

The Annual Quality Assurance Report (AQAR) of the IQAC - 2016-2017

Part – A

Data of the Institution

1. Name of the Institution	SRI SARADA COLLEGE FOR WOMEN TIRUNELVELI -627011
• Name of the Head of the institution	Dr.M.Malarvizhi
• Designation	Principal
• Does the institution function from own campus	Yes
• Phone no./Alternate phone no.	04622520129
• Mobile no.	08903004534
• Registered e-mail	srisaradatvl@gmail.com
• Alternate e-mail	saradatvliqac@gmail.com
• Address	Sarada Nagar, Ariyakulam, Maharaja Nagar (PO), Tirunelveli - 627 011
• City/Town	Tirunelveli
• State/UT	Tamil Nadu / India
• Pin Code	627 011
2. Institutional status:	
• Affiliated / Constituent	Affiliated
• Type of Institution: Co-education/Men/Women	Women
• Location : Rural/Semi-urban/Urban	Rural
• Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing	UGC 2(f) - 30.10.2011 and 12(B) -14.6.2018 / Self Financing
• Name of the Affiliating University	Manonmaniam Sundaranar University, Tirunelveli -627 012
• Name of the IQAC Co-ordinator	Ms.N.Renuka
• Phone no.	09443870595

Alternate phone no.	08220653606
• IQAC e-mail address	saradatvliqac@gmail.com
• Alternate Email address	srisaradatvl@gmail.com
3. Website address	www.srisaradacollege.org
Web-link of the AQAR (Previous Academic Year)	http://srisaradacollege.org/aqar.php
4. Whether Academic Calendar prepared during the year?	Yes
Whether it is uploaded in the Institutional website	Yes
Weblink	http://srisaradacollege.org/calendar.php

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.76	2011	From:16.9.2011 to: 15.9.2016
2 nd	A	3.01	2017	From: 23.1.2017 to: 22.1.2022

6. Date of Establishment of IQAC

17.09.2011

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
To cult the habit of reading books-Library Day	12.08.2016 , One day	549
Old Students Meet- Sarada Suta	13.08.2016 , One day	297
Soft Skill Development	17.9.2016, One day	196
Continuous Moral Education (CME) Programme for Teachers	01.10.2016 , One day	81
Legal Awareness for Women	23.12.2016 , One day	300
Bridge Course for I st year students	20.06.2016 to 12.06.2016 , Five days	677
Continuous Moral Education Programme for Teachers	17.09.2016 , One day	33

National Seminar on “GST in India - Opportunity and Challenges”.	07.03.2017 , One day	170
Orientation Programme - Online Payment of Examination Fee - Staff and Students.	24.03.2017 , One day	77
Orientation for SET/NET Coaching for Paper-I	Weekly once	PG Students , Faculty Members
Orientation regarding NAAC revised SSR format.	21.12.2017,One day	121

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/ TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
-	-	-	-	-

9. Whether composition of IQAC as per latest

NAAC guidelines

Yes

10. No. of IQAC meetings held during the year

12

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.

Yes

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Semester wise Faculty Enrichment/Development Programme
- Semester wise Orientation for Students towards academics and allied activities.
- Restructured the Academic documentation registers, Dossier, Personality Attainment Certificate etc.
- Implementation of Evaluation Process in Value Education (Articulation and Idea Fixation-AIF)
- Introduced additional appointments in the Student Governance by giving appointments namely Vice-President and Joint Secretary (Among II years) for advocating more transparency.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Plan of autonomy status for college.	Request accepted and Autonomy Coordinators were appointed and work started.
2. Extensive Planner for smooth conduction of 150 th diamond jubilee celebration of our Founder Swamiji Chidbhavananda Maharaj	Detailed plan and execution resulted in the success of the programme.
3.Meeting with the Deans, HODs, office bearers, supporting staff, housekeeping staff for active participation in Quality care.	Meeting served as a catalyst for effective functioning.
4.Steps to be taken to register Alumni Association.	Successfully registered on 09.02.2017
5. Preparation and Presentation towards Participation in NIRF.	Actively participated
6. Stakeholders Feedback format to be revised and updated	Revised and updated.
7. Collection of institutional data for the submission of AISHE.	Data collected and submitted.
8. To apply for grants from funding agencies.	Applied to AQIS scheme.
9. To revamp the teaching methodology of Value Education Classes.	Dramatic presentation, Quiz, Role- Play, Group Discussion were included.

14. Whether the AQAR was placed before statutory body?

Name of the Statutory body

Yes

Date of meeting(s)

19.04.2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes

16. Whether institutional data submitted to AISHE	Yes	Year	2016-2017
Date of Submission	09.03.2017		

17. Does the Institution have Management Information System?

Yes

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Yes, our College ensures a system of participative management, whereby information flows and decision-making processes are systematised. Management Information System of the institution involves computer based system that provides the staff/division/centre/section/department with the apt resources to organize, evaluate and efficiently and sufficiently manage and integrate departments (faculties, staff members, students, parents, public etc..) within the institution in order to provide the past, present and prediction information. It includes software, data resources, decision support feedback system with computerized process that helps the institution to perform friction free.

In this MIS process from April of previous year to July of subsequent year (academically committed period) involves the following sequential events namely: Publication of admission notification in the media, Inviting applications, scrutinizing application, preparation of merit list, declaration of selection list, admission process as per government guidelines, collection of certificates, fees payment (College and hostel), submission of certification to the University, Documentation of candidature for the University examination, payment of fee (online mode), down loading of hall tickets, entry of students' marks and attendance (on line), witnessing the result in the internet, generation of transfer certificates, online submission of scholarship application to Adi Drawida Welfare Department, payment by ECS mode, communication from the Principal to departments, transmission of government notifications to departments are all monitored and maintained through MIS. Office is automated with required software, ICT trained man power and supporting appliances.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

a) Mechanism of curriculum delivery: The institution follows the CBCS curriculum provided by the parent University. As and when the syllabi are revised by the University, the same is communicated by the BOS-MSU to the Principal and in turn passed on to the HODs concerned. Department level faculty meetings are conducted regarding the allocation of courses based on their willingness and expertise. Each course (paper) is accommodated in 5 Units. The units of the paper are divided according to the schedule of CIA and the institution conducts 3 CIAs. Each faculty prepares the Semester Lecture Plan (SLP). Accordingly, in the first semester (alone being fresher) delivery of curriculum is 1+2+2 units and for rest of the semesters, the delivery pattern is 2+2+1 units respectively for 3 CIAs.

b) Documentation: Each class is provided with Curriculum Delivery Register (CDR). The faculty concerned, document the portion/practical covered in the CDR. It is with the custody of Class representative depicting the transparency and feedback. In addition each teacher is maintaining Academic Interaction Record (AIR) which gives the details of actual activity/portion covered. The correlation between SLP and AIR always exist and this helps in managing loss of classes due to unpredictable reasons. CIA-QPs and portions covered for each CIA as per SLP exhibit correlation and ensures effective curriculum delivery.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	Focus on employability/ entrepreneurship	Skill development
Padaippu Kalai (Art of Creativity)	-	01.08.2016	Journalism, Mass Communication, Orator, Writer, Dramatist	Writing, Speaking, Acting

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
M.Phil. English	08.06.2016	3102	08.06.2016
M.Phil. Mathematics	08.06.2016	3545	08.06.2016
M.Phil. Computer Science	08.06.2016	3506	08.06.2016

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NIL					
Already adopted (mention the year) – since 2008 – 2009 (all the courses are under CBCS)					
English	2009	2014			
Economics	1986	-			
B.Sc., Mathematics	1986	2003			
Physics	1987	2015			
Chemistry	1991	-			
Computer Science	1988	-			
B.Sc., Information Technology	2002	-			
BCA., Computer Applications	2012	General 1992, Lateral 2014			
B.Com., (General)	1986	-			
B.Com (Computer Applications)	2009	2006			
BBA	2014	-			
M.Phil.Commerce	-	2014			
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	63		-		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction	Number of students enrolled		
Computer Hardware and Maintenance		08.06.2016	40		
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
<u>Project works:</u>					

B.A.English					30
B.A.Economics					33
B.Sc.Mathematics					48
B.Sc.Chemistry					41
B.Sc.Computer Science					41
BCA					44
B.Com.					51
B.Com(CA)					45
MCA Mini Project					21
Major Project					21
<u>Internship:</u>					
Bachelor of Business Administration (BBA)					35
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	Yes	Yes	Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>The institution has framed formal mechanism to collect feedback, suggestions from faculty, students and stake holders to upgrade the syllabus for certificate courses and for the overall development of the institution. An Appeal and Grievance Redressal Committee is functioning under the guidance of IQAC by which feedback forms are generated and the suggestions are obtained from faculty, students, alumni, parents and employers. The committee analyze the feedback obtained and suitable actions were taken.</p> <p>Following were the suggestions submitted by the respondents in the feedback:</p>					
FEEDBACK ANALYSED			ACTION TAKEN		
EMPLOYERS : To follow innovative methods for improved teaching and learning activities and for constructive planning to take the institution to higher levels.			Smart Class room was introduced.		

