



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|---|
| 1. Name of the Institution | | SRI SARADA COLLEGE FOR WOMEN |
| Name of the head of the Institution | | Dr.M.Malarvizhi |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 04622520129 |
| Mobile no. | | 8220653606 |
| Registered Email | | srisaradatvl@gmail.com |
| Alternate Email | | saradatvliqac@gmail.com |
| Address | | SARADA NAGAR,ARIYAKULAM,MAHARAJA NAGAR POST, TIRUNELVELI - 627011 |
| City/Town | | TIRUNELVELI |
| State/UT | | Tamil Nadu |
| Pincode | | 627011 |

| 2. Institutional Status | | | | | |
|---|-------|---|-----------------------|---------------------------------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Women | | | |
| Location | | Rural | | | |
| Financial Status | | private | | | |
| Name of the IQAC co-ordinator/Director | | Ms .N. Renuka | | | |
| Phone no/Alternate Phone no. | | 04622520129 | | | |
| Mobile no. | | 7010677126 | | | |
| Registered Email | | srisaradatvl@gmail.com | | | |
| Alternate Email | | saradatvliqac@gmail.com | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | http://www.srisaradacollege.org/aqar.php | | | |
| 4. Whether Academic Calendar prepared during the year | | Yes | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | http://www.srisaradacollege.org/calendar.php | | | |
| 5. Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
| | | | | Period From | Period To |
| 2 | A | 3.01 | 2017 | 23-Jan-2017 | 22-Jan-2022 |
| 6. Date of Establishment of IQAC | | | 17-Sep-2011 | | |
| 7. Internal Quality Assurance System | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | |
| Item /Title of the quality initiative by IQAC | | Date & Duration | | Number of participants/ beneficiaries | |

| | | |
|---|------------------|----|
| Discussion on the parameters for NIRF ranking | 09-Apr-2019 3 | 19 |
| Preparatory meet for ARIIA Commission | 01-Apr-2019 2 | 11 |
| Review meet on English for Business Communication Course conducted by Redington Foundation, Chennai | 28-Aug-2018 2 | 16 |
| Exposure meet on new AQAR format | 02-Jul-2018 2 | 18 |
| Current developments and methods to apply for funded projects viz DST, ICSSR, UGC, etc., | 02-Jul-2018 3 | 82 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|----------------|----------------|-----------------------------|--------|
| Nothing to add | Nothing to add | Nothing to add | 2019 Nothin | 0 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

50000

Year

2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Secretary, Director, Principal, IQAC, HODs and Deans discussed and framed rules for syllabus and evaluation

Participated in ARIIA Ranking Framework

IQAC revamped the functional formats/ registers as per revised SSR

Implemented I3 practice among staff, that is Initiative, Integrative and Innovative

Oriented the faculty members for revised SSR

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|--|
| To participate in all activities for ARIIA ranking | Participated |
| To strengthen internships | To link with more industries, companies for trainings |
| To enroll more number of students for online courses | Awareness created and thereby lot of students have enrolled themselves and successfully completed various online courses |
| To increase activities inorder to be ranked in NIRF | Increased placements and research publications |
| To request all departments to apply for MHRD funded projects | All the departments have sent proposals for ICSSR, IMPRESS, TNSCST projects |
| To prepare AQAR 2018 -2019 | AQAR 2018-2019 was prepared |
| To frame policies regarding syllabus and evaluation regarding Autonomy | Management, Director, Principal, IQAC, HODs and Deans discussed and framed rules for syllabus and evaluation |
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14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|--|--------------|
| Sri Ramakrishna Tapovanam, Tirupparaitturai | 12-Jan-2019 |

| | |
|---|-------------|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2018 |
| Date of Submission | 07-Feb-2019 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to Manonmaniam Sundaranar University, Tirunelveli. The courses are under CBCS with semester pattern. The syllabi prescribed received from the University is in turn sent to the HODs. The curriculum is communicated to the faculty in the departmental meetings. Based on this the faculty members prepare lecture plan for the entire semester. The institution follows CDR (Curriculum Delivery Register) and AIR (Academic Interaction Record) for keeping accountability. CDR is maintained in all the classes where the teachers record the lessons/practical covered/conducted during the allotted hour. AIR is maintained by each faculty member where the teacher records the work done actually during scheduled hours. Lecture plan, CIAs, CDR and AIR exhibit correlation in curriculum delivery and documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---------------------------------|-----------------|-----------------------|----------|---|--|
| Folklore | | 27/12/2018 | 30 | To become an artist | To create new idea on folk based drama, media etc. |
| Introduction to Graph Labelling | | 27/12/2018 | 30 | To focus on open problems in graph labelling | To motivate the students for research |
| Advanced Physics | | 27/12/2018 | 30 | 1.To become a Scientist 2. To proceed Research | Update the knowledge on the subject |

| | | | | |
|---|------------|----|---|--|
| Certificate course in Forensic Chemistry | 27/12/2018 | 30 | 1. Knowledge about adulterants in food 2. To find a suitable method to detect the crime | To study the importance of spectral technique. |
| Animation (2D/3D) FLASH | 27/12/2018 | 30 | 1. Designing an advertisement 2. Develop Creativity 3. Scientific Visualisation | Art of giving life to the characters and elements |
| Python Programming | 27/12/2018 | 30 | 1. To learn how to design and program Python applications 2. To learn how to identify Python object types | To learn how to use lists and dictionaries in python programs |
| Certificate Course in Android App Development | 27/12/2018 | 30 | To Become a budding Entrepreneur by developing Mobile Apps | Launching Mobile Apps by their individual programming skills |
| Certificate Course in Logistics Management | 27/12/2018 | 30 | 1. To get employment opportunities in Shipping Industries 2. To create awareness among students to become logistics entrepreneur | Soft skill development in shipping industries regarding logistics development |
| Certificate Course in Forensic Audit | 27/12/2018 | 30 | 1. To resolve business disputes. 2. To be engaged in public practice. | 1. Determining the values of assets. 2. Building applications to streamline financial analysis. |

| | | | | |
|------------------------------|------------|----|--|---|
| Entrepreneurship Development | 27/12/2018 | 30 | To motivate the students become an entrepreneur | To know about curriculum development activities |
| Recent Trends in Economics | 27/12/2018 | 30 | Gain positions in leading financial institutions, consultancies, Government agencies, Investment analyst and skilled entrepreneurs | To gain more knowledge about other advancements in economic development of the country. |
| Current English Usage | 27/12/2018 | 30 | 1. To be appointed as BPOs 2. To work as Translators and Receptionists | Fluency with good vocabulary |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| PG Diploma | Functional English | 01/08/2018 |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 587 | 13 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|--|----------------------|-----------------------------|
| English Language Training for Final year UG and PG Inter Disciplinary students | 03/08/2018 | 498 |
| Woolen Works | 27/12/2018 | 87 |
| Crochet Wire Knitting | 27/12/2018 | 83 |

| | | |
|---------------------------|------------|-----|
| Fur Doll Making | 27/12/2018 | 124 |
| Bourquet Making | 27/12/2018 | 96 |
| Oil Painting | 27/12/2018 | 122 |
| Yogasana | 27/12/2018 | 86 |
| Spoken Hindi | 27/12/2018 | 102 |
| Music | 27/12/2018 | 55 |
| Computer Hardware | 23/07/2018 | 38 |
| Acupunture | 27/12/2018 | 66 |
| Tailoring | 27/12/2018 | 50 |
| Silambam | 27/12/2018 | 75 |
| Library Science | 27/12/2018 | 62 |
| Driving | 27/12/2018 | 91 |
| Aptitude Training | 27/12/2018 | 219 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BA | Economics | 36 |
| BA | Economics | 32 |
| BCom | Commerce | 122 |
| BCom | Corporate Secretaryship | 61 |
| MCom | Commerce | 18 |
| BSc | Physics | 41 |
| BSc | Chemistry | 16 |
| BSc | Computer Science | 20 |
| BSc | Information Technology | 15 |
| MCA | Computer Applications | 3 |
| BBA | Business Administration | 51 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|---|
| Feedback Obtained |
| (a) Feedback received from various stake holders are furnished below • To |

