activities: Clean and smooth floors are provided at auditorium and temple complex to provide congenial

atmosphere with noise free dust free environment.

Facilities for sports and games activities-indoor and outdoor:The institute has well equipped facilities for indoor sports like table-tennis (27m x 16m), carrom, chess etc. and the outdoor sports like kho-kho (27m x 16m), volleyball (16m x 9m), football (120m x 90 m), ball badminton (24m x 12 m), handball, kabaddi (12m x10m), athletics at 400m track, Shot Put etc. The institution is offering integrated Physical Education, Sports Science and Yoga (PESSY) theory and practice. The institute has assigned space for Yoga and Meditation for improving mental and physical health of faculty and students. Students are using Auditorium for Gymnastic practices. State level tournaments, NCC examinations and NCC Camps are held in the institution premises' (4045.25 sq.m).

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/250_document_4.1.2_1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

49

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

11.77

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Central Library has 31,923 volumes, 24 magazines, and 46 periodicals. The complete automation of the library using the Katipo Communication Ltd.-developed KOHA ILMS 21.05.10.000 software, for Integrated Library Management System was implemented in 2014. Mastering, book management, barcode capability, book accession, OPAC, catalogs and administration are the available facilities. Library has the electronic magazines such as Science Reporter, Shastra, The Voice of Jagat Guru and The Light of Vedanta. This resource is used by our students both during and after college hours. Additionally, books are issued by the Department Book Banks. Library is affiliated to NDLI, N-List, and Delnet. Koha software automates our library. Library has Institutional Repositories D-Space available. The NPTEL Local Chapter is located in college. Gandeavam, the student magazine, is released quarterly. The Readers Forum meets once every two months.

Facilities

- Databases, CD Bank and E-learning facility
- Newspaper clippings on current topics/seminars/workshops and career/employment
- Reading room, Internet facility, E-learning facility and discussion room for students
- Question bank of all discipline and Ph.D thesis of faculty
- Total number of Books : 31,923
- Text book + Specimen + Department Books :31488 + 3516 + 4955
- Magazines : 24 & Journals : 46
- Number of back volumes and E information resources : 513
- CDs on Science and Technology : 1013
- Competitive examination books : 272

- Braille materials : 3 numbers & Rare collection Vedas : 10 numbers
- AV materials : 327 numbers
- Gazetteer : 4 numbers & Micro films : 462 numbers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/254_document_4.2.1.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.00084

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

77

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution adopts policies and strategies for adequate technology and maintenance. The Institute follows ICT enabled teaching in addition to the traditional classroom education. The staff and students have access to technology and information retrieval on current and relevant issues. Stress-free digital education is provided by interactive learning experiences through these classrooms. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator. The Institution constantly improves its infrastructure, including Wi-Fi coverage, software upgrades and integrating ICT into teaching and learning processes. The Institution has internet connectivity in full building through BSNL fiber connection with bandwidth range from 60mbps to 100mbps. This ensures fast and reliable internet access.

IT facilities, such as computers, laptops, printers, projectors, software programs and network services including wired and wireless internet access are available in all the departments. There exists operating environment as Windows, DOS, UNIX etc with varying configurations, ranging from Pentium Dual Core to Intel Core i5 & i7 processors. The RAM size ranges from 4GB to 8GB, and the hard disk sizes range from 500GB to 1TB. 16 Wi-Fi routers have been installed in the institution to enhance internet connectivity. Students utilize this for doing their projects and research works. The entire campus is monitored by CCTV facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/257_document_4.3.1_1.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1090	257

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/262_document_4.3.4_2.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

111.57

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Housekeeping system: For reporting of any need, damage, repair of their physical infrastructure. The laboratory equipment and chemicals are purchased as per the requirements of the departments having practical through the SOP. Separate Log registers for carpentry, electricity and plumbing are available for reporting and reckoning the needs.

Annual Maintenance Contract system: Vital equipment and computers are subjected to AMC by visiting consultant to upkeep and update the systems. Kitchen devices and burners too are covered under this safety and security system.

Log Registration system: Logbooks are used for keys management in buildings, labs, and computers. Lab Assistants maintain equipment, and departments conduct periodic audits for proper functioning.