TEACHERS: <ul style="list-style-type: none"> To arrange SET/NET Coaching classes. 	Classes conducted for the faculty members during Certificate course hour. (students non contact hour)
STUDENTS: <ul style="list-style-type: none"> To conduct special classes to develop English fluency. To extend internet facilities. 	All the students must converse in English during working hours. In MCA block all systems are WIFI connected and in library internet facility is extended.
ALUMNI: <ul style="list-style-type: none"> To provide a link in the website 	Created a web link
PARENTS: <ul style="list-style-type: none"> To expand transportation facilities to far off places. To offer new career oriented courses to facilitate the employability. 	In process Introduced Certificate course in Padaipukalai and value added course on Certificate in Computer Hardware and Maintenance.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A. English	64	109	64
B.A. Economics	40	75	40
B.Sc. Mathematics	48	157	47
B.Sc. Physics	48	115	46
B.Sc. Chemistry	48	100	48
B.Sc. Computer Science	48	86	48
B.Sc. Information Technology	48	59	42
B.C.A (Computer applications)	48	71	47
B.Com (General)	64	125	64
B.Com (Corporate Secretaryship)	48	70	48
B.B.A	64	84	64
M.A. English	20	24	18
M.Sc. Mathematics	25	28	16
M.Sc. Physics	10	10	02
M C A	36	22	19
M.Com.	20	19	13
M.Phil. English	10	12	10
M.Phil. Mathematics	17	20	17
M.Phil. Computer Science	11	14	11
M.Phil. Commerce	15	15	15

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016-2017	1557	172	73	3	76

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
76	76	Laptops, Desktop computers, LCD Projectors, OHP, Smart Board	1	1	CDs, LCD Projectors, N-List, DELNET, NPTEL – DIGIMAT(online course material), ND, SKYPE, SWAYAM.

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The students are rural bound and first generation learners. The general awareness and social awareness level of these children are comparatively less. The class teachers are assigned with the responsibility of counselling and mentoring. From this academic year onwards, having realised the weakness and complex of some students, the entire population are segregated in to small groups with in-charge of specific faculty members and are designated as mentors. Each mentor is allocated with around 20 students (mentee). The family and academic data are registered in a booklet namely Dossier – a Personal Parental Care System (contain detailed information about the student). The academic progress, participation, achievements and remarks (both positive and negative) related to the candidate is periodically entered. This dossier is serving as a ready reckoner reference manual for the Principal, HOD, Counsellor, Parent, NCC/NSS officers, Office admin and Management to praise/solve the issues related to the concerned candidate. The mentor – mentee assignment is put in to practice immediately after the admission process is over. The IQAC ensures and monitors the harmonious serving of this system. The mentor is serving as an extended parent for the students. The mentor is in close contact with counsellor and HOD of the concerned mentee. The data/periodical details registered in the Dossier are reviewed by the HOD and Principal.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1557	76	1:20

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of	No. of filled	Vacant	Positions filled during	No. of faculty with Ph.D
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sanctioned positions	positions	positions	the current year	
76	76	-	23	1
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2017	Dr. (Smt). J.Umai Parvathiy	Associate Professor	Editor of Journal of Advanced Physical Science (JAPS) & Chief Editor of Journal of Thin Film and Research (JTFR).	
2017	Dr.(Smt) T.Ratha Jeyalakshmi	Associate Professor	Technical Editor in Journal of Artificial Intelligence, Research Journal of Information Technology, Asian Journal of Scientific Research, Journal of Software Engineering	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
B.A. English	1105	Odd/even	25.11.2016/21.05.2017	02.02.2017/23.06.2017
B.A. Economics	1103	Odd/even	25.11.2016/21.05.2017	02.02.2017/23.06.2017
B.Sc. Mathematics	1517	Odd/even	08.11.2016/23.05.2017	02.02.2017/23.06.2017
B.Sc. Physics	1522	Odd/even	23.11.2016/22.05.2017	02.02.2017/23.06.2017
B.Sc. Chemistry	1504	Odd/even	23.11.2016/22.05.2017	02.02.2017/23.06.2017
B.Sc. Computer Science	1506	Odd/even	28.11.2016/24.05.2017	02.02.2017/23.06.2017
B.Sc. Information Technology	1516	Odd/even	23.11.2016/24.05.2017	02.02.2017/23.06.2017
B.C.A	1401	Odd/even	22.11.2016/24.05.2017	02.02.2017/23.06.2017
B.Com.	1301	Odd/even	25.11.2016/21.05.2017	30.01.2017/20.06.2017
B.Com (CA)	1303	Odd/even	25.11.2016/21.05.2017	30.02.2017/20.06.2017
B.B.A	1201	Odd/even	22.11.2016/21.05.2017	30.02.2017/20.06.2017
M.A. English	2102	Odd/even	16.11.2016/11.05.2017	23.02.2017/15.06.2017
M.Sc. Mathematics	2515	Odd/even	14.11.2016/11.05.2017	23.02.2017/15.06.2017
M.Sc. Physics	2521	Odd/even	08.11.2016/11.05.2017	23.02.2017/15.06.2017
M.Sc. Computer Science	2506	Odd/even	28.11.2016/11.05.2017	23.02.2017/15.06.2017
MCA	2401	Odd/even	14.11.2016/11.05.2017	23.02.2017/15.06.2017
M.Com.	2301	Odd/even	16.11.2016/11.05.2017	23.02.2017/15.06.2017
M.Phil., English	3102	Odd/even	08.01.2017/08.06.2017	20.02.2017/28.09.2017
M.Phil., Mathematics	3545	Odd/even	08.01.2017/08.06.2017	20.02.2017/28.09.2017
M.Phil., Computer Science	3506	Odd/even	08.01.2017/08.06.2017	20.02.2017/28.09.2017

M.Phil., Commerce	3301	Odd/even	08.01.2017/08.06.2017	20.02.2017/28.09.2017
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2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

A Dean along with a set of faculty members coordinates the Continuous Internal Evaluation (CIE) system. Three continuous internal assessments (CIA), hand written home Assignments for UG, Seminar for PGs form the part of CIE. Besides, Model examinations are conducted to prepare the students to face end semester examinations at every semester. All CIAs are conducted centrally as per the schedule planned in the calendar. All the Internal and Model Question papers are scrutinized by the HOD before the print of question papers. All question papers, discipline wise are sent for External Academic Audit. In the academic audit correlation between the prescribed syllabi, lecture plan, CIA questions are reviewed for accountability. Student's progress reports are sent to the parents. The following is the composition followed in the CIA as per University guidelines.