introduce new courses according to the career demand of the locality. • To allot time for sports and library and communication skills. • To provide LCDs in the class rooms. • To invite alumni entrepreneurs for the students meet. • To introduce more value added courses. (b) The suggestions were discussed by the IQAC with the Management and the following actions were taken. • Value added courses like Disaster Management, strong initiative for Waste Management is to be introduced. • Decided to offer time for sports (indoor or outdoor) for those students whose classes, if unusually kept unengaged. • Management has taken initiative to provide one LCD each for all departments. • The HODs prefer Alumna of their respective departments for delivering and sharing their knowledge and experience.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MPhil | Commerce | 15 | 8 | 5 |
| MPhil | Computer Science | 4 | 6 | 4 |
| MPhil | Mathematics | 3 | 6 | 3 |
| MPhil | English | 6 | 4 | 2 |
| MCom | Commerce | 30 | 25 | 17 |
| MCA | Computer Applications | 30 | 22 | 18 |
| MSc | Computer Science | 25 | 20 | 5 |
| MSc | Physics | 25 | 20 | 3 |
| MSc | Mathematics | 25 | 17 | 11 |
| MA | English | 30 | 21 | 13 |
| BBA | Business Administration | 64 | 98 | 58 |
| BCom | Corporate Secretaryship | 64 | 93 | 61 |
| BCom | Commerce | 70 | 135 | 65 |
| BSc | Information Technology | 48 | 49 | 32 |
| BCA | Computer Applications | 48 | 71 | 30 |
| BSc | Computer Science | 48 | 70 | 41 |
| BSc | Chemistry | 48 | 87 | 38 |
| BA | Economics | 64 | 77 | 36 |
| BA | English | 64 | 164 | 62 |
| BSc | Physics | 48 | 215 | 45 |
| BSc | Maths | 48 | 167 | 45 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 1546 | 148 | 80 | 2 | 82 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 82 | 82 | 12 | 2 | 1 | 10 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is an essential feature to render equitable service to all the students having varied background. In the mentoring system each student is assigned to an academic faculty at the beginning of the programme and all the three years the candidate is with the same faculty. It promotes and ensures a trusting relationship between the mentor and mentee. It is helpful in providing advice and direction with regard to discipline, personal problems, career development, higher education, research, placement, student welfare and professionalism. To record the personal, academic and other aspects of the students the institution is having a printed format called "Dossier". It is found valuable as it provides all students with academic support and gives students the opportunity to raise any issues or concerns. The mentor and mentee meets once or twice in a semester. The prime role of the mentor faculty is nurturing and providing support for the student during the difficult times. The mentors are also appropriately trained and oriented by the management and also through Faculty Empowerment program. With a wide variation in the student's educational and economic background, this system has shown a better understanding of individual students.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1723 | 82 | 1 : 21 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 27 | 27 | 0 | 27 | 3 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2019 | Dr.T.Ratha Jeyalakshmi | Associate Professor | Technical Editor in 1.Journal of |

| | | | |
|---------------------------|------------------|---------------------|---|
| | | | Artificial Intelligence, Research Journal of Information Technology, Asian Journal of Scientific Research, Journal of Software Engineering, Member BOS Sarah Tucker College, Tirunelveli, Tamil Nadu, India |
| 2019 | Dr.N.Kamala | Associate Professor | Member BOS Ayya Nadar Janaki Ammal College, Sivakasi, Tamil Nadu, India |
| 2019 | Dr.A.Aruna Devi | Assistant Professor | Member BOS Sadakathullah Appa College, Tirunelveli, Tamil Nadu, India |
| 2019 | Dr.V.Vallinayagi | Associate Professor | Member BOS Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu, India |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| MPhil | 3301 | Even/2019 | 08/06/2019 | 28/09/2019 |
| MPhil | 3506 | Even/2019 | 08/06/2019 | 28/09/2019 |
| MPhil | 3545 | Even/2019 | 08/06/2019 | 28/09/2019 |
| MPhil | 3102 | Even/2019 | 08/06/2019 | 28/09/2019 |
| MCom | 2301 | Even/2019 | 11/05/2019 | 15/06/2019 |
| MCA | 2401 | Even/2019 | 11/05/2019 | 15/06/2019 |
| MSc | 2506 | Even/2019 | 11/05/2019 | 15/06/2019 |
| MSc | 2521 | Even/2019 | 11/05/2019 | 15/06/2019 |
| MSc | 2515 | Even/2019 | 11/05/2019 | 15/06/2019 |
| MA | 2102 | Even/2019 | 11/05/2019 | 15/06/2019 |
| BBA | 1201 | Even/2019 | 21/05/2019 | 23/06/2019 |
| BCom | 1303 | Even/2019 | 21/05/2019 | 23/06/2019 |

| | | | | |
|------|------|-----------|------------|------------|
| BCom | 1301 | Even/2019 | 21/05/2019 | 23/06/2019 |
| BSc | 1516 | Even/2019 | 24/05/2019 | 23/06/2019 |
| BCA | 1401 | Even/2019 | 24/05/2019 | 23/06/2019 |
| BSc | 1506 | Even/2019 | 24/05/2019 | 23/06/2019 |
| BSc | 1504 | Even/2019 | 22/05/2019 | 23/06/2019 |
| BSc | 1522 | Even/2019 | 22/05/2019 | 23/06/2019 |
| BSc | 1517 | Even/2019 | 23/05/2019 | 23/06/2019 |
| BA | 1103 | Even/2019 | 21/05/2019 | 23/06/2019 |
| BA | 1105 | Even/2019 | 21/05/2019 | 23/06/2019 |

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A Dean along with a team of faculty members coordinates the Continuous Internal Evaluation (CIE) system. Three Continuous Internal Assessments (CIA), hand written home assignments for UG students, seminar for PG students form the part of CIE. Besides, Model examinations are conducted to prepare the students to face end semester examinations at the end of every semester. All CIAs are conducted centrally as per the schedule planned in the calendar. All the Internal and Model Question papers are scrutinized by the respective HODs and submitted to the COE Cell before the print of question papers. All question papers, discipline wise are sent for external audit for quality assesement. In this audit correlation between the prescribed syllabi and lecture plan are verified. CIA marks with attendance are uploaded in exam pro of Manonmaniam Sundaranar University Portal by the concerned subject teachers. Student's progress reports are sent to the parents.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is clear, evident and serve as an effective planner for all. It is prepared and scrutinized by the Secretary, Director, Principal and IQAC. To the core the conduct of examinations are adhered as per the schedule planned in the calendar. The calendar provide details of the annual academic and extra academic information including Management Committee, Staff Council, Department wise faculty members, Faculty in charge for various duties and responsibilities, committees, cells, Forum meetings, National and Regional festivals, format for entry of students biodata, academic progress and participation (conference, competitions, sports) data,. The calendar is provided with extra space to note instantaneous information such as SCSL classes, University Practical examination, Payment of fees, details of government Scholarships and other notifications. Every student and faculty used to keep the calendar for day to day planning. All are comfortable with the contents of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.srisaradacollege.org/program_outcome.php

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the | Number of students passed in final year | Pass Percentage |
|----------------|----------------|--------------------------|------------------------------------|---|-----------------|
|----------------|----------------|--------------------------|------------------------------------|---|-----------------|

| | | | final year examination | examination | |
|---------------------------|-------|-------------------------|------------------------|-------------|-----|
| 3301 | MPhil | Commerce | 5 | 5 | 100 |
| 3506 | MPhil | Computer Science | 4 | 3 | 75 |
| 3545 | MPhil | Mathematics | 3 | 3 | 100 |
| 3102 | MPhil | English | 2 | 2 | 100 |
| 2301 | MCom | Commerce | 18 | 13 | 72 |
| 2401 | MCA | Computer Applications | 22 | 22 | 100 |
| 2506 | MSc | Computer Science | 11 | 11 | 100 |
| 2521 | MSc | Physics | 4 | 4 | 100 |
| 2515 | MSc | Mathematics | 12 | 11 | 92 |
| 2102 | MA | English | 13 | 12 | 92 |
| 1201 | BBA | Business Administration | 52 | 44 | 85 |
| 1303 | BCom | Computer Applications | 44 | 42 | 92 |
| 1301 | BCom | Commerce | 61 | 59 | 97 |
| 1516 | BSc | Information Technology | 37 | 28 | 76 |
| 1401 | BCA | Computer Applications | 39 | 37 | 95 |
| 1506 | BSc | Computer Science | 45 | 41 | 91 |
| 1504 | BSc | Chemistry | 43 | 40 | 93 |
| 1522 | BSc | Physics | 48 | 48 | 100 |
| 1517 | BSc | Mathematics | 47 | 43 | 92 |
| 1103 | BA | Economics | 32 | 24 | 75 |
| 1105 | BA | English | 60 | 59 | 98 |
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.srisaradacollege.org/shfb.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------------|----------|---------------------------------------|------------------------|---------------------------------|
| Industry sponsored Projects | 5 | Dr. Agarwal Eye Hospital, Tirunelveli | 0 | 0 |

| | | | | |
|--|---|---|-------|-------|
| Industry sponsored Projects | 5 | TRANTHICS Info Tech., Chennai | 0 | 0 |
| Projects sponsored by the University | 6 | Sri Ramakrishna Tapovanam, Tirupparaitturai | 0 | 0 |
| Students Research Projects (Other than compulsory by the University) | 6 | Sri Ramakrishna Tapovanam, Tirupparaitturai | 55000 | 55000 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-----------------------|------------|
| International Conference on 'Recent Trends in Advanced Computing and its Applications' (IndustryAcademia) | Computer Applications | 23/02/2019 |
| State level Seminar on "Poverty and Activity Diversification in India" (IndustryAcademia) | Economics | 26/02/2019 |
| 'Data Science and Machine Learning' (IndustryAcademia) | Computer Science | 12/03/2019 |
| State level workshop on VerseDramaShort Story (IPR) | Tamil | 12/03/2019 |
| Workshop on 'Matlab Applications in Research' | Computer Applications | 26/09/2018 |
| Workshop on 'Matlab Applications in Research' | Computer Applications | 27/09/2018 |
| International Seminar on 'Project Conception to Compilation' (IndustryAcademia) | Computer Science | 05/02/2019 |
| Workshop on "Reading, Writing Speaking Sanskrit" (IPR) | Sanskrit | 15/02/2019 |
| Workshop on "Reading, Writing Speaking Sanskrit" (IPR) | Sanskrit | 16/02/2019 |
| State level seminar on "Greatness of Sanskrit" (IPR) | Sanskrit | 13/07/2018 |
| State level workshop on | Commerce (Corporate | 09/08/2018 |