Computer maintenance and management: Computers and laptops are

repaired, replaced, or upgraded according to requirements, with integrated IT services including automation, maintenance, college website, hardware troubleshooting, and internet connectivity.

Library : The central library maintain various registers, verified annually by a librarian, supported by staff in Journal and Reference sections. Attenders maintain titles, and students must submit "no dues" at semester end.

The physical education department is headed by a Physical Directress. Various sports facilities like grounds, gymnasiums, indoor game facilities, equipment are regularly maintained. A 24/7 functioning Security Guard system is available at the college premises to ensure the safety of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA4/263_document_4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

420

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

247

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.srisaradacollege.org/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

457

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances

A. All of the above

through appropriate committees	
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File
5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
97	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
106	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
1	

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

With the objective of inculcating the qualities of leadership and individual/institutional responsibility, optimal representation of students in most of the academic/administrative bodies/committees has been given. Students with academic competencies are nominated as Class representatives, members of Grievance Redressal Cell, Anti Ragging Committee, Cultural, Sports, NSS, NCC etc., Student Volunteers disseminate information from College administration and other committees to students. They assist the teachers in planning, organizing and executing student-oriented activities/programmes. Each Committee and Forum has a Secretary and a Joint Secretary. The Student Council plays vital role in promoting academic development through student forum activities. The council serves as link between the students, faculty members, and college administration. Through a wide range of activities and initiatives, the Student Council strives to create a blooming academic environment, foster professional growth, and ensure the well-being of students. The Council members participate in meetings to address the needs/issues related to academics, infrastructure, and student's welfare to organize a diverse range of cultural, literary, and indoor and outdoor events throughout the year. These activities provide a platform for students to showcase

their talents, exchange ideas, and develop skills beyond the classroom. By promoting a vibrant extra-curricular environment, the council fosters holistic development among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA5/238_document_full_5.3.2_final_final.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

76

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has a functional Alumnae Association registered on 09.02.2017 as "Sarada Suta's Sangamam" (SSS). SSS serve as a strong bond between alumnae, current students, staff and management. The alumnae give support to the student's through interaction, financial funding for poors, guidance and placement. Subject experts from Alumnae group are included as members in the Board of Studies. They are invited for academic and research programmes in the college and interact with their teachers and express their suggestions on curriculum revision. Alumnae give Guest lectures to the existing student's on some contemporary technological developments and career guiding focuses. Every year Alumnae Meet is organised on August Second Saturday. Old Students Association meeting was held on 13.08.2023. Eminent alumnae proficient alumnae specialists, and ideal leader alumnae were invited for offering student development motivation and FDP and to deliver talks, guest

lectures, seminars and counselling to students. Alumnae of various departments were invited as guest of honour and they delivered motivational address and shared their memories. 189 alumnae from far off places shared their experiences. Financial support by alumnae to the institution is not yet achieved. But a few alumnae support the poor students by paying examination fee.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA5/240_document_full_5.4.1.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Committees aid faculty members to collaborate and contribute to holistic and harmonious functioning. Admission Committee controls the admission process, interviews or tests. The Library Advisory Committee oversees the management and development of the library Sports Committee organizes and manages sports and Physical activities including tournaments, competitions and events. Hostel Committee manages the affairs of the hostels, including accommodation, maintenance, and welfare of students. Grievance and Redressal Committee manages and resolves complaints if any from students and faculty members. Student Welfare and Discipline Committee ensures the well-being of students. Anti-Ragging Committee is dedicated to preventing and resolving incidents of ragging or harassment. Women Cell addresses the safety and well-being of students and staff. Examination Committee oversees the planning and administration of CIA/ESE. Research, Innovation, and

Development Committee promote and encourage patenting initiatives. Finance Committee manages the financial aspects of the institution, including budgeting and financial planning. Sarada Suta Alumnae Committee connects with alumnae and leverages their support and involvement in the student's programmes and institution's activities. Planning, Monitoring, and Development Committee focuses on the long term development. Training, skill development Committee care students of higher education, internship/placement. These multifaceted committees serve as decision making bodies and allow contributing specific and general development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/294_document_6.1.1_1.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Principal and IQAC establish committees to organize various events, including academic, cultural, and socially responsible activities. Faculty members are assigned responsibilities, such as Deans and Coordinators, indicating a distributed leadership approach. Students are given responsibilities in co-curricular and extracurricular activities, encouraging active participation and leadership development. Students' suggestions are actively sought and considered through the Students Council, ensuring their voice in shaping the college's activities and policies. Feedback from parents is collected through events namely the Parents Teachers Colloquium, graduation ceremony.