Programme	Internal Test	Assignment	Seminar	Total marks
UG	20	5	-	25
PG	15	4	6	25
M.Phil.,	15	4	6	25

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is clear and evident which serve as an effective planner for all activities. It is prepared by Students Vice Presidents (Faculty) of the current and the previous year and is scrutinized by the Secretary, Director, Principal and IQAC. To the core, the conduct of examinations are adhered as per the schedule planned and printed in the calendar. The calendar provide details of the annual academic and extra academic information including Management Committee, Staff Council, Faculty members of various departments, Faculty in charge for Governance and Responsibilities, Academic Committees and Cells, Forum meetings, National and Regional Festivals, Format for entry of Students Biodata, academic progress and participation (conference, competitions, sports) data. The calendar is provided with extra space to note instantaneous information such as SCSL classes, University Practical examination, Payment of fees, details of government Scholarships and other notifications. Every student and faculty used to carry the calendar and Compendium (a hand book of the college) with the concept and practice, Well Planned – Half done. All are comfortable with the contents of the calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://srisaradacollege.org/program_outcome.php

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
1105	B.A. English	60	60	100
1103	B.A. Economics	33	27	82
1517	B.Sc. Mathematics	48	45	94
1522	B.Sc. Physics	41	39	95
1504	B.Sc. Chemistry	41	34	83
1506	B.Sc. Computer Science	44	44	100

1516	B.Sc. Information Technology	43	40	93
1401	B.C.A	44	44	100
1301	B.Com.	51	46	90
1303	B.Com.(CA)	45	43	96
1201	B.B.A	49	46	86
2102	M.A. English	18	16	89
2515	M.Sc. Mathematics	19	19	100
2521	M.Sc. Physics	10	8	80
2506	M.Sc. Computer Science	22	22	100
2401	MCA	20	20	100
2301	M.Com.	10	10	100
3102	M.Phil., English	17	14	82
3545	M.Phil., Mathematics	11	11	100
3506	M.Phil., Computer Science	15	13	87

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution followed the questionnaire provided by the NAAC) (results and details be provided as weblink)

<http://srisaradacollege.org/shfb.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students Research Projects (other than compulsory by the College)	2016-17 (one year)	Sri Ramakrishna Tapovanam, Tirupparaithurai	50,230	21,965
International Projects	-	-	-	-
Any other(Specify)	-	-	-	-
Total	2016-17 (one year)	Sri Ramakrishna Tapovanam, Tirupparaithurai	50,230	21,965

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
a) An introduction to IPR	IQAC	03.01.2017

b) Lecture on Patent Acts	IQAC	25.01.2017
c) Designs and Patents.	IQAC	13.02.2017
d) Basics of Trade Marks	IQAC	03.03.2017

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-	-	-	-	-

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year - one

Incubation Centre	Name	Sponsored by
Bio-Fertilizer	Integrated Bio-Farming	Management

Name of the Start-up	Nature of Start-up	Date of commencement
Establishment of Vermiculture	Production by Vermicomposting	January, 2016

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
-	8	20

3.3.2 Ph. Ds awarded during the year (*applicable for PG College, Research Center*)

Name of the Department	No. of Ph. Ds Awarded
-	-

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	B.Com (Corporate Secretaryship)	2+2+2	3.25 / 0.654 / 3.25/0.654/3.25/0.654
International	1.Physics	6	1.320/5.22/1.5/5.67/5.97/6.887
	2.BCA	1	4.89
	3.Mathematics	2+2	2.53 / 5.09 /2.53/ 4.252
	4.Tamil	1	3.085

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publications
1. Tamil	0.8
2. Economics	6.75
3, Chemistry	0.4
4.Commerce(CS)	0.5
5.English	0.16
6.Physics	0.57

7.Mathematics	0.22
8.Commerce	1.6
9.BBA	1.5

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
1) Computer Aided Analysis system for Detection of Lung Cancer with content based image retrieval.	Smt.Lakshmi Vadivoo, Smt.D.Jenifer, Smt.T.Ratha Jeyalakshmi	International Journal for Research in Applied Science & Engineering Technology	2016	6	UGC	10
2) Alpha Decay Half life of heavy and super heavy elements	J.Umai Parvathiy	Pramana	2016	3	-	-

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Alpha Decay Half Life of Heavy and Super Heavy Elements	J.Umai Parvathiy	Pramana	2016-2017	1	3	-

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	14	28	14	12
Presented papers	16	24	15	5
Resource Persons	-	-	2	-

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities

Awareness Programme on Road Safety – 21.07.2016	Tamilnadu Police, Tirunelveli	4	NSS:282 YRC:318
Awareness Programme on Hepatitis Vaccination– 27.07.2016	Govt. Siddha Medical college Palayamkottai.	4	NSS:223 YRC:227
Blood Donation/Identification 14.09.2016	Government Primary Health Care Centre Reddiarpatti Tirunelveli	4	36-Blood donors 591-Students
Free Eye Camp, 27.09.2016	Vasan Eye Care Hospital Tirunelveli	3	593 students 21 –NTS
Legal Awareness Programme – 23.12.2016	Superintendent of Police Tirunelveli	3	123 Students
Online Blood Bank Registration- 06.01.2017	Blood Bank Unit Govt. Medical College Hospital, Tirunelveli	3	II Year:506 III Year:488

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/ recognition	Awarding bodies	No. of Students benefited
-	-	-	-

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, AIDS Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachh Bharath Abiyaan - 27.09.2016	3 (TN) Girls Battalion NCC, Tirunelveli	Clean Village	1	18 Cadets and Ariyakulam Village People
Primary Health Care 18.08.2016	The primary Health centre, Reddiarpatti, Tirunelveli	Deworming Tablet Distribution	3	800 Students
Rotary Club 23.10.2016	Rotary Club of Tirunelveli and Twin City and Quality Cancer Care, Tirunelveli.	Marathon Run for Women(Run against breast Cancer)	3	45 Students
NSS 23.12.2016	Manonmaniam Sundaranar University	Legal Awareness for Women	3	80 Students

3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
International Conference on “Advanced Computing” on 17.6.2016	Department of Computer Science, Information Technology, Computer Applications	Management	One day	
National Conference on “Advanced Physics” on 17.2.2017	Department of Physics, Chemistry, Mathematics	Management	One day	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participants
Training & Development	Entrepreneurship Training and Event Management	OMEGA ZIPS 10A, Papavinasam Main Road, Ambasamudram – 627 401 Tamilndu, South India Telephone:04634-663114	22/5/2017 – 05/06/2017	1.Ms.Y.Aruna @ mano 2.Ms.N.Selva sundari 3.Ms.R.Sathya 4.Ms.C.Sangeetha 5.Ms.E.Ramalakshmi 6.Ms.A.Ramalakshmi 7.Ms.S.Maharasi 8.Ms.A.karthika
Training & Development	Entrepreneurship Training and Event Management	NELLAI FORUMS No.4, St.John’s College North Street, Palayamkottai, Tirunelveli-627 002. Telephone: 0462-2585954.	22/5/2017 – 05/06/2017	1.Ms.V.Ramya 2.Ms.S.Muthulakshmi 3.Ms.T.Muthu mari 4.Ms.S.Kanga lakshmi 5.Ms.B.Gayathri
Training & Development	Entrepreneurship Training and Event Management	DHARANI SUGARS AND CHEMICALS LIMITED Vasudevanallur, Dharaninagar -627760. Tirunelveli dist. Telephone: 0462 241578. dharani1@dharanisugars-pgp.com	22/5/2017 – 31/5/2017	1.Ms.M.Muthumari 2.Ms.M.Selva rani
Training & Development	Entrepreneurship Training and Event Management	SUBBURAJ SPINNING MILLS PVT.LTD Madurai road, sankar nagar – 627 357.	21/5/2017 – 05/06/2017	1.Ms.M.Sornalakshmi 2.Ms.A.Subbu lakshmi

		Tirunelveli. textiles@subburajindustries.com		
Training & Development	Entrepreneurship Training and Event Management	SUN PAPER MILL LTD. P.B.No. 2, cheranmahadevi, Tirunelveli – 627 414. admin@sunpaper.in	22/5/2017 – 05/06/2017	1.Ms.G.Sureya prabha 2.Ms.A.Uma sankari 3.Ms. M.Mutharasi 4.Ms. S.Maha lakshmi 5.Ms M.Lakshmi sudha

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Dr.Agarwal's Eye Hospital, Tirunelveli.	7.09.2016	Purpose: Research in Digital Image Processing Activities: Research Projects in Digital Image Processing	2 Students