| | | |
|--|-------------------------------------|------------|
| "Applications of Statistical Tools in Research" (IndustryAcademia) | Secretaryship) | |
| State level workshop on "Applications of Statistical Tools in Research" (IndustryAcademia) | Commerce (Corporate Secretaryship) | 10/08/2018 |
| One Day National workshop on "PYTHON A research tool" (IndustryAcademia) | Computer Science | 31/08/2018 |
| International workshop on 'Enhancing Young women Entrepreneurs' (IndustryAcademia) | Commerce | 25/09/2018 |
| Workshop on 'Matlab Applications in Research' | Computer Applications | 26/09/2018 |
| Workshop on 'Matlab Applications in Research' | Computer Applications | 27/09/2018 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|--|--|---|---------------|------------|
| Internshala Participation | Dr.T. Ratha Jeyalakshmi | AICTE | 25/08/2018 | Internship |
| IIC Established by Department of Computer Applications | Sri Sarada College for Women, Tirunelveli627011. | MHRD | 21/11/2018 | Innovation |
| Project Exhibition on Green Transport | S. Rajalakshmi S. Kamatchi | District Science Centre, Tirunelveli | 25/02/2019 | Innovation |
| Project Promotion | K.Kavitha | FOSSEE Summer Fellowship Scheme, IIT Bombay | 21/05/2019 | Fellowship |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---------------------------------------|-----------|--------------|-------------------------|----------------------|----------------------|
| Projects to Products Promotion Center | P3 Center | Management | Android APP Development | Software Development | 23/03/2019 |

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0 | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|-------------------------------------|-----------------------|--------------------------------|
| International | Commerce (Corporate Secretary ship) | 12 | 4 |
| International | Mathematics | 2 | 5 |
| International | Computer Science | 9 | 3 |
| International | Information Technology | 2 | 3 |
| National | Computer Application | 14 | 3 |
| International | Tamil | 9 | 3 |
| International | English | 4 | 0 |
| International | Commerce | 8 | 6 |
| International | Commerce (Corporate Secretary ship) | 12 | 4 |
| International | Mathematics | 2 | 5 |
| International | Computer Science | 9 | 3 |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|-----------------------------------|-----------------------|
| Commerce(Corporate Secretaryship) | 34 |
| Chemistry | 1 |
| Computer Science | 8 |
| Information Technology | 6 |
| Computer Application | 15 |
| English | 8 |
| Business Administration | 5 |
| Commerce | 13 |
| Commerce(Corporate Secretaryship) | 34 |
| Chemistry | 1 |
| Computer Science | 8 |
| Information Technology | 6 |
| Computer Application | 15 |

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|----------------|------------------------|---------------------|----------------|---|---|
| Super capacitive properties of manganese nitride thin film electrodes prepared by reactive magnetron sputtering : Effect of different electrolytes | Dr. M.Ahila | Ceramics International | 2019 | 0 | Manonmaniam Sundaranar university , Tirunelveli | 0 |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--|----------------|------------------------|---------------------|---------|---|---|
| Super capacitive properties of manganese nitride thin film electrodes prepared by reactive magnetron sputtering : Effect of different electrolytes | Dr. M. Ahila | Ceramics International | 2019 | 4 | 0 | Manonmaniam Sundaranar university , Tirunelveli |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 45 | 55 | 55 | 17 |
| Presented papers | 43 | 30 | 8 | 1 |

| | | | | |
|---------------------------|---|---|---|---|
| Resource persons | 1 | 2 | 1 | 4 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| International Yoga Day on 21.06.2018 | NCC | 1 | 32 |
| Tree plantation programme on 07.08.2018 | NCC | 2 | 52 |
| Seminar on " What can I do to create clean city" on 17.09.2018 | NCC | 2 | 171 |
| Road safety awareness programme on 24.09.2018 | NCC | 2 | 40 |
| Wall Paintings regarding Cleanliness programme on 27.01.2019 | NCC | 1 | 6 |
| Republic Day celebration on 26.01.2019 | NCC | 2 | 32 |
| Wall Paintings regarding Cleanliness | NSS | 1 | 150 |
| Rally on "Clean India and Green India" 14.08.2018 | NSS | 3 | 150 |
| International Yoga Day on 21.06.2018 | NCC | 1 | 32 |
| Tree plantation programme on 07.08.2018 | NCC | 2 | 52 |
| Seminar on " What can I do to create clean city" on 17.09.2018 | NCC | 2 | 171 |
| Road safety awareness programme on 24.09.2018 | NCC | 2 | 40 |
| Wall Paintings regarding Cleanliness | NCC | 1 | 6 |

| | | | |
|--|-----|---|-----|
| programme on 27.01.2019 | | | |
| Republic Day celebration on 26.01.2019 | NCC | 2 | 32 |
| Wall Paintings regarding Cleanliness | NSS | 1 | 150 |
| Rally on "Clean India and Green India" 14.08.2018 | NSS | 3 | 150 |
| Door to Door campaign on Open Defection free On 14.08.2018 | NSS | 3 | 150 |
| Awareness speech on "Environmental cleanliness" on 14.08.2018 | NSS | 3 | 150 |
| Independence Day Celebration on 15.08.2018 | NSS | 3 | 10 |
| DebateAwareness on Eye Donation on 01.09.2018 | NSS | 3 | 150 |
| Meeting on Clean Tambirabarani on 14.09.2018 | NSS | 3 | 72 |
| Donate Blood on 15.09.2018 | NSS | 3 | 11 |
| RallyEradication of liquor on 11.12.2018 | NSS | 3 | 123 |
| Elocution Essay Writing Competition | NSS | 3 | 8 |
| Wall Painting on toilet Awareness on 21.01.2019 | NSS | 3 | 15 |
| Republic Day Celebration on 26.01.2019 | NSS | 3 | 20 |
| Awareness speech on Cervical Cancer and SelfHygiene by Secretary on 13.03.2019 | NSS | 3 | 150 |
| Door to Door campaign on Open Defection free On 14.08.2018 | NSS | 3 | 150 |
| Awareness speech on | NSS | 3 | 150 |

| | | | |
|---|-----|---|-----|
| "Environmental cleanliness" on 14.08.2018 | | | |
| Independence Day Celebration on 15.08.2018 | NSS | 3 | 10 |
| Debate Awareness on Eye Donation on 01.09.2018 | NSS | 3 | 150 |
| Meeting on Clean Tambirabarani on 14.09.2018 | NSS | 3 | 72 |
| Donate Blood on 15.09.2018 | NSS | 3 | 11 |
| Rally Eradication of liquor on 11.12.2018 | NSS | 3 | 123 |
| Elocution Essay Writing Competition | NSS | 3 | 8 |
| Wall Painting on toilet Awareness on 21.01.2019 | NSS | 3 | 15 |
| Republic Day Celebration on 26.01.2019 | NSS | 3 | 20 |
| Awareness speech on Cervical Cancer and Self Hygiene by Secretary on 13.03.2019 | NSS | 3 | 150 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|-----------------------------------|----------------------|---|------------------------------|
| NSS Volunteer Blood Donation Camp | Appreciation award | Tirunelveli District Collector | 150 |
| NSS Volunteer | Best Volunteer award | Manonmanium Sundaranar University, Tirunelveli 627 012. | 1 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------|---|-----------------------|--|--|
| Swachta Samorah on 31.07.2018 | NCC | Road safety awareness | 1 | 21 |

| | | | | |
|--|-------------------------------------|--|---|-----|
| Swatch Bharat Mission on 17.08.2019 | NCC | Sivalaperi Temple cleaning and Tree plantation | 2 | 38 |
| Swachta Samorah on 31.07.2018 | NCC | Road safety awareness | 1 | 21 |
| Swatch Bharath Abiyann on 10.10.2018 | NCC | Cleaning V.O.C Ground | 2 | 5 |
| Swatch Bharat Mission on 17.08.2019 | NCC | Sivalaperi Temple cleaning and Tree plantation | 2 | 38 |
| Swatch Bharath Abiyann on 10.10.2018 | NCC | Cleaning V.O.C Ground | 2 | 5 |
| Swachh Bharath Scheme on 06072018 | NSS | Meeting about Village Adoption | 3 | 6 |
| RallyWorld Population Day on 11.07.2018 | NSS | Awareness on Population Control | 3 | 77 |
| RallySWACHHATA HI SEVA on 19.09.2018 | NSS | Distribution of Cloth Bags to Village people | 2 | 150 |
| Hand Wash Awareness | NSS | Cleanliness | 2 | 150 |
| Extension activity | Institutional social Responsibility | Wall painting on Toilet awareness | 1 | 5 |
| Swachh Bharath Scheme on 06072018 | NSS | Meeting about Village Adoption | 3 | 6 |
| RallyWorld Population Day on 11.07.2018 | NSS | Awareness on Population Control | 3 | 77 |
| RallySWACHHATA HI SEVA on 19.09.2018 | NSS | Distribution of Cloth Bags to Village people | 2 | 150 |
| Hand Wash Awareness | NSS | Cleanliness | 2 | 150 |
| Rally regarding Clean India Movement on Swatch Bharat Activity | YRC | Created awareness among Melakulam village people to keep village clean | 2 | 37 |
| Door to Door campaign on Clean India Movement on | YRC | Issue pamphlets to Melakulam village people which contain | 2 | 37 |