Students are assigned individual obligations associated with departmental and college activities, enhancing practical skills, such as teamwork. The rotation of coordinators and committee participants promotes innovation and prevents stagnation. Deans are responsible for various aspects of the institution, such as Curriculum, Training and Development, Research and Development, Welfare, discipline, and Institutional Social Responsibility (ISR) activities. The delegation of obligations to faculty members is transparent and

available to all stakeholders, documented within the university calendar. The institution's commitment to clear governance and responsibilities is reflected in the college calendar, serving as a reference for faculty, staff, students, and other stakeholders.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/295_document_6.1.2_dean_chart_2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Practice of P3 and P5: The research and innovation culture is the need of hour and hence the staff and students are encouraged to attend and present papers in conferences, symposia, seminars and workshops at this institution and at other places of national importance. All are continuously motivated on the P-3 practice namely Participation, Presentation and Publication of their academic research projects. The students of 2nd year participate, and at 3rd year publish as abstracts or extended abstracts in the regional, university, national, international meets and gains experience and confidence. It resulted in remarkable increase in P-3 hits. Further the UG students are bound to carry out group or individual projects and PG students have to carry out individual projects. This institution focuses on sustainable development goals as the core theme for projects irrespective of the disciplines. Further the faculty members participated in the next phase towards patenting and policy making respectively by science projects' innovations and arts-humanities research streams. Some teachers of humanities and science streams got the patents. R&D, IPR, IIC cells effectively coordinate and promote the research culture which results in achieving the projects from TNSCST and ICSSR. This results in increase of staff publications in Scopus and UGC approved journals.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/296_document_6.2.1_p3_staff.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Principle and practice of policies are strictly adhered. Admission policy is adhered as per the RJDCE directives. IT Policy is carried out in the department of CS, IT and CA. Research policy aid guiding and applying funds for projects. The Principal executes the functions supported by the staff. Besides conducting staff Council and Committee Meetings IQAC ensures right activities. Various institutional cells/unit/bodies associated with autonomy namely Governing body, Academic Council, Board of Studies, Finance Committee, Awards Committee are in right grid with ideal governance. The service policy gears staff appointment as per the norms of the University. The faculty members are appointed depending upon the required qualification and availability of the candidates. As the institution is unaided, the sustainability of the staff in the institution is found floating due to several reasons. In such circumstances, temporary faculty members are appointed by the management for the benefit of the students. In case of relieving from service, the staff members are requested to provide three months prior notice and to complete the current semester. The organogram denotes the constructive and systematic functioning of the institutional bodies and reflects the spontaneous and integrated flow of academic/administration aspects from Secretary to the student community.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/297_document_6.2.2_additional.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/298_document_6.2.2_organogram_2.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Leave Benefits: Casual/Maternity/Medical leave, On Duty for the staff to attend Seminar/Conference/Additional Qualification Examination/Valuation/BOS Meeting/DC/ AC Meetings.

Sabbatical leave: For thesis submission/final viva/demise of parents the teachers are given three days leave.

Employees Provident Fund: The management is contributing an equal amount

Special Salary package: Faculty members get immediate hike in salary after the Submission/award of Ph.D/NET/SET and on

receipts of funded projects.

Loan: Permitted to avail personal/academic other loans from the Bank with the concurrence from the management / provides advance to staff without interest in case of emergency.

Fee concession: is given to the wards of the staff in the institutions from LKG to Ph.D.,

Transport facility: provided for staff with concessional charges.

Residential accommodation is provided to the Non-teaching staff in the college premises.

Free Food and accommodation is provided for resident teachers.

Staff Club: The contribution to the Staff Club is utilized for looking after the periodical meetings and arranging staff tour at the end of every year and also for presenting gifts for their family functions.