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1,20,00,000	Furniture and equipments 47,38,404
	Lab repairs and Maintenance 66,17,202
	Library 1,07,606
	Total 1,14,63,212

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	39.05 in acres	-
Class rooms	27,917 sqft	-
Laboratories	14,871 sqft	-
Seminar Halls	4,447 sqft	-
Classrooms with LCD facilities	-	-
Classrooms with Wi-Fi/ LAN	52	-
Seminar halls with ICT facilities	1	-
Video Centre	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	115	-
Value of the equipment purchased during the year (Rs. in Lakhs)	44,81,056	29,97,966
Others: Smart Class Room	-	1
Total	14,54,38,134	17,40,438

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS	Nature of	Version	Year of automation
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software	automation (fully or partially)					
KOHA	Fully		3.6	2011		
4.2.1 Library Services:						
	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value in Rs.
Text Books	27,841	38,64,226	488	62,018	28,329	39,26,244
Reference Books	1,680	3,54,305	151	14,118	1831	3,68,423
e-Books	DELNET		Annual Renewal done		DELNET	
Journals	32	33,550	8	12000	40	45,550
e-Journals	N-LIST		Annual Renewal done		N-LIST	
Digital Database	KOHA	Free	-	-		
CD & Video	29	5,968	7	-	36	5968
Library automation	Fully automated					
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centre	Computer Centre	Office	Departments	Available band width (MGBPS)	Others
Existing	252	219	60	10	4	8 1	13	2MBPS & 10MBPS	-
Added	-	-	-	-	-	-	-	-	-
Total	252	219	60	10	4	8	13	2 MBPS & 10 MBPS	-

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

2 & 10 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
-	-

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
-	-	-	-

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
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15,00,000	12,41,947	60,00,000	53,75,255
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4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

http://srisaradacollege.org/procedures_polices.php

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Swami Chidbhananda Memorial Poor Students Aid Fund (College fees)	19	1,47,075
	Swami Chidbhananda Memorial Poor Students Aid Fund (Hostel fees)	16	1,95,365

Financial support from other sources

National	Adidraida Scholarship	140	7,02,810
	Adidraida Special Scholarship	35	2,63,500
	Beedi Workers Scholarship	45	1,35,000
	Central Sector Scholarship (Renewal)	26	2,60,000
	Sitaram Jindal Trust Scholarship, Bangalore	22	96,900
	TamilNadu Labour Welfare Scholarship	73	1,82,500
	Farmers Security Scholarship	219	6,57,000
	Prize Money Award Scholarship (Merit – Adidraida)	7	21,000
b) International	-	-	-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	17.09.2016	160	Mrs. Subbulakshmi Muruganandam, JCT Academy, Tirunelveli Faculty members of respective Departments
Remedial Coaching	01.08.2016 (ODD) & 15.6.2017(EVEN)	284/276	Department of English
Language Lab	22.08.2016	212	All the faculty members
Bridge Course	20.6.2016	542	All the faculty members
Semester wise Orientation	10.6.2016	1140	All the Faculty members

Personal Counselling and Mentoring	04.07.2016	1782	All the Faculty members
Office Automation	04.07.2016	63	Directorate Of Technical Education, Chennai-600 025
Tally	04.07.2016	58	J.L Computer Academy, Tirunelveli
MS Office	21.02.2017	208	Sr. Nivedita Training Academy, Sri Sarada College for Women
D.T.P	22.02.2017	40	Sr. Nivedita Training Academy, Sri Sarada College for Women

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2016 - 2017	Competitive Exams	504	504	-	-
2016 –2017	Type writing	344	344	-	-

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
13	13	Within three days

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Muthamil Public School, Muneerpallam Tirunelveli– 627 356.	169	11	Sterlite Copper, SIPCOT Industrial Complex, Tuticorin, Tamil Nadu – 628 001.	190	87
Alcance Technologies, Teynampet, Chennai – 600 018.	111	4	Techno Park, Trivandrum, Kerala – 695 581	224	80

Vel's Public School, Vadakkupudur, Sankarankovil, – 627 756.	22	3		-	-
Jegan Research Associates Pvt. Ltd., Chennai and Tirunelveli	63	7		-	-
Ken Bridge Senior Secondary School, Sankar Nagar, Tamil Nadu – 627 357.	40	-	-	-	-
E – Kids International, Tuticorin, Tamil Nadu -628001	26	-	-	-	-
SPIC, SPIC Nagar, Muthiahpuram, Tuticorin, Tamil Nadu – 628 005.	24	-	-	-	-

5.2.2 Student progression to higher education in percentage during the year 227/647=35.08%

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2016-2017	36/48	B.Sc	Mathematics	1. Sri Sarada College for Women, Tirunelveli- 627 011. 2. Thiyagarajar College, Madurai – 625 009. 3. Sivanthi Adithanar College of Arts and Science, Tiruchendur, Tuticorin – 628 216. 4. Dr.Sivanthi Adithanar College of Education, Tiruchendur, Tuticorin – 628 216. 5. Sri Sarada College of Education for Women, Tirunelveli– 627 011. 6. Anna University, Guindy, Chennai – 600025. 7. St. Xavier's College, Palayamkottai, Tirunelveli – 627 002. 8. St.Ignatius College of Education, Palayamkottai, Tirunelveli - 627 002. 9. St. Joseph College of Education, Veikalipatti, Mettur, Tirunelveli - 627 415	M.Sc Mathematics M.Sc Mathematics M.Sc Mathematics B.Ed B.Ed M.Sc Mathematics M.Sc Mathematics B.Ed B.Ed

				10. Annammal college of Education for Women, Tuticorin. 11. St. John's College, Palayamkottai, Tirunelveli – 627 002. 12. Sri Ram NallamaniYadava College of Education, Kodikurichi, Tenkasi, Tirunelveli - 627 804.	B.Ed M.Sc Mathematics B.Ed
2016-2017	6/19	M.Sc	Mathematics	Sri Sarada College for Women, Tirunelveli – 627 011.	M.Phil
2016-2017	23/43	B.Sc	Physics	Sri Sarada College for Women, Tirunelveli– 627 011.	M.Sc Physics
2016-2017	35/42	B.Sc	Chemistry	1. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012. 2. Sarah Tucker College,Perumalpuram, Tirunelveli – 627 007. 3. St.Xavier's College, Palayamkottai, Tirunelveli – 627 002. 4. PMT College, Melanelithanallur – 627 953. 5. Sri Sarada College of Education for Women, Tirunelveli – 627 011. 6. St. Ignatius College of Education, Palayamkottai, Tirunelveli – 627 002.	M.Sc. Chemistry M.Sc. Chemistry M.Sc. Chemistry M.Sc. Chemistry B.Ed B.Ed
2016-2017	35/44	B.Sc	Computer Science	1. Sarah Tucker College, Perumalpuram, Tirunelveli – 627 007. 2. St.Xavier's College, Palayamkottai, Tirunelveli – 627 002. 3. Sri Sarada college for women, Tirunelveli – 627 011.	M.Sc Computer Science MCA MCA
2016-2017	26/43	B.Sc	Information Technology	1. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012. 2. St. Xavier's College, Palayamkottai, Tirunelveli – 627 002. 3. PET Engineering College, Valliyoor, Tirunelveli-627 119. 4. Francis Xavier Engineering College, Vannarpettai, Tirunelveli – 627 003. 5. Fatima College, Madurai – 625 001.	M.Sc, Information Technology MCA MCA MCA MCA
2016-2017	28/44	BCA	Computer Application	1. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012. 2. Francis Xavier Engineering College, Vannarpettai, Tirunelveli – 627 003. 3. Sri Sarada college for women, Tirunelveli – 627 011. 4.Sarah Tucker College, Perumalpuram,	MCA MCA MCA