| Swatch Bharat Activity | | slogan. | | |
|---|--|--|---|-----|
| Sapling plant on Clean India Movement on Swatch Bharat Activity | YRC | 20 saplings are planted in Seevalaperi Temple | 2 | 56 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Swachh Samorah | 1 | 21 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Swachh Bharat Mission | 2 | 38 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Seminar on "What can I do to clean my city?" | 2 | 171 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Swachhta HISEWA | 1 | 5 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Wall Paintings regarding Cleanliness | 1 | 6 |
| Extension activity | Panchayat Union Primary school, Munnerpallam | Teaching | 1 | 60 |
| Extension activity | Government Hr.Sec.School Burkitmanagarm | Teaching | 1 | 34 |
| Extension activity | Institutional social Responsibility | Wall painting on Toilet awareness | 1 | 5 |
| Rally regarding Clean India Movement on Swatch Bharat Activity | YRC | Created awareness among Melakulam village people to keep village clean | 2 | 37 |
| Door to Door campaign on Clean India Movement on Swatch Bharat Activity | YRC | Issue pamphlets to Melakulam village people which contain slogan. | 2 | 37 |
| Sapling plant on Clean India Movement on Swatch Bharat Activity | YRC | 20 saplings are planted in Seevalaperi Temple | 2 | 56 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Swachh Samorah | 1 | 21 |

| | | | | |
|---------------------------|--|---|---|-----|
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Swachh Bharat Mission | 2 | 38 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Seminar on "What can I do to clean my city?" | 2 | 171 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Swachhta HISEWA | 1 | 5 |
| NCC | 3 (TN) Girls Bn NCC, Tirunelveli | Wall Paintings regarding Cleanliness | 1 | 6 |
| Extension activity | Panchayat Union Primary school, Munnerpallam | Teaching | 1 | 60 |
| Extension activity | Government Hr.Sec.School Burkitmanagarm | Teaching | 1 | 34 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| Department of English: Faculty students Exchange programme with Rosemary College of Arts and Science, Muneerpallam | 32 | Management | 1 |
| Department of Maths: Faculty Students Exchange with Annai Hajeera College of Arts and Science, Tirunelveli | 342 | Management | 2 |
| Department of B.Com (CS) Faculty students Exchange Program with Rosemary College of Arts and Science, Muneerpallam. | 123 | Management | 1 |
| Department of English: Faculty students Exchange programme with Rosemary College of Arts and Science, | 32 | Management | 1 |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|---|---|---------------|-------------|-------------|
| BSNL, Tirunelveli | Accounting concepts and practices | Accounting concepts and practices | 30/07/2018 | 03/09/2018 | 18 |
| Internship | Fundamentals of Networking | BSNL, Tirunelveli | 06/08/2018 | 10/08/2018 | 20 |
| Internship | Video Editing | Model Exam, 94, 1st floor, TPK Road, Andalpuram, Madurai3 | 03/09/2018 | 08/09/2018 | 3 |
| Mini project | Arduino Digital thermometer using LM35 | UNIQ Technologies, Tirunelveli | 17/09/2018 | 25/09/2019 | 15 |
| Mini project | Patient Health Monitoring System using ArduinoUNO | UNIQ Technologies, Tirunelveli | 24/09/2018 | 29/09/2018 | 12 |
| In plant training | Internship in Embedded system | All India Radio, Tirunelveli. | 24/09/2018 | 28/09/2018 | 10 |
| In plant Training | Internship in Embedded system Arduino | UNIQ Technologies, Tirunelveli | 17/09/2018 | 25/09/2018 | 8 |
| Major project | Smart college student portal | Malaris Software Solution | 06/12/2018 | 30/03/2019 | 1 |
| Major project | Student intake college performance information system | Malaris Software Solution | 06/12/2018 | 30/03/2019 | 1 |
| Major project | Digital certificate authentication system | Malaris Software Solution | 06/12/2018 | 30/03/2019 | 1 |

| | | | | | |
|---------------------------|--|--|------------|------------|-----|
| Major project | Parking spot indicator in vicinity | Tranthics Infotech | 06/12/2018 | 30/03/2019 | 1 |
| Major project | Classification of vegetation from satellite images using image processing techniques | Tranthics Infotech | 06/12/2018 | 30/03/2019 | 1 |
| Major project | Auto Research Guidance system | Dr. AGARWALS' Eye Hospital | 06/12/2018 | 30/03/2019 | 3 |
| Major project | Research methodology follow up system | Dr. AGARWALS' Eye Hospital | 06/12/2018 | 30/03/2019 | 3 |
| Major project | Affordable telemedicine system (ATMS APP) | Dr. AGARWALS' Eye Hospital | 06/12/2018 | 30/03/2019 | 2 |
| PG Project | DCW Limited, Tirunelveli | Sahupuram(Po st), Thoothukudi Dist, TamilNadu. | 10/12/2018 | 30/04/2019 | 1 |
| Workshop | Data Science and Machine Learning | Riyasaa Lab, Tirunelveli. | 12/03/2019 | 12/03/2019 | 150 |
| Internship | Madura Coats Private Limited | Coats India, Papavinasam Mills Post, Ambasamudram 627422 | 01/12/2018 | 31/03/2019 | 1 |
| Research Project | Dr. Agarwal Health Care Ltd | No 10/1/15, Land Mark Towers, South Bye Pass, Opp. To. BSNL, Vannarpeta, Tirunelveli 627 003 | 01/12/2018 | 20/04/2019 | 3 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
|--------------|--------------------|--------------------|---|

| | | | |
|--|------------|---------------------|----|
| Malaris Software Solution, Tirunelveli | 05/12/2018 | Training in Project | 11 |
| Arun Driving School, Melapalayam | 18/12/2018 | Driving | 90 |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| | |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 20000000 | 16328758 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| Others | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| KOHA | Fully | 3.6 | 2011 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| Text Books | 28563 | 3984917 | 1641 | 506366 | 30204 | 4491283 |
| Reference Books | 1857 | 370123 | 102 | 29774 | 1959 | 399897 |
| e-Books | 1 | 0 | 0 | 0 | 1 | 0 |
| Journals | 51 | 54882 | 0 | 0 | 51 | 54882 |
| e-Journals | 2 | 0 | 2 | 0 | 4 | 0 |

| | | | | | | |
|---------------------------|----|------|---|---|----|------|
| Digital Database | 1 | 0 | 0 | 0 | 1 | 0 |
| CD & Video | 37 | 5968 | 3 | 0 | 40 | 5968 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--|---------------------------------------|-----------------------------|
| R.Muthulakshmi | GST | ICT | 15/07/2018 |
| N.Renuka | Deconstruction | ICT | 15/06/2018 |
| V. Raja Rajeswari | Women in Science and Research | ICT | 15/06/2018 |
| N.Kamala | Statistical Tools in Research | ICT | 15/06/2018 |
| S.Parvatha Krishnammal | Tamil Ilakkiyangalil Ara Chinthanaigal | ICT | 15/06/2018 |
| S.Ammani | Vedic Mathematics | ICT | 15/06/2018 |
| M. Indra | Cloud Computing | ICT | 15/06/2018 |
| T.Kalavathy | Women Empowerment | ICT | 15/06/2018 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 261 | 219 | 60 | 10 | 4 | 13 | 17 | 0 | 0 |
| Added | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 267 | 219 | 60 | 10 | 4 | 13 | 17 | 0 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 40 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|---|
| ICT | http://srisaradacollege.org/ict.php |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| | | | |

6000000

5878347

5000000

4901127

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The design, architecture, and construction of college building is in such a way that maximum sun light reaches the floors and allows the circulation of natural air. The College plans in such a way that adequate physical infrastructure is made available and ensures its optimum utilization. The necessary infrastructure by means of classrooms, furniture, laboratories, computers, adequate books and journals are provided when a new course is introduced. Control panel is available to maintain voltage fluctuations. Electrical work and water supply system are monitored by qualified technicians. Safe drinking water through RO is supplied throughout the campus. Lab Assistants maintains the various life science laboratories and computer programmers look after the computer laboratories. Needed services whenever necessary are done by the service engineers. Repair works and maintenance of buildings are undertaken on regular basis. System administrators are appointed by the college to undertake maintenance service and upgrade computers, printers, scanners, wired and wireless computer network. The seminar hall, auditorium is used for conducting guest lectures, conferences, technical symposiums and cultural activities. To avoid confusions in the utility of seminar hall and auditorium separate log registers are maintained. All major equipment like air conditioners, photocopiers, camera, computers ,printers and scanners are serviced as and when need arises. Optimum working condition of equipment in the campus is ensured through annual maintenance contracts (AMC). The campus security is monitored with the help of CCTV surveillance cameras. Solar Panel is installed to save energy cost. House keeping is well carried out by the group of women. Our college library has an advisory committee which is supporting the function of library systematically. Every year the management allocates budget to purchase the resource such as books and furniture, book racks, Internet facility, ejournals, buildings etc.. PESSY(Physical Education Sports Science Yoga) promotes active participation of students in international, national and intercollegiate tournaments.