Research and Publication support: The institution provides half registration fee and incentive for each publication/conference participation/scientific-professional bodies Life membership registration of the faculty members.

Career Advancement for qualified NTS: The non-teaching staff are upgraded and appointed as teaching faculty if they are qualified.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/302_document_6.3.1_staff_welfare.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

29

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution constantly monitors the effective and efficient use of available financial resources for the Infrastructure, teaching/learning process, research, welfare and extension.

Bursar looks after the receipts and expenses judiciously. Finance and Planning, Development/Monitoring Committee (PDMC) together practice interactively. The institution is run by society, perform honestly with basic resources by all economic measures and means with optimal utility of funds towards maximum productivity.

Internal Audit: PDMC monitors the usage of finances in addition to the receipt of funds. Financial policy is adopted for controlling expenditure and funds utilisation. All vouchers are audited. . The expenses incurred under exceptional heads are checked by verifying the payments and vouchers. If any discrepancy found, the same is brought to the awareness of the principal and sort out strategically. Accounts relating to budget from numerous groups are well accounted, vouched and demonstrated within the office and checked by the principal.

External Audit:

External audit is performed through the scheduled Chartered Accountants of Sri Ramakrishna Tapovanam, Tirupparaiturai. The accounts are clean and transparent without any complexity. The coordinated efforts of all the people concerned particularly bursar office, college office and autonomous controller office pave the way for the best overall performance of accounts services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/307_document_6.4.1_audit_statement.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5.88

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Institution is unaided getting fund from tuition fee. Judicious planning and restricted and essential purchase towards expenditure aid in the balancing of resources. The fund is judiciously utilised for salary, library, laboratory, building and maintenance. By the balanced economic budgeting, planning and allocation, the essential physical and academic facilities are augmented every year for the needs. The Purchase Committee decides with policy and procedure for need based essential purchasing only. All the collections are deposited in bank and all expenditures, recurring and non-recurring are operated through Cheques /Electronic mode. Authorised persons of the management handle the transactions. Institution is getting support from philanthropists by way of specific donations, endowments and partial supporting funds for students. The digital language lab was established with the partial support of CSR. The campus is having some farm practices that support some percentage of needs. At times of financial crisis whenever the students fail to pay or delay in payments of college or hostel fee, interest free loans from branches or other sources help in mobilising fund and its optimal utilisation. In spite of the difficulties none of the earlier practices towards the welfare of the students and staff are suspended or stopped.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/310_document_6.4.3_audit_statement.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC serves as an Ambassador with F-3 policy by dividing the task and doubling the success with Friction Free Functioning (F-3) amongst the staff, irrespective of their seniority in service. The compendium and college calendar serve as ready reckoner for the stakeholders. With five different functional Deans encompassing specifically assigned cells and forums functions harmoniously. For all activities of the college from a to z, the duties and responsibilities are clearly slated democratically according to their capacity and aptitude and discharge their best. 2. "One out - One in" Twin headed system: Most cells and forums are with two people in addition to the associated members. Frequent mobilisation of staff is prevailing in most of the self-financing institutions, results in stagnation or missing and discontinuity of certain activities/documents. Since 2016 the director of the institution suggested and introduced this system and it helps in continuity, cosistence, confidence, sustenance and augmentation. Among the two namely, Coordinator and Joint coordinator, if one leaves, that place is filled with other fit person to keep continuity and clarity. IQAC team is tuned and trained for assuring the best with the available resources with all patience, accountability and commitment with ideal work culture.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/naac_cycle_III.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Confirmation of the Teaching plan Proposed and Practiced: Courses are allotted to faculty members democratically as per their expertise in the department council meeting. The teaching plan of the semester is made to accommodate 3 CIAs and model theory and practical examinations with buffer days for the students study before the ESE. ICT tools are made to use to prepare and deliver their lectures through audios, videos and

PPTs for effective teaching- learning process. Learning outcomes are reflected through the percentage of results, marks, classes with distinction, ranks attained and placements. The days of the semester in case of loss, IQAC pass guidelines to manage the same. 2. Administrative and Academic Audit: A review of action and academic plan conducted by IQAC, which aims at departmental developments, result analysis, implementations, deviations of the plans and reason for it. The departments are made to do SWOC Analysis of their performance based on academic results, research projects, research outcome, effective curriculum implementation and use of ICT related pedagogical methodologies. It makes recommendations for the departments to do self-evaluation and to set higher goals to meet new challenges. Performance Appraisal System for the staff members are reviewed and reckoned