				Tirunelveli- 627 007. 5. SrimadAndavan Arts and Science College,Trichy-620005 6.PSG College of Arts and Science, Coimbatore-641 014	MCA MCA MCA
2016-2017	30/61	B.A	English	1. Sri Sarada College for Women, Tirunelveli – 627 011. 2. Sri Sarada College of Education for Women, Tirunelveli – 627 011. 3. St. Ignatius College of Education, Palayamkottai, Tirunelveli – 627 002.	M.A English B.Ed B.Ed
2016-2017	12/33	B.A	Economics	1. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012. 2. St.Xavier’s College, Palayamkottai, Tirunelveli – 627 002. 3. Sarah Tucker College, Perumalpuram, Tirunelveli – 627 007. 4. Rani Anna Government College for women, Gandhi Nagar, Palayapettai, Tirunelveli – 627 008.	M.A Economics M.A Economics M.A Economics M.A Economics
2016-2017	38/52	B.Com	Commerce	1. Sri Sarada College For Women, Tirunelveli – 627 011. 2. St.Xavier’s College, Palayamkottai, Tirunelveli – 627 002. 3. Rani Anna Government College for Women, Gandhi Nagar, Palayapettai, Tirunelveli – 627 008. 4. Sadakathullah Appa College Rahmathnagar, Palayamkottai, Tirunelveli – 627 006. 5. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012. 6. MEFCO College, Sivakasi, Virudhunagar – 626 005. 7. Kattar (Arab)	M.Com MBA M.Com MBA MBA CA
2016-2017	28/45	B.Com (CA)	Commerce with Computer Applications	1. Sri Sarada College For Women, Tirunelveli – 627 011. 2. Rose Mary Arts and Science College, Palayamkottai, Tirunelveli – 627 002. 3. Sarah Tucker College for Women, Palayamkottai - Tirunelveli – 627 007. 4. Sadakathullah Appa College, Rahmathnagar, Palayamkottai, Tirunelveli – 627 006. 5. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012.	M.Com M.Com M.Com M.Com

					M.Com
2016-2017	6/20	M.Com	Commerce with Computer Applications	1. Sri Sarada College For Women, Tirunelveli – 627 011. 2. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012.	M.Phil M.Phil
2016-2017	9/15	M.Phil	Commerce with Computer Applications	1. Sri Sarada College For Women, Tirunelveli – 627 011. 2. Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli – 627 012.	Ph.D (Regular & Part Time)

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	-	-
SET	-	-
SLET	-	-
GATE	-	-
GMAT	-	-
CAT	-	-
GRE	-	-
TOFEL	-	-
Civil Services	-	-
State Government Services	-	-
Any Other	-	-

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
CULTURAL ACTIVITIES		
16.09.2016 - Inter collegiate Talent Exposure(Mathematical Quiz, Paper Presentation, Rangoli, Collage)	Intercollegiate	82
27.09.2016 - Short story writing in English	Institutional	18
27.09.2016 - Short story writing in Tamil	Institutional	20
27.09.2016 - Essay writing in Tamil	Institutional	15
27.09.2016 - Rangoli	Institutional	14
27.09.2016 - PulliKolam	Institutional	25
27.09.2016 - KambiKolam	Institutional	30
01.10.2016 - Short story telling in English	Institutional	17
01.10.2016 - Short story telling in Tamil	Institutional	16
01.10.2016 - Recitation in English	Institutional	11
01.10.2016 - Verse reading in Tamil	Institutional	14
01.10.2016 - Verse reading in English	Institutional	16
01.10.2016 - Drawing	Institutional	21
27.10.2016 - Flower Arrangement	Institutional	15
27.10.2016 - Recitation in Tamil	Institutional	12

24.01.2017 - Essay writing in English	Institutional	13
24.01.2017 - Elocution in English	Institutional	14
19.01.2017 - Carnatic Music	Institutional	12
19.01.2017 - Light Music	Institutional	03
19.01.2017 - Mono Acting	Institutional	08
19.01.2017 – Baratha Natiyam	Institutional	06
19.01.2017 - Cooking	Institutional	30
19.01.2017 - Art from waste	Institutional	15
24.01.2017 - Essay writing in English	Institutional	13
19.01.2017 - Vegetable carving	Institutional	16
19.01.2017 - Collage	Institutional	12
19.01.2017 - Just a minute in Tamil	Institutional	07
19.01.2017 - Just a minute in English	Institutional	09
19.01.2017 - Just a minute in Sanskrit	Institutional	06
24.01.2017 - Painting	Institutional	20
24.01.2017 - Thevaram, Thirukkural, Bagavat Gita, Hanuman Saliza, Thiruvempavai, NalayiraDivyaPrabhantham	Institutional	68

SPORTS/PHYSICAL EDUCATION

24.12.2016 - Kho – Kho	Institutional	165
24.12.2016 - Kabaddi	Institutional	89
25.12.2016 - Volley Ball	Institutional	80
26.12.2016 - Table Tennis(Single UG)	Institutional	08
26.12.2016 - Table Tennis(Single PG)	Institutional	06
26.12.2016 - Table Tennis(Doubles UG)	Institutional	08
26.12.2016 - Table Tennis(Doubles PG)	Institutional	04
26.12.2016 - Chess (Single UG)	Institutional	18
26.12.2016 - Chess (Single PG)	Institutional	07
27.12.2016 - Volley Ball	Institutional	80
27.12.2016 - Athletics – 200 mts	Institutional	18
27.12.2016 - Athletics – 400 mts	Institutional	12
27.12.2016 - Athletics – 800 mts	Institutional	08
27.12.2016 - Athletics – 5 km walk	Institutional	22
27.12.2016 - Athletics – 4 × 100 mts relay	Institutional	32
27.12.2016 - Athletics – Long jump	Institutional	28
27.12.2016 - Athletics – Javeline throw	Institutional	24
27.12.2016 - Athletics – Short put	Institutional	18
27.12.2016 - Athletics – Discuss throw	Institutional	22

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2016-2017	-	-	-	-	-	-

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The amicable students at UG level, who perform best in academics, co-curricular, extra – curricular and cultural activities are earmarked by the Head of the Departments in the Staff council amidst Principal, Director and Secretary. After appropriate deliberations, executive members of the College Union and its Allied associations are finalised. Among the best students selected from each discipline, Student Council composition is made as follows:

1. Chairperson - III UG (Arts/Science) (H/DS)
2. Vice Chairperson - III UG (Science/Arts) (DS/H)
3. Secretary - II UG (Arts/Science) (H/DS)
4. Joint Secretary - II UG (Science/Arts) (DS/H)
5. Secretaries and Joint secretaries for various extracurricular activities.(Fine Arts, Sports, Library, Placement, NSS, YRC, RRC, Quiz Club and Department Forums).

The office bearers gather suggestions and requirements from students and they represent to HOD, Principal and Management to solve the needs amicably. Students also represent in various academic and administrative Committees/Cells including Programme wise Forum in the college. Students are nominated as the members of the following committees and forums. Each Committee and Forum has a Secretary and a Joint Secretary. The following are the list of Departmental Forums. Pothigai Illakia Mandram (Department of Tamil), Amruthavarshini Samskriti Sabha (Department of Sanskrit), Literary Blooms (Department of English), Embraso Forum (Department of Economics), Kautilya Forum (Department of Commerce), Vartanasamvidha Forum (Department of Commerce (CA), SrinivasaRamanujan Forum (Department of Mathematics), Omega Forum (Department of Physics), RasayanVigyaan Forum (Department of Chemistry), Human Computer Sakunthala Devi Forum (Department of Computer Science), Smart Computer Applications Colloquium (Department of Computer Applications), TECH NETRAM Forum (Department of Information Technology), Smart Tycoon Forum (Department of Business Administration), Sarada Library (Department of Library and Information Science), Sarada Sports Club and Zodiac Sports Association (Physical Education, Sports Science and Yoga), Upabhoktha Sang (Consumer Forum), Busy Bees (Quiz Club) and Shanthi Sena (Gandhian Thought). Messages and activities that are to be carried out within the stipulated time are properly informed to all the students through these office bearers in addition to notice board instructions.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association?

Yes

if yes give details (maximum 500 words):

Yes. The College is having a registered Alumnae Association by name “Sarada Suta”. The Alumnae Association is registered on 09.02.2017 and it is functioning effectively. Every year August Second Saturday is designated as Sarada Suta Sangamam – the Alumnae Meet Day. Eminent alumna, alumna in Higher cadre, talented alumnae experts, and unemployed house wives are invited to college to share their experiences and to motivate students. They guide the students for better outlooks. Some alumnae are actively engaged in imparting value added courses to the students as external expertise. Alumnae are invited as Resource persons for Guest Lectures. Many of our alumnae from various batches shared their experiences of college life - regarding spiritual atmosphere, counselling, hostel experiences and extracurricular activities. Feedback is obtained from the alumnae for various constructive points. On the basis of feedback obtained from alumnae, the college modifies and updates all the academic performances and other programmes. An alumnae library is established at the general library complex in which the books donated by them are available for the use of all the students. Alumnae are in constant contact with the college through their respective departments. The college uses social media like college website and group email- id to be in touch with the alumnae.

5.3.2 No. of ~~registered~~ enrolled Alumni:

7,971

5.3.3 Alumni contribution during the year (in Rupees) :

Rs. 22,350 /-

5.3.4 Meetings/activities organized by Alumni Association :

- a) Sarada Suta Sangamam – 13.08.2016
- b) Department wise Meet - At the time of issue of consolidated mark statements - 27.08.2016
- c) Department wise Meet - At the time of convocation – 31.03.2017
- d) College level alumnae faculty members Meet – once in a semester – 06.08.2017

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

The Mission of Sri Sarada College for Women, Tirunelveli is to mold young girls who enter the portals of this Temple of Learning should leave it as, "Nirai Nangaiyar" - ("the perfect women") enlightened with excellence in education and research.

The Vision of the college will be accomplished

- by contributing to the society an appropriately educated, perfect young generation of women
- by infusing spiritual, ethical and moral values in the minds of the students of all disciplines.
- by accomplishing the all round development of the willpower, emotion and cognition of the students through curricular, co-curricular and extra-curricular activities of the college.
- by encouraging and enlightening the students for excellence in higher education, research, extension and development.
- by reaching the unreached in social, intellectual, moral and cultural facets.
- by instilling love on the motherland and an eager intent to invigorate her through active service with the sense of *esprit de corps*
- by inculcating Unity in Diversity, a sense of unity and respect for all religions coupled with firm adherence to one's own religion.

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative management

1.Management

The Management delegates authority and provides operational autonomy to all the various functionaries to work towards decentralized governance system.

i. Principal Level

The Governing Body delegates all the academic and operational decisions based on policy to the College Committee Meeting headed by the Principal, Vice Principal, and IQAC Coordinator in order to fulfil the Vision and Mission of the Institute. The College Committee formulates the common working procedures and entrusts the implementation with the faculty members.

ii. Faculty Level

Faculty members are given representation in various committees/cells and allowed to conduct various programs to improve their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to organize academic/industrial visits and to have tie up with industries and are appointed as coordinators and conveners for organizing seminars/workshops/conferences/FDPs and other activities.

iii. Student Level

Students are empowered to play an active role as a Chairperson, Vice chairperson, Secretary and Joint Secretary respectively from Arts/Science. PG and UG Students are actively participating as a member of various committees like Library Advisory committee, Sports committee, Hostel committee, Appeal & Grievance Redressal committee, Anti-Ragging committee, Women cell, Examination committee, Research Committee.

2.Internal Quality Assessment Cell (IQAC)

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the

overall performance of the institution.

Objectives:

- To maintain highest standard of quality among our students.
- To instill a spirit of dedication and commitment with the staff members
- To ensure transparency in administration
- To equip the students for the holistic development.

All the above mentioned objectives are implemented with the involvement of faculty members under the following Deanships with decentralised practice.

1. Dean -COE, CIA& Curriculum Development
2. Dean-Training & Development
3. Dean-Research, Planning & Development
4. Dean-Students Discipline
5. Dean-ISR, Extension& Development

6.1.2 Does the institution have a Management Information System (MIS)?

Yes

Management Information System of the institution involves computer based system that provides the staff/division/centre/section/department with the apt resources to organize, evaluate and efficiently and sufficiently manage and integrate departments (faculties, staff members, students, parents, public etc.) within the institution in order to provide the past, present and prediction information. It includes software, data resources, decision support feedback system with computerized process that helps the institution to perform friction free.

In this MIS process from April of previous year to July of subsequent year (academically committed period) involves the following sequential events namely: Publication of admission notification in the media, Inviting applications, scrutinizing application, preparation of merit list, declaration of selection list, admission process as per government guidelines, collection of certificates, fees payment (College and hostel), submission of certification to the University, Documentation of candidature for the University examination, payment of fee (online mode), down loading of hall tickets, entry of students' marks and attendance (on line), witnessing the result in the internet, generation of transfer certificates, online submission of scholarship application to Adi Drawida Welfare Department, payment by ECS mode, communication from the Principal to departments, transmission of government notifications to departments are all monitored and maintained through MIS. Office is automated with required software, ICT trained man power and supporting appliances.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

a) Curriculum Development:

College follows the curriculum developed by the University for all degree programmes. However, it develops curriculum for Vocational Certificate and Short Term courses offered by the college namely Tourism, Spoken Sanskrit, Intensive practice in English Communication, Advertising, Banking, Spoken Sanskrit, E-commerce, Vedic Mathematics, Physics in Everyday life, Food Chemistry, Internet Basics, Animation, Web Designing and Computer Hardware and Maintenance. For University sponsored courses are Herbal Medicine and Dress designing we adhere University curriculum.

b) Teaching and Learning:

Oral Presentations through Lectures/seminars with PPT slides and discussions, Case studies, Quiz in general and on syllabus; **Demonstration** through Role play ,Exhibitions, Projects and model making; **Group Discussions through** Brain storming session and Class Panel discussions; **Collaborative Learning through** Guest speakers, Industrial Visits and interaction with executives/PRO ,Project work, Surveys, workshops; **Digital Lectures through** Online NPTEL courses, you tube, skype. Minor and Major Academic/field/applied **Projects through survey**, Experimental work are in practice. Students are motivated to collect study materials related to their subjects from E-Resource available in the college library, Students are asked to visit various websites to collect the information and supplement the Projects/PPTs for their assignments.

c) **Examination and Evaluation:**

Every semester, 3 Continuous Internal Assessment Tests (CIA), Hand Written Assignment (1) for UG, Seminar for PG and Model Examinations are conducted. The academic performance is monitored through student's performance in the classrooms, home assignments, class tests, surprise tests, unit tests, group discussions, case study analysis and presentations. As soon as the university results are published, the IQAC convene the meeting with Secretary, Director, Principal, HODs', Deans and the faculty and analyzes the University results of the individual departments. Based on result analysis, suggestions offered to enhance further in terms of attaining University ranks, Distinctions and to keep centum results.

d) **Research and Development:**

The Research Committee follows the development activities namely, to increase the number of Research Publications, to achieve assignments in the editorial board of reputed journals, to become members of professional academic/scientific bodies, to apply for patents, to publish more papers in International journals etc., Management provides special incentives to the staff for presenting papers in National/International Conference/Publishing in the reputed journals, motivates staff members to apply with various funding agencies for organising Seminars/Conferences/Workshops. The Final year students are initiated to undertake Individual/Group Projects though not obligatory in the University curriculum and established incubation centres to nurture start-ups.

e) **Library, ICT and Physical Infrastructure / Instrumentation:**

Library Automation has been implemented by using KOHA – Open-Source Integrated Library System (ILS); OPAC (Online Public Access Catalogue) facility is available for easy search of resources in the Library; Barcode System has been initiated in the Library for easy access of books; Readers Forum has been organized every month to encourage the reading habit of the students; Research Publication activities have been promoted with ISSN & ISBN numbers. Information Literacy Classes have been organized for the technology awareness; Maintain Library Improvement Suggestion Register & Book Purchase Suggestion Register to get Students' and Staff's opinion; Reference Service, Referral Service, Newspaper Clipping Service, Current Awareness Service; Reprographic Service, Mail Query services are provided for students. All departments have laptops with internet facility. ICT class room is available with internet facility for real time teaching.