http://www.srisaradacollege.org/procedures_polices.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | Swamy Chidbhananda Memorial Poor Students Aid Fund (College Hostel) | 106 | 1921245 |
| Financial Support from Other Sources | | | |
| a) National | 11 Scholarships | 497 | 2287350 |
| b) International | 0 | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability | Date of implemetation | Number of students | Agencies involved |
|------------------------|-----------------------|--------------------|-------------------|
|------------------------|-----------------------|--------------------|-------------------|

| enhancement scheme | | enrolled | |
|---|------------|----------|---|
| Soft Skills Promotion | 13/07/2018 | 330 | Foundation for CSR@Redington , No.73, 2nd floor, Janaki Bhavan, Sardar Patel Road, Guindy, Chennai - 600 032. |
| Remedial Coaching | 01/07/2018 | 182 | Faculty members of respective Departments |
| Spoken English | 03/08/2018 | 517 | Department of English |
| Communication Skills | 20/06/2018 | 491 | Guimax Pvt. Ltd, Palayamkottai |
| Bridge Course | 25/06/2018 | 510 | All the faculty members |
| Yoga for Living | 07/07/2018 | 482 | K.Ramasankari, Secretary, Rashtra Sevika Samithi, Tirunelveli, Tuticorin Kanyakumari Districts |
| Semester wise Orientation (Odd Semester) | 19/06/2018 | 1002 | All the faculty members |
| Semester wise Orientation (Even Semester) | 04/12/2018 | 1671 | All the faculty members |
| Yoga | 10/09/2018 | 700 | Members Art of Living(AOL) Ms. Priya, HR Trainer Ms.Gayathri, Advocate, Nagercoil Dr. Hema Ms. Nagaveni, Trainer, Nagercoil Ms.Dhanaselvi, Lawyer Dr. Ranjani V. Nair, Educational Consultant |
| Digital Literacy Online Safety Programme | 12/12/2018 | 1692 | Sri Purendu Singh, Director, Strategy and Operations, Ranji, Jharkand. Sri. N. Sundaramoorthy, Project Coordinator, Digital Sakthi Programme, ACPS, Nagercoil. |

| | | | |
|---------------------------|------------|-----|--|
| Office Automation | 11/01/2019 | 81 | Directorate of Technical Education, Chennai 600 025 |
| MS Office | 11/01/2019 | 115 | Sr. Niveditha Academy, Sri Sarada College for Women, Tirunelveli - 627 011 |
| D.T.P | 11/01/2019 | 150 | Sr. Niveditha Academy, Sri Sarada College for Women, Tirunelveli - 627 011 |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2019 | Guest Lecture on "Current Trends and Future Scenario for Career Development" | 0 | 482 | 0 | 0 |
| 2019 | Responsibilities and Opportunities for Professional Graduates | 0 | 270 | 0 | 0 |
| 2019 | Improving The Skills Of Students And Various Levels Of Job Profile | 0 | 583 | 0 | 0 |
| 2019 | International Guest Lecture on "Career Planning and Career Mapping" | 0 | 504 | 0 | 0 |
| 2019 | Placement Avenues in software | 0 | 510 | 0 | 0 |

| | | | | | |
|---------------------------|--|-----|-----|---|---|
| | Industries: Orientation on "Preparation of CV and Online Interviews" | | | | |
| 2019 | Placement Drive in Redington | 0 | 473 | 0 | 0 |
| 2019 | Training Programme on "Group Discussion and Personal Interview" | 0 | 242 | 0 | 0 |
| 2019 | Competitive Exam Coaching | 201 | 0 | 2 | 2 |
| 2019 | Type writing | 0 | 314 | 0 | 0 |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| | | |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| 20 | 15 | 3 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Velammal Vidyalaya, Bharati Axa Life Insurance, Sri Rathna Solution, Chennai Apollo Pharmacy, ECare | 611 | 11 | Not applicable | 0 | 0 |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019 | 28 | B.A. | English | 1. Sri | M.A. English |

| | | | | | |
|------|----|-------|-------------|---|---------------------------|
| | | | | Sarada College For Women, Tirunelveli. 2. Sadakathullah Appa College, Palayamkottai. 3. St. Johns College, Palayamkottai | |
| 2019 | 2 | M.A. | English | Sarah Tucker College, Palayamkottai | M.Phil. English |
| 2019 | 10 | B.A. | Economics | 1. Manonmaniam Sundaranar University, Tirunelveli. 2. Rani Anna Government Arts College, Tirunelveli. | M.A. Economics |
| 2019 | 15 | B.Sc. | Mathematics | 1. St. Xavier's College, Palayamkottai. 2. Sri Sarada College For Women, Tirunelveli. 3. Govindammal Aditanar College for Women, Tiruchendur. 4. Sarah Tucker College, Perumalpuram. | M.Sc. Mathematics & B.Ed. |
| 2019 | 1 | M.Sc. | Mathematics | Sri Sarada College of Education for women, Tirunelveli. | B.Ed. |
| 2019 | 11 | B.Sc. | Physics | 1. Sri Sarada College For Women, Tirunelveli. 2. Sadakathullah Appa College, Pal | B.Ed. |

| | | | | | |
|---------------------------|----|-------|-----------|---|-----------------------|
| | | | | ayamkottai. | |
| 2019 | 20 | B.Sc. | Chemistry | 1. Manonmaniam Sundaranar University, Tirunelveli. 2. A.P.C Mahalaxmi College for Women, Thoothukudi. 3. Sri Paramakalyani College, Alwarthurichi. 4. VV College, Viruthunagar. 5. St.John's College of Education, Palayamkottai. | M.Sc.Chemistry, B.Ed. |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| NET | 3 |
| TOFEL | 1 |
| Any Other | 1 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------------------------|---------------|------------------------|
| 50(Culturals 42 ,Sports 8) | Institutional | 1341 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | Not applicable | National | 0 | 0 | Not applicable | Not applicable |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council composition is made as follows: 1. Chairwoman III UG - Arts

(Day Scholar) 2. Vice Chairwoman III UG - Science (Hostel) 3. Secretary II UG - Arts (Day Scholar) 4. Joint Secretary II UG - Science (Day Scholar) 5. Secretaries and Joint secretaries for various extracurricular activities. (Fine Arts, Sports, Library, Placement, NSS, YRC, RRC, Quiz Club and Department Forums) The Chairwoman and Vice - Chairwoman designations are generally given to III year UG students. While the Secretary and Joint Secretary is chosen from II year UG students. The college selects the Chairwoman and Vice - Chairwoman unanimously. The Secretary, Principal, Vice Principal and Head of all the Departments discuss in detail and finalise the nomination of the students made by the departments for these assignments. The prime objective of Student's Council is to imbibe them the civic responsibility, leadership quality, event management skill, selfresponsibility, teamwork etc. This administrative body functions under the guidance of Management, Principal, Students' Vice President and Staff. Each Committee and Forum has Student representatives. Whenever Committee Meeting is organised, the concerned student representatives attend and they represent the issues faced by other fellow students. Suitable measures are taken to rectify instantaneously. Student Representatives convey the points discussed to their classmates. The council also suggest the students to participate in the cocurricular activities namely seminars, paper presentation and departmental activities and extracurricular activities like cultural events, sports performances etc., Outstanding students are identified and are rewarded for their achievements.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College Alumnae Association is named as "Sarada Sutas". Every year August second Saturday is designated as day for Sarada Suta Sangamam - the Alumni Meet day. The College organizes the Annual Alumnae Meet for bringing together the alumni to motivate the younger generations. The institution networks and collaborates with the faculty alumnae and the Alumnae through the Alumni Association and Alumni Meets. All alumnae are invited for every college function and the invitation is mailed through alumni groups. The Alumnae Association comprising of the President, VicePresident, Secretary, Joint Secretary, Treasurer, coopt members and few executive members. This year, the Alumnae Association conducted five meetings. The knowledge sharing of the alumnae help the students to enrich and enhance their skills and to face the challenges in their personal as well as in their career. In addition, the individual departments keep in touch with their Alumnae and invite them regularly to departmental activities. The Alumnae give financial assistance to the meritorious students who are unable to pay the tuition fees.

5.4.2 – No. of enrolled Alumni:

9186

5.4.3 – Alumni contribution during the year (in Rupees) :

22300

5.4.4 – Meetings/activities organized by Alumni Association :

1. Department wise Meeting at the time of issue of consolidated mark statement.
2. College Level Alumnae faculty Members meet - Once in a Semester
3. Sarada Suta Sangamam - Annual Meeting
4. Guidance for future academic plan for Sri Sarada Matriculation School Students
5. At the time of Graduation Day.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College follows the policy of decentralization. Principal Level The College Council supports the Principal in day to day ventures. It rises to the occasions during emergency situations like unanticipated holidays and student related issues. The Governing Body delegates all the academic and operational decisions based on policy to the College Committee Meeting headed by the Secretary and Principal, Vice Principal, and IQAC Coordinator in order to fulfil the Vision and Mission of the Institute. College Committee meeting formulates common working procedures and entrusts the implementation with the faculty members. Faculty Level Faculty members are given representation in various committees/cells and allowed to conduct various programmes to showcase their abilities. They are encouraged to develop leadership organisational skills by being in charge of various academic, cocurricular, and extracurricular activities. They are given authority to conduct Industrial/Institutional visits and to have tie up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. Student Level The teachers and students work in cooperative spirit. Students are empowered to play an active role in students' council, students' forums and committees. The delegation of powers and responsibilities given with the students and their discharge according to the assignment are always commendable. This is evident through their participative management in cocurricular and extracurricular events conducted in the campus. 2. Participative management is one of the prime aspects for the smooth functioning of all activities. Principal as Chairman, different committees are constituted. The committees functioning are Admission Committee, Library Advisory Committee, Sports Committee, Hostel Committee, Complaints cum Redressal Committee, Students Welfare and Discipline Committee, Anti Ragging Committee, Women's Cell, Examination Committee, Research and Development Committee, Finance Committee, Sarada Suta Alumnae Committee, Planning Development and Monitoring Board, Placement Training and Development Cell, Institution Innovation Council, and Sexual Harassment Prevention Committee. Five senior faculty members are assigned the responsibility of Deanship. Dean 1 - COECIA Curriculum Development, Dean 2 - Training and Development, Dean - 3 - Research and Development, Dean 4 - Students Welfare and Discipline and Dean 5 - ISR, Extension and Development execute diverse activities through various cells and forums. Faculty members and students are the members who implement the assorted functions related to the committees and cells.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|--|
| Examination and Evaluation | Institution conducts CIA examinations and evaluation as per the guidelines of the parent University. Three Continuous Internal Assessment (CIA) tests are conducted per semester. Each CIA is for 20 marks for UG and 15 marks for PG. Average of the best two is taken. Centralised Presemester Model examination is conducted for all the students. University questions papers are referred by the concerned course |

teachers on the day of examination and discrepancies if any are reported to the University for consideration. The marks scored by the students are sent as progress report to all the parents.

Research and Development

The Dean of Research monitors all research activities. Staff members and research scholars present their research work in academic Conferences / Symposium. The College provides incentives for paper presenters. The financial assistance is provided by way of reimbursing the travel allowance. The College has an Incubation Centre that serves the needs of the researchers in the campus and also to students from neighbouring institutions. The staff members and research scholars publish their research work in National / International / Peer reviewed journals. Ph.D. Awardees are honoured by the College to promote research culture. Well equipped higher end computer's with internet facilities help researchers to do their work with ease.

Library, ICT and Physical Infrastructure / Instrumentation

The library conducts Orientation Programme to the first year students in the beginning of the academic year towards effective use of the library resources and awareness about online courses. An Internet Centre with latest equipments enables staff and students to carry out research work. Current editions of books and Journals are available. In addition to the central library, departmental library/Book banks too are available. CD bank is available with the library. It consists of lectures on important topics and students/scholars/staff can make use of this. Laboratories are well equipped with appropriate devices.

Human Resource Management

The Management interacts with Teaching and Non teaching staff formally and informally. The Management and staff are available for interaction with parents during PST colloquium. We maintains the student and staff ratio as directed by the JDCE, Manonmaniam Sundaranar University and UGC. The college has a competent staff selection committee consisting of the Secretary, Principal, Educational Advisor/Academic Director and HODs and its decisions form the base for appointment. University Nominee too attends the

staff interview. Fair chances are also provided to qualified alumnae of our institution and our sister institutions as well.

Industry Interaction / Collaboration

The College has an active Placement Cell which serves as an interface between College and industries. Representatives from industry serve as members in IQAC /board of studies. Students are taken regularly on industrial visits. College is having interinstitutional industry interaction linkages with the Memorandum of Understanding signed (MOU). The College maintains tie up with the ICT Academy and attend various programmes for the professional development of the staff members. The Institution Innovation Council (IIC) under MHRD was formed and venture active participation in all the events.

Admission of Students

i) Admission is based purely on merit strictly adhering to the State Government Reservation Policy ii) The admission process is manual and transparent as per norms iii) Merit lists are generated based on 2 marks for various categories OC /BC/MBC/SC/ST iv) A similar procedure is adopted for PG admission and selection is based on marks scored at the UG level v) The same procedure is followed for M.Phil. programme also

Curriculum Development

College develops curricula for Vocational Certificate Course ,Short Term courses As per the College follows the curriculum developed by the University for all degree programmes. However, it develops curriculum for Vocational Certificate and Short Term courses offered by the college namely Tourism, Spoken Sanskrit, Intensive practice in English Communication, Advertising, Banking, Spoken Sanskrit, Ecommerce, Vedic Mathematics, Physics in Everyday life, Food Chemistry, Internet Basics, Animation, Web Designing and Computer Hardware and Maintenance. For University sponsored courses are Herbal Medicine and Dress designing we adhere University curriculum.

Teaching and Learning

Teaching methodology include case study analysis, Role plays, Group discussion, Seminar, Reading and writing of assignments and Quiz programmes.

Students are taken on field trips to gain firsthand knowledge of the topics covered in their syllabus. Guest Speakers were invited for knowledge sharing. Learning is made studentcentric through interactive teaching methods such as brain storming sessions, experiential learning, quiz, and seminars. Internships and lab to land approach are encouraged to enhance their experience and development of knowledge. Staff/Students Exchange Programme enhanced sharing of knowledge and collaborative learning environment between the colleges.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Student Admission and Support | <p>The attendance of the students is uploaded on the specially designed online software every day. Admitted students are communicated to the University for approval by online. Unique ID for all the students are provided along with University Examination Register Number. Similarly NCC enrolment is regulated by the Regimental number. For NSS too, the institution provides unique ID for recognition of candidates for future reference.</p> |
| Examination | <p>Online entry of the internal marks is practiced effectively through ExamPro facility provided by the University. The examination and scholarship applications are processed by online mechanism. The hall tickets and results are accessible by online. The students for reappearance of examinations in case of improvement or failure, the candidate has to pass through on line method only. 1. The academic performance is monitored by students' performance in the classrooms through home assignments, class tests, surprise tests, unit tests, group discussions, case study analysis and presentations. The students' performances in University examinations (theory and practical) are taken into consideration. 2. For every internal exam, marks and attendance details were uploaded to the university portal within ten days from the concerned exam. 3. Result analysis of the students is monitored by the Secretary, Director, Principal, IQAC Coordinator</p> |

| | |
|--------------------------|--|
| | and HODs. Based on subject wise result analysis, suggestions to the teachers are given by the Principal. 4. Tracking student's academic progression using Progress Report and getting regular feedback from parents. 5. As a remedy on the feedback, tuitions and extra classes are arranged for slow learners and students who had gone on sports OD / Medical grounds (ML) 6. The results are reviewed in relation to university and neighbourhood college with regard to pass percentage, number of distinctions, high and low marks other related aspects. |
| Planning and Development | The college calendar is made available with the college website. The Academic Planner is prepared on time. The Staff Profile and Department Profile are computerized and uploaded on the College website. SMS facility to intimate the tuition fees/ hostel fees and attendance of students to their parents regularly. Campus is equipped with WiFi facility. |
| Administration | 1. SMS facility is available to notify the attendance/absence of the students to their parents. 2. WhatsApp groups are formed to share academic information. 3. CCTV cameras have been installed to ensure effective campus monitoring. |
| Finance and Accounts | 1. SMS facility is available to notify the attendance/absence of the students to their parents. 2. WhatsApp groups are formed to share academic information. 3. CCTV cameras have been installed to ensure effective campus monitoring. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|---------------------|--|--|-------------------|
| 2018 | Dr. T. Dhanalakshmi | Tamil Ilakkiyathil Padaipalumai | Margoschis college, Nazareth | 250 |
| 2018 | M. Karthika | Tamil Ilakkiyathil Padaipalumai | Margoschis college, Nazareth | 250 |
| 2018 | K. Ramalakshmi | International Journal Publication | International Journal of Mathematics and its | 500 |

| | | | | |
|------|--------------------------|---|--|-----|
| | | | applications | |
| 2018 | A.Mahalakshmi | International Journal Publication | International Journal of Computer and Mathematical Sciences | 500 |
| 2018 | A.Usha | Tamilar Valviyal Pathivum Parvayum | Andaman Tamil Ilakkiya Mandram | 500 |
| 2018 | A.Mahalakshmi | International Journal Publication | Journal of Global Research in Mathematical Archives | 500 |
| 2018 | V.RajaRajeswari | Introduction on Recent Trend in Multidisciplinary Research | VOC College | 250 |
| 2018 | K.Lakshmi | Introduction on Recent Trend in Multidisciplinary Research | VOC College | 250 |
| 2018 | K.Ramalakshmi | International Journal Publication | International Journal of Computer and Mathematical Sciences | 250 |
| 2018 | A.Mahalakshmi | International Journal Publication | International Journal of Emerging Technologies and Innovative Research | 500 |
| 2018 | Dr.M.Bala rani | Tamilar Valviyal Pathivum Parvayum | Andaman Tamil Ilakkiya Mandram | 500 |
| 2018 | S.Viji | International Conference on English Language Literature and Linguistics | The American College, Madurai | 500 |
| 2018 | S.Viji | International Conference on Eng literature (A tool for social upliftment) | Sri Parasakthi college for women, Courtallam | 500 |
| 2018 | Dr.S.ParvathaKrishnammal | International Conference on Tamil Ilakkiyangalil | Padmavani women arts and science college, Salem | 500 |