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA6/311_document_6.5.2_teaching_learning_process.pdf

<p>6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Paste the web link of annual reports of the Institution	https://www.srisaradacollege.org/admin/IOAC/Magazine/141_Magazine%202023-24%20%20%20%20%20%2005%2008%2024%2019-8-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is dedicated to gender equity and sensitization, ensuring equal fairness for both men and women.

The institution has initiated several measures in maintaining gender equity and sensitization inside the college premises. In order to make the students aware of gender equality the Department of English offers courses on 'Feminist Writing'; the department of social work offer "Women's Welfare" etc to make the students aware of self-independent. Institution offers 'Self-defense martial art training' by providing "Silambam" as certificate course. Awareness programs namely importance of human rights, Rights of Women in Domestic problems, Cyber security awareness programs related to the safety and security of women employees and students, are conducted periodically. The institution constituted committees as per the norms laid by UGC namely Internal complaints, Grievance and Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell and Women's cell, to promote safety and well-being of students and staff inside the campus. The functions of these committees are displayed on the website of the institution and information is being disseminated to the students through orientation, Notice boards and induction programs. The institution took several safety measures like CCTV Surveillance throughout the campus, high fenced compound wall all around the campus and efficient and skilled securities. Students wear ID

cards at all times and outsiders are checked by security staff before entering the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA7/265_document_7.1.1_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid waste management:

Institution promotes a green environment by placing green and red dust bins, encouraging waste disposal, and using solid waste from agriculture for vermicomposting and organic farming.

2. Liquid waste management:

Liquid waste is produced during food preparation and washing cooking utensil in the Canteen and Hostels. College campus has an underground drainage system and liquid waste from the Hostel and college Washrooms is safely discharged into the Neer Vazham pond. Sprinklers are utilized to water the lawn to conserve water. The institution also engages in aqua farming to recycle water from the pond.

3. E-waste management:

The e-wastes collected by the Physics Department are disposed

periodically through government authorized vendors duly certified by Tamilnadu Pollution Control Board. The students and parents were made aware on E-wastes at home and work places.

4. Hazardous chemicals waste management:

Any form of hazardous trash is properly disposed from the campus. Understanding the potential risks associated with a chemical's use is an ideal prerequisite to its collection, transportation, and correct handling.

5. Water recycle system

Implementing a water reuse/ recycling system significantly reduce water consumption and promote sustainability. Rain water harvesting pits are installed in every building of the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms

A. Any 4 or all of the above

**and centres Disabled-friendly washrooms
Signage including tactile path lights,
display boards and signposts Assistive
technology and facilities for persons with
disabilities: accessible website, screen-
reading software, mechanized equipment,
etc. Provision for enquiry and information:
Human assistance, reader, scribe, soft
copies of reading materials, screen reading,
etc.**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college proactively undertaking steps to create an inclusive environment, to promote better education, economic upliftment for the needy, and set communal harmony. Institute has conducted lectures to increase their ethical awareness. This college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The students of this institution and staff jointly celebrate the cultural and regional festivals. This institution celebrates cultural and regional festivals like Samathuva Pongal, Saraswathi Pooja, Sakthi Pooja to teach tolerance and harmony to the students. On "International Mother Language Day" the students perform different states traditional dances as well as perform several cultural in different languages. Through these activities students get acquainted with the different culture of our nation and it helps to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The institution has revised the curriculum with the inclusion of topics related to human

rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics. In order to respect our culture and heritage, institution adhere traditional wear sarees as uniform. This creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college curriculum is framed with courses namely Gandhian Thought, Value Education, and Personality Development as a confident and humble step to inculcate constitutional obligations among the students. On every Monday morning, the national flag is hoisted in the college premises and recitation of Pydimarri Venkata Subba Rao National Pledge. The Remembrance of Freedom Fighters Series (RFF) session is conducted by the Student Council at the end of every month to make the students well aware of the achievements and struggles of the great leaders of our country. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen national wide bond and relation. The NCC students have participated in Blood Donation Camp held at Government Medical College, Tirunelveli. This institution also provides SSSS as Part V with the aim of promoting peace and harmony. SW department has taken initiative to integrate individuals in the society with institution for the holistic development committing with the practice of welfare of all and welfare of the last man. The institution takes many initiatives namely by conducting awareness campaigns, organizing orientation programmes, training programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The fundamental goal of this institution is to provide man-making education and value-based learning through a variety of activities and observances. Every year, the college celebrates national holidays such as Independence Day and Republic Day. Martyrs' Day is observed annually on January 30th, during which students and staff members sing patriotic songs and hold a two-minute silence in commemoration of Mahatma Gandhi, the Father of our Nation. Furthermore, the college commemorates the birthday of Holy Mother Sri Sarada Devi, preaching love and

equality for all. The International Day of Nonviolence is observed on October 1st to spread the message of nonviolence via education and public awareness. International Peace Day is observed on September 21st, was an important step towards fostering peace and boosting awareness among students. ISR organised World Rivers Day on September 24, which highlights the importance of rivers and encourages people to protect our crucial and beautiful rivers. Swami Vivekananda Jayanthi is celebrated in January as National Youth Day. The college observes International Yoga Day on June 21st to encourage students to be physically active. World Music Day is also marked to honour the important role music plays in everyone's lives.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The practice focuses on the visit of course teachers and question paper scrutiny and feedback submission on the day of every examination. The objectives are to increase students' confidence, prevent inconvenience caused by discrepancies in question papers, and suggest appropriate rewards for such issues. The Examination Cell, headed by the Controller of Examinations, is responsible for managing the examination process and ensuring accurate results. Feedback on question papers is received from course teachers after the commencement of the examination, and discrepancies affecting student credit are considered by a committee constituted by the HoD, course teacher, Dean Autonomous and Examination, and IQAC. This practice saves students' money and time, and reduces representation of grievances from the examination side. The practice also aims to foster a spirit of solidarity, patriotism, discipline, motivation, confidence, values, and morals among students. It also aims to mold academic children

by building personality and communication skills. Institutions play a major role in molding students' personalities, and the practice includes organizing prayer and meditation sessions, showcasing important days in the college calendar, and organizing competitions for students. The practice has been successful, as students' interests are documented and their performance is admired. The log register is maintained to note the performer's quality and distinctness.

File Description	Documents
Best practices in the Institutional website	https://www.srisaradacollege.org/best_practices.php
Any other relevant information	https://www.srisaradacollege.org/admin/naac_cycle_iii/2024/CRITERIA7/283_document_7.2.1_best_practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Founder Monk Swami Chidbhanandanar, Sri Ramakrishna Tapovanam set the vision of the institution to transform the students join in this portal to become the perfect women i.e. Nirai Nangaiyarto excel par excellence in the society and to serve as ambassadors with a world vision. Most children admitted here are first generation learners from BPL strata. The women monks here take every serious measure to avoid the drop outs in case of economic or social issues in the family other than disciplinary issues. The institution had dedicated Dean - welfare of students at all levels and times. The institution on request from the afflicted/ deserving (with following constraints namely children with single parents, without both parents, sick parents, academic merit, sports merit, achievers etc.,) candidates scrutinise all parameters and offers free ships, scholarships and fellowships to the students who are on roll in the institution. The financial support offered to such deserving students, since pandemic period is highly commendable and it ranges 20.93 lakhs to 41.61 lakhs. The staff, Director, Advisor and Secretary are practicing the student friendly system called earn while you learn scheme that institutions get resource student teachers for entrepreneurial programmes and student teachers are paid with

honorarium.

File Description	Documents
Appropriate link in the institutional website	https://www.srisaradacollege.org/institutional_distinctiveness.php
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To apply for Bachelor degree in Artificial Intelligence and Data Science & Diploma in Performing Arts.
2. To apply for MA in Sanskrit and Diploma in Aerospace science
3. Proposed to introduce a Certificate Course in Saiva Siddantham.
4. Proposed to build a gallery of auditorium to enhance the quality of Education.
5. To launch Start-up business through Incubation Unit.