f) **Human Resource Management:**

The faculty members, supporting staff, the students and the workers are inseparable elements in the institution. The collaboration and harmony between the teaching and the supporting staff is a vital phenomenon in the campus behind every success. In order to improve the performance of teaching faculty, Faculty Development Programmes (FDP), Faculty Enrichment Programmes (FEP), Induction

and Orientation Programmes (for fresher's), Workshops and Personality Training Programmes are organized. Specific training programmes are organised with Professionals, Counsellors and Trainers through whom the responsibilities and accountability of faculty are clearly defined. Training programmes on the use of computers and latest technologies are given to the non-teaching staff.

g) Industry Interaction / Collaboration:

To help the students to develop entrepreneurial activities, to participate in-plant training, on site and field projects and placement, the college is having institute-industry interaction linkages with the Memorandum of Understanding signed (MOU) with: Best –T- Training and Placement Institute, Tirunelveli; Training Partner Agreement with National Skill Development Corporation of India; ECCI International Academy Pvt.Ltd, Tirunelveli; M/S Jeyalakshmi Career Academy- Tally Partner, Tirunelveli; Arun Driving School, Tirunelveli; GUIMAX Academy, Tirunelveli; College of Gandhian Thought, MK University, Gandhi Museum, Madurai; CMC Academy, Perumalpuram, Tirunelveli; Industry experts are invited to address, train and guide in Workshops, Seminars, Conferences, Social Meets, National Celebrations and Alumni Meet. Industry interaction is integrated in some courses by the way of sending students for Industrial visit and Project Training/Internship

h) Admission of Students:

Immediately after the declaration of HSC results, as per the guidelines of Tamilnadu Government Order issued by the Director of Collegiate Education, advertisements are given in the media, college website and in chosen monthly journals/magazines. Applications are invited physically as well as by online mode and processed by the admission committee for the preparation of merit list and subsequently the selection list on the basis of reservation policy as given in the GO. The admission process will be closed as per the dates notified by the Government/University. On verification of all supporting documents (date of birth, marks statement, transfer certificate, Aadhar certificate, other required authentications) the admitted list is forwarded to the University (for the award of register number and JDCE (for intimation).

6.2.2 : Implementation of e-governance in areas of operations:

a) Planning and Development: As per the saying, 'well planned half done' the academic calendar is designed and developed with space and time for all academic and allied activities. As per the statement, 'dividing the task doubling the success' the decentralised duties and responsibilities of all members of the college helps in effective management. Timely submission of Students Data Base to the Government for scholarships is strictly adhered. Our institute maintains a separate web page for admission process, configuration process, attendance report, SMS absent report, Transfer Certificate generation etc.,

b) Administration: Communications from the academic bodies/agencies, University, Government, scientific bodies/societies, IQAC and Administrative office are shared by email to HODs, Hostel and all designated functionaries. With the hierarchical system from the top management through the Principal reach the faculty/staff members through the HODs and OS. Administrative set up is defined and the details are given in the calendar which helps in friction free administration. Principal is ably supported by integrative approach of five Deans through departmental HODs.

c) Finance and Accounts: Internal and external financial audit is made by designated chartered accountants earmarked by the management. Students may pay the fees to the college by e-mode or by DD or Cash mode. Students pay their exam fee by online mode. Employee Provident Fund (EPF) and Employee State Insurance Corporation (ESIC) payments are generated through online. Salaries for all employees are credited by ECS payment system. ATM is available in college campus. The management

is aiming to have a bank or an extension counter of a bank.

f) Student Admission and Support :

A detailed prospectus, faculty wise individual counselling to the students and parents, sufficient time period for interview and payment of fees is in practice. After admission in the college and hostel, appropriate guidelines, precautions, life training system of the institution, personal care system, facilities available, skill development programmes are explained. For distantly located students Online application form for admission is available in college website. Once the college opens the senior students and counsellors/mentors provide all sorts of support to the new students for their hesitation free inhibition free academic atmosphere.

g) Examination:

Every semester, Three Continuous Internal Assessment Tests, Hand Written Assignment practices, (Seminar for PG students alone) Model Examinations are conducted to evaluate and elevate the students. After every CIA marks and attendance of the candidates too are uploaded in the university online exam portal. The CIA is conducted centrally with defined time table. Printed answer books for CIA and model examinations are provided to the students. CIA marks are sent to the parents through progress cards with appropriate comments on the students to the parents.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Smt. M.Sivakala	International Conference on English Language , Literature and Linguistics, Chermathai Vasan College for women, Madurai on 24.10.2016	-	1050
2016	Smt.S.Viji	International Conference on English Language , Literature and Linguistics. Chermathai Vasan College for women, Madurai on 24.10.2016	-	1050
2016	Smt.N.Renuka	International Conference on English Language , Literature and Linguistics. Chermathai Vasan College for women, Madurai on 24.10.2016	-	1050
2016	Smt.M.Lalitha	International Conference on English Language , Literature and Linguistics, Chermathai Vasan College for women, Madurai on 24.10.2016	-	1050
2016	Smt.N.Lavanya	International Conference on Green Marketing,Nehru Memorial College,Trichy ,12.08.2016	-	750
2016	Selvi.P.Anitha	International Conference on Green		750

		Marketing, Nehru Memorial College, Trichy, 12.08.2016	-		
2016	Smt.Dr.B.Subha	International Conference on Green Marketing, Nehru Memorial College, Trichy, 12.08.2016	-	750	
2016	Selvi.P.Anitha	Social Media as a HR tool in Recruitment, Dr.Sivanthi Aditanar College for Engineering, Tiruchendur, 07.10.2016	-	150	
2017	Smt.N.Lavanya	Data Analysis for Business Research, FX Engineering College, Tirunelveli, 16.08.2017	-	300	
2017	Smt.P.Anitha	Data Analysis for Business Research, FX Engineering College, Tirunelveli, 16.08.2017	-	150	
2017	Smt.V.Rajarajeswari	National Conference on Recent Developments in Chemistry, Sadhak Adhullah Appa College, Tirunelveli, 19.2.2017	-	150	
2017	Smt.K.Lakshmi	National Conference on Recent Developments in Chemistry, Sadhak Adhullah Appa College, Tirunelveli, 19.2.2017	-	150	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2016	Legal Awareness for Women	Awareness Program on Road Safety	23.12.2016	75	16 (Drivers)
2016		Computer Usage Training	17.6.2016	22	26 (Office Administration Staffs)
		Cleanliness Awareness Programme	22.08.2016	12	14 (House Keeping Members)
2017	One day Workshop on "Fuzzy Technologies and algebraic graphs".	-	23.03.2017	22	-
2016	-	Computer Usage Training	17.6.2016	22	26 (Office Administrative Staff)
2016	-	Cleanliness Awareness Programme	22.08.2016	12	14 (House Keeping staff)
2017	One day	-	23.03.2017	22	-

	Workshop on “Fuzzy Technologies and algebraic graphs”.				
2017	State Level Workshop on 'Big Data Analytics’	-	10.02.2017	41	-
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
The Science of Stress; Role of Teachers in Stress Management		84		24.4.2017; One day	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime, Temporary	Permanent		Fulltime/temporary
23+4		23 + 4	5		5
6.3.5 Welfare schemes for					
Teaching	<p>a) Management sanctions Medical leave for 7 days per year with salary for teaching and non-teaching staff; Provident Fund, Festival Advance, ESI, Maternity leave system are in practice</p> <p>b) Personal loans free of interest are given to staff at times of emergency</p> <p>c) The college arranges loans through Nationalized banks for the staff to meet the needs namely house construction, marriage and other genuine needs.</p> <p>d) Staff club is run by the teaching staff. The teaching and non-teaching members are honoured with a gift as a mark of love, respect and complement on the occasion of one’s marriage / house warming ceremony etc.</p> <p>e) The management recognizes the services rendered by the teaching staff for producing University ranks/Centum result in a special way by complimenting with cash awards</p> <p>f) Department of Information Technology, Computer Science and Computer Applications jointly conducted a free computer orientation course for the teaching profession and non-teaching staff (accounting, Tally etc.) of the college</p> <p>g) RO system is available in all the department staff rooms, library, canteen and hostel.</p> <p>h) Management encourages the Teaching staff with cash awards Publication/presenting papers in National/International conferences.</p>				
Non teaching	<p>a) Financial support to the children of all the staff for education purpose.</p> <p>b) Fee concession (full/Half) for the children studying at our sister institutions.</p> <p>c) Festival advance and gifts to all the staff.</p>				
Students	<p>a) State/Central Government Welfare Scholarships</p> <p>b) Financial Assistance through College Endowments</p> <p>c) Financially encourage the students in intra mural and inter-collegiate, inter-university competitions/conferences</p> <p>d) The fund contributed by the Alumni has been utilized towards payment of tuition fees</p>				