| | | | | |
|------|-----------------------|---|---|-----|
| | | Ara Chinthanaigal | | |
| 2018 | A.Usha | International Conference on Tamil Ilakkiyangalil Ara Chinthanaigal | Padmavani women arts and science college,salem | 500 |
| 2018 | Dr.T.Dhanalaksh mi | International Conference on Tamil Ilakkiyangalil Ara Chinthanaigal | Padmavani women arts and science college,salem | 500 |
| 2018 | A.Usha | Tharkala tamil ilakkiyangalin Nokkum Pokkum | Fatima College,Madurai | 250 |
| 2018 | Dr.T.Dhanalaksh mi | Krishthava ilakkiyua valiyil manitha maththipidugal | Fatima College,Madurai | 250 |
| 2018 | M.Karthiga | Krishthava ilakkiyua valiyil manitha maththipidugal | Fatima College,Madurai | 250 |
| 2018 | Dr.T.Dhanalaksh mi | Tharkala tamil ilakkiyangalin Nokkum Pokkum | Fatima College,Madurai | 500 |
| 2018 | M.Karthiga | Tharkala tamil ilakkiyangalin Nokkum Pokkum | Fatima College,Madurai | 500 |
| 2018 | B.Paravathi Devi | International Conference on Cyber Security and Egovernance | Kodaikanal Christian College, Kodaikanal | 200 |
| 2018 | K.Amutha | International Conference on Cyber Security and Egovernance | Kodaikanal Christian College, Kodaikanal | 200 |
| 2018 | A.MuthuSelvi | International seminar on Tamil Ilakkiyagalil Panmuga Thanmai | Srimad Andavan Arts and Science College,Trichy | 250 |
| 2018 | P.K.Kasthuri | International seminar on Tamil Ilakkiyagalil Panmuga Thanmai | Srimad Andavan Arts and Science College,Trichy | 250 |

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2018 | Faculty Development Programme on Interactive and Participative Teaching | Awareness on Driving - Transport staff | 31/10/2018 | 31/10/2018 | 76 | 8 |
| 2018 | Faculty Development Programme on Yoga | Awareness on Safety Security staff | 02/11/2018 | 02/11/2018 | 82 | 2 |
| 2019 | Faculty Enrichment Programme on Scholarly Communication and Citation Metrics | Awareness on Hygiene Kitchen staff | 26/04/2019 | 26/04/2019 | 67 | 16 |
| 2018 | Faculty Enrichment Programme on Stress Management | Basics of Internet Office staff | 14/09/2018 | 14/09/2018 | 42 | 53 |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|---------------------------------|------------|------------|----------|
| AICTEUKIERI Leadership Program at New Delhi | 2 | 19/11/2018 | 22/11/2018 | 4 |
| AICTEUKIERI Leadership Program at Bangalore | 2 | 26/02/2019 | 01/03/2019 | 4 |
| AICTEUKIERI Leadership Program at Shillong Meghalaya | 2 | 19/06/2019 | 21/06/2019 | 4 |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 25 | 0 | 0 | 0 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| <p>a) A DayCare Centre for children has been established within the campus for the benefit of staff helping them to balance family and career with a sense of ease. b) In recognition of the service rendered by teaching and non teaching faculty their daughters are given priority with concession at the time of admission. c) Management sanctions medical leave for 7 days per year with salary for teaching and non teaching staff. d) Provident Fund, Festival Advance, ESI, Maternity Leave are in practice. e) Personal loans are given to staff at times of emergency. f) The college arranges loans through nationalized banks for the staff to meet the needs of house construction and marriage. g) Staff club is run by the teaching staff. The teaching and nonteaching members are honoured with a gift as a mark of love, respect and compliment during personal functions h) The management recognizes the services rendered by the teaching staff for producing university ranks/centum results by complimenting cash awards i) RO system is available in all the department staff rooms, library, canteen and hostel</p> | <p>a) The IQAC conducts programmes on Computer skills, Income Tax and Accounting and Interpersonal relations periodically for updating the knowledge and skills of the Nonteaching staff. b) Financial support for higher qualification of nonteaching staff. c) Fee concession for children studying at our sister institutions.</p> | <p>a) Remedial class are conducted for weak students. b) Department library/book bank is maintained for economically poor students. c) Students are provided special coaching for IAS,SET/NET, Civil Services and other competitive examinations. d) Needy students are given scholarship by philanthropists. e) PTA scholarship and endowment scholarships are provided based on merit cum means. f) Certificate courses are conducted to improve the employability skills. g) Sports and NCC students take refreshment regularly from hostel.</p> |

premises j) Management encourages the Teaching staff with cash awards on the occasion of presenting papers in National/International conferences k) "Workers Welfare Accident Policy" -It is a group insurance policy sum insured upto Rs.1,00,000/

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The management committee is the apex body to monitor effective and efficient use of financial resources. The funds are optimally used and standardized auditing procedures are adopted to scrutinize the utilization of the same. The audited statements of expenditure and utilization certificates are submitted to the concerned agencies on time. Management adopts a systematic policy for the control of expenses and usage of funds. The college accounts are subjected to internal and external audit. Audit is done annually. All financial transactions are checked by the financial consultants and internal auditors appointed by the management. No major irregularities were found in the audit. External Audit: It is done by a Chartered Accountant appointed by the management, once in a year. External audit is done by the scheduled chartered accountants of Sri Ramakrishna Tapovanam, Tirupparaithurai. Our college conducts external audits regularly. MR.Ramanujam, Chattered Accountant doing the external financial audit in yearly. Internal Audit: Daily accounts prepared by the office staff are verified by the Principal/Bursar. Office superintendent checks monthly cash ledgers. Accounts relating to funds from various agencies are properly accounted, vouched and verified in the office and checked by the principal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|--|
| 1. Ms.N.Lavanya,Head,BBA,Sri Sarada College for women, Tirunelveli 2. Dr.K.Palani,Head,Mathematics, APC Mahalaxmi College, Thoothukudi 3. Smt.Lalithamani Endowment,Sri Jayendra Swamigal Silver Jubilee School,Maharaja Nagar | 25000 | 1. Proficiency in BBA. 2. Proficiency in Thiruvassagam. 3. Proficiency in Sanskrit |
| View File | | |

6.4.3 – Total corpus fund generated

65000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | Internal |
|------------|----------|----------|
| | | |

| | | | | |
|----------------|--------|---------------------------|--------|--------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Sri Ramakrishna Tapovanam | Yes | Inter Departmental |
| Administrative | Yes | Sri Ramakrishna Tapovanam | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Whenever asked and whatever may be the reason most of the parents are very cooperative and supportive. • During PathaPooja (worshipping by prostrating on the feet of the parents) the sentimental blessing ceremony, the parents of all final year participate. It is a proud moment for both the parent and their child. • The feed back given by the parents during official occasions have always been commendable.

6.5.3 – Development programmes for support staff (at least three)

1. A training programme has been given to support staff about online attendance entry on 26.6.2018 2. A training programme has been given to support staff for maintenance of software in the office on 25.7.2018 3. Programmes for non teaching staff on how to improve their quality of life and work through workshop on "Health, Stress Diabetes on 03.04.2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Online feedback is one of the newest quality enhancement measures introduced by the IQAC. Students may give feedback even from their residence. Feedback on prime events is also obtained by the IQAC. 2. The IQAC has interacted with all the managing committee members, the staff members and heads of the AQAR (May 2018 to June 2019) departments this year. 3. The IQAC has been instrumental in the preparation of the Autonomy and the Report for the NIRF.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2018 | Motivation Programme for Students | 02/08/2018 | 02/08/2018 | 02/08/2018 | 1721 |
| 2018 | Knowledge on Basics of Computers | 10/09/2018 | 10/09/2018 | 10/09/2018 | 25 |
| 2018 | Orientation Programme on Online Courses. | 10/10/2018 | 10/10/2018 | 10/10/2018 | 450 |
| 2019 | Staff/Students Exchange Programme | 21/01/2019 | 21/01/2019 | 21/01/2019 | 52 |
| 2019 | Online Job | 04/02/2019 | 04/02/2019 | 04/02/2019 | 270 |

| | | | | | |
|---------------------------|--|------------|------------|------------|------|
| | Application Practice | | | | |
| 2019 | PadhaPooja Blessing Ceremony | 08/02/2019 | 08/02/2019 | 08/02/2019 | 1200 |
| 2019 | Lighting Ceremony | 27/02/2019 | 27/02/2019 | 27/02/2019 | 650 |
| 2019 | Placement Drive by Redington Foundation | 29/03/2019 | 29/03/2019 | 29/03/2019 | 320 |
| 2019 | Orientation Programme to Students-Skill Development, Dual Degree Courses, Writing Letters to Editors in Papers | 24/06/2019 | 24/06/2019 | 24/06/2019 | 290 |
| 2019 | Orientation Programme Ratio, Discount, Speed, Volume | 25/06/2019 | 25/06/2019 | 25/06/2019 | 194 |
| 2019 | Orientation Programme Importance of Cocurricular Activities, Tamil Writing, Reading, Listening | 26/06/2019 | 26/06/2019 | 26/06/2019 | 26 |
| 2019 | Creating Awareness on Internshala, Internship and Online Training Platform | 03/07/2019 | 03/07/2019 | 03/07/2019 | 350 |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Youth Day Celebration | 12/01/2019 | 12/01/2019 | 1709 | 0 |

| | | | | |
|--------------------------------------|------------|------------|------|---|
| International Womens Day Celebration | 08/03/2019 | 08/03/2019 | 1682 | 0 |
| Youth Day Celebration | 12/01/2019 | 12/01/2019 | 1709 | 0 |
| International Womens Day Celebration | 08/03/2019 | 08/03/2019 | 1682 | 0 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| The institution makes aware the students on environmental issues and motivates them to promote ecological justice and sustainable development. "Reduce", "Reuse" and "Recycle" form the essence of every ecofriendly practice is adopted in the College. Some of the eco initiatives of the campus includes Energy efficient lighting, Green Audit, Herbal Garden, Natural Fertilizer, Plastic Free Campus, Rain Water Harvesting, Recycling Ewastes, Safe Disposal of Laboratory Wastes, Solar Powered Lights, Waste Management (Vermicomposting). |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-------------------------|--------|-------------------------|
| Physical facilities | Yes | 2 |
| Ramp/Rails | Yes | 2 |
| Rest Rooms | Yes | 4 |
| Scribes for examination | Yes | 1 |
| Physical facilities | Yes | 2 |
| Ramp/Rails | Yes | 2 |
| Rest Rooms | Yes | 4 |
| Scribes for examination | Yes | 1 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|----------------------------|--------------------|--|
| 2018 | 0 | 1 | 14/08/2018 | 1 | Environmental Cleanliness | Public Health | 153 |
| 2019 | 1 | 0 | 04/01/2019 | 1 | Uzhavarapani (Field work) | Cleaning of Temple | 37 |
| 2019 | 0 | 1 | 09/01/2019 | 11 | Cleanliness and Plantation | Public Health | 53 |
| 2019 | 0 | 1 | 21/01/2019 | 1 | Wall painting | Public Health | 220 |

| | | | | | | | |
|---------------------------|---|---|------------|---|--|---------------|----|
| | | | | | on Toilet Usage Awareness | | |
| 2019 | 0 | 1 | 21/01/2019 | 1 | Swachh Bharat Mission | Public Health | 50 |
| 2019 | 0 | 1 | 11/02/2019 | 1 | Clean and hygiene Awareness | Public Health | 79 |
| 2019 | 0 | 1 | 21/02/2019 | 1 | Awareness Programme on Pollution | Public Health | 36 |
| 2019 | 0 | 1 | 27/02/2019 | 1 | Awareness Rally Non Usable Things to Reusable Things | Public Health | 51 |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------------------|---------------------|---|
| Academic Handbook | 18/06/2018 | http://srisaradacollege.org/code_of_conduct.php |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-----------------------------|---------------|-------------|------------------------|
| Mahabharatha Oration Series | 20/07/2018 | 20/07/2018 | 1721 |
| Mahabharatha Oration Series | 16/08/2018 | 16/08/2018 | 1730 |
| Sakthi Pooja | 09/10/2018 | 10/10/2018 | 1680 |
| Saraswathi Pooja | 17/10/2018 | 17/10/2018 | 1150 |
| Mahabharatha Oration Series | 26/10/2018 | 26/10/2018 | 1685 |
| Spiritual Retreat Workshop | 23/01/2019 | 25/01/2019 | 1705 |
| Blessing Ceremony | 08/02/2019 | 08/02/2019 | 593 |
| Mahabharatha Oration Series | 20/07/2018 | 20/07/2018 | 1721 |
| Mahabharatha Oration Series | 16/08/2018 | 16/08/2018 | 1730 |
| Sakthi Pooja | 09/10/2018 | 10/10/2018 | 1680 |
| Saraswathi Pooja | 17/10/2018 | 17/10/2018 | 1150 |
| Mahabharatha Oration Series | 26/10/2018 | 26/10/2018 | 1685 |
| Spiritual Retreat Workshop | 23/01/2019 | 25/01/2019 | 1705 |

| | | | |
|---------------------------|------------|------------|-----|
| Blessing Ceremony | 08/02/2019 | 08/02/2019 | 593 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. To plant more number of trees which have medicinal purpose
2. To keep green bin for reusable waste and red bin for nondegradable waste
3. To introduce terrace gardening among students
4. To produce organic fruits and vegetables
5. To make the campus plastic free

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Best Practice I Student Support Service through Moral and Financial Aid Objectives To increase the Gross Enrollment Ratio in Higher Education To control the dropout rate To increase the course completion rate The context Higher education is a costly proposition, and all indications show that the costs will only increase further. With the rising cost of a college education, students and parents are pushed to avail various types of financial assistance. With the right grants, at the right time, students can craft their dreams about higher education into reality The Practice The economically weaker students are identified by the Management through counselors. A strong moral support is provided to them. A strong moral support is provided to them. Financial aid is given through Swami Chidbhavananda Memorial Student Aid Fund, Freeships (general and sports quota), Central and State Government scholarships, Farmer scholarships and other welfare scholarship schemes. Evidence of Success 1. The students' who have received moral and financial aid, scored high marks and completed the course on time. Most of the departments of our college has the list of students benefitted by these practices. 2. The student Drop out rate is decreased. Problems Encountered and Resources required: 1. Most of the students enrolled in our college are from the economically weaker section. 2. Financial aid is required from Government/UGC, and other agencies. 3. Government/UGC can consider the senior colleges who ever excel in quality of teaching, research and extension may be given special grants or some basic grants to the colleges to serve more. Title of the Best Practice II Prayer for Harmonious Development of the student Objectives To improve Selfcontrol and the power of concentration To inculcate the moral values. To develop positive thinking. To develop listening skill and decision making skill. The Context Since inception our college insists on the Harmonious development of the Hand, the Heart and the Head. Spiritual wisdom is essential to cultivate a balanced mind. Consequently, one learns to cultivate selfcontrol, discriminate between what is eternal and transient, practice equanimity and follow ones own dharma. Dharma requests one to perform the duties of life in accordance with universal ethical values. The Practice 1. Daily routine starts with a common prayer 2. . Our prayer sessions act as a catalyst for the development of self knowledge. 3. The practice of prayer intensifies our faith, nourishes our hope, and trains us to center ourselves in our relationships with the divine. 4. Students are trained to come orderly and silently into the prayer hall. 5. Students are made to sit in the right posture in a straight line which is a yoga practice. 6. Students are brought into the spiritual wave by chanting Namavali. 7. Students sing Spiritual, Patriotic, Motivational and Inspiring songs. Music is also very good breathing exercise for the 1

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.srisaradacollege.org/best_practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

LIFE TRAINING PROGRAMME The mission of this institution is to provide all the students a comprehensive preparation for life. This lifetraining is given to the students through various programme organized by the Life Training Programme Committee. The Principal is the Chairman with a senior staff as the convener and the coordinators of Value Education, Certificate Courses, Gandhian Thought, a faculty from the Department of Sanskrit and the Music Teacher as its members. The Components of this Life Training Programme are: I. Spiritual and Moral Training Daily Prayer Weekly Bhajans Chanting of Bhagavad Gita and Upanishads. Celebration of religious festivals like Navaratri and Holy Mothers Jayanthi Discourses by Swamijs and learned speakers on Ramayana and Mahabharata. Value Education Courses on the lives and teachings of Bhagavan Sri Ramakrishna, Holy Mother Sri Sarada Devi, Sr. Nivedita, Mahabharata. Cultural examinations conducted by Vivekanada Kendra. Gandhian Thought (Certificate / Diploma from MKU) II. Development of Efficiency for Good Home Making: Certificate Courses in Home Management, Tailoring, Handicrafts, Herbal Medicine for Home Needs and Yogasana for Health are Offered. III. Social values and National Consciousness: A Certificate Courses in Civic Responsibilities trains the students in social values like honesty, concern for others etc. Patriotic songs are taught regularly. Students celebrate National Festivals like Independence Day, Republic Day and National Youth Day. A sense of oneness with all is created by the Religious Harmony Songs sung every week during the prayer. IV. Personality Development Programme: Experts in human resources management from voluntary organizations like Vivekananda Kendra, NGOs, SHGs etc. are invited to conduct personality development programme for students. Once in a week, songs on themes like self confidence, youth awakening, teachings of Swami Vivekananda and songs of Mahakavi Bharathiyar are sung to instill selfconfidence with the students. V. Fine Arts in the Service of Character Building: Dance, Drama and Music are employed on several occasions in a year to impart moral and ethical values through fine arts. The themes of these artistic presentations will usually be Ramayana, Mahabharata, lives of saints, national leaders etc.

Provide the weblink of the institution

http://www.srisaradacollege.org/institutional_distinctiveness.php

8. Future Plans of Actions for Next Academic Year

- To venture and submit proposal for autonomy
- To propose institutional multi disciplinary journal "Pragnavani" as a UGC referred journal
- To encourage the teachers for promotion of edited books and study material for autonomy syllabus
- To apply for funded projects/ seminars under MHRD/ UGC/ State and Central Government
- The Research Centres of Commerce and Computer Science are instructed to ensure submission/ award of the research before 3rd NAAC A A
- Faculty members are insisted to publish papers in Scopus indexed / high impact factor journals
- All the departments are strongly instructed to publish proceedings of National/ International Conferences conducted, in order to increase per teacher publication
- To award Rolling Shield for the Best Department of the year for outstanding performance, an initiative towards encouraging joint effort by the faculty and students by the department
- To install CCTV cameras in all blocks
- To install more solar lights
- To provide digital projection display system to all departments