	<p>and examination fees for economically weak students/parentless children</p> <p>e) An “Alumnae Library” has been initiated and the books are issued to needy students</p> <p>f) The Career Guidance cell provides training to students to enhance their soft skills towards employability</p> <p>g) Arranges bus pass to students in collaboration with the metropolitan transport (TNSTC) Corporation, College arranges safe transport facility at times of necessity/emergency.</p> <p>h) Group Insurance for students.</p>
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6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
(with in 100 words each)

The management committee is the apex body to monitor effective and efficient use of financial resources. The funds are optimally used and standardized auditing procedures are adopted to scrutinize the utilization of the same. The audited statements of expenditure and utilization certificates are submitted to the concerned agencies on time. Management adopts a systematic policy for the control of expenses and usage of funds. The college accounts are subjected to internal and external audit. Audit is done annually. All financial transactions are checked by the financial consultants and internal auditors appointed by the management. No major irregularities were found in the audit.

External Audit: It is done by a Chartered Accountant appointed by the management, once in a year. External audit is done by the scheduled chartered accountants of Sri Ramakrishna Tapovanam, Tirupparaithurai.

Internal Audit: Daily accounts prepared by the office staff are verified by the Principal/Bursar. Office superintendent checks monthly cash ledgers. Accounts relating to funds from various agencies are properly accounted, vouched and verified in the office and checked by the principal.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Selvi Kanishma Jeyaraman Endowment created by Dr Selva Suganya, Former faculty of Department of Tamil.	10,000/-	Proficiency Prizes for Students in Maths Department.

6.4.2 Total corpus fund generated Nil

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	No	Yes	Inter-departmental
Administrative	Yes	Sri Ramakrishna Tapovanam, Tirupparaithurai	Yes	IQAC

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

- PST colloquium is organized once in a year and any suggestion from a parent is listened to and appropriate measures are taken.
- Departments organise one-to-one dialogue with parents whose children need further support and counselling services to enhance performance

c) Parents/guardians have free access to meet and share their suggestions with the Principal and the teachers on any day of the week at any time.				
d) The college receives immediate response for SMS sent to the parents.				
6.5.3 Development programmes for support staff (at least three)				
a) Orientation Programme in Office administration,				
b) Motivating them to take higher studies through IGNOU, TNOU, MTU etc				
c) Department of Information Technology, Computer Science and Computer Applications provide free computer literacy for the supporting staff of the college				
6.5.4 Post Accreditation initiatives:				
a) Constant efforts to get permanent affiliation for courses from the parent University and 12(b) status from UGC.				
b) Planned for the initiation of MOOCS, OER, SWAYAM and other online studies.				
c) Propose to follow the Spaced Learning and Cooperative Learning at all possible levels.				
6.5.5				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : Yes				
c. ISO Certification : No				
d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration	Number of participants
2016	Library Day	12.08.2016	One day	549
2016	Continuous Moral Education (CME) Program for Teachers	01.10.2016	One day	81
2016	Bridge Course for I st Year Students	20.06.2016 to 25.06.2016	Five days	677
2016	CME Programme	17.09.2016	One day	33

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Legal Awareness for Women	23/12/2016	300	-
Seminar on Feminism	30/7/2016	220	-
International Women's day	8/3/2017	1782	-

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources 5%

The institution sensitizes the students on environmental issues and motivates them to promote ecological

justice and sustainable development. “Reduce”, “Reuse” and “Recycle” form the essence of every eco-friendly practice adopted in the College. Some of the eco-initiatives of the campus include:

- a. Rain water harvesting devices and its practice in the entire campus
- b. Herbal garden and Sacred Garden Maintenance and Management for Academics and Austerity
- c. Energy efficient lighting with LED (6, 9, 12 volt)
- d. Solar powered flood lights
- e. Bio-Waste Management, Practice of 3Rs, Vermi-Composting and Organic farming Practice.
- f. Safe disposal of laboratory wastes (for glasses/plastic/expired chemicals)
- g. Seminars and discussions on current environmental issues
- h. Practice of Green-Red bins for waste disposal.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	-
Provision for lift	No	-
Ramp/ Rails	Yes	-
Braille Software/facilities	Yes	-
Rest Rooms	Yes	-
Scribes for examination	Yes	-
Special skill development for differently abled students	Yes	-
Any other similar facility	Yes	

- a. Wheelchair and Walking aids
- b. Special toilets – with ramp (Physically challenged)
- c. Scholarships

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2016-2017	10	10	Every Saturday throughout the year	Prasad Distribution for Government Hospital Patients	Wishing Speedy recovery. Confidence to despondent	6+2
			23.10.2016, One day	Marathon Run	Breast Cancer	47
			27.2.2017, 5.3.2017, Seven days	Development of the Villages is the base for Development	Health, Skill Development, Personal Hygiene, Planting Trees, Utility of	303

			of India	Water, Cashless Transaction, Online banking	
		2.4.2017	Polio Vaccination-Camp 21	Vaccination	112

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Code of conduct details for the students with the compendium and for the staff in the web link	18/6/2016	http://srisaradacollege.org/code_of_conduct.php

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Lecture Series on Mahabharata	20/7/2016 (10.00 am – 11.00 am)	1034
70 th Independence Day Celebrations	15/8/2016 (8.30 am – 12.30 am)	1127
Youth Awakening Day-Celebration in view of Dr.A.P.J.Abdul Kalam’s Birth Anniversary	15/10/2016 (10.00 am – 11.00 am)	1011
164 th Jeyanthi Celebration(Birth Anniversary) of Holy Mother Sri Sarada Devi	20/12/2016 (10.00 am – 1.00 pm)	1785
Documentary Film on “Neerindri Amayathu” (Without Water)	9/1/2017 (2.00 pm - 4.00 pm)	720
National Youth Day	12/1/2017 (10.00 am – 11.30 am)	920
Guest Lecture on Gandhian Thought	1/2/2017 (10.00 am –1.00 pm)	517
Ramanujam Film Show	2/2/2017 (1.30 pm to 4.00 pm)	634
Cancer Awareness-Rally	3/2/2017 (11.00 am to 2.00 pm)	238
Green India Clean India-Rally	28/2/2017 (11.00 am – 1.00 pm)	50
International Women’s Day Celebration	8/3/2017 (10.30 am – 12.00 pm)	1512
Speech on Gandhian Thought	13/3/2017(10.30 am – 11.30 am)	503
Awareness on Dowry System	22/3/2017(10.30 am – 12.30 am)	1022

World Elder Abuse Awareness Day	16/6/2017(10.00 am – 11.00 am)	1184
World Yoga Day	21/6/2017(10.00 am – 11.30 am)	552

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Solar powered flood lights
- Bio-Waste Management with Vermi-Composting, E-Waste Management (centralised collection and disposal through authorised vendors), Practice of 3Rs, and Organic farming Practice.
- Safe disposal of laboratory wastes (glasses/plastic/expired chemicals)
- Seminars and discussions on current environmental issues
- Practice of Green-Red bins for waste disposal.

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://srisaradacollege.org/best_practices.php

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

http://srisaradacollege.org/institutional_distinctiveness.php

8. Future Plans of action for next academic year (500 words)

- To apply for autonomy
- To augment research, innovation and development programmes.
- Pupil being from water prone districts planned to give training in swimming after the construction of swimming training complex.
- To sign more MOUs.
- To apply for University Study Centre.

Name N. RENUKA

Name M. MALARVIZHI.

Renuka.N
1.12.18

M. Malavizhi 1/12/18

